

# GLASTONBURY

## Building on History

ANNUAL REPORT 2010-2011



DEDICATION

## In Memoriam – William H. Habicht 1919–2011

**W**illiam Habicht, better known as “Bill,” was born in Buchanan, Michigan on February 10, 1919. He graduated from high school in 1936 as the class president and valedictorian.

Bill received a scholarship to Cornell University and graduated in 1940 with a degree in Mechanical Engineering. Following graduation from college, Bill enrolled in the Army Officers Training program and ultimately graduated as a Second Lieutenant.

Bill’s work career began at Hamilton Standard as a Test Engineer. He soon became the technical representative for aircraft manufacturers across the United States.

While at Hamilton, Bill played a significant technical and management role in the company’s postwar transition from a “propellers only” company into a major supplier of aerospace systems for commercial, military aircraft and space systems. He also assisted in the development of equipment for the Apollo Space program including the Lunar Module Abort Sensor Assembly that was utilized to return Apollo 13 safely to earth.

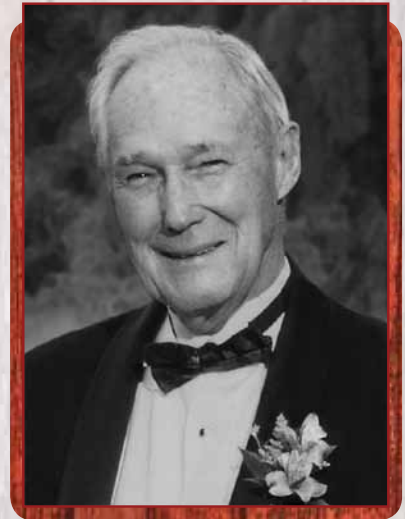
In 1953 Bill married Janice Esther Barker from East Hartford. In 1959,

they moved to Glastonbury, where they raised their three children, Jeff, Todd and Susan.

After retirement and a long career in the engineering field, Bill took an active volunteer role in the Town of Glastonbury — the town he loved. He was an active member of the Water Pollution Control Authority (formerly the Sewer Commission) where he served as Secretary and Chairman of the Engineering Subcommittee for 23 years, right up to the time of his passing.

Bill’s strong Engineering background served the Town well during his tenure where numerous significant and successful projects were completed under his guidance. The most recent and notable being the major \$30.6 million upgrade to the Wastewater Treatment Plant. In addition, several pump stations, engineering studies and master sewer plans were completed during this time.

Bill’s vision for Glastonbury’s future was also evident as a founding member of the Welles Turner Memorial Library’s Second Century Fund where he served as President and Treasurer during his tenure.



Bill enjoyed tennis and, in his spare time, for many years, he played the game, sometimes twice a day. He also enjoyed skiing and sailing. At 57 years of age, he took up windsurfing and placed 2nd in the Senior Nationals in Hilton Head, South Carolina.

Bill served his volunteer roles with commitment and honesty and always had the Town’s best interest in mind. Glastonbury is a better place because of Bill Habicht and we are grateful for his wisdom, loyalty and dedication to the Town.

*By Michael J. Bisi,  
Superintendent of Sanitation*

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# Facts & Figures



**Glastonbury Town Council 2011-2013** Back row: Jill Barry; Stewart "Chip" Beckett III, Chairman; Lawrence J. Byar; Diane DeLuzio; Whit C. Osgood. Front Row: Timothy P. Coon, Minority Leader; Kurt P. Cavanaugh, Majority Leader; Lorraine G. Marchetti, Vice Chairman; Thomas P. Gullotta.

## Location

Glastonbury is located ten miles southeast of Hartford, south of Route 3 and east of the Connecticut River and Interstate 91.

## Area

52.5 square miles, 33,600 acres

## Population

Approximately 34,500

## Land Use

Principally residential (approximately 60% of land area) with suburban to rural densities, geographically compact commercial/employment district (approximately 15%) and significant open space comprising water company, State forest and Town lands (25%).

## Form of Government

Town Council, Town Manager, Board of Finance

## Regionalism

Glastonbury is served by the Central Connecticut Regional Planning Agency and the Capitol Region Council of Governments.

## Town Hall

2155 Main Street  
Glastonbury, Connecticut 06033  
Located one quarter mile south of Hebron Avenue on the west side of Main Street.

## Tax Rate

29.65 mills July 2010  
30.05 mills July 2011

## Number of Voting Districts

Eight

## Net Grand List

2009 — \$4,125,934,400  
2010 — \$4,165,399,080

## State Representatives

Dr. Prasad Srinivasan (R)  
860-240-8761  
Jason Rojas (D)  
860-240-8585

## State Senator

Steve Cassano (D)  
860-240-5302

## U.S. Congressmen

Joe Courtney (D)  
860-886-0139  
860-741-6011  
John Larson (D)  
860-278-8888

## U.S. Senators

Joseph Lieberman (I)  
860-240-3566  
Richard Blumenthal (D)  
860-258-6940  
202-224-2823

## Town Government

Town Manager  
Richard J. Johnson

## Town Council 2009-2011

Susan Karp, Chairman  
Carol H. Ahlschlager  
Stewart (Chip) Beckett III  
Kurt P. Cavanaugh, Vice Chairman  
Timothy P. Coon  
Marti Curtiss  
Michele J. Jacklin  
Whit C. Osgood  
Robert J. Zanolungo Jr.

## Message from the Chairman



*Dear Residents:*

For the past eight years I have had the privilege of serving as your Town Council Chairman. We have seen a period of change, challenge and significant improvement in our community. Working together, we have enhanced our infrastructure, met the needs of our students, acquired strategic parcels of land and remained committed to responsible financial practices and careful planning.

We have seen the addition of schools, the emergence of the Riverfront Community Center and Park and many improvements to our downtown. With significant community support, we now have a dog park, lighted athletic fields, multi-use trails and countless other improvements. As always, Glastonbury residents have been willing to volunteer their time, effort and talents.

The 2010-2011 year was very successful as Glastonbury continued to be a leader in energy conservation, cost saving measures and resource management while providing the best services for our residents. I extend my sincere thanks to the outstanding town and education staff who always work so hard to ensure our safety, success and continued progress.

I have been very fortunate to serve with so many dedicated and knowledgeable elected and appointed officials as well as hundreds of residents who strive to make our community better. Our Town Manager, Richard Johnson, has provided the guidance, resources and talent to ensure that Glastonbury is recognized throughout

our region and state as an attractive, well managed community.

I am very confident that Glastonbury will continue to be a great place to live, work, play and raise a family. I look forward to continuing my volunteer efforts and to working with you. It is with great pride that I look back upon my service on the Town Council.

Thank you for the many wonderful memories.

Best wishes,

*Susan Karp*  
Susan Karp

# Town Manager's Report

## Dear Glastonbury Residents,

A look back on the past year identifies a variety of new and continuing successes and accomplishments, good work that is highlighted throughout this report.

Energy efficiency continues as a high priority. Glastonbury has achieved state and national recognition for its various energy efficiency and clean energy initiatives. This includes natural gas fueled vehicles and a natural gas fueling station funded through a Department of Energy grant. Town buildings have achieved EPA-Energy Star ratings and recent energy efficiency improvements at Town fire houses were highlighted in a national publication. Glastonbury is one of 14 towns participating in the Neighbor to Neighbor program to help achieve a 20+ % reduction in home energy costs. This is funded through a \$4+ million federal grant. The Town's energy and sustainability program is available through the Town's web site.

The Town's highly successful Land Acquisition and Preservation program also continued over the past year. Since the Reserve for Land Acquisition and Preservation was established, the Town has preserved over 1,500 acres of land through partnerships with the State, The Nature Conservancy, and land trusts. Over the past year, the fund helped preserve over 150 acres of open space, assisted by a \$180,000 State grant.

Glastonbury's long history of sound financial management was again recognized by Moody's Investors Service and Standard & Poor's when reaffirming the Town's AAA bond rating. The Government Finance Officers Association continued its recognition

of Glastonbury's budget and financial management by awarding its Certificate of Excellence in Financial Reporting and Distinguished Budget Presentation. Long term debt originally issued in 2004 and 2005 was refinanced to achieve \$930,000 in savings in future debt service costs.

Proactive care of the Town's infrastructure continues through the Town's highly successful Capital Improvement Program. Projects recently completed on time and within budget include connection of Western Boulevard to support and encourage economic development, improvements to emergency power resources at Glastonbury High School, a new roof at Hebron Avenue School, and new sidewalk construction and renovations to the Williams Street Bridge. Construction of the new magnet school building off Oak Street is underway for planned occupancy in late summer 2012.

Over the past year, work continued to successfully identify and implement efficiency and effectiveness improvements for Town operations. These efforts have resulted in cost savings/avoidance totaling more than \$2.5 million over the past 2+ years. Ongoing examples are published on the Town web site. The Town has also successfully competed for state and federal grant awards. Combined grants awarded to Glastonbury for the past 2-3 years total in excess of \$22.5 million, reducing costs to the Town.

Despite challenging economic conditions Glastonbury has experienced ongoing economic development. Examples include the new medical office campus off Eastern and Western Boulevard, new construction and



renovations of various properties within the Town Center area, work on the Town Center 2020—Creating a Shared Vision project to encourage the continued vitality of the Town's Central Business District, and proposed sale of town-owned land within the Gateway area for a new senior living facility.

Another highly productive year in Glastonbury.

As always, I want to thank all those who help make the initiatives, successes and accomplishments highlighted throughout this report possible. My sincerest thanks to members of the Town staff whose talents and dedication combine to provide the highest quality programs, services and efficiencies. The Town Council is acknowledged for their continued support of Town programs, services and projects, and my thanks and appreciation to the many others who help make Glastonbury an outstanding community.

Sincerely,

A handwritten signature in black ink that reads "Richard J. Johnson". The signature is written in a cursive style.

Richard J. Johnson

Town Manager

# Probate Court



I have been reporting on the planned changes to the Probate System for the past few years and am delighted to report that the consolidation of the Connecticut Probate Courts took effect on January 5, 2011. The Glastonbury-Hebron Courts' merger was seamless. I am as committed to the residents of Hebron as I am to the residents of Glastonbury, and will continue to hold hearings in Hebron for the convenience of its residents. My staff and I greatly appreciate the support and cooperation of the Hebron Town Manager's Office, and the Town Clerk's and Assessor's office in serving Hebron's residents.

Improvements were made in the Court to accommodate the consolidation; we procured fireproof file cabinets and rearranged the office to assist in serving the residents of both towns. In April, we added an additional person to our staff; Alex LaValle is a Court Assistant who processes passport applications and records the court's files.

Below is a list of the new cases for July 2010 through June 2011:

Decedent's Estates	209
Intellectually Disabled Persons	4
Name Changes	16
Adoption and Terminations of Parental Rights	24
Guardian of the Person	10
Guardian of Estate	5
MINC	8
Conservatorship	17
Passports	1,129

In addition to the new matters listed above, the Court has hearings on ongoing matters as well. The Court held 241 hearings with an additional 59 matters treated on the streamline basis. Streamlining is a process we are using more often than in years past. This procedure cannot be used in all probate matters; it is most efficient when utilized to admit a will or to approve an accounting. All interested parties are notified of an application submitted to the Court. If anyone wishes to be heard, simple notification to the Court will cause a hearing to be scheduled, allowing all parties to be heard.

The Court also handles other matters such as Custody of the Remains, and Application to Sell Real Estate for people under conservatorship as well as decedents' estates. The Court also acts on petitions regarding parental rights and child welfare. The Court may then be involved in a process with the goal of family reunification. I was very pleased recently to restore parents' rights after I was satisfied that the parents were prepared to resume their roles and that reunification was in the best interest of the minor child. In addition, the Court is responsible to act on matters of Adult Adoptions; I have recently had the privilege to complete two adult adoptions. The Glastonbury-Hebron Probate Court participated in the adoption of a young child as part of *National Adoption Day*.

The Court continues to process passport applications Monday through Friday from 12:00 noon until 4:00, and Tuesday evenings until 6:30. Please remember to keep your passport in a secure location. We recently were informed that if someone loses a passport twice, the next passport is only issued for one year at the same cost as a ten-year passport. Homeland Security then decides on a case-by-case basis if a ten-year passport will ever be issued.

My staff and I continue to enhance our understanding of probate matters through continuing education. During the past year I also served as Acting Judge for the following districts: **Greater Manchester** (Andover, Bolton, Columbia and Manchester), **Newington** (Wethersfield, Rocky Hill and Newington), **Norwich** (Bozrah, Franklin, Sprague, Lisbon, Preston, Griswold, Norwich and Voluntown) and **Region 14** (Portland, Marlborough, East Hampden and East Haddam). These assignments provide a great opportunity to assist other judges and courts.

Serving as the Probate Judge is an honor and I greatly appreciate the continued trust of the communities that I serve.

  
Judge Peter Alter

# Town Attorney

Shipman & Goodwin LLP served as Town Attorney during 2010-2011.

The attorneys at Shipman & Goodwin have continued to provide legal representation to the Town, its employees and officials through the year on all legal matters referred by the Town to the firm, including transactional matters, such as real estate closings, and litigation matters, such as tax appeals. The firm has handled the day to day requirements of providing legal opinions and advice to the Town.

We have presented many training sessions for Town officials and employees on the Town's Ethics Ordinance. We have been actively involved in the drafting and negotiation of construction contracts on behalf of the Town for the East Hartford Glastonbury Elementary Magnet School project. The firm has also handled a case that was decided in favor of the Town by the Connecticut Supreme Court regarding Freedom of Information complaints against the Glastonbury Ethics Commission.

Our attorneys continue to handle labor contract matters and provide counsel to the Town on various employment issues.

We wish to express our appreciation to the Town for continuing to choose Shipman & Goodwin LLP to serve as the Town Attorney.



## Board of Education

During the 2010-2011 school year, Glastonbury Public Schools continued its focus on our district-wide goals of promoting student achievement, providing effective and meaningful communications, and strengthening staff development. Highlights for the past year include Smith Middle School's selection as a National Blue Ribbon School, the opening of our secondary school gradebook to students and parents, and the implementation of our Scientific Research-Based Initiatives (SRBI) process.

### Noteworthy Accomplishments in 2010-2011

#### Student Achievement

Our student's SAT scores continue to average well above both state and national means. Three students from the Class of 2011 qualified as National Merit Semifinalists and 26 letters of commendation were sent to Glastonbury High School students. A total of 412 students took 603 Advanced Placement (AP) tests last year with 89% earning a score of 3 or higher. For 11 of the 17 different AP tests administered, our district performance was rated as "stellar," as between 90 and 100% of students taking the test achieved a score of 3 or higher.

Another indication of success is the number of Glastonbury High School students that attend college. Almost 96% of the Class of 2010 planned to attend either a two- or four-year college; about 47% of those colleges are located in Connecticut.

#### Blue Ribbon School

In September, U.S. Secretary of Education Arne Duncan honored Glastonbury's Smith Middle School as a 2010 National Blue Ribbon School. For the last 28 years, the U.S. Department of Education has recognized outstanding public and private elementary, middle, and high schools with this award. Smith Middle School was one of 304 schools out of the 132,000 public and private schools in the nation to achieve this status.

Currently, Blue Ribbon schools fall into either of two categories—schools that are academically superior with high achieving students, and schools that have made dramatic gains in closing achievement gaps for disadvantaged students. Smith Middle School was honored in the high achievement category along with ten other schools in Connecticut, the majority of which were private schools.

*Continued . . .*





## Board of Education, *continued*

### **Access to Gradebook**

In February, our school district opened access to our student information system, known as PowerSchool, to our grade six through twelve students and their parents and guardians. Students and their parents can now view attendance, assignments, and grades on an on-going basis through a confidential, web-based application. The goal of this access is to further improve communication between students, teachers and parents.

Secondary students are now using the gradebook to track their progress in class and to discover trends and missing assignments. The tool is motivating many students to focus on ways to improve. Meanwhile, many parents are using the portal to help kick off discussions at home about academic performance and setting goals. The district continues to emphasize that questions and concerns to teachers about gradebook information should always emanate first from the student. This promotes both independence and self-advocacy in our students. Of course, if needed, parents should always follow up by contacting teachers.

So far, this positive tool has greatly enhanced student-teacher, student-parent, and parent-teacher communications, stimulating both conversations and school achievement.

### **Scientific Research-Based Interventions (SRBI)**

Our district staff members have worked conscientiously to develop a systematic process to address student learning needs and differences in Glastonbury. The Connecticut State Department of Education has required all school districts in our state to use what is known as the Scientific Research-Based Interventions (SRBI) framework to help schools to focus on classroom instruction and interventions that are matched to student needs. The fundamental purpose of the SRBI process is to ensure that all students receive appropriate instruction and support as needed and that student learning *difficulties* are not necessarily identified as learning *disabilities*.

In Glastonbury, SRBI is not something new and different. Rather, it combines our already existing initiatives and processes, such as our rigorous curriculum, comprehensive

literacy programs, informative math assessments, and character education, with regular progress monitoring, interventions, support services, and communication with parents. By state standards, 80-90% of students should respond effectively to this high quality instruction. In Glastonbury, this threshold is regularly met. With the solid integration of quality instruction, monitoring, and support, as soon as signs of a student learning issue surface, an appropriate intervention, or series of interventions, is set into motion.

The SRBI framework effectively ties our school district's existing good practices together, helping us to gather all available information, and work collaboratively to address each student's needs.

# Parks & Recreation

The Parks and Recreation Department continues to provide a wide variety of recreation opportunities that enhance the quality of life in Glastonbury. Town sponsored programs, public parks and open space operate to meet the diverse needs and interests of the community.

The many and varied special events continue to be highlights of the year. Santa's Run, the 3.5 mile road race co-sponsored with Quality Name Plate and the Nutmeg State Federal Credit Union continues to be a well attended family holiday tradition in Glastonbury. The annual Fishing Derby, Hershey's Track & Field Program, Senior Citizens' Picnic, Town Band Concerts, Children's Holiday Performances, Summer Music Festival, school vacation ski trips, and Pooch Pageant continue to be well received.

Other programs, for residents of all ages, are as varied as the interests of the town's population. The outdoor swimming areas, Eastbury Pond and Addison and Grange pools, continue to be popular destinations during the dog days of summer. Numerous competitive sports opportunities are offered for youth and adults alike including tennis lessons, junior team tennis, swim team, youth basketball, co-ed soccer, men's, women's and co-ed softball, gymnastics and volleyball. Opportunities that contribute to a healthy lifestyle include aqua fitness, adult exercise class, aerobics, Pilates, yoga, senior citizen exercise and fun runs.

Several important improvements have been made to park facilities. In the spring, the dog park at Riverfront Park opened to public use. This off-leash area has been well received by dog owners and has been met with extremely favorable reviews. The trail system within the Riverfront Park was extended to connect the park to the Town Hall complex. The project was completed by town staff and volunteers using funding

provided through a Recreational Trails Grant. A new pedestrian bridge was installed over Holland Brook in Earle Park. The Glastonbury Rotary Club built a new concession building at the high school track/stadium field complex.

The winter saw record-setting snowfall, especially in January, throughout Connecticut. One of the casualties of the record snowfall was the collapse of the picnic pavilion at J.B. Williams Park. The pavilion typically hosts approximately 130 events a year for family reunions, company outings, weddings and picnics. An expedited design/build construction process enabled a new post and beam pavilion to be built by early May. As a result, there was no adverse impact on facility reservations.

Looking ahead, several other projects are on the horizon for implementation in the next twelve months. A plan has been developed for improving public access to recently acquired open space parcels. The former Longo Farm on Hebron Avenue has been identified as a high priority and construction of a new access drive, parking, and trail improvements are anticipated in 2012. Permit applications for Phase 2 construction at Riverfront Park have been submitted to State and Federal Regulatory authorities. A total of \$1,735,000 in grant funds has been awarded by the State to help offset project costs. As envisioned,



*Libby Strough and her dog Morgan enjoy the dog park.*



*Santa's Run continues to be a perennial favorite.*

the project will include a river walk, scenic overlooks, boathouse, public boat launch, picnic areas, restrooms, children's playground, basketball court, and open lawn areas for special events. Regulatory approvals have been secured for construction of a one mile long multi-purpose trail to connect Smith School to Bell Street. Construction is expected to begin in the summer of 2011. Plans are also being developed to add sports lighting to the synthetic turf stadium field at Glastonbury High School. The sports lighting will be funded by a variety of local sports organizations.

In 2012 the administrative offices for the Parks and Recreation Department are expected to relocate to the former Academy School Building on Main Street. The move will help improve customer service while providing much needed office space and efficiencies. The Park Maintenance group will then be able to reorganize its operations, which have not seen any expansion or renovation since 1984.

Many thanks to the dedicated staff, boards and commissions, community service clubs, private businesses, donors, and volunteers, whose contributions make Glastonbury a great place to live, learn, work and do business.



Broadway Dance Class



One of our Senior trips

## HUMAN SERVICES

# Senior & Community Services

The Senior & Community Services Division of the Human Services Department operates as a focal point for the coordination of multi-purpose services and programs, for persons living independently or with families in the community. The Senior and Community Services Division serves individuals of all ages in order to promote independence, personal enrichment, and an enhanced quality of life. Offices are located in the Riverfront Community Center.

The principal programs, services, and activities offered are:

- Outreach Social Work Services to Seniors, Disabled Adults and Financially at Risk Residents
- Senior Center Programs
- Dial-A-Ride Transportation
- ENCORE Program (50+ Life Options Planning)
- Senior Lunch Program
- Friendship Circle Social Model Day Program
- Extensive Outreach & Program Volunteer Opportunities
- Tax Relief
- Energy Assistance
- Holiday Giving Programs
- Back-to-School Supplies & Services

Senior Services provides a wide variety of services and programs to Glastonbury's older residents. The Dial-A-Ride program provides accessible in-town transportation for seniors and disabled adults. The department

also offers seniors a nutritious lunch program Monday through Friday. The Senior Outreach Program helps frail and homebound seniors access the information and services needed to remain independent. The Senior Center offers a variety of town-sponsored cultural, recreational and wellness programs at the Riverfront Community Center. The Friendship Circle is a program for frail seniors that offers stimulating mental and physical activities in a structured, supervised setting. Information on services and programs for seniors is available through a monthly informational newsletter, *The Sharing Tree*, which is distributed to approximately 2,300 Glastonbury households.

The Senior Services Volunteer Program helps the community face the challenge of providing necessary services with limited resources. Approximately 130 volunteers donate their time and talents to offer a wide range of services that benefit Glastonbury seniors.

Social Services strives to promote the well-being, self-sufficiency and quality of life among Glastonbury residents by administering programs and initiatives that provide individuals and families with the support and opportunities necessary to realize their fullest potential.

Some of the Department's accomplishments of the past fiscal year include the following:

- Provided 12,340 units of Outreach Social Work Services to more than 1,300 Glastonbury residents and their families. This program assists individuals in need to maintain their physical, social and financial independence by providing information and referrals.
- Provided 20,169 rides to senior and disabled adults through the Dial-A-Ride program.
- In cooperation with the Welles Turner Library, offered a variety of new programs for the 50+ population. This was made possible as part of a three-year grant from the Hartford Foundation for Public Giving.
- Increased participation in Senior Center Programming by 1% even though there were numerous closed and partially closed program days due to inclement weather.
- Provided food and toys to 160 families and 323 children through the Thanksgiving Basket and Holiday Toy Shop Programs.
- Offset the operational costs of the Riverfront Community Center by 54% with revenues generated by rental fees.
- Introduced Skype access in the computer learning center to enhance programming options and offered intergenerational mentoring to schools in rural areas of the United States.

## HUMAN SERVICES

# Youth and Family Services

**G**lastonbury Youth and Family Services coordinates, supports and delivers services to youth and families in the Glastonbury community with children and young adults under the age of twenty-one. Our mission is to serve Glastonbury youth and families by exceeding client expectations by providing positive development opportunities to empower youth and their families. Youth and Family Services has four program areas: Clinical Services, Creative Experiences, Outreach Services and Substance Abuse Prevention Services.

This year **Clinical Services** provided counseling services to 1,230 individuals and 468 families. Throughout the year the staff conducted 85 student groups at both the elementary and secondary school levels; offered six Parent Education and Support groups and workshops for parents of elementary-aged children and adolescents; and provided 156 classroom/playground presentations on a variety of positive youth development topics.

**Creative Experiences** offered *Bye Bye Birdie*, *The 25th Annual Putnam County Spelling Bee*, and *Aladdin, Jr.* for its theatrical productions this year. Additional weekly programs included: *A.C.T.*; a new club started in conjunction with GHS to promote kindness and tolerance among students. *The Peace Jam Ambassadors*; who study the life and work of a Nobel Peace Laureate and the strategies that are used to address pressing global issues. The group's Global Call to Action project was dedicated to educating the public about environmental degradation related to plastic affecting our food chain. The group raised the necessary funds and installed the first refillable water bottle filling station at GHS to discourage use of plastic water bottles.

*The Youth Services Action Group* (YSAG); a service learning program involving students in grades 7-12 met weekly to plan and execute community service projects. *The Welles Village Expressive Arts Program* celebrated its sixth year with high

school mentors meeting weekly with thirty-six Welles Village students grades K-6 to complete homework, cook meals, execute art projects and exercise outdoors. *Pass It On*; a student run community television program, interviewed people with educational, informative and entertaining programs available to our community. *Odyssey of the Mind*; an international creative problem-solving team used long-term and spontaneous problem solving techniques and competed at state and world levels. *Intergenerational Programs* were offered to help develop a sense of community in our town. Some of those programs included The Intergenerational Cafe, Volunteer Recognition, The Haunted House and work for the Glastonbury Food and Fuel Banks.

**Outreach Services** provided on-site programming at Glastonbury High School, Smith Middle School, and Welles Village. The outreach workers provided short-term individual support services to students at the middle and high school during the school year. In addition, numerous informal contacts were made in the school cafeteria and hallways.

High School Outreach Services worked with adolescents through various programs such as Peer Education, Peer Support, Peer Mediation, and Time Management. The Middle School Outreach Services worked with adolescents and children through the social skills groups, in-school presentations, After-School Programming, peer mediation, and the Coffee House. Coffee House is done in collaboration with Parks and Recreation

*Continued . . .*



Fall Show — "The 25th Annual Putnam County Spelling Bee"



Ready to perform in Aladdin, Jr.

## HUMAN SERVICES

### Youth and Family Services, *continued*

and GLAD. In addition, the Middles School outreach worker in collaboration with school personnel and the school resource officer piloted a Leadership Conference for seventh grade female students.

The summer of 2010 marked the twentieth year for the WACY Program. Welles Village Activities Council for Youth is a summer activity and leadership training program for youth ages 7-18 living in Welles Village. The program continues to be a collaborative effort between Youth and Family Services, the Housing Authority and Police Department/Youth Division. Daily activities included arts and crafts, sports, games, and special themed days and field trips.

**Substance Abuse Prevention Services** monitors and coordinates substance abuse prevention and intervention initiatives and programs. This includes youth prevention and educational programs, parent/adult substance abuse education programs, and senior education programs. The Prevention Coordinator is available to provide professional development and education to community groups upon request. Substance Abuse Prevention Services works in collaboration with the Glastonbury Schools, Law Enforcement, Glastonbury Alcohol and Drug Council (GLAD), various Town Departments, and community members town-wide.

The Substance Abuse Prevention Coordinator works closely with the Youth Advisory Council (YAC), a group of 8th-12th-grade community leaders and Leaders Engaged in Action Projects (LEAP), a group of 7th and 8th grade community leaders, to spread the prevention message to the middle and high schools and the community at large. On September 25, 2010, Glastonbury Youth and Family Services, the Glastonbury Health Department, the Glastonbury Police Department and the DEA held a Prescription Drug Take Back at the Riverfront Community Center.



WACY field trip for wellness awareness to Roses' Berry Farm



Peace Jam

# Glastonbury's Public Libraries



## Welles-Turner Memorial Library

The mission of the Welles-Turner Memorial Library is to provide books and other media, facilities, and professional services to inform, educate, and culturally enrich the community.

The Library houses a collection of approximately 160,000 items that includes both print and non-print. Professional librarians are available during regular library hours to help patrons use the library's many resources. The library offers a comprehensive children's program that includes story times, summer reading programs and other events for children.

This year the Library was fortunate to receive a technology grant from the Hartford Foundation for Public Giving in the amount of \$30,000. This funding was used to redesign and update the Library's web page, purchase e-readers (two Kindles, two NookColors, two iPads) for public use. Library Connection, Inc., purchased two Sony readers for each member library. With the exception of the iPads, these devices may be checked out for three weeks. Titles may be downloaded from the OverDrive digital collection. The iPads are for in-library use only and may be

borrowed for two hours. We also added Freegal, a free legal music download service that contains the Sony music library. *Text A Librarian* allows mobile users to text inquiries to WTML at 66746 while they are on the go.

For lifelong learners the new *Universal Class* program was added to the suite of online sources. It provides remote access, 24/7 access via the library web page: [www.wtmlib.info](http://www.wtmlib.info), to over 500 online continuing education courses. Continuing Education Units (CEUs) are offered on selected courses.

The Library Director serves as the liaison to the Library Board, Friends of the Library and the Second Century

Fund. The Friends of the Library is a membership organization of people interested in promoting library service in town. They are well-known for their semi-annual book sales that typically raise about \$50,000 per year. This money is used to enhance library programs and services including the popular summer reading programs and museum pass program.

Second Century Fund, Inc. is a not-for-profit organization that provides both permanent financial support for the Library as well as funding to help meet future capital needs.

Over the years they have presented a variety of popular programs including: Candace Bushnell-Author, Talk and Signing; Lincoln's 200th: A Birthday Symposium; and Jane Haddam, Book Talk and Signing.

Other accomplishments include:

- 18,121 residents have library cards (55% of the population.)
- Circulated 527,232 items, including book, magazines, audio, video.
- Users downloaded 8,497 books and music from NetLibrary, OverDrive and Freegal.
- 395,022 people visited in-person; 140,264 users visited virtually through the web page.
- Public computers were used for 33,893 sessions.
- 726 programs attracted 12,181 people.

## South Glastonbury Public Library

The South Glastonbury Public Library, incorporated in 1926 as an all-volunteer library, is located in a former Methodist church building at 80 High Street. Built in 1828, it is the oldest church building in Glastonbury and is listed on the National Register of Historic Places. From 1828 to 1920 it served, intermittently, as a Methodist church for the local South Glastonbury

### Welles-Turner Memorial Library

Telephone: 860-652-7719  
2407 Main Street, Glastonbury

Text A Librarian: Text WTML to 66746 (standard message & data rates may apply)

Web Page: [www.wtmlib.info](http://www.wtmlib.info)

#### Hours:

Sunday, 1–5 p.m. (closed during the summer); Monday, Tuesday & Thursday, 9 a.m.–9 p.m.; Wednesday, 12 noon–9 p.m.; Friday, 9 a.m.–6 p.m.; Saturday, 9 a.m.–5 p.m.

*Continued . . .*

*South Glastonbury Public Library,  
Continued . . .*

mill families. From 1910 to 1923 the building was used only for summer church services. In 1926, Miss Amy Pratt proposed that the building be used as a library and obtained permission from Mrs. Helen Walsh Thompson, who had recently purchased both the church building and the adjoining Bates Tavern, to open a library in the former church. The first meeting was held Dec. 19, 1926 and the library has been growing ever since.

The library serves primarily as a reading library with a large collection of fiction and non-fiction books for both children and adults. We have a wide selection of large print books and an excellent collection of books for pre-school children through teens. We take pride in having many new releases as soon as they are available and other popular books without long waiting lists. We also subscribe to an extensive collection of periodicals for patrons to check out and enjoy for up to four weeks at a time.

From time to time we offer special events such as book talks and signings by local authors, a gardening series offered by master gardener Deborah Kent, summer reading programs for children as well as a monthly book discussion group.

The library is staffed completely by volunteers and is overseen by a volunteer Board of Directors. The majority of our financial support comes from our annual fund drive in addition to an annual grant from the Town of Glastonbury used to purchase books.

**South Glastonbury Public Library**

Telephone: 860-633-4793  
80 High Street, South Glastonbury

**Hours:**

Sunday, 2-4 p.m.; Monday, Wednesday,  
& Thursday, 1:30-3:30 p.m. and  
7:00-8:30 p.m.



**East Glastonbury Library**

Located at 1389 Neipsic Road, the East Glastonbury Library was incorporated in 1960 as a Connecticut non-profit corporation. It was founded by parents of children attending the newly opened Eastbury Elementary School since there was no library at the school. "Little Red," as it is affectionately known, was built in 1889, as a one-room schoolhouse. In 1900, a second room and foundation were added. Eight grades were taught in the school, four grades and one teacher in each room. It continued as a school until Eastbury School was built. In 2002 the building was declared a Historic Building by the State of Connecticut.

Little Red has grown over the years, and is now a full service library serving the entire Glastonbury community. It is staffed completely by volunteers and funded by the Library Board of Directors, an active Friends group, an annual grant from the Town of Glastonbury and by private gifts and donations. The Friends hold a used book sale every fall and a Book, Bake and Bric-a-Brac Sale every spring to raise money to purchase books for the Library. During the year, over 700 new books were added to the collection.

The front room is home to a collection of adult fiction and non-fiction, magazines and local newspapers. Most best-selling books

are available, along with travel books, cookbooks, reference books, biographies, a large selection of mysteries and large print books.

The back room houses an extensive collection of children's books. Many classes from Eastbury School use the library on a weekly basis. The library sponsors a weekly book study group and is a meeting space for town groups including the Eastbury PTO and local Girl Scout troops. The foyer hosts an ever-changing display of special collections including historic Glastonbury memorabilia, vintage mustache cups and origami creations.

2010 marked the start of the library's 50th year. In celebration, the library invited Josie Warden, the library's first librarian, (1960-1968), to share her memories of the library and its early years. Mrs. Warden was also a founding member of the library. The celebration included many past and present volunteers and founding members who shared their memories of the library.

**East Glastonbury Public Library**

Telephone: 860-633-5637  
1389 Neipsic Road, East Glastonbury

**Hours:**

Monday, 1-4 p.m. and 7-9 p.m.;  
Tuesday, 9 a.m. - 4 p.m.; Thursday,  
9 a.m. - 4 p.m. and 7-9 p.m.

# Facilities Maintenance & Services



*Nine kilowatt photovoltaic system on Fire Co. #2*

The Facilities Maintenance and Services Department is responsible for operations, maintenance, management, and construction of over 270,000 square feet of facilities as well as management of design and construction of all municipal building projects. The Department performs or manages preventive maintenance, custodial services, and project design and construction management using skilled in-house staff and contracted service providers. The Department also manages over \$1.5 million in utility and communication accounts for all Town facilities.

In addition, the Department is responsible for bidding, managing, and inspecting a variety of contracted services and vendors for all Town agencies.

All public building projects are managed by the Department, which also provides staff support to the Public Buildings Commission.

## Highlights from the previous year include:

- Recipient of US EPA *Energy Star* award for fourth successive year for energy efficiency of Town Hall.
- Cleared snow from municipal building roofs to avoid overloading and potential collapse due to record snowfall amounts.
- Managed the fully grant-funded replacement of the public access TV audio system and implemented live video streaming and video-on-demand viewing of public broadcasts through the Town website.
- Installed energy efficient radiant heaters and replacement of boiler at Fire Cos. #2 and #3.
- Provided emergency power to seven critical facilities during the power outages caused by tropical storm Irene.
- Managed the:
  - ◆ Replacement of antiquated boilers and heating system with energy efficient system at Buttonball Lane School.
  - ◆ Emergency structural repairs to Youth & Family Services facility required due to extreme snowfall.
  - ◆ Design, permitting and approval, and start of construction of the Glastonbury-East Hartford Elementary Magnet School.
  - ◆ Renovation of Town Hall's Meeting Room.



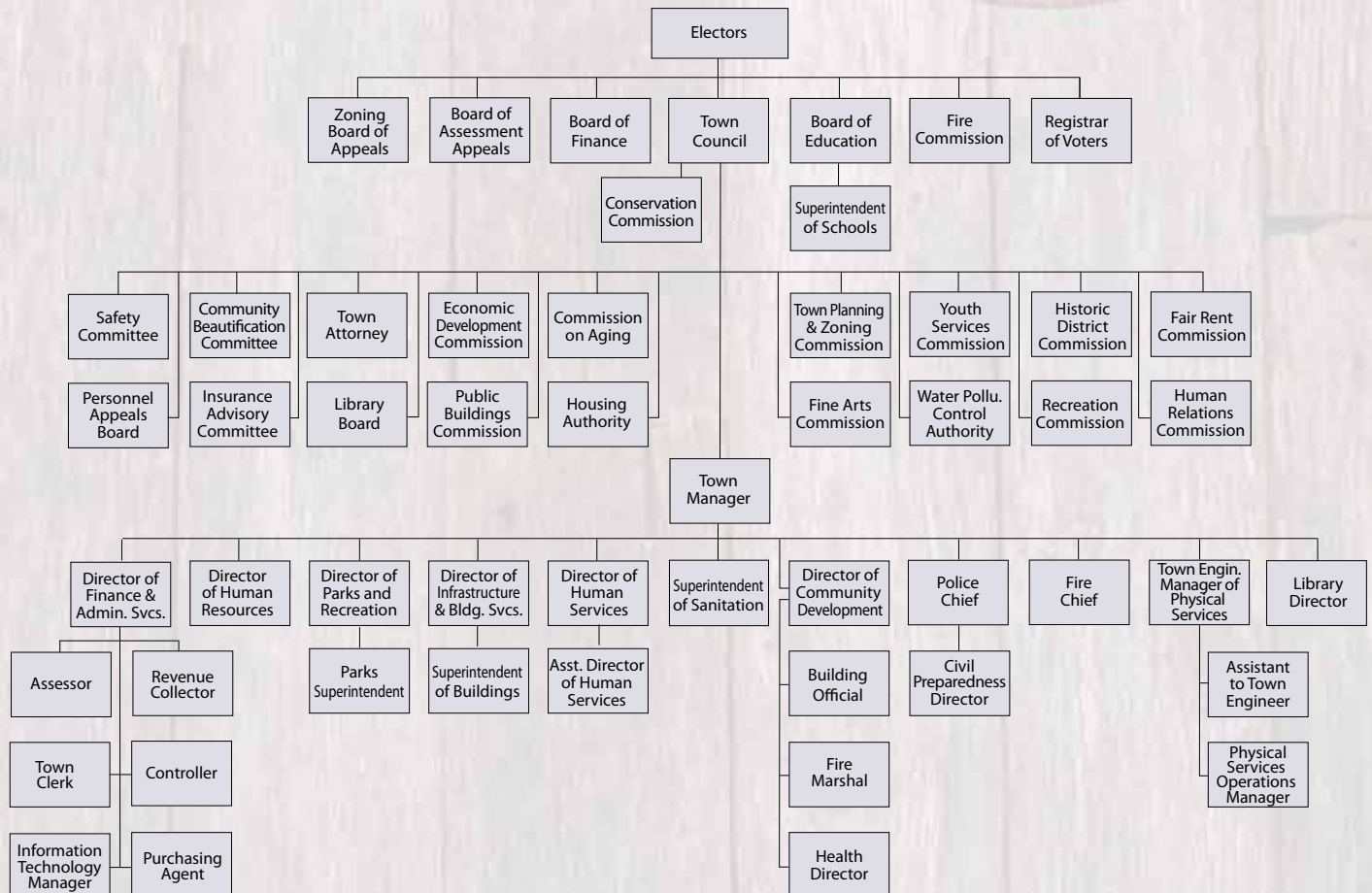
*Facilities staff members fine-tune air conditioning system to ensure optimum performance.*



## Our Town Officials

- |  |   |  |   |
|--|---|--|---|
| <b>Town Manager</b><br>Richard J. Johnson                                      | <b>Assistant Town Engineer</b><br>Stephen A. Braun                | <b>Physical Services<br/>Operations Manager</b><br>Charles Mahan | <b>Superintendent of Sanitation</b><br>Michael J. Bisi      |
| <b>Chief of Police</b><br>David Caron  | <b>Building Official</b><br>Peter Carey                           | <b>Housing Authority Director</b><br>Neil Griffin                | <b>Town Attorney</b><br>Bruce Chudwick                      |
| <b>Community Development<br/>Director</b><br>Kenith E. Leslie                  | <b>Civil Preparedness</b><br>Robert F. DiBella                    | <b>Director of Human Services</b><br>Patricia R. Schneider       | <b>Town Clerk</b><br>Joyce P. Mascena                       |
| <b>Director of Finance and<br/>Administrative Services</b><br>Diane M. Waldron | <b>Collector of Revenue</b><br>Norman Z. Rosow                    | <b>Library Director</b><br>Barbara J. Bailey                     | <b>Assistant Director of<br/>Human Services</b><br>(vacant) |
| <b>Director of Human Resources</b><br>Patricia C. Washington                   | <b>Controller</b><br>Nina R. Cousins                              | <b>Information Technology<br/>Manager</b><br>Robert L. Ashton    |   |
| <b>Town Engineer,<br/>Manager of Physical Services</b><br>Daniel A. Pennington | <b>Director of Health</b><br>David W. Boone                       | <b>Purchasing Agent</b><br>Mary F. Visone                        |   |
| <b>Director of Building Services</b><br>Herbert L. Schwind                     | <b>Director of Parks and<br/>Recreation</b><br>Raymond E. Purtell | <b>Superintendent of Buildings</b><br>David Sacchitella          |   |
| <b>Assessor</b><br>David L. Valente  | <b>Fire Chief</b><br>Michael Thurz                                |  |   |
|  | <b>Fire Marshal</b><br>Christopher N. Siwy                        |  |   |

## Organizational Chart



# SAVE FOR 2012

## Official Dates 2012

### Financial Administration

January 26	Annual Town Meeting
March 21	Final Budget Hearing

### Fire Marshal/Local Open Burning Official

June 15 - September 15	Open Burning in accordance with the regulations of the Department of Environmental Protection with the appropriate permit issued by the Local Open Burning Official are banned during this period. Barbeques and other fires used for the consumption of food and campfires are not part of the prohibition.
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### Police Department

October 1	Deadline for Annual Burglar Alarm Registration
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### Property Assessment

February 20	Deadline for filing written appeals to Board of Assessment Appeals
October 1	Annual Assessment Date: Property owners listed in Grand List
November 1	Last day to file business/personal property declarations with assessor

### Refuse Disposal

March 14	Extended operating hours for Transfer Station during Day Light Savings time begin, Wednesdays 7:00 a.m. - 7:00 p.m.
September 26	Modified Daylight Savings hours begin, Wednesdays 7:00 a.m. - 6:00 p.m.
October 31	Last Wednesday of Transfer Station modified operating hours

*Household Hazardous Waste Collection schedule for 2012 will be available in the Town Newsletter and local newspaper and individual mailers.*

### Revenue Collection

*For your convenience a Drive-Up - Drop-Off payment box is located in the circle by the flag poles at the Town Hall.*

January 1	Second Installment of 2011 grand list taxes become due. The taxes include real estate, personal property and supplemental motor vehicle.
July 1	First Installment of 2012 grand list taxes become due. The taxes include real estate, personal property and motor vehicle.
November 1	Sewer Use payments due

### Social Services

February 2	Homeowners' and Additional Veterans' Tax Relief Programs begin
April 30	Last day to apply for Energy Assistance benefits May Camp CONNRI and Channel 3 Country Camp applications available
May 14	Last day to apply for Homeowners' Tax Relief
May 17	Renters' Tax Relief Program begins
May 31	Last day to apply for Operation Fuel benefits
August 17 & 18	Back-To-School supplies distribution
September 15	Last day to apply for Renters' Tax Relief
October 1	Last day to apply for Additional Veterans' Tax Relief benefits
October 15	Energy Assistance application period begins
November 18	Thanksgiving food baskets distributed (tentative)
December 1	Operation Fuel application period begins (tentative)
December 13, 14 & 15	Annual Toy Shop (tentative)

### Town Clerk

April 3	Absentee Ballots for Presidential Preference Primary become available, if challenges are filed
April 21	Rivers & streams fishing season opens the 3rd Saturday in April at 6:00 a.m.
April 24	Presidential Preference Primary, if challenges are filed
June 1	Dog Licenses become available for the next fiscal year
July 24	Absentee Ballots for August Primaries become available, if challenges are filed
August 14	Primaries for the November 6 Election, if challenges are filed
October 5	Absentee Ballots for November Election become available
November 6	Election Day
TBD	Hunting season opens

## Community Events 2012

**Youth & Family Services Summer Show** Thursday, Friday, Saturday; August 2, 3, 4 – “The Wiz” at Glastonbury High School

**Apple Harvest Festival** Saturday, October 13 & Sunday, October 14, 10 a.m.-5:00 p.m. at Riverfront Park on Welles Street; sponsored by the Glastonbury Chamber of Commerce

### Welles-Turner Memorial Library Events

National Library Week – April 8-14

Children’s Book Week – May 7-13

Book Sale – Saturday, May 19, 9 a.m.-5 p.m., and Saturday, September 8, 9 a.m.-5 p.m.

Library Card Sign-Up Month – September

Banned Book Week – September 23-29

Teen Read Week – October 14-20

### Parks & Recreation

Fun Runs Tuesday evenings 6:30 p.m. at Glastonbury High School – June 26, July 3, July 10, July 17, July 24, July 31, August 7

Town Tag Sale Saturday, June 9 at Academy Field; Rain Date: June 10

Kid’s Pooch Pageant Monday, July 9, 6:00 p.m. Hubbard Green; pre-registration required

Senior Picnic Wednesday, August 8 – Festivities begin at 9:30 a.m. at the Riverfront Community Center

Summer Music Festival Wednesdays 7:00 p.m. – July 11, July 18, July 25, and August 1 at Riverfront Park

Town Band Concert Sundays 7:00 p.m. – July 1, July 15, July 22, July 29 at Hubbard Green

Santa’s Run (3.5 miles) Sunday, December 2, 12:00 noon at Glastonbury High School (Snowdate: Sunday, December 9)

### Boards and Commissions Meeting Schedule

Town Council	2nd and 4th Tuesdays	Town Council Chambers
Board of Education	2nd and 4th Mondays	Town Council Chambers or GHS Library
Board of Finance	3rd Wednesday	Town Hall Meeting Room, 2nd Floor (4 p.m.)
Town Plan & Zoning Commission	1st and 3rd Tuesdays	Town Council Chambers
Board of Assessment Appeals	As required	Town Hall
Building Board of Appeals	As required	Town Hall
Commission on Aging	1st Monday	Riverfront Community Center, 300 Welles Street
Community Beautification	2nd Wednesday	Town Hall Meeting Room, 2nd Floor
Conservation Commission/ Inland Wetlands	2nd and 4th Thursdays	Town Council Chambers
Economic Development	1st Monday	Office of Community Development, Town Hall, 3rd Floor
Fair Rent Commission	As required	Herbert T. Clark House, 45 Canione Road
Fine Arts Commission	2nd Monday	Glastonbury High School, Room 136
Fire Commission	1st Thursday	Fire Company #1, 2825 Main Street
Historic District Commission	As required	Town Hall
Housing Code of Appeals	As required	Town Hall
Human Relations Commission	Quarterly	Town Hall Lunch Room, 2nd Floor
Insurance Advisory Committee	Quarterly	Meeting Room A, Town Hall, 2nd Floor
Public Buildings Commission	1st Wednesday	Town Hall Meeting Room, 2nd Floor
Public Housing Authority	3rd Wednesday	Herbert T. Clark House, 45 Canione Road
Recreation Commission	3rd Thursday	Parks and Recreation, 2143 Main Street
Safety Committee	4th Monday	Town Hall Meeting Room, 2nd Floor
Water Pollution Control Authority	2nd and 4th	Wednesdays Town Council Chambers
Welles-Turner Library Board	2nd Monday	Welles-Turner Memorial Library, 2407 Main Street
Youth and Family Services Commission	2nd Wednesday	Youth and Family Services, 321 Hubbard
Zoning Board of Appeals	1st Monday	Town Council Chambers

Please contact the Town Clerk’s Office at 860-652-7616 to confirm dates, times and locations as some schedules change due to holidays.

# SAVE FOR 2012

## Town of Glastonbury — Numbers to Know

General Information . . . . .	Information Center . . . . .	860-652-7710
Accounts Payable . . . . .	Accounting . . . . .	860-652-7595
Administration . . . . .	Town Manager . . . . .	860-652-7500
Assessment . . . . .	Assessor . . . . .	860-652-7600
Assessment . . . . .	Info Line . . . . .	860-652-7606
Birth Certificates . . . . .	Town Clerk . . . . .	860-652-7616
Building Permits . . . . .	Building Office . . . . .	860-652-7521
Bulky Waste Disposal . . . . .	Sanitation . . . . .	860-652-7772
Children's Department . . . . .	Welles-Turner Library . . . . .	860-652-7718
Civil Preparedness . . . . .	Civil Preparedness . . . . .	860-652-7576
Community Center . . . . .	Community Center . . . . .	860-652-7638
(Riverfront)		
Death Certificates . . . . .	Town Clerk . . . . .	860-652-7616
Deeds . . . . .	Town Clerk . . . . .	860-652-7616
Demolition Permits . . . . .	Building Office . . . . .	860-652-7521
Dial-A-Ride . . . . .	Senior Services . . . . .	860-652-7643
Dog Licenses . . . . .	Town Clerk . . . . .	860-652-7616
Dog & Animal Problems . . . . .	Animal Control Officer . . . . .	860-633-7227
Drainage Problems . . . . .	Engineering . . . . .	860-652-7735
Electrical Permits . . . . .	Building Office . . . . .	860-652-7521
Elderly Municipal Agent . . . . .	Senior Services . . . . .	860-652-7638
Energy/Fuel Assistance . . . . .	Social Services . . . . .	860-652-7638
Engineering . . . . .	Engineering . . . . .	860-652-7735
Facilities Services . . . . .	Facilities . . . . .	860-652-7703
Financial Administration . . . . .	Administrative Services . . . . .	860-652-7586
Financial/Medical . . . . .	Social Services . . . . .	860-652-7638
Assistance		
Fire Chief . . . . .	Fire Department . . . . .	860-652-7555
Fire Marshal . . . . .	Fire Marshal . . . . .	860-652-7526
Food Bank . . . . .	Food Bank . . . . .	860-652-7638
Health Matters . . . . .	Health Department . . . . .	860-652-7534
Highways . . . . .	Physical Services . . . . .	860-652-7749
	Operation Manager	
Housing Authority . . . . .	Housing Authority Comm. . . . .	860-652-7568
Inland Wetlands . . . . .	Community Development . . . . .	860-652-7510
Landfill Permits . . . . .	Engineering . . . . .	860-652-7735
Libraries . . . . .	Welles-Turner . . . . .	860-652-7719
S. Glastonbury . . . . .	860-633-4793	
E. Glastonbury . . . . .	860-633-5637	
Marriage Licenses . . . . .	Town Clerk . . . . .	860-652-7616
Nursing Visiting . . . . .	Nurse Assoc. . . . .	860-633-3521
Passport Information . . . . .	Probate . . . . .	860-652-7630
Personnel . . . . .	Human Resources . . . . .	860-652-7501
Planning . . . . .	Community Development . . . . .	860-652-7510
Plumbing & Heat . . . . .	Building Office . . . . .	860-652-7521
Permits		
Police (General Info) . . . . .	Police Department . . . . .	860-633-8301
Probate Court . . . . .	Probate Clerk/Judge . . . . .	860-652-7629
Purchasing . . . . .	Purchasing Department . . . . .	860-652-7588
Recreation . . . . .	Recreation Department . . . . .	860-652-7679
Recreation Schedules/ Cancellations	Info Line . . . . .	860-652-7689
Refuse Disposal/ Recycling	Info Line . . . . .	860-652-7790
	Office . . . . .	860-652-7772
Registration of Voters . . . . .	Registrar of Voters . . . . .	860-652-7627
Salvation Army . . . . .	Social Services . . . . .	860-652-7638
Sanitary Inspection . . . . .	Health Department . . . . .	860-652-7534
Senior Center . . . . .	Senior Center . . . . .	860-652-7638
Sewer Department/ Water Pollution Control	Sanitation . . . . .	860-652-7772

Sewer Use Bills . . . . .	Sanitation . . . . .	860-652-7772
Snow Removal/Streets . . . . .	Highway Superintendent . . . . .	860-652-7749
Social Services . . . . .	Social Services . . . . .	860-652-7638
Taxes . . . . .	Collector of Revenue . . . . .	860-652-7614
Taxes . . . . .	Info Line . . . . .	860-652-7606
Tax Relief Program . . . . .	Social Services . . . . .	860-652-7638
Trees . . . . .	Parks and Recreation . . . . .	860-652-7679
Voting . . . . .	Registrar of Voters . . . . .	860-652-7627
Youth & Family Services . . . . .	Youth & Family Services . . . . .	860-652-7660

### Board of Education

General Information . . . . .		860-652-7961
Superintendent . . . . .	Alan Bookman . . . . .	860-652-7961
	of Schools	
Assistant Superintendent . . . . .	Matthew Curtis . . . . .	860-652-7965
Assistant Superintendent . . . . .	Rosemary Tralli . . . . .	860-652-7963
Business Manager . . . . .	Sharon Smith . . . . .	860-652-7940
Administrator for Pupil . . . . .	Linda Roberts . . . . .	860-652-7971
Services		
Transportation Coord. . . . .	Angelo Balesano . . . . .	860-652-7295

### Curriculum

### Director

### Phone

Art . . . . .	Dan Roach . . . . .	860-652-7954
Athletics . . . . .	Trish Witkin . . . . .	860-652-7200 x2116
Career & Vocational . . . . .	Jill Carey . . . . .	860-652-7200 x2002
Education		
Foreign Language . . . . .	Rita Oleksak . . . . .	860-652-7954
and ELL		
Health & Physical . . . . .	Ann Marie . . . . .	860-652-7200 x2105
Education . . . . .	Colebrook	
History & Social . . . . .	Ilene Lowenstein . . . . .	860-652-7967
Sciences		
Language Arts & . . . . .	Joanne St. Peter . . . . .	860-652-7967
Reading		
Mathematics . . . . .	Michele Watson . . . . .	860-652-7975
Music . . . . .	Patricia Lignelli . . . . .	860-652-7975
Special Education . . . . .	Anita Russell . . . . .	860-652-7971
School Counseling . . . . .	Edward Gregorski . . . . .	860-652-7200 x1800
Science . . . . .	Fred Myers . . . . .	860-652-7200 x2002
Technology and . . . . .	Brian Czapla . . . . .	860-652-4910 x364
Information Services		

### School

### Director

### Phone

Glastonbury High . . . . .	Matthew Dunbar . . . . .	860-652-7200 x1025
Smith Middle . . . . .	Donna Schilke . . . . .	860-652-7040
Gideon Welles . . . . .	James Gregorski . . . . .	860-652-7800
Buttonball Lane . . . . .	Kent Hurlburt . . . . .	860-652-7276
Eastbury . . . . .	Nancy Bean . . . . .	860-652-7858
Hebron Avenue . . . . .	Linda Provost . . . . .	860-652-7875
Hopewell . . . . .	Kathleen Murphy . . . . .	860-652-7897
Naubuc . . . . .	Mike Litke . . . . .	860-652-7918
Naugaug . . . . .	Holly Hageman . . . . .	860-652-4949
East Hartford/ . . . . .	Glen Peterson . . . . .	860-622-5400
Glastonbury Elementary Magnet		
Two Rivers Middle . . . . .	Jean Privitera . . . . .	860-290-5320
Magnet		
Great Path Academy . . . . .	Barbara Budaj . . . . .	860-512-3560
Magnet		

Town Web Site . . . . .	www.glastonbury-ct.gov
FIRE, POLICE & EMERGENCY . . . . .	DIAL 911
Routine Calls to Dispatch Center . . . . .	860-633-8301

# Community Development

The Community Development Department provides a variety of services involving land use and buildings, public health and environmental protection, economic development, code enforcement, Fire Marshal operations, food service licensing and inspection and citizen wellness initiatives. Staff guidance and support services are provided to the Town Plan and Zoning Commission, Inland Wetlands and Watercourses Agency/Conservation Commission, Economic Development Commission and Historic District Commission.

Throughout the years the pace of new development activity remained generally on par with the prior year. New home construction remained below 50. On the commercial side,

the Town welcomed International Aero Engines to their new corporate headquarters on Hebron Avenue. Expansion continued at the Gateway Medical Campus on Western Boulevard, and a center of regional significance continued with a master planned environment. Town Center master planning continued with the framework in place for revised land use regulations. New regulations will encourage smart growth development with corresponding streetscape enhancements.

Through a CDC Block Grant to reduce obesity in our community, the health department has been actively involved with making the community aware of local farms growing produce and selling directly

to the consumer. We have over 20 farms here in Glastonbury that grow a variety of fruits and vegetables ([www.GlastonburyGrown.com](http://www.GlastonburyGrown.com)). To celebrate Connecticut Grown Produce the Connecticut Department of Agriculture promotes a week of events they call Farm to Chef to Table.

This year the Glastonbury Senior Lunch program featured a meal of Glastonbury Grown produce. The public health nurse used grant funds to purchase food for the meal, procured the food, and the Senior Center Staff prepared a meal of salad, eggplant parmesan, and watermelon for dessert. Both the public health nurse and a local farmer spoke after lunch about the local produce and the history of farming in Glastonbury.

# Physical Services

The Physical Services Department is responsible for the maintenance and inventory of the Town's roadways and infrastructure. This includes existing systems as well as additions proposed through subdivision and site development.

## Engineering

The Engineering Division performs design review of streets, traffic control systems, storm and sanitary sewers, sidewalks, and other public improvements proposed in conjunction with land development. Recommendations are made to appropriate Boards and Commissions of the Town. Following approval, the Division inspects the construction of the public improvements to assure conformance with Town standards.

The Division performs routine inspection of existing Town roads, drainage systems, and traffic control signs and signals. Public inquiries and comments are investigated to address potential problems or defects. Road, storm drainage, and sanitary sewer conditions and maintenance history data are maintained in the Road Manager data network. An ongoing

program of obtaining and recording traffic counts and spot speed data is conducted by staff and pertinent data is shared with the Police Department.

This Division is responsible for in-house design of public improvements or coordination with private consultants when used in conjunction with Town projects. The Division provides civil engineering services for all Town

Departments and provides technical and clerical support to the Water Pollution Control Authority.

In addition, staff maintains property line, easement, and other pertinent mapping data in the Town's web-accessible and very robust Geographic Information System (GIS).

*Continued . . .*



*Town Highway Division staff sealing road cracks.*

## Physical Services, *continued*

Some recent accomplishments include:

- Completed technical design, obtained regulatory permits, and administered construction of a one-mile long multi-use trail between Smith Middle School and Bell Street. This off-road section of trail can accommodate a wide range of uses and was determined to be the top priority of the Glastonbury Bikeways Committee. Adjacent parking facilities will make the trail easily accessible to all residents.
- Completed design and specifications for 6,500 linear feet of pavement rehabilitation on Griswold Street between Main Street and Candlewood Road. Design was completed on an expedited schedule to allow the Town to take advantage of Federal grant opportunities that will pay for 80% of construction costs.
- Obtained regulatory permits and coordinated preparation of plans and specifications that will allow for demolition of the 80,000± square foot structure on the Town-owned former J.T. Slocomb Mill property. Demolition will occur in a manner such that known historically-significant portions of the building are retained and phased such that outside experts can view work to determine if additional portions warrant preservation.

### Highway

The Highway Division is responsible for maintenance, repair, and construction relative to streets, drainage systems, sanitary sewers, traffic controls, sidewalks, and other features of the Town's infrastructure system. Snow and ice removal and joint operation of the Bulky Waste sand and gravel facility are also primary functions.

Overall maintenance and construction is accomplished through the use of in-house labor and equipment working in conjunction with contractual entities.

Highway Division successes and accomplishments during the past year include:

- Division personnel ably performed snow removal during the record-setting winter of 2010/2011. Overall accumulations ranked as the second highest total since records have been recorded, with the month of January having the highest one-month total ever recorded. Staff worked tirelessly between storms as well to improve vehicular sightlines, remove snow from school bus stops, and widen travel lanes that had been decreased in width due to encroachment of snow banks.
- Highway Division staff performed the majority of the construction site work associated with installation of the new Compressed Natural Gas Fueling Station located at the Riverfront Community Center. Work included site grading, paving, concrete pad preparation, and placement of protective bollards and equipment enclosures. Said work constituted a significant portion of the Town's "in-kind" match necessary to obtain Federal grant funding of close to \$500,000.
- Staff once again successfully completed work on the Town's annual road paving program. A total of 11 lane miles were milled and paved. Staff adjusted utility structures as necessary, replaced curbing in poor repair, and performed all restorative work in conjunction with this program.

Other typical Highway Division functions such as street sweeping, catch basin cleaning, and roadside mowing were performed with positive results.

### Fleet Maintenance

The Fleet Maintenance Division's responsibilities include the repair and maintenance of Town vehicles. This includes a wide variety of vehicles

ranging from general purpose cars and police cruisers to fire apparatus, heavy trucks, and construction equipment. Included within the scope of these services are the very substantial efforts of repair technicians during snow and ice events. The rough duty encountered by plow trucks during snow storms results in a need for quick and knowledgeable mechanical diagnosis and repair in order to keep trucks on the road.

The Division prepares bid specifications for all Physical Services vehicle purchases and reviews specifications for all other Departments. Other Division responsibilities include garage environmental compliance and maintenance of a computerized Fleet Data Program that tracks maintenance activities and associated costs, thereby allowing for prudent decision-making when considering new equipment purchases. In addition, Vehicle Maintenance staff periodically coordinates public sale of obsolete parts and equipment to ensure maximum salvage values.

Fleet Maintenance Division successes and accomplishments in the past year include:

- Successfully retrofitted selected Town plow trucks with individual tanks capable of effective distribution of salt brine liquid. Installation will result in more cost effective use of purchased salt and in qualitative improvements in snow/ice removal operations.
- Effectively maintained a Town fleet consisting of 271 pieces of rolling stock that traveled a total of 1,058,490 miles in Fiscal Year 2011.
- Administered construction of a new "Fast Fill" compressed natural gas vehicle fueling station. Use of this alternative fuel for fleet vehicles will reduce both operating costs and vehicle emissions.

*Continued . . .*

## Physical Services, *continued*

### **Water Pollution Control Authority**

The Water Pollution Control Authority (WPCA) is responsible for reviewing and approving sanitary sewer connections and expansions, and for assessing future needs of the system as it grows.

The WPCA levied assessments in the amount of \$159,001.03 in conjunction with their responsibility to recover the cost of sanitary sewer construction. Of this amount, \$147,138.04 was a result of new construction, with the balance due to expansion or connection of existing facilities. During the past fiscal year, 24 new connections were made to the sewer system.

The Wastewater Treatment Plant upgrade was completed on time and within budget.

Evaluation of the Nutmeg Lane Pump Station by the WPCA continued throughout the year. Design and construction bidding of a rehabilitated station is expected in the coming budget year.

Under the new General Permit for Discharge of Wastewater Associated with Food Preparation Establishments issued by the Department of Energy & Environmental Protection, local restaurants are required to install grease containment devices for the protection of the sewer system from fats, oils, and grease (F.O.G.). The compliance date under the General Permit is July 1, 2011. The WPCA has provided notification and guidance to restaurant owners to meet General Permit requirements.

## Sanitation / Water Pollution Control Division

### **Water Pollution Control Division**

The Water Pollution Control Division provides the continuous collection and treatment of sanitary sewage generated from 102 miles of sanitary sewers and eight remote pumping stations. Wastewater is treated at the Water Pollution Control Facility located on Main Street behind Town Hall. Treated wastewater is ultimately discharged to the Connecticut River. The system serves approximately 18,000 people within the Town of Glastonbury in compliance with State and Federal regulations. In addition, this division administers Sewer Use rates, ordinances and provides staff support to the Water Pollution Control Authority.

The following provides highlights for the Water Pollution Control Division Fiscal Year 2010/2011:

- 781.25 million gallons of wastewater were processed averaging 2.14 million gallons per day.
- 3,022,500 gallons or 1,369,352 pounds of sludge were processed and disposed of, averaging 3,752 pounds per day.
- 1,156,124 kilowatt hours of electricity was consumed at the Treatment Plant for the 24 hour per day operation, this is an average of 3,167 kilowatt hours per day.
- Nutmeg Pump Station – A consultant has been selected to provide Engineering services to replace this pump station which was originally constructed in 1967.

### **Refuse Disposal Division**

The Refuse Disposal Division operates solid waste disposal, recycling facilities, Hazardous Waste Collection and administers permits for private collectors, ordinances and operating guidelines for waste disposal facility users.

The following provides highlights for Fiscal Year 10/11:

- 2,024 tons of Refuse was disposed of at the Transfer Station, 4318 tons of Bulky Waste Disposed at Bulky Waste Facility and 4,631 tons of materials was recycled.
- 60.0% of solid waste was recycled at our Transfer Station.
- 441 residents utilized the Regional Household Hazardous Waste Collection Facility during the year.
- Received \$18,495 recycling rebate from CRRA.

# Police Department

The Glastonbury Police Department is a nationally and State accredited law enforcement agency committed to providing service to our community in a professional and sensitive manner. In 1986, the Department was the first law enforcement agency in Connecticut to be accredited. In 2010, it was the first to reach a seventh re-accreditation.

The Department consists of 58 sworn officers and 16 civilian support personnel. Dispatching of all emergency services is handled by the Department's Communications Center which employs a state of the art simulcast radio system which was fully upgraded in 2006. Patrol officers maintain a visible police presence and 7 day/24 hour response capability to incidents occurring in Town. The primary mission of the Patrol Division is to identify, prevent and/or eliminate crime and public safety problems. The Patrol officers are the primary contact between the Department and the public. They provide the critical first response to all crime, traffic and medical emergencies occurring throughout the Town. The nature of the work requires these officers to be highly trained and to flexibly readjust to handle a wide variety of complex situations.

While the Town's population has continued to grow, the workload of the Police Department has remained fairly constant for the past several years. During FY 10/11, the Department handled 17,145 calls for service. The major elements of that caseload are broken down as follows:

Traffic	5,380
Services	8,514
Criminal	3,652

Among these cases, in a normal year, the Department's personnel will respond to about 1663 calls for medical assistance, 806 motor vehicle accidents and 860 calls involving animal related

problems. The Town's crime rate has historically been one of the lowest in the State of Connecticut and the lowest in the Capital Region. While the Town's population has grown by over 30% since 1985, the rate of serious crime has declined by over 45% during the same period.

The Department places great emphasis on issues pertaining to youth. Full time School Resource Officers are assigned to the Middle and High Schools. In addition to enhancing school safety, those officers are in daily contact with youth. While they may occasionally take enforcement action, their primary focus is on preventing problems for youth and discouraging their involvement with crime and/or substance abuse.

Youth officers teach the DARE curriculum to all students in the sixth grade. Instruction on internet safety is presented to fifth grade students and anti-bullying programs are implemented in the fourth grade and middle school.

The Department places a high priority on traffic and drunk-driving enforcement. Consistent with its overall emphasis on prevention, the Department maintains a proactive posture in addressing the problems of underage drinking and substance abuse. This is accomplished by the continuing checks of establishments selling alcoholic beverage and tobacco to ensure compliance with laws governing sales to minors. High priority is maintained to enforcing the statutes involving possession of alcoholic beverages by a minor or hosting parties where alcohol is served to minors.

Utilizing both accident pattern analysis and complaints voiced by citizens, the Department's Traffic Unit places significant emphasis on speed enforcement, distracted driving and traffic signal/sign violations. In order to provide the Town with an enhanced

capacity to reconstruct accidents, to conduct truck inspections and to undertake larger scale enforcement operations directed at drunk and aggressive driving the Department participates in an eight Town regional traffic enforcement team.

As a force multiplier, the Police Department actively participates in other regional teams which provide highly trained officers and specialized equipment and services to the Town which would be economically prohibitive to accomplish alone for a Town this size. Those teams provide narcotic enforcement, underwater recovery, hostage negotiation and tactical team response to the Town in a highly cost effective manner. The high level of on-going cooperation between police departments in the region serves all the participating communities well whenever mutual aid assistance is required to deal with larger scale incidents and emergencies.

Recognizing that computers and digital evidence are assuming an ever increasing role in crime and criminal investigation, the Police Department has two officers certified as forensic computer analysts. A forensic computer lab is maintained within the Police Department providing the equipment, advanced forensic software, and a secure area for the analysts to receive, store and examine seized computers and digital equipment.

During fiscal year 10/11 the Police Department undertook a complete renovation of its detention area so as to provide more effective monitoring of detainees and to reduce significantly the risks of a prisoner suicide. Bars were removed from the old cells and plexiglas security doors were installed in their place. Video monitors in the cells and booking area were upgraded providing more effective surveillance of those areas and recorded documentation

*Continued . . .*





*Members of Glastonbury Police Department participating in the Connecticut Special Olympics Law Enforcement Torch Run.*

## PUBLIC SAFETY

### Police Department, *continued*

of any problems or conflict situations occurring in that high risk/high liability area of the police facility.

As part of a regionwide initiative the Department installed and implemented electronic ticketing for motor vehicle violations. Information on the driver and the alleged violation are entered directly through the computer in the patrol vehicle. That data is then immediately transmitted into the judicial system and Department records and a copy of the ticket is printed out in the cruiser for the motorist. By automatically populating some of the required fields in the ticket and by electronically updating Department records, the new ticketing system reduces the time and processing costs associated with traffic enforcement.

To improve police mobility and visibility in the Town Center area and the Town Parks, the Police Department acquired a Segway Personal Transporter Unit and related equipment through the generous donations of several Town residents. This highly versatile patrol unit permits officers to nimbly and quietly monitor special events, park pathways and parking lot areas in the approachable and interactive manner of a walking officer. At the same time the unit provides the officer with a capability to respond more quickly to an emergency at another location than he could on foot.

In early 2011 the Department operationalized Everbridge Public Emergency Notification System.

This new capability provided through Connecticut's Department of Emergency Services and Public Protection now permits the Town to quickly and effectively notify and mobilize Town staff or the region's police emergency teams when needed. This system provides the capability to send messages and alerts concerning public safety matters to Town residents. Those messages can be sent Town wide or directed to a neighborhood area specifically affected by a problem.



*Members of the Glastonbury Police Department make their way down Main Street in the Connecticut Special Olympics Law Enforcement Torch Run*

# Fire Department

The Glastonbury Fire Department, which comprises four fire stations and twenty pieces of fire apparatus, maintains a staff of 122 paid-on-call firefighters and support personnel.

These brave and dedicated individuals respond to a variety of alarms ranging from a serious fire or rescue to a simple need of assistance by a fellow citizen. This past year the Department experienced a significant increase in its call volume. The increase is attributed to the extreme winter conditions including tropical storm Irene and the winter storm in October. The Department recorded over 1,500 calls. In addition to answering alarms and assisting the public, Department members completed 7,000 hours of training at the Connecticut State Fire Academy, and at the Department's own modern-day fire training facility off Nutmeg Lane.

The Department is also actively involved in a number of community events. The Department prides itself on promoting fire safety throughout the community. Whether it's putting on public demonstrations at the Apple Harvest Festival, working with local retailers to promote fire safety or providing a station tour to a group of youngsters, the Department is always there for the residents of Glastonbury.

October is a very special month to Fire Departments nationwide as Fire Prevention Week is the first week of the month. Our members go into classrooms to teach elementary students about fire prevention; stop, drop and roll; and the use of the 911 system. For the older students the Department sponsors a Fire Cadet program, where teenagers between 14 and 18 are introduced to the fire service.

At the Department's Annual Awards Ceremony, Lt. Jason Albert was recognized as Officer of the Year, while Firefighter Michael Karanda was named Rookie of the Year. In addition, Lt. David Thurz was recognized as The



*Swearing-in ceremony for the new firefighters*

Glastonbury Exchange Club Firefighter of the Year.

The Department continues to focus on improving firefighter safety and teaching fire prevention. During the last year the Department acquired a portable fire extinguisher simulator, which allows the department to go out into the community and teach both businesses and residences the proper way to use a fire extinguisher at no additional cost or impact to the environment.

The Department acquired another thermal imaging camera, graduated 10 new recruit firefighters, and made improvements to its personal protective equipment. The Department continues to be focused on looking for ways to improve the safety the community and its members. On-going training continues to be a vital element to promoting safety and to reinforce awareness that firefighting does have its risks.

It was essential for the ten new recruits that prior to stepping on to



*Firefighter in rehab after coming out of a fire structure.*

the fire ground, they attend over 180 hours of rigorous training in order to be certified by the State of Connecticut as a firefighter. Trained to the National Fire Protection Association at the Firefighter One level, new recruit training does not end there. They are required to receive training in hazardous material awareness and operations, incident command, as well as weapons of mass destruction. A number of our members are also certified as Fire Officers, Fire Service Instructors, and as operators of specialized pieces of equipment.

In response to the threats of possible attacks against the United States, Glastonbury became the leader of one of the State's Firefighting Task Force teams. Task Force 57 is part of the Statewide Fire/Rescue Disaster Plan. The task force consists of three Engine companies two Ladder companies, one Rescue company, and a Command Car from six surrounding communities that are readily available to deploy to any major incident in the state of Connecticut.

The Glastonbury Fire Department is always looking for new recruits that are up to the challenge and want to give back to their community. The Department invites you to visit our website at [www.glastonburyfire.org](http://www.glastonburyfire.org) or simply call the Fire Chief's office at 860-652-7555 to learn more about how you can be part of a great tradition.

# Civil Preparedness/ Emergency Management



The Office of Civil Preparedness (Emergency Management) coordinates all emergency activities in times of man-made or natural disasters for the Town of Glastonbury.

The Office is active in planning for manpower, equipment and community needs by updating information, regulations and training, as well as conducting checks of materials and equipment, including the Town warning sirens.

In disaster situations, the office updates information and instructions to citizens via its disaster information telephone number (860-652-7578), as well as its radio station (WPII600 at 1570 AM), which is heard in Glastonbury, 24 hours a day, seven days a week. This station also provides citizens with public safety information concerning traffic, weather alerts and emergency situations.

The Office also maintains a state-of-the-art mobile telecommunications van equipped to function as a backup system should the Town's main system fail. This van can also be used in the field to assist with "command-and-control" operations in major incident situations. This van contains the I-TAC I-CALL 800 MHz Interoperable System. The Department has satellite phone capability to communicate with the Connecticut Department of Emergency Management and FEMA in case of loss of other methods of communication.

*Robert DiBella, Director of Emergency Management, shown with the Emergency Operations Center Staff, explains power outage restoration on maps, with CL&P representative (right) looking on, during the storm in the late fall of 2011, which caused a 100% power outage in Glastonbury. Complete restoration took several days.*

The Glastonbury Emergency Management Director is recognized as the founder of this Interoperable System by State Public Safety officials.

The Glastonbury Emergency Management staff has trained in "radiological monitoring" through the Connecticut Office of Emergency Management. It has radiological monitoring devices to meet peacetime homeland security concerns.

The "Hurricane" U.S. Government hurricane-warning program is used to monitor major weather events. A new 2011 version of Hurrevac has been implemented in our computers.

The department is committed to continuing its involvement the Boy Scouts in Glastonbury in Emergency Management projects to assist the development of youth—our future leaders. The Glastonbury Boy Scouts provided assistance during the Summer Music Festival and the Santa's Run race.

Certain federally required elements of training must be completed by Town of Glastonbury organizations that may play a role in preventing, preparing for, responding to, or recovering from an incident. The Emergency Management Senior Staff has completed its Federal

Government requirement for National Incident Management System (NIMS).

The Town has maintained its status as a Federally Recognized "Storm Ready Town" with the National Weather Service. Glastonbury is the second town in Connecticut and only the tenth in New England to have achieved this distinction.

During Tropical Storm Irene, the major Civil Preparedness effort in the Town of Glastonbury undertaken by Emergency Management, and consisted of:

- Operating the Emergency Operations Center.
- Coordinated communications with the State of Connecticut.
- Coordinated communications and operations with the local DEMHS region.
- Coordinated electrical utility recovery operations.
- Procured and distributed emergency food supplies and water.
- Operation of a telephone bank:
  - ◆ Provided status updates of Town utilities and roads.
  - ◆ Provided information about shelters, showers, and battery-charging stations.

*Continued . . .*

## Civil Preparedness Emergency Management, *continued*

- ◆ Provided status of commercial businesses such as restaurants, gas stations and hardware stores.
- ◆ Handled requests for assistance and help.
- ◆ Handled approximately 2500 calls in a six-day period after the storm.
- Used Hurrevac Program to track path of Tropical Storm Irene.
- Provided assistance to the Federal Emergency Management Agency (FEMA) Team during their survey of Glastonbury to assess need for financial aid for the Town, businesses, and homeowners.

This effort involved a total of 730 hours and 13 volunteers.

Our Office of Civil Preparedness also:

- Maintained viable Civil Preparedness, Emergency Management & Homeland Security Program for the people of the Town of Glastonbury.
- Maintained U.S. Weather Alert Radios in all Glastonbury Schools as well as at the Board of Education and the Bus Yard.
- Provided standard and emergency communications for the Apple Harvest Festival and Santa's Run

- Continued use of WebEOC Crisis Information Management Software (CIMS) to manage crisis information. WebEOC complies with the provisions and standards for the Incident Command System (ICS) as outlined in the National Incident Management System (NIMS). The majority of the members are trained in its use. Web EOC was used to track the daily status and to report on the severe weather events of this past summer including Tropical Storm Irene.

### PUBLIC SAFETY

## Volunteer Ambulance Association

The Glastonbury Volunteer Ambulance Association, GVAA, was established in 1957. GVAA is committed to providing emergency ambulance service to the community 24 hours a day, 7 days a week. More than 3,100 calls have been logged for the year 2011. Currently three "Super Duty" ambulances operate from our facility at 2112 Main Street (located behind the Police Department). Recently the Association purchased a new 2010 Ford/PL Custom E-450 to replace one of the older trucks. Each ambulance is staffed at an Intermediate level that provides basic emergency services and is able to provide intravenous fluid therapy, advanced airway management, cardiac defibrillation and oxygen therapy.

GVAA members are State-certified EMTs of varying levels and receive monthly training to update skills and keep abreast of new and ever changing requirements in their field. Members come from Glastonbury and the surrounding towns volunteering both their time and expertise to those in

need. Typically GVAA members work three 12-hour shifts a month. When not responding to calls, crew members are at the ambulance quarters attending to the equipment, building and supplies.

The ambulance service covers many town events, such as the Summer Concert Series, Apple Festival and Santa's Run to name just a few. In addition we provide visits to area nursery schools for children to understand and feel comfortable with the inside of an ambulance. And for the past few years have participated in a "Safety Day" with both an area business and local church.

Members pride themselves on providing the highest quality, most compassionate and dedicated emergency medical care to the residents and visitors of Glastonbury. First Aid and CPR training is offered to members of the community and surrounding towns.

The organization is always looking for dedicated members to be part of our team. To learn more about becoming a volunteer or about our organization or to inquire about community based training please call 860-633-6554. You can also reach us at [www.GVAA.org](http://www.GVAA.org).



# Administrative Services

The Administrative Services Department is responsible for the preparation of the Town budget, accounting and financial reporting, cash management and debt administration, coordination of computer services, land records, property assessment, and the collection of taxes and sewer use fees. In addition, it oversees the acquisition of goods and services, insurance procurement, legal services and voter registration management.

## Board Of Finance

The Board of Finance is a bipartisan Board which operates in partnership with the Town Council and the Board of Education. In its advisory role, the Board recommends an annual budget to the Town Council and recommends and/or authorizes transfers among and between accounts and funds during the fiscal year. By direct authority the Board establishes the annual mill rate of taxation after reviewing the final budget approved by the Town Council.

## Financial Administration

This office coordinates the preparation of the operating and capital improvement budgets for the Town Manager; works with the Board of Finance to review financial reports; oversees the Town pension investments and coordinates actuarial valuations with the Town actuary; serves as staff liaison to the Insurance Advisory Committee in risk analysis and annual insurance renewals; responsible for

the debt management program and coordinates the bond issue process; responsible for bid administration for the procurement of goods and services, including equipment and construction services. Contract administration, surplus property distribution and Information Technology services for all Town departments is the responsibility of this division.

- Maintained AAA designation with Standard & Poor's and AAA designation with Moody's Investment Services for the Town, which is based on the Town's financial condition.
- Received the Governmental Finance Officers Association (GFOA) Distinguished Budget Presentation Award for FY11/12.
- Implemented changes to pension plan through the hiring of a new investment consultant and custodian for the administration of the pension benefits for retirees.
- Implemented a self insurance program for the Town and Education Health Insurance benefits
- Administered on-line surplus property auctions resulting in \$41,000 in revenue.
- Implemented significant software enhancements throughout the organization to improve efficiencies: Applicant Tracking, Employee Self Service, Regional Building Permit Software and a new Tax/Assessor Administrative System.

- Implemented pilot program for Procurement Cards.
- Administered bids and contracts for the Glastonbury/East Hartford Elementary Magnet School.

## Accounting

The Accounting Division is responsible for providing complete and accurate financial information, in the proper format, on a timely basis. This division prepares the year-end comprehensive annual financial report and processes employee payroll, payables, and receivables. The division is also responsible for managing the Town's investments to maximize interest earnings in all funds and performing internal audit procedures to help insure that proper controls and procedures are being followed.

- Received the Certificate of Excellence in Financial Reporting for the period ended June 30, 2010, awarded by the Government Finance Officers Association following an extensive review process.
- Implemented an electronic interface of financial data from the tax system into the general ledger, reducing the time required for data entry and the potential for clerical input errors.
  - ◆ Initiated testing of an upgraded version of the financial accounting system.

*Continued . . .*

## Administrative Services, *continued*

### Property Assessment

The Property Assessment Division administers an *ad valorem* tax program in compliance with State Statutes. It compiles the annual Grand List of taxable and exempt property including the valuation of real estate, motor vehicles and business personal property.

- The 2010 net taxable grand list totaled \$4,165,399,080, representing a 1% increase over the previous year.

The Property Assessment Division administers an *ad valorem* tax program in compliance with State Statutes. It compiles the annual Grand List of taxable and exempt property including the valuation of real estate, motor vehicles and business personal property.

- The post-revaluation 2009 net taxable grand list totaled \$4,125,934,400, representing a .5% increase over the previous year.

### Revenue Collection

The Collector of Revenue division is responsible for the timely billing, collection and financial reporting of tax and sewer revenues in accordance with State Statutes and other applicable regulations and the collection and processing of all other Town revenues. Of additional importance to this division is maintaining an effective and cordial relationship with the general public while assisting them to understand the taxation procedure process.

- Taxes and fees collected for fiscal year 2010/2011 totaled \$122,721,011
- Sewer charges and fees collected totaled \$ 2,208,580

- Accomplished a tax collection rate of 99.34% on current levy.

### Town Clerk

The Town Clerk's Office serves as the direct link between the residents of the town and their local government. It is the center for access to permanent public records and is responsible for maintaining the following documents: property transfer records, vital statistics (births/marriages/deaths), election results, town budgets, bonding and financial reports, military discharges, notary public registrations, liquor and burial permits, trade name certificates, meeting schedules, notices, agendas and minutes of Town boards and commissions and various contracts and agreements. In addition, this office administers various phases of the elections process and issues various licenses and permits such as dog, sporting and marriage. Virtually all functions performed in the office are governed by state statutes and town charter. The office is a major collector of revenue for the State of Connecticut as well as for the Town. In fiscal year 2010/2011, the office collected approximately \$1,583,427 in revenue for the State and \$871,580 for the Town consisting of funds related to real estate conveyance taxes, historic documents and farmland preservation funds, vital statistics, dog and sporting licenses, land recordings, copy fees and other

miscellaneous revenue. Some highlights of the last fiscal year include:

- Received State preservation grant to continue another phase of records re-indexing to include the timeframe of May 1692 to May 1815.
- Collaborated with Revenue Collection to implement an electronic lien and release program for real estate to manage high volume processing periods more effectively.
- Implemented online dog license renewal option with personalized email reminder notices that includes rabies expiration information.
- Installed flat file map cabinet in vault and reorganized property maps to alleviate overcrowding and eliminate further damage to these permanent historic records.
- Continued reorganization of all vaulted permanent records for all town board and commissions and state filings for improved public access.
- Continued oversight of Ethics Commission training protocol with board and commission staff liaisons as well as periodic training status updates to Ethics Commission.

# Housing Authority

The Housing Authority manages a total of 412 rental units in town that it rents to low and moderate income families and seniors. The Authority also administers up to 33 Housing Choice Vouchers that subsidize family rents in private owned rental properties. Properties managed by the Housing Authority include Welles Village, Center Village, Village Green, Knox Lane Annex, the Herbert T. Clark House, Herbert T. Clark Assisted Living and 3 affordable condominium units.

In addition to managing its property portfolio, the Housing Authority also serves as the administering agency for the Towns of Glastonbury's Fair Rent Commission and Moderate Priced Housing Program.

## Recent Activities

During the past year, the Housing Authority has pursued many projects. Some highlights include:

- \$430,000 worth of energy saving measures installed as part of Weatherization Program in Welles Village at no cost to the Housing Authority.
- \$643,370 of energy saving measures installed at Village Green, Center Village and Knox Lane Annex properties as part of Weatherization program, at no cost to the Housing Authority. Measures included:
  - ◆ Installation of heat pumps. This changed the heating source from base board electric heat. The heat pumps also provide air conditioning.



Fall leaves clean-up

- ◆ Added insulation to the attics, provided weather stripping and performed blower door tests.
- ◆ Renovated the kitchens and bathrooms in nineteen Welles Village apartments.

Information about the Authority and the programs it administers can be found on our web page: [www.glastha.org](http://www.glastha.org).

# Human Resources

The Human Resources Department is a full service department with the mission of administering a complete range of human resources services and programs to the Town's workforce and retirees.

Some of the principal services and activities offered are: recruitment and testing, compensation and classification, employee training and development, labor relations and employee and retiree benefits. The department is also responsible for the Customer Service Center, located on the ground level of Town Hall. The center provides a range of services to residents, visitors and employees ranging from posting jobs to notarizing documents.

Some of the accomplishments for the year were as follows:

- Conducted 14 recruitments and reviewed over 604 applications in an

effort to select the best candidates to fill town positions.

- Provided over 17 training sessions and employees' programs with an average of 35 employees per session for a total of 540 attendees.
- Notarized approximately 375 and updated 371 documents.
- Issued more than 348 dump passes, collecting \$17,745 at the Customer Service Center
- Completed an analysis of and implemented recommended changes to all work stations in the town to ensure an ergonomically-sound work environment, thus expecting a reduction in lost work time.
- Successfully completed another phase of a multi-year survey to implement plan changes or other steps to reduce the costs to the Town's Health Plan. Employees are

updated monthly on prescription drugs that are moving from the brand name list to generic. This affords savings on prescriptions medications for both the Town and its employees.

Some of the training sessions provided served to enhance employees' knowledge, skills and abilities in job performance while other opportunities were to assist in keeping our employees healthy and helping them to prepare for life in retirement.

Some of the opportunities offered included wellness programs like taking care of your back, how to stay healthy, and de-stressing at work. The information sessions provided to employees included subjects such as law updates, preparing for retirement, how social security works, investment opportunities, personal finances, and men's and women's health issues.

# Financials

## TOWN OF GLASTONBURY, CONNECTICUT

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGETARY BASIS – BUDGET AND ACTUAL – GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2011

	Budgeted Amounts		Actual	Variance With Final Budget Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Property taxes	\$ 121,895,121	\$ 121,895,121	\$ 122,743,814	\$ 848,693
Licenses and permits	738,100	738,100	789,486	51,386
Intergovernmental	7,718,314	9,304,584	9,429,580	124,996
Charges for services	1,590,056	1,636,056	1,571,772	(64,284)
Investment income	300,000	300,000	259,221	(40,779)
Other revenue	1,606,871	1,606,871	1,755,521	148,650
<b>Total revenues</b>	<b>133,848,462</b>	<b>135,480,732</b>	<b>136,549,394</b>	<b>1,068,662</b>
<b>Expenditures:</b>				
Current:				
General government	2,827,168	2,848,335	2,711,663	136,672
Community development	1,857,415	1,833,015	1,821,437	11,578
Administrative services	5,536,108	5,480,785	5,424,023	56,762
Public safety	10,342,207	10,368,792	10,147,218	221,574
Physical services	5,992,192	6,435,126	6,216,519	218,607
Sanitation	741,921	741,921	652,148	89,773
Human services	2,642,795	2,664,417	2,594,595	69,822
Leisure/culture	4,926,318	5,051,159	4,874,220	176,939
Contingency	175,000	37,000	-	37,000
Education	86,919,718	88,551,988	88,513,354	38,634
Debt service	10,352,620	10,298,920	10,298,892	28
<b>Total expenditures</b>	<b>132,313,462</b>	<b>134,311,458</b>	<b>133,254,069</b>	<b>1,057,389</b>
Excess (Deficiency) of Revenues over Expenditures	1,535,000	1,169,274	3,295,325	2,126,051
Other Financing Sources (Uses):				
Transfers in	1,500,000	2,081,000	581,000	(1,500,000)
Transfers out	(3,035,000)	(3,337,173)	(3,337,173)	-
<b>Total other financing sources (Uses)</b>	<b>(1,535,000)</b>	<b>(1,256,173)</b>	<b>(2,756,173)</b>	<b>(1,500,000)</b>
Net Change in Fund Balance	\$ -	\$ (86,899)	539,152	\$ 626,051
Fund Balance at Beginning of Year (as restated)			18,003,863	
Fund Balance at End of Year			\$ 18,543,015	

*A complete copy of the financial report is available for review at Town Hall.*





# Financials

CONTINUED

## GENERAL FUND – BALANCE SHEET JUNE 30, 2011

	2011
<b>ASSETS</b>	
Cash and cash equivalents	23,206,596
Receivables:	
Property taxes	686,021
Other	351,957
Inventory	216,129
Due from other funds	0
Other assets	16,798
<b>Total Assets</b>	<b>24,477,501</b>

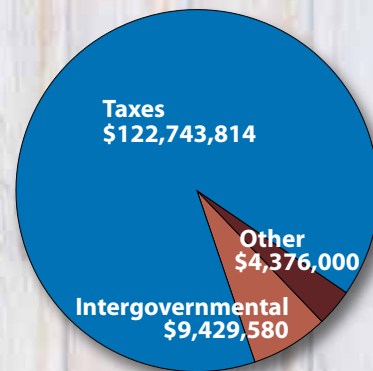
### LIABILITIES AND FUND BALANCE

Liabilities:	
Accounts and other payables	3,459,187
Due to developers for escrow deposits	691,500
Due to others for escrow deposits	801,425
Deferred revenue	982,374
<b>Total liabilities</b>	<b>5,934,486</b>

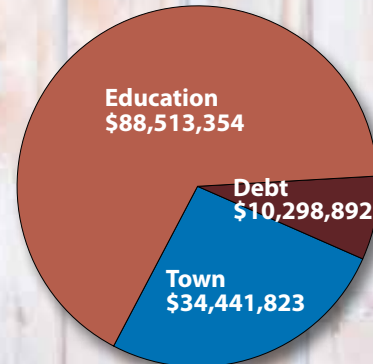
Fund Balance:	
Nonspendable	232,927
Restricted	0
Committed	0
Assigned	2,351,499
Unassigned	15,958,589
<b>Total fund balance</b>	<b>18,543,015</b>

**Total Liabilities and Fund Balance** **24,477,501**

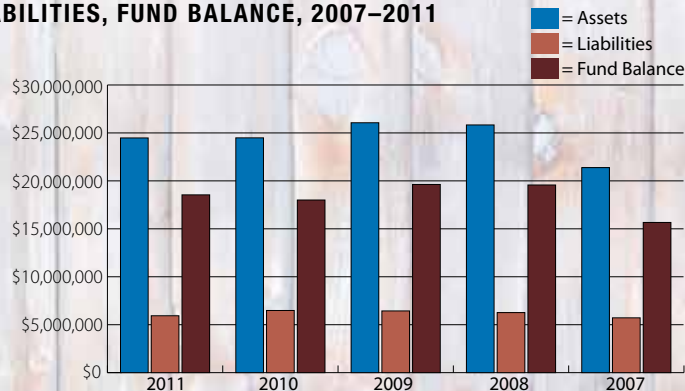
### REVENUES



### EXPENDITURES



### ASSETS, LIABILITIES, FUND BALANCE, 2007–2011



# Elected and Appointed Town Officials Pre-Election 2011

## Board of Education

Richard C. Brown •  
Jeremy Grieverson \*  
Lisa M. Furbush, Secretary  
Rosemary Coggeshall  
Douglas C. Foyle  
Daniel J. Schnaidt  
Pandora D. Wohler  
James R. Zeller

## Board of Finance

Diane L. Northrop •  
James R. McIntosh \*  
Robert W. Jenkins  
Jared Soper  
Constantine Constantine  
James Lynch

## Board of Assessment Appeals

David Motycka •  
Christopher M. Gallagher  
Dennis C. Cavanaugh  
Bernard J. Herpst  
Forbes Warren  
Michael C. Collins  
Lawrence J. Byar

## Bldg. Board of Appeals/ Code Review Committee

Luther Weeks  
James W. Dutton  
Robert Kaelin  
Sandra Arenas  
David Cordone

## Commission on Aging

Denise Weeks  
Susanne Dock  
John DiSette  
Nancy Kent  
Ernest F. Reale  
Eva Bowden  
Janeen Dolan

## Community Beautification Commission

W. Gilbert Wolf  
Robert G. Shipman •  
Donald B. Reid  
Linda DeGross  
Della Winans  
Darlene Dumaine  
David Flattery

## Conservation Commission

Kim McClain  
Judy Harper •  
Dennis McInerney  
Robert Huestis  
Gerhard R. Schade  
William Patrick  
Helen D. Stern

## Cox Cable Advisory Council

Patricia Darling  
Christopher Fraleigh  
Martin Loughlin  
(Bd. of Ed. Representative)

## Economic Development Commission

Gretchen Deans  
Anthony L. Lazzaro, Jr.  
Michael Botelho  
David M. Hallows •  
Raymond A. Dolan  
Winona Zimmerlin  
Caren Kittredge

## Ethics Commission

Reginald L. Babcock  
Alan R. Spier  
Nancy Thomas  
Judyth A. Heinrich  
Angela Bull  
Alternates:  
Al Herzog

## Fair Rent Commission

Lucille Jonah  
Judith A. Stearns  
Allen Karp  
Andrea Broder  
John C. Hilton  
Stephen D. Oppenheim  
David Evans •

## Fine Arts Commission

Doris O'Rourke  
Helen Litwin  
Marion Terry Cordone  
Betsy Hamilton  
Heather Summers  
Sandra MacGregor  
Diane Lacy

## Fire Commission

Gilbert D. Spencer  
James W. Dutton  
Rocco N. Fierravanti  
Raymond A. Dolan  
Arnold H. Higgins  
Richard W. French, Jr.

## Historic District Commission

Mary Lou Barrett  
Barbara Theurkauf  
Michael J. Stassen  
Steven Snyder  
Dr. Trish Manfredi  
Alternates:  
Courtney MacDonald  
Brian Davis  
Dr. Michael F. LePore

## Housing Code of Appeals

Kristine Brown  
W. Michael Low

## Human Relations Commission

Susan Sit  
Joan Kemble  
Patricia A. Darling •  
John C. Glezen  
Virginia Hajek

## Incorporators/Free Academy

Richard Mihm  
Patricia Saddlemire  
John Waterhouse

## Insurance Advisory Committee

Robert J. Hager •  
Stephen J. Ludwig \*  
Ronald E. Palmer  
David Hoopes  
Thomas Mullaney  
Tallison (Tally) Noble  
Stephen L. Jones

## Greater Hartford Tourism District

Katherine C. Kennedy

## Personnel Appeals Board

Elizabeth "Betty" McLaughlin  
Robert W. Rulevich  
Kimberly Kupecky  
Richard Vitterelli  
Robert Zanolungo

## Public Buildings Commission

Lisbeth Becker  
Charles I. Monzeglio  
Stephen Shipman  
David B. Cox  
Suzanne S. Galvin  
**Liaisons:**  
James R. Zeller -  
(Bd. of Education)  
Gus Constantine -  
(Bd. of Finance)

## Public Housing Authority

Donald H. Foberg  
James F. Noonan  
Richard H. Inman  
Zelda Lessne  
Judith Jaskulski (Tenant Rep.)

• Chairman  
\* Vice Chair

## Recreation Commission

Allyson Ravosa  
Michael C. Collins  
Seth Jacoby  
Brian Summers  
Michael H. Clinton  
H. James Boice \*

## Safety Committee

Brian Ellis  
Bernard J. Herpst  
Theodore R. Paulding, Jr.  
Ronald E. Strine  
Daniel B. Scott  
Kathleen Kiernan-Pagani  
Robert Hicks

## Town Council

Susan Karp •  
Carol H. Ahlschlager  
Stewart "Chip" Beckett III \*  
Kurt P. Cavanaugh  
Timothy P. Coon  
Marti Curtiss  
Michelle Jacklin  
Whit C. Osgood  
Robert Zunlongo

## Town Plan & Zoning Commission

Patricia V. Bussa  
Patricia V. Low  
Sharon Jagel •  
William Finn  
Eric W. Schaefer  
Sharon H. Purtill  
**Alternates:**  
Raymond Hassett  
Lewis Lassow  
Keith S. Shaw

## Water Pollution Control Authority

Bradley Northrop  
John C. Gavin  
Louis M. Accornero  
Nils Carlson  
John A. Davis, Jr.  
William H. Habicht  
Frank J. Laporte III

## Welles Turner Library Board

Elizabeth Fitzpatrick  
Vanessa Kerrigan  
Anthony Gesaldo  
Barbara Nebb  
Patricia Shea-Lovell  
Diane Hemlock

## Youth & Family Services Commission

Robert Zanolungo  
Tamara Vrabely  
Scott Heaney  
Diane Levsky  
Angela Phelan  
Natalie Cook  
Joanne R. Schneider  
Tricia Dougherty •  
Susan Calabro  
**Non-Voting Members:**  
Lisa M. Furbush -  
(Bd. of Education)  
Lauren Gouse -  
(Youth Advisory Board)  
Sergeant Tim Viens -  
(Glastonbury Police Dept.)

## Zoning Board of Appeals

Michael T. Fitzpatrick  
James T. Van Law, Jr.  
Sandra O'Leary  
Jeanie G. Babineau  
John C. Linderman  
Alternates:  
Brian R. Smith  
John H. Ferguson  
Jeannie S. Loughlin

## Connecticut River Assembly

Richard Mihm

## Agricultural Advisory Committee

Mario Accornero  
Henry Rose  
J. Baylis Earle •  
Louis Bussa  
Richard Ferrari  
Deborah McIntosh  
Michael Longo

## Great Pond Stewardship Committee

Gerhard R. Schade •  
Paul Kehoe  
Dennis McInerney  
David Gumbart  
Carol H. Ahlschlager  
Marti Curtiss  
Carolyn M. Treiss  
Judy Harper  
Tom Mocko (Environmental Planner)

# Elected and Appointed Town Officials Post-Election 2011

## Board of Education

Susan Karp •  
Jeremy Grieveson \*  
Lisa M. Furbush, Secretary  
Rosemary Coggeshall  
Douglas C. Foyle  
Pandora D. Wohler  
Judith Walter  
James R. Zeller

## Board of Finance

Diane L. Northrop •  
James R. McIntosh \*  
Michael Toppi  
Jared Soper  
Constantine Constantine  
Walter Cusson

## Board of Assessment Appeals

Forbes Warren •  
Christopher M. Gallagher  
David Cardone  
Dennis C. Cavanaugh  
Bernard J. Herpst  
Michael C. Collins  
Kim Perna

## Bldg. Board of Appeals/ Code Review Committee

Peter Carey, Liaison  
Luther Weeks  
James W. Dutton  
Robert Kaelin  
Sandra Arenas  
Marion Terry

## CRCOG Policy Board

Stewart "Chip" Beckett III

## Commission on Aging

Denise Weeks  
John DiSette  
Catherine B. Lawlor  
Nancy Kent  
Ernest F. Reale  
Eva Bowden •  
Janeen Dolan

## Community Beautification Commission

Robert G. Shipman •  
W. Gilbert Wolf  
Donald B. Reid  
Linda DeGroff  
Della Winans  
Mark Babineau  
Debra DeVries-Dalton

## Conservation Commission

Judy Harper •  
Kim McClain  
Dennis McInerney  
Robert Huestis  
Frank J. Kaputa  
Manish K. Gupta  
Helen D. Stern

## Cox Cable Advisory Council

Patricia Darling  
Joseph Gormley  
Martin Loughlin  
Douglas Foyle -  
(Bd. of Ed. Representative)

## Economic Development Commission

David M. Hallowes •  
Gretchen Deans  
Anthony L. Lazzaro, Jr.  
Raymond A. Dolan  
Winona Zimberlin  
Caren Kittredge  
Vacancy

## Ethics Commission

Reginald L. Babcock •  
Al Herzog  
Nancy Thomas  
Cynthia Cudworth  
Angela Bull  
**Alternate:**  
James Hagen

## Fair Rent Commission

Neil Griffin, Liaison •  
Lisa Furbush  
Judith A. Stearns  
Marti Curtiss  
Carol Ahlschlager  
John C. Hilton  
Stephen D. Oppenheim  
Edward Guimont

## Fine Arts Commission

Kelly Devanny •  
Doris O'Rourke  
Helen Litwin  
Marion Terry Cordone  
Betsy Hamilton  
Heather Summers  
Diane Lacy  
Vacancy

## Fire Commission

Gilbert D. Spencer •  
James W. Dutton  
Rocco N. Fierravanti  
Raymond A. Dolan  
Arnold H. Higgins  
Richard W. French, Jr.

## Historic District Commission

Barbara Theurkauf •  
Courtney MacDonald  
Michael J. Stassen  
Galen (Hap) Shepherd  
Steven Snyder  
**Alternates:**  
Brian Davis  
Jane Fox  
Michael Groenhout

## Housing Code of Appeals

David Boone, Liaison •  
Kristine Brown  
W. Michael Low  
Edward Guimont  
Vacancy

## Human Relations Commission

John C. Glezen •  
Lisa Davis  
Patricia A. Darling  
Pam Gambarotta  
Virginia Roscoe

## Incorporators/Free Academy

Richard Mihm •  
Dr. Michael F. Lepore  
Clement J. Pontillo

## Insurance Advisory Committee

Robert J. Hager •  
Stephen J. Ludwig  
David Hoopes  
Jay Winkler  
Joseph Gormley  
Allen Karp  
James Liska

## Central Regional Tourism District

Donald B. Reid

## Personnel Appeals Board

Town Manager's Office -  
Liaison •  
Robert W. Rulevich  
Richard Vitterelli  
Kimberly Kupecky  
Allen Friedrich  
Lynn Onderko

## Public Buildings Commission

Lisbeth Becker •  
Charles I. Monzeglio  
Stephen Shipman  
Charles Murray  
Suzanne S. Galvin

## Liaisons:

James R. Zeller - (Bd. of  
Education)  
Gus Constantine -  
(Bd. of Finance)

## Public Housing Authority

Donald H. Foberg  
James F. Noonan  
Zelda Lessne •  
Rachna Kahnna  
Judith Jaskulski -  
(Tenant Rep.)

## Recreation Commission

Michael C. Collins  
Mario DiLoreto  
Seth Jacoby  
Jason Smith  
Michael H. Clinton •  
H. James Boice \*

## Safety Committee

Sunsetted effective 3/18/2011  
per Council action of  
3/8/2011

## Town Council

Jill Barry  
Stewart "Chip" Beckett III •  
Lawrence J. Byar  
Kurt P. Cavanaugh  
Timothy P. Coon  
Diane DeLuzio  
Thomas P. Gullotta  
Lorraine G. Marchetti \*  
Whit C. Osgood

## Town Plan & Zoning Commission

Patricia V. Low  
Michael Botelho  
Raymond Hassett  
Eric W. Schaefer  
Sharon H. Purtill •  
Keith S. Shaw

## Alternates:

Scott Algieri  
Jay Boothroyd  
Patricia V. Bussa

## Water Pollution Control Authority

Louis M. Accornero •  
John C. Gavin  
Nils G. Carlson  
John A. Davis, Jr.  
Thomas W. Edgington  
Robert M. Lynn  
John M. Tanski

## Welles Turner Library Board

Bridget C. Gallagher  
Kala Prasad  
Lillian Tanski  
Cathy Vaccelli  
Irene Newquist  
Diane Hemlock

## Youth & Family Services Commission

Tricia Dougherty •  
Anne Gershkoff Bowman  
Roger Dock  
William T. Finn  
Diana Levisky  
Angela Phelan  
Natalie Cook  
Bonnie Fierravanti  
Michelle Foyt

## Non-Voting Member:

Rosemary Coggeshall -  
(Bd. of Education)  
Sgt. William Trantalis -  
(Glastonbury Police Dept.)

## Zoning Board of Appeals

Jeanine Loughlin •  
Michael T. Fitzpatrick  
Anthony Gesnaldo  
Sandra O'Leary  
Jeanie G. Babineau  
**Alternates:**  
Timothy Lamb  
Brian R. Smith  
Mark DeLuzio

## Agricultural Advisory Committee

Mario Accornero  
Richard Ferrari  
Deborah McIntosh  
Michael Longo

## Great Pond Stewardship Committee

Gerhard R. Schade •  
Paul Kehoe  
Dennis McInerney  
David Gumbart  
Thomas P. Gullotta  
Lawrence Byar  
Whit Osgood  
Judith Harper  
Tom Mocko -  
(Environmental Planner)

## Connecticut River Assembly

Manish Gupta

• Chairman  
\* Vice Chair



Town of Glastonbury  
Town Hall / 2155 Main Street / Glastonbury, CT 06033  
860-652-7710 / [www.glasct.org](http://www.glasct.org)