

**TOWN PLAN AND ZONING COMMISSION
GLASTONBURY, CT
APPLICATION FOR SPECIAL PERMIT**

Application for:

- _____ **Section 12 Special Permit with Design Review (SPDR)**
- _____ **Section 12.8 Change of Use to an approved SPDR**
- _____ **Section 12.9 Minor Change to an approved SPDR**
- _____ **Section 12.10 Insignificant Change to an approved SPDR**
- _____ **Section 6.2 Excavation Special Permit**
- _____ **Section 6.8 Rear Lot Special Permit**
- _____ **Section 6.11 Accessory Apartment Special Permit****
- _____ *** Applicant must submit addresses of property owners within 100 feet
of the premises in accordance with Section 6.11.4 of the Building-Zone Regulations*
- _____ **Section 4.11 Flood Zone Special Permit**
- _____ **Other**

Application, Development Plan Review Checklist*, and fee (see page 2) to be submitted with 14 sets of plans. Consult Glastonbury Building-Zone Regulation Sections 12.4 and 12.5 and other relevant sections to determine standards and criteria for application evaluation, including special noticing requirements to abutters.

*Development Plan Review Checklist requirements do not apply to Section 12.9, 12.10 or 6.11 applications.

Applicant

Property Owner

Name _____
 Address _____
 Telephone _____
 Email _____

Name _____
 Address _____
 Telephone _____
 Email _____

Address of proposed use _____

Map/Street/Lot ____/____/____ **Zoning District of proposal** _____

Nature of request, including type of use, reasons for application, etc.

Signature _____
 Applicant or Authorized Representative

Signature _____
 Owner or Authorized Representative

Date _____

Date _____

Special Permits:

**Sec. 12 SPDR, Sec. 6.2, Sec. 6.8,
Sec. 4.11, Sec. 6.11, Other**

**\$200.00 + \$100.00 public hearing notice fee
plus \$60.00 State of Connecticut Fee = \$360.00**

**Sec. 12 SPDR - an additional fee of \$20 for each
1,000 sq. ft. over 5,000 sq. ft. is required**

**Sec. 6.2 Excavation Special Permit - an additional \$50 plus
\$50 for each 5 acres of disturbed area or portion thereof in
excess of 5 acres**

Sec. 12.9 Minor Change

\$100.00 plus \$60.00 State of Connecticut Fee = \$160.00

Sec. 12.10 Insignificant Change

\$50.00 plus \$60.00 State of Connecticut Fee = \$110.00

For Office Use

Date Received: _____

Fee Paid: _____ Cash / Check

Public Hearing Scheduled _____

Public Hearing Advertised (1) _____

(2) _____

Action _____

Notice of Action _____

TOWN OF GLASTONBURY - OFFICE OF COMMUNITY DEVELOPMENT
STATE OF CONNECTICUT SIXTY DOLLAR (\$60.00) ADDITIONAL FEE REQUIRED

In accordance with Public Act 92-235 the State of Connecticut requires that any person, firm or corporation making application for approval of land use applications pay a sixty dollar (\$60.00) fee, in addition to any other fee which is required for application.

The following applications require submission of fee:

- Special Permits
- Subdivision and Resubdivision
- Change of Zone
- Planned Area Development Final Development Plan
- Inland Wetlands and Watercourses Permit
- Special Exceptions and Variances

Such fee shall be collected by the Town. Of the sixty dollars (\$60.00) collected; two dollars (\$2.00) shall be retained by the Town to cover administrative costs; and fifty-eight dollars (\$58.00) shall be deposited in the "Environmental Quality Fund established pursuant to Section 22a-27g" of the Connecticut General Statutes.

Please provide the following information and submit this form and the sixty dollar (\$60.00) fee to the Office of Community Development and/or Building Department upon submission of each application.

Name of Applicant _____

Address _____

Name of Project _____

Address _____

Type of Application:

Special Permit Section Number _____

Subdivision and Resubdivision _____

Change of Zone _____

Planned Area Development _____

Final Development Plan and/or Zone Change _____

Inland Wetlands and Watercourses Permit _____

Special Exceptions and Variances _____

Date Fee Received _____

By _____

Project Number _____