



Town of Glastonbury

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ITEM #7
06-25-2024 Meeting

Jonathan K. Luiz
Town Manager

June 21, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. Weekly Update from Glastonbury Emergency Medical Services

Attached are recent weekly updates from GEMS.

2. Main St. Reconstruction Project

Minor road widening continues along the Center Green frontage to provide wider shoulders for cyclists. Simultaneously, work continues to be performed to enlarge the pervious area around the existing locust trees on the west side of Main Street. During the project design process, maintaining the existing trees was deemed a priority. Increasing the surrounding pervious area along with the planned work to provide drip irrigation will help maximize the probability that the trees will thrive in the years to come. The Town is consulting an Arborist for guidance on watering, trimming, and fertilizing the trees during the ongoing work. As this work is performed, lane shifts and the periodic implementation of alternating one-way traffic schemes will continue within the work zone. Additionally, on-street parking may be limited and select areas of the sidewalk may be temporarily closed to pedestrians. All business driveways located in the project zone will remain open.

3. Air Conditioning at the Animal Shelter

Town Facilities staff have begun the process of pricing out air conditioning for a section of the animal shelter. Specifically, this would be in the internal cinder blocked section where the dogs spend most of their time.

4. MLK Mural Update

On June 24, 2024, Director of Parks and Recreation Lisa Zerio will meet with members of the Glastonbury MLK Community Initiative for the purpose of planning a public event that would serve as the "grand opening" of the MLK Mural. Invitations for these planning meetings will continue be extended to Councilors Wang and Cavanna. Furthermore, I have recommended that the mural be painted directly on the gray stucco surface on the wall of the Town Hall as opposed to being painted on metal panels that would then be affixed to the building. This recommendation is made based on feedback provided by Architect Jayson Stabach of ID3A. ID3A has familiarity with the stucco surface installed on the Town Hall several years ago. He believes the stucco can be painted on and that affixing the metal panels to the building would be complicated and costly. Absent objection from the Town Council, the paint will be applied directly on the stucco surface.

5. Emergency Planning and Preparedness Initiative Statewide Exercise

On June 12, 2024, select members of Town staff participated in the Governor's Emergency Planning and Preparedness Initiative Statewide Exercise. This year's exercise had staff focus on several potential scenarios that could affect the security of an election, including physical security, natural disaster, and cyber incidents. The exercise was a collaborative effort with the Secretary of the State, and other federal, state, and local partners.

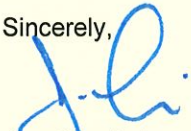
6. Staff Appreciation

Town staff will gather on Wednesday, June 26th for an annual employee recognition event at the Riverfront Community Center from 9:00 a.m. to 11:00 a.m. Breakfast will be served to all staff. Several employees will receive awards in consideration of their exceptional performance. In an effort to encourage employees to attend, the Town Hall will be closed from 9:00 a.m. to 11:00 a.m. on the day of the event. A press release has been issued to notify the public of the planned office closures and to provide suggested alternatives for addressing timely needs – e.g., paying taxes, renewing dog licenses, etc. We have also posted prominent notices on the Town website and physical signage at Town facilities.

7. State Planning Upgrades at the Glastonbury/Rocky Hill Ferry Sites

The Connecticut Department of Transportation is developing plans to install operational upgrades at the Ferry site to improve both customer service and safety. The project will involve the installation of a decorative fence and gate system at the Glastonbury and Rocky Hill locations. This will protect the ferry when docked for the evening (Rocky Hill), as well as prevent unauthorized access to the slip outside of operations (Glastonbury and Rocky Hill). The project will also involve the installation of sidewalks for better access in Rocky Hill and benches for those who enjoy watching the loading/unloading of cars and interacting with the ferry crew. Sidewalk and lighting improvements to achieve better pedestrian access will also be addressed as a part of this project. The proposed work is scheduled to take place during the operating season of the ferry, lasting approximately six weeks from July 16, 2025, to August 26, 2025. It is anticipated that there will be minimal impacts to the operation of the ferry and limited impact to the adjacent parking lots. This project will be undertaken with 100% state funds.

Sincerely,



Jonathan Luiz
Glastonbury Town Manager

JL/sal
Attachments

Glastonbury EMS Weekly Update

June 2 - June 8



	Position	
Chief	Chris Ferrall - Interim	Position duties are currently being re-evaluated.
Traning Coordinator	Carrie Yarina-Rich	Position duties are currently being re-evaluated.
Duty Shift Supervisor	Multiple	Position duties are currently being re-evaluated.
Quality Assurance	John Pelow II	
Office Manager	Melissa Kutka	
President	Chris Ferrall	
Treasurer	Heidi Heim	
Secretary	Carrie Yarina-Rich	

Position duties are currently being re-evaluated.
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Full time employees	7
Part time employees	27
In training employees	5
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2

On Duty Ambulance Schedule for week of June 2 - June 8

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 7am	1	1	1	1	1	1	1
7am-7pm	2	2	2*	2	2	2	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	Lobsterfest
EMS Calls	9	8	9	9	10	10	10

On Duty Ambulance Schedule for week of June 9 - June 15

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 7am	1	1	1	1	1	1	1
7am-7pm	2	2	2	2	2	2	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	None

* 1 crew until 9 am.

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org

Glastonbury EMS Weekly Update

June 9 - June 15



Chief	Chris Ferrall - Interim
Traning Coordinator	Carrie Yarina-Rich
Duty Shift Supervisor	Multiple
Quality Assurance	John Pelow II
Office Manager	Melissa Kutka
President	Chris Ferrall
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Volunteers - On leave	3
Volunteers - Training	2

On Duty Ambulance Schedule for week of June 9 - June 15

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 7am	1	1	1	1	1	1	1
7am-7pm	2	2	2	2	2	2	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	None
EMS Calls	3	7	7	7	11	12	11

On Duty Ambulance Schedule for week of June 16 - June 22

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 7am	1	1	1	1	1	1	1
7am-7pm	1	2	2	2	2	1	1
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	None

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org