

# ENERGY ASSISTANCE PROGRAM

## Documentation Required

**Household Assets** - Proof of all liquid assets and their current value, i.e. checking and savings accounts, credit unions, CD's, stocks, bonds, and any other assets which can be converted to cash. **NOTE:** All household members over the age of 59½ must provide the current value of any 401K's or IRA's that they have. Bank statements or a letter from the bank can be used for verification.

- \* **If employed** - the four most recent pay stubs for each employed person in the household. If this is not available, a statement from the employer on company letterhead stating gross weekly wages for the past four weeks is required.
- \* **Social Security Income** - a copy of the check, bank statement or letter of award, showing the current benefit rate.
- \* **Pension or Annuity Income** - a copy of the check or letter from the former employer stating the current monthly gross income.
- \* **Dividends and Interest** - statements showing monthly amounts.
- \* **Veteran's Benefits** - award letter stating current gross benefit or a copy of the check.
- \* **Most recent Bank Statement**
- \* **Gas bill** – a copy of your bill no more than 2 months old.
- \* **Electric bill** - a copy of your bill no more than 2 months old.
- \* **If you receive cash benefits from the state - Bring that application and a copy of your current State Budget.**

\*\*\*\* If heat is included in rent, client must bring a rent receipt.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL 652-7638.