

AGENDA

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GLASTONBURY BOARD OF FINANCE - REGULAR MEETING

Wednesday, September 18, 2024 – 4:00PM

Town Hall, 2155 Main Street, Glastonbury, CT – Council Chambers

With an option for Zoom Video Conferencing (details on page 2)

Board Members: Constantine Constantine (Chairman), Jared Soper (Vice Chairman), Kevin Graff, Susan Karp, Robert Lynn, and James Zeller

1. Public Comment Session: Comments pertaining to the call
2. Communication:
 - a. Minutes of July 17, 2024 Regular Meeting
 - b. Minutes of July 25, 2024 Special Meeting
3. Action / Communication: Year-End Items
 - a. Communication: Preliminary Year End Review 2024
 - b. **Action:** Review and Approval of Encumbrance Carry Forwards
 - c. Communication: Review of Capital Outlay Carry Forward
 - d. Communication: Review of Intra-Department Transfers Under \$5,000
 - e. **Action:** Review and Approval of Intra-Department Transfers Over \$5,000
 - f. **Action:** FY 2024 Year-end Inter-Departmental Transfers – up to \$96,500 from the General Fund - Town Manager Operating Supply to the Capital Project – Cotton Hollow Preserve for enhancements at Cotton Hollow Preserve
 - g. Communication: Special Revenue Funds Q4 -2024 Reports
 - i. Sewer Operating and Sewer Sinking Funds
 - ii. Recreation Activities and Police Private Duty
4. Communication:
 - a. Pension Report - July 2024
 - b. Flash Report – August 2024
5. Communication: Month End Investments – July 2024
6. Communication: Financial Summary (Expenditures) for 2 months – August 2024
7. Communication: Capital Projects – August 2024
8. Communication: Self Insurance Reserve Fund – August 2024
9. **Action:** Transfers over \$5,000
 - a. \$25,000 Capital Projects – Additional funding for equipment necessary to place two new fire apparatus into service (offset by proceeds of the sale of retired apparatus)
10. Communication: Bank Collateralization Report
11. Discussion: Review of the Town Charter that was presented to the Town Council as it pertains to the Board of Finance: i.e. sections: 203, 501 and 605 (requested by Vice Chairman Soper).
12. Board of Finance Committee Reports, comments and remarks (no action to be taken)
13. Adjournment

THIS BOARD OF FINANCE REGULAR MEETING WILL BE CONDUCTED IN PERSON IN COUNCIL CHAMBERS OF TOWN HALL AT 2155 MAIN STREET, GLASTONBURY, WITH AN OPTION FOR ATTENDANCE THROUGH ZOOM VIDEO CONFERENCING.

Join the Meeting - The public may join the Zoom Video Conference as an Attendee (view and listen function only) as follows:

Join by Zoom Meeting link:

<https://us06web.zoom.us/j/81924244802?pwd=yY7ZlBvfoxmMkfdFBzl2-FXdeNsUhw.nDslhRDEC0C4CsD->

Passcode: 935480

Closed Captioning - For those who would like to utilize the closed captioning option through Zoom, you may do so by clicking on the "Show Captions" icon located at the bottom of the screen. To disable this function, please click the icon at the bottom of the screen titled "Hide Captions".

Join by Phone:

Dial: +1 646 558 8656
Webinar ID: 819 2424 4802
Passcode: 935480

Public Comment - May be submitted through a form at the following link no later than 2:00 p.m. one business day BEFORE the meeting is held for your comments to be included in the public comment session of the meeting. Be sure to select *Board of Finance* in question 4 of the form:
www.glastonbury-ct.gov/publiccomment

There is also the opportunity to give Public Comment as part of the virtual meeting if joining through the Zoom Meeting Link.

Watch the Meeting - This meeting will be broadcast in real-time through Public Access Television on Channel 16, or live streamed on the town website. [Click here to view by live streaming.](#)

If you are unable to join/participate in the meeting at the time it is held, the meeting will be available on the [Video On Demand page of the town website](#) within one week of the meeting date.*

**The Video On Demand page is accessible through any web browser EXCLUDING Internet Explorer. Please use Chrome, Edge, Firefox, Safari or any other web browser excluding IE to access meeting video content.*