

MEMORANDUM

To: Michelle Krampitz, Town Clerk

From: Jonathan Luiz, Town Manager



Date: June 21, 2024

Re: Notice of Cancellation of Regular Meeting and Scheduling of Special Meeting

The Council Regular Meeting scheduled for Tuesday, June 25, 2024 at 7:00 p.m. is cancelled.

A Council Special Meeting is scheduled for Tuesday, June 25, 2024 at 7:00 p.m. in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury with an option for Zoom Video Conferencing.

The business to be transacted is per the attached meeting agenda.

Please post this Notice.

JL/sal
Attachment

**AGENDA – SPECIAL MEETING
JOINT MEETING OF THE GLASTONBURY TOWN COUNCIL,
TOWN PLAN AND ZONING COMMISSION, AND ARCHITECTURAL
AND SITE DESIGN REVIEW COMMITTEE
TUESDAY, JUNE 25, 2024
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL
2155 MAIN STREET, GLASTONBURY
WITH OPTION FOR ZOOM VIDEO CONFERENCING**

Town Council Members: Thomas P. Gullotta (Chairman); Jennifer Wang (Vice Chairman); Deborah A. Carroll; Kurt P. Cavanaugh; John Cavanna; Mary LaChance; Jacob McChesney; Lawrence Niland; Whit Osgood

Town Plan and Zoning Commission Members: Robert Zanolungo, Jr. (Chairman); Sharon H. Purfill (Chairman); Corey Turner; Emilio Fores; Sharon Jagel; Philip Markuszka; Laura Cahill (Alternate); Dennis Desmarais (Alternate); Andy Zlotnick (Alternate)

Architectural and Site Design Review Committee Members: Brian Davis (Chairman); Debra DeVries-Dalton (Chairman); Mark Branse; David Flinchum; Jeff Kamm; Amy Luzi; Michael Stankov

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

NO. 1 ACTION CONCERNING A NEW LEASE AGREEMENT AT 2112 MAIN STREET BETWEEN THE TOWN OF GLASTONBURY AND GLASTONBURY EMERGENCY MEDICAL SERVICES.

NO. 2 ACTION REGARDING ALLOCATIONS/TRANSFERS TOTALING \$3,268,906, WHICH INCLUDE THREE AMERICAN RESCUE PLAN ACT (ARPA) FUND TRANSFERS (\$1,634,453) AND SIX CAPITAL PROJECT ACCOUNT FUND TRANSFERS (\$1,634,453).

1. Roll Call.
 - (a) Pledge of Allegiance.
2. Public Comment.
3. Special Reports.
4. Old Business.
 - (a) Discussion regarding the process to select and work with a consultant to help the Town update its Building Zone Regulations and Subdivision Regulations.
 - (b) Presentation concerning the establishment of a Village District Overlay in South Glastonbury and possible action to refer the matter to the Town Plan and Zoning Commission and set a public hearing.
 - (c) Presentation regarding the Open Space Woodland Management Plan.
5. New Business.
 - (a) Preapplication review of the use of properties at 2277-2289, 2327-2333, 2341-2345, 2377 and 2389 Main Street. (For this agenda item only, the Town Plan and Zoning Commission and Architectural and Site Design Review Committee will participate jointly in the meeting.)
 - (b) Action to approve a resolution regarding a \$325,000 State of Connecticut Grant for Addison Park renovations and improvements.
 - (c) Action on a \$10,000 transfer from the General Fund to Capital Projects – Open Space Woodland Management Plan to support a Forest Inventory Project.
 - (d) Discussion and possible action concerning the future of 50 Nye Road.
 - (e) Action concerning amendment to the Town Manager Employment Agreement.
6. Consent Calendar.
 - (a) Action to approve investment pools – Town Funds.
 - (b) Action on residential lease renewal of Town-owned property at 2157 Main Street (lease expires August 1, 2024) (refer to Town Plan and Zoning Commission; set public hearing).
7. Town Manager's Report.

8. Committee Reports.
 - (a) Chairman's Report.
 - (b) MDC.
 - (c) CRCOG.
 - (d) Board of Education Facilities Committee Report.
9. Communications.
10. Appointments and Resignations.
 - (a) Appointment of Victoria Nordlund as Poet Laureate (July 1, 2024 – June 30, 2027).
11. Executive Session.
 - (a) Discussion of the selection of a site or the lease, sale or purchase of real estate.

THE SPECIAL JOINT TOWN COUNCIL MEETING OF TUESDAY, JUNE 25, 2024 WILL BE CONDUCTED IN PERSON WITH AN OPTION FOR ZOOM VIDEO CONFERENCING.

- The public may join the Zoom Video Conference as an Attendee (view and listen function only) as follows:

Join by Zoom Meeting Link:

<https://us06web.zoom.us/j/87329314059?pwd=44e8cU92wmrjQf4nVFxGPBJuZNMsfA.1>

Join by Phone: +1 646 558 8656

Webinar ID: 873 2931 4059

Password: 668287

- **Public Comment** may be submitted at the following link no later than 2:00 p.m. the day before the meeting:
www.glastonburyct.gov/TCpubliccomment
- **Public Hearing Comment** may be submitted at the following link no later than 2:00 p.m. the day before the meeting:
www.glastonburyct.gov/testimony
- There is also the opportunity to give Public Comment as part of the virtual meeting if joining through the Zoom Meeting Link
- The meeting will be broadcast in real time through Public Access Television Channel 16 and live video stream at the Town website or through the following link: www.glastonburyct.gov/video
- For those who would like to utilize the closed captioning option through Zoom, you may do so by clicking on the "Show Captions" icon located at the bottom of the screen. To disable this function, please click the icon at the bottom of the screen titled "Hide Captions".