

WATER POLLUTION CONTROL AUTHORITY – JUNE 12, 2024

WATER POLLUTION CONTROL AUTHORITY MINUTES

REGULAR MEETING – Wednesday, June 12, 2024

6:00 p.m. – Town Hall, Town Council Chambers

Board Members: Louis M. Accornero, Chairman; Brian J. Comerford, Vice Chairman; John A. Davis, Jr., Secretary- **EXCUSED**; Daniel Horvath, James Campbell, Richard P. Lawlor- **EXCUSED**, and Larry Newquist

Michael Manfre, Sanitation Superintendent; Greg J. Mahoney, Civil Engineering Technician

1. Public Comments

No public comments.

2. Subcommittees

A. Sewer Use Subcommittee

No report.

B. Assessment Subcommittee

Mr. Horvath questioned when the 2-year cycle for review of the uniform assessment rates should be scheduled. Mr. Mahoney responded that the uniform assessment rates were last reviewed and revised November 2022 and that a subcommittee meeting will need to be scheduled prior to November 2024 to review the current uniform assessment rates.

C. Engineering Subcommittee

No report.

D. Legal Subcommittee

No report.

3. Acceptance of Minutes

A. Regular Meeting– April 10, 2024

Vice Chairman Comerford **MOVED**, that the Town of Glastonbury Water Pollution Control Authority **APPROVE** the Minutes of the Regular Meeting of April 10, 2024.

Mr. Horvath **SECONDED** the **MOTION** and it was **APPROVED** unanimously.

4. Other Business Properly to Come Before the Authority

A. May 10, 2024 Memo from Keri Rowley, Director of Finance and Administration to Mike Manfre, Superintendent of Sanitation - Sewer Operating and Sinking Funds- March 31, 2024 Financial Statements

Mr. Manfre summarized the Memo that included the financial statement for 2024. Mr. Manfre stated it is positive, balance sheet reflects total assets of \$12.99m, with a surplus \$646k, which will be used to invest in future infrastructure.

B. June 3, 2024 Memo from Keri Rowley, Director of Finance and Administration to Mike Manfre, Superintendent of Sanitation – Funding options for Parker Terrace

Mr. Manfre discussed the Memo and summarized Ms. Rowley's position regarding moving forward with cash funding versus bonding. If moving forward with bonding for this project a referendum would be needed, which would add a timing complexity if it was to be added to the November 2024 ballot. Mr. Manfre suggests pursuing legal opinion if a referendum is required if Sewer Sinking Funds will be utilized to which the commission members agreed. Mr. Manfre states that there are investments coming to maturity in February 2025, so if paying cash, there would still be approximately \$7m left in general account.

Vice Chairman Comerford asked Mr. Manfre to put in an inquiry to Ms. Rowley regarding the assumed 3.75% interest rate utilized in the memo, when market rate is around 5%.

C. June 4, 2024 Memo from Mike Manfre, Superintendent of Sanitation to Water Pollution Control Authority -WPC Updates – June 2024

Mr. Manfre read the WPC Updates Memo and will be emailing a copy of the executive summary section of the 2017 Sanitary Master Plan to the WPCA Members. Mr. Manfre suggests updating the plan.

Mr. Newquist asked Mr. Manfre to set up a Parker Terrace Pump Station site visit for the Commissioners. Mr. Manfre will follow up via email to schedule.

Vice Chairman Comerford MOVED to adjourn the meeting.

Chairman Accornero SECONDED the MOTION and it was **APPROVED** unanimously.

Meeting was adjourned at 6:21 p.m.

Respectfully Submitted,

Nicole Kornas

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Recording Secretary