

TOWN OF GLASTONBURY

BID # GL-2011-04 BP-118 FF&E

MOVEABLE EQUIPMENT FOR:

Glastonbury East Hartford Elementary Magnet School

State No. 054-0095 MAG/N/PS PHASE 3 OF 4

GLASTONBURY, CONNECTICUT

Please be advised that the following addendum has been provided to all bidders:

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents Dated September 26,2011. Bidders shall acknowledge receipt of this Addendum in the Addendum Receipt form Section 00420 of the Project Manual. The Addendum Receipt form must accompany all bids in order to considered as a qualified bid.

The following changes to the Drawings and Project Manual shall become a part of the Drawings, Bidding Requirements, and Contract Documents; superseding previously issued Drawings, Bidding Requirements and Contract Documents, to the extent modified by this Addendum No. 1.

This addendum Consists of two (2) pages.

QUESTIONS AND ANSWERS

- 1.) **Question:** The Momentum Fabric for the Sit on It Focus Chair CH-006 and CH-013 and Sit on It Social Chair CH-007 has been discontinued. What should the new fabric for the chair be?
Answer: The fabric for both CH-006 and CH-007 Should now be Maharam Division 005 Fountain.

- 2.) **Question:** In the bid document bidding procedure 5.0 - C It says that it must be bid complete. Does that mean we must submit a price for every item? We do not have access to many of the items as they are manufacturers that we have never done business with in the past. Also a couple of the lines are closed and only one dealer has it available in the state of CT.
Answer: Clarification to Project Manual : Section 0021113 Instructions to Bidders article 5.0 Bidding Procedure Item C: "Completeness" is meant to be understood as: Bidders are required to include all product, freight, delivery, installation, removal of all packaging materials off site and no escalation of pricing prior to purchase on every unit a bidder chooses to place a bid for. This does not mean that the bidder is required to bid on all items listed in the bid. Please refer to section 5.1.E for the required protocol for "no bid" line items.

- 3.) **Question:** What finish is desired for the legs of student chairs CH-001, CH-002, CH-003, CH-004 and

Student Desks D-001 and D-002?

Answer: Please provide Chrome as finish for exposed frames and legs.

- 4.) **Question:** Items T-007 Smith System flex table, The depth on the tops is 24" and you are requiring a 19" ADA clearance, I do not think with the wire management under the table that it allows for a 19" ADA clearance. Should T-007 still be a 24" depth.

Answer: No the depth should accommodate the min. ADA required clearance. T-007 should be a 30" deep top model number 01383.

MEETING MINUTES FROM PRE-BID MEETING of MARCH 15TH 2012

GLASTONBURY – EAST HARTFORD ELEMENTARY MAGNET SCHOOL PHASE 3 FF&E BIDDERS MEETING 10 AM, MARCH 15TH, 2012 GLASTONBURY TOWN HALL COUNCIL CHAMBERS

MEETING NOTES

QUESTIONS:

- **Q:** CLARIFY SUBSTITUTION DATE.
A: THE SUBSTITUTION DATE IS EXTENDED TO MARCH 20TH.

- **Q:** CLARIFY DEPLOYMENT / INSTALLATION DATES. WILL THE BUILDING BE TURNED OVER?
A: THE PROJECT IS PHASED DEPLOYMENT OF FF&E AND PHASED CONSTRUCTION. REFER TO DEPLOYMENT DATES IN BID DOCUMENTS, SPECIFICATION SECTION 00210 SUPPLEMENTARY INSTRUCTIONS TO BIDDERS ARTICLE 10. THOSE WINDOWS OF TIME ARE WHEN THE DEPLOYMENTS MUST OCCUR FOR EACH AREA OF THE BUILDING. REFER TO THE DIAGRAM IN THE UPPER RIGHT HAND CORNER OF THE DRAWINGS WHICH DESCRIBES THE AREAS OF THE SCHOOL CORRESPONDING TO THE DEPLOYMENTS.

- **Q:** IS THE BID FORM AVAILABLE IN ELECTRONIC FORMAT?
A: ONLY IN THE FORMAT GIVEN ON THE TOWN WEBSITE.

- **Q:** WHERE IS THE CHECKLIST OF REQUIRED ITEMS TO BE SUBMITTED WITH BID?
A: IT IS NOT A CHECKLIST YOU NEED TO FILL OUT. THE LIST IS IN "BIDDING REQUIREMENTS" ON PAGE 00 21 13-1 IN BOTH MOVABLE FURNITURE AND TECHNOLOGY SPECIFICATIONS.

- **Q:** WHEN WILL AWARDS BE MADE?
A: AS QUICKLY AS POSSIBLE, GIVEN THAT THE OWNER AND DESIGNERS NEED TO EVALUATE THE BIDS AND MAKE RECOMMENDATION.

END OF ADDENDUM