

TOWN OF GLASTONBURY
BID GL-2011-13
Refuse & Recycling Services
Town and Board of Education Buildings,
Facilities and Parks

Addendum #1

Date of Addendum December 22, 2010
Bid Due Date: January 7, 2011 @ 11:00 a.m.

Questions from Optional Pre-Bid Meeting held December 21, 2010 @ 9:30 a.m.

1. Will a cost of living adjustment be included in the contract?

Yes, the service charges will be adjusted annually in July each year with the first adjustment scheduled to become effective July 1, 2012.

Service charges will be adjusted based on changes in the Consumer Price Index – Urban Wage Earners and Clerical Workers (CPI-W) as published by the U.S. Department of Labor Bureau of Labor Statistics.

The U.S. City Average CPI, annual average percentage change, will serve as the basis for any escalation.

Changes in service charges will reflect the percentage change in CPI between the reference period, previous calendar year, and most recent calendar year. This is calculated by determining the index point change between the two periods and then the percentage change. The following example illustrates the computation of percentage change.

CPI-W/U.S. City Average

CPI Current Period (2008)	211.053
Less CPI Previous Period (2007)	<u>202.767</u>
	8.286
Divided by Previous Period CPI	202.767
Equals	.041
Result x 100	.041 x 100
Percentage Change	4.1%

All service charge adjustments will be rounded to the nearest cent.

Service charge adjustments will be made annually in July based on percentage changes in CPI for the most recent calendar year ending December 31.

2. What is the total number of carts needed?

The anticipated number of carts needed for refuse and recycling is specified in Attachments 1 and 2. The number is, however, subject to adjustment during the course of the Contract. In addition, the Bidder is required to have a sufficient supply of both refuse and recycling carts needed to support special events sponsored by the Town and community groups. While an exact number cannot be provided at this time, it is reasonable to anticipate that 25-50 of each could be required at a large community event.

3. Is a list of special events available?

While the list of special events requiring refuse and recycling services is subject to change, a list of traditionally held special events is provided as part of this addendum.

4. Who maintains the 20 c.y. compactor located at Glastonbury High School?

The Glastonbury Board of Education will be responsible for the compactor maintenance.

5. How will the refuse and recycling be billed to the Board of Education?

They will be billed monthly, by separate invoice, based on the level of service provided.

6. With respect to the required Commercial Waste Collection permit issued by the Town of Glastonbury, is it for each truck or just one permit for the collector?

The Commercial Waste Hauler must obtain a Type 4 permit. The Type 4 permit provides the collector with up to ten (10) permits which must be affixed to each vehicle in the manner prescribed. The current cost of the annual permit is \$130.00. Additional permits, beyond 10, are available at a cost of \$30.00 each. Please refer to the Glastonbury Town Code of Ordinances, Chapter 8 Solid Waste, for the detailed requirements.

7. Section 5.3 of the Detailed Specifications references Special Pickup for Special Events. How are the arrangements with and billing to community groups handled?

The event sponsors will make arrangements for refuse and recycling directly with the Bidder.

8. Will the Town require a Certificate of Compliance issued by the State Department of Revenue Services from all Bidders?

Please reference Section 16 of the Information for Bidders. This section applies to out of state contractors only.

9. Will the Bidder be allowed to co-mingle recyclables with those collected from other customers and deliver them to a facility other than the CRRRA processing center on Murphy Road?

The Bidder can co-mingle the Town's recyclables with those of other customers provided that: (1) they are delivered to the Mid Connecticut Intermediate Processing Center on Murphy Road in Hartford; and (2) the Town receives credit for the tonnage delivered and any credits issued by CRRRA.

Should the disposal location for either recyclables or refuse change during the term of this Agreement, the Town will work with the Bidder to reach a mutually agreeable adjustment to the bid price, if warranted.

10. Do all dumpsters need to be lockable?

Yes, all dumpsters must be lockable.

11. The Recycling Schedule, Attachment 2, indicates in the "Notes" column pick up at Eastbury Pond 1x/wk June-August, but the color designation indicates 2x/wk. Which is correct?

The 2x/week pick up is correct.

12. Is it possible to contact Town representatives with questions via email?

Yes. The email address for the Town contact is provided below.

Any technical questions regarding this bid shall be made in **writing** (email acceptable) and directed to Dave Sacchitella at dave.sacchitella@glastonbury-ct.gov. Fax: (860) 368-2233 between the hours of 8:00 a.m. – 4:30 p.m. For administrative questions concerning this bid, please contact Mary F. Visone, Purchasing Agent at (860) 652-7588. All questions, answers, and/or addenda, as applicable will be posted on the Town's website at www.glastonbury-ct.gov. (Upon entering the website click on Bids & RFP's). The request must be received at least five (5) business days prior to the advertised response deadline. **It is the respondent's responsibility to check the website for addenda prior to submission of any bid.**

Additional Questions Received after the Optional Pre-Bid Meeting are Listed Below

13. Is it possible to get a copy of the sign in sheet for the pre-bid conference held on December 21st?

Yes. A copy of the sign in sheet is provided as part of the Addendum.

14. How many of the rollout carts will be required to have “gasketed” recycling rings?

Section 4.3 of the Detailed specifications indicates that “The Town will determine, in consultation with the Bidder, the number of recyclable carts that shall include solid lids and lids with gasketed recycling rings sized to accept a two liter plastic bottle”. While the Town reserves the right to adjust its requirement, it should be assumed that 100% of the carts will require gasketed recycling rings sized to accept a 2 liter bottle.

15. In the example used to illustrate the formula for determining the tip fee, the 2 c.y. dumpster emptied once/week is listed at \$29.88/mo. In the schedule of prices on BP-3 it is listed at \$29.90. Which disposal number should be used?

For all containers, the prices listed in the Bid Proposal will be used. (See BP Pages)

16. In attachment 2, there are no recycling containers listed for the Town Hall. Is that correct?

Yes, it is correct. The Town puts its recyclables in its satellite recycling containers which are serviced by the Town.

TOWN OF GLASTONBURY

TYPICAL

SPECIAL EVENTS

<u>DATES</u>	<u>NAME OF EVENT</u>	<u>LOCATION</u>	<u>SPONSOR</u>
April 30 – May 1	Hartwell Spring Break Soccer Tourn.	Various Parks	Hartwell Soccer
May 14-15	Relay for Life	Riverfront Park	American Cancer Society
May 22	Shamrock Duathlon	High School	Hartford Marathon Foundation
May 28-29	Marathon Baseball Game	Riverfront Park	Charitable Baseball Foundation
June 18	Antique Show	Hubbard Green	Glastonbury Historical Society
June 18	Football Tournament	Riverfront Park	Glastonbury Youth Football
June 25	Under the Strawberry Moon	Center Green	Town Center Initiatives
Wednesdays in July	Summer Music Festival	Riverfront Park	Chamber of Commerce
July 23-24	Lacrosse Tournament	High School	Glastonbury Lacrosse Club
September 10-11	Art Show	Center Green	Glastonbury Art Guild
October 15-16	Apple Harvest Festival	Riverfront Park	Chamber of Commerce
December 6	Santa's Run	High School	Parks & Recreation

*Dates subject to change with the exception of the Summer Music Festival, all events are weekend events.

OPT100112 Pre-BID MEETING

GL-2011-13 Refuse & Recycling Services

12/2/10 9:30 AM.

Company Name/Address Representative Email Phone

Paine's Inc Russ Paine r.paine@painesinc.com 860-844-3000

Paine's Inc ERNEST TARA ETARA@PAINEINC.COM 800-844-3000

HQ Dumpsters & Recycling Kurt Holyst (860) 406-1061

HQ Dumpsters & Recycling LLC Jack@HQLandscaping.net (860) 406-1061

ALLWASTE, INC ^{143 MURPHY RD} HARTFORD, CT KEITH SANTOS KSANTOS@ALLWASTE.COM 860-729-4575

1-800 Dump Run of Hartford Aileen aileen@1800DumpRun.com