



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

ITEM #7
05-28-2024 Meeting

Jonathan K. Luiz
Town Manager

May 23, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. Weekly Update from Glastonbury Emergency Medical Services

Attached are recent weekly updates from GEMS.

2. 2024 Road Paving List

The April 19, 2024 Town Manager's Report contained a list of roads to be repaved during 2024, which contained inaccuracies. Below is an updated list:

Candlelight Drive	Carter Lane	Fisher Hill Road
High Street	Homestead Drive	Millstone Road
Nutmeg Lane	Pratt Street	Pyquag Lane
Ripley Road	Smithbrook Terrace	Spring Street Ext.
Surrey Lane	Tollgate (West)	Wassuc Road
Strickland Street (Treat – Sandfill)		

3. Police Officer of the Year Awards

At the 2024 Glastonbury Exchange Club Officer of the Year Banquet held on April 11th, Council resolutions were presented to Police Officers of the Year Agent John Cagianello (2020), Sergeant Brandon Ritchie (2022), and Officer Steven Moyer (2023). The attached resolutions capture the contributions of the honorees to the Glastonbury Police Department.

4. Appointments to Conservation Commission/Inland Wetlands & Watercourses Agency

The Director of Community Development and the Environmental Planner interviewed several people that expressed an interest in filling vacancies on the Conservation Commission. Ultimately, they recommended Justin Blain and Dustin Kach, whom I appointed to the Commission. The Town is fortunate to have so many well-qualified, interested residents. The Commission is now full.

5. Farm Assistance Program Grant

Town staff recently hosted two community workshops on the subject of the Farm Assistant Program Grant. The first workshop was held on May 14th and the second was held on May 17th. The purpose of the workshops was to explain the program to interested farmers, review the draft grant application, answer questions, and listen to suggestions. The workshops, which were very well attended, were recorded on Zoom and are available for the public to watch via this link: www.glastonburyct.gov/FAP

As a result of the input received, staff made a few adjustments to the grant application document. We anticipate that the final grant application will be available on May 31st. Staff will continue to advertise on grant opportunity via the Glastonbury Citizen, the Town website, and the Town Facebook page. In addition, certified letters were sent to local farm businesses on file in Glastonbury.

6. Volunteers Needed to Remove Invasive Water Chestnut from Keeney Cove

In an effort to eradicate the invasive Water Chestnut plant from Glastonbury waterways, the Connecticut River Conservancy (CRC) is organizing volunteer “pull” events on select Saturday mornings in June, July, and August. With guidance from the CRC, trained volunteers will take proactive measures to hand pull the invasive plants before they have a chance to set seeds, thus preventing further spread. The Towns of Glastonbury and East Hartford have each contributed \$10,000 to this watershed preservation effort, and the collective group is currently seeking volunteers to paddle with a purpose this summer. Interested participants should visit <https://ctriver.vomo.org/opportunity/wc-glastonbury>

7. Glastonbury to Receive \$386,750 for HVAC System Upgrades

The Connecticut Department of Administrative Services announced \$122 million in grants to public schools for HVAC system upgrades. Specifically, the work is to replace rooftop units and install insulated ductwork. As further described below, Glastonbury was awarded a total of \$386,750. Town staff will continue to work closely with School District staff to move these projects forward in accordance with grant requirements.

SCHOOL	PROJECT COST	GRANT AWARD	REIMBURSEMENT RATE
Naubuc	\$200,000	\$65,000	32.5%
Buttonball	\$120,000	\$39,000	32.5%
Hebron Avenue	\$120,000	\$39,000	32.5%
Hopewell	\$120,000	\$39,000	32.5%
High School	\$630,000	\$204,750	32.5%
TOTAL	\$1,190,000	\$386,750	32.5%

8. Main Street Reconstruction Project

The contractor is finishing construction of median islands near the southerly project limits near First Church of Christ Congregational. Subsequent work will focus on the east side of Main Street, both north and south of School Street, and will predominantly consist of minor widening and resetting of granite curb. Alternating one-way traffic patterns will remain in place for the duration of this project component. As a result, on-street parking on Main Street may be temporarily limited or unavailable. Project work will continue to be conducted during standard daytime construction hours: Monday - Friday between 7:00 AM and 5:00 PM.

9. Free Summer Meal Program for Youth

From June 13, 2024 through August 9, 2024, Glastonbury youth under the age of 18 can access free meals through the Connecticut Summer Meals program without questions being asked or any paperwork needing to be filled out. Interested residents should visit the Housing Authority at 25 Risley Road at the following times:

- Breakfast is available Monday through Friday, from 8:30 am through 9:30 am
- Lunch is available Monday through Friday, from 12:30 pm - 1:30 pm

This federally funded program provides free, nutritious meals to kids during summer break. Summer Meals meet federal nutrition guidelines and are composed of milk, fruits, vegetables, grains, and meat or another protein. In Glastonbury, this program is sponsored by Community Renewal Team and facilitated by the Glastonbury Youth & Family Services Department.

10. Williams Memorial / Academy Building Hazmat Abatement

Town staff will move forward with awarding a contract for the abatement of hazardous materials from the Williams Memorial / Academy Building. Four bids were received, the lowest being \$204,746. Abatement is planned for the large hall, the bathroom in the large hall, the rooms located off the large hall towards Main Street, the Teen Center, and the connecting stairwells. We are awaiting pricing to replace the flooring, ceiling tiles, etc. that will be removed due to abatement. Design work has recently begun for elevator installation and air conditioning installation.

11. Municipal Aid for Glastonbury

The table below compares the state aid included in the Town of Glastonbury’s adopted Fiscal Year 2024-25 budget against the municipal aid to Glastonbury contained in the budget passed by the State Legislature. This information was provided to me from the CT Conference of Municipalities and the CT Council of Small Towns and is awaiting final review by Legislative staff. Therefore, please consider this a draft projection.

Category of Aid from the State to Glastonbury	Amount in the Town’s Fiscal Year ‘25 Budget	Amount the Legislature’s Fiscal Year ‘25 Budget	\$ Difference	% Difference
Adult Education	\$15,293	\$15,293	\$0	0.00%
ECS	\$5,655,724	\$5,655,724	\$0	0.00%
LoCIP	\$311,453	\$311,453	\$0	0.00%
Pequot-Mohegan	\$0	\$0	\$0	#DIV/0!
Payment in lieu of taxes (PILOT)	\$35,268	\$35,268	\$0	0.00%
Town Aid Road	\$463,113	\$463,113	\$0	0.00%
Municipal Grants-in-Aid	\$240,799	\$240,799	\$0	0.00%
Motor Vehicle Reimbursement	\$0	\$0	\$0	#DIV/0!
Supplemental Revenue Sharing	\$385,930	\$385,930	\$0	0.00%
One-time ARPA Allocation	\$0	\$450,000	\$450,000	#DIV/0!
Nye Road	\$0	\$500,000	\$500,000	#DIV/0!
TOTAL	\$7,107,580	\$8,057,580	\$950,000	13.37%

12. Meetings with Volunteer Firefighters to Discuss Compensation

On Wednesday, May 22nd, I attended a fire department meeting at the Riverfront Community Center. The purpose of the meeting was for the Fire Chief to explain the department’s new financial incentive plan. The Chief did a good job of comparing the current plan to the new plan, which will go into effect July 1, 2024. Firefighters asked questions, which were responded to by the Fire Chief and me. Since about 30 members attended the meeting, a second meeting has been tentatively scheduled for June 7th. The second meeting would also be open to all firefighters. Prior to the May 22nd meeting, the Fire Commission voted 3-1 to approve the new plan.

13. Eversource Webinar on Rate Increase

Eversource held a webinar for municipal officials on May 21, 2024 for the purpose of discussing a rate increase that will take effect July 1, 2024. The webinar covered:

- The drivers behind the rate increase;
- The public benefits portion of the bill;
- The timing of the increase and the strategy behind the timing;
- Proposed solutions to bring rate stability to customers; and
- Programs that are available to assist people with their electric bill.

The webinar also featured a question-and-answer session. I watched the webinar and found it informative. The webinar was recorded, and is available at <https://www.youtube.com/watch?v=5U1L5wUNHN4&feature=youtu.be>

14. Town-Wide Forest Management Plan

My March 12, 2024, Town Manager’s Report explained that the CT Department of Energy and Environmental Protection awarded Glastonbury an Urban and Community Forestry Planning Grant in the amount of \$30,000 for creating a Town-wide forest management plan. More recently, staff selected Mosaic Eco-Solutions (Mosaic) of East Hampton, Massachusetts following an open and competitive bid process. The Mosaic team is comprised of a Connecticut certified forester, a civil engineer and project manager, and a GIS specialist, each with considerable experience in their respective fields.

Mosaic and Town staff will partner to perform research work. The work can be broken down into five tasks as follows:

- Task One – Town staff to screen existing open space parcels and identify priority forested parcels/study areas that combine to a maximum size of 1,500 acres.
- Task Two – Town staff to generate questions for a community survey and conduct community stakeholder involvement. Mosaic will help publish the online survey, create images, and evaluate and summarize survey results.
- Task Three – Town staff and Mosaic to work together to develop criteria for selecting forest tracts.
- Task Four – Mosaic to create a geodatabase for storing raw data collected during field sampling.
- Fifth Task – Mosaic and the Town to create a Story Map to be located on the Town's existing GIS infrastructure.

Once the five tasks are complete, a report will be produced that is limited to methodology of data collection, summary of community engagement, brief key takeaways and observations, data spreadsheets, and map. The report will be presented, and a meeting will be held with the Town Council. In consideration of the grant's \$30,000 match requirement, Town staff will coordinate grant requirements, legal requirements, and community engagement activities.

The work outlined above will complete the first phase of the Forest Management Plan project. In the future, a second phase would occur that would result in an actual Plan being created. All of this work will build on the nearly complete forest assessment and management plan for the former MDC parcels along Keeney Street and for J.B. Williams Park.

15. U.S. Army Corp of Engineers to Fight Invasives in Keeney Cove


As previously reported, the U.S. Army Corps of Engineers (USACE), New England District has announced that work is planned within the Connecticut River system, and specifically the Keeney Cove area, to apply herbicides to the waters of the CT River watershed for the control of the invasive plan, hydrilla. Such work is slated to begin on or around July 2024.

The USACE New England District has scheduled three public meetings to present an update on the project. These meetings will be held in hybrid format with optional attendance in-person or virtually as follows:

- 1st Meeting: May 29, 2024, at 7 p.m.
Where: Goodwin University, Community Room 2, 1 Riverside Drive, East Hartford, CT
Virtual meeting link: <https://mabbettassociatesinc-745.my.webex.com/.../rc6a8c9...>
- 2nd Meeting: June 4, 2024, at 7 p.m.
Where: Middletown Municipal Building, 245 deKoven Drive, Middletown, CT
Virtual meeting link: <https://mabbettassociatesinc-745.my.webex.com/.../rf5bccb...>
- 3rd Meeting: June 27, 2024, at 7 p.m.
Where: East Haddam Municipal Office Complex, Town Hall rooms 1 & 2, 1 Plains Road, Moodus, CT
Virtual meeting link: <https://mabbettassociatesinc-745.my.webex.com/.../r9a9891...>

For more information on the project: <https://www.nae.usace.army.mil/.../Connecticut-River.../>

Sincerely,



Jonathan Luiz
Glastonbury Town Manager

JL/sal
Attachments

Glastonbury EMS Weekly Update

May 12 - May 18



	Position
Chief	Chris Ferrall - Interim
Traning Coordinator	Carrie Yarina-Rich
Duty Shift Supervisor	Multiple
Quality Assurance	John Pelow II
Office Manager	Melissa Kutka
President	Chris Ferrall
Treasurer	Heidi Heim
Secretary	Carrie Yarina-Rich

Postion duties are currently being re-evaluated.
 Postion duties are currently being re-evaluated.
 Postion duties are currently being re-evaluated.

Full time employees	7
Part time employees	27
In training employees	2
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2

On Duty Ambulance Schedule for week of May 12 - May 18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 7am	1	1	1	1	1	1	1
7am-7pm	1	2	2	2	2	2	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	Touch a Truck
EMS Calls	9	19	7	15	5	3	8

On Duty Ambulance Schedule for week of May 19 - May 25

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 7am	1	1	1	1	1	1	1
7am-7pm	2*	2	2	2	2	2	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	None

* 1 crew from 3 pm to 6 pm.

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org

Glastonbury EMS Weekly Update

May 5 - May 11



	Position	
Chief	Chris Ferrall - Interim	Postion duties are currently being re-evaluated.
Traning Coordinator	Carrie Yarina-Rich	Postion duties are currently being re-evaluated.
Duty Shift Supervisor	Multiple	Postion duties are currently being re-evaluated.
Quality Assurance	John Pelow II	
Office Manager	Melissa Kutka	
President	Chris Ferrall	
Treasurer	Heidi Heim	
Secretary	Carrie Yarina-Rich	

Full time employees	7
Part time employees	27
In training employees	2
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2

On Duty Ambulance Schedule for week of May 5 - May 11

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 6am	1	1	1	1	1	1	1
7am-7pm	2	2	2	2	2	1	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	None
EMS Calls	10	9	8	15	10	20	13

On Duty Ambulance Schedule for week of May 12 - May 18

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Midnight - 6am	1	1	1	1	1	1	1
7am-7pm	1	2	2	2	2	2	2
7pm - Midnight	1	1	1	1	1	1	1
Special Event	None	None	None	None	None	BP Screening	Touch a Truck

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org



Town Council
Glastonbury, Connecticut
Resolution

HONORING

Agent John Cagianello
2020 Police Officer of the Year

WHEREAS, the Glastonbury Exchange Club sponsors the annual Police Officer of the Year Program; and

WHEREAS, the award recognizes a member of the Glastonbury Police Department who demonstrates outstanding performance on behalf of the department and community; and

WHEREAS, Agent John Cagianello has been a member of the Glastonbury Police Department since 2014 and is selected as the 2020 Police Officer of the Year; and

WHEREAS, throughout the year 2020, Agent John Cagianello was assigned to the East Central Narcotics Task Force and the Drug Enforcement Agency, where he focused on investigating serious criminal activity related to illegal prescription pills and counterfeit medications; and

WHEREAS, Agent Cagianello's unwavering commitment and tireless dedication to the fight against illegal drug activity has played a pivotal role in dismantling numerous illegal drug operations, resulting in the arrest, prosecution, and incarceration of multiple offenders; and

WHEREAS, Agent Cagianello's efforts have undoubtedly saved many lives and brought hope to our community in the midst of a nationwide prescription drug abuse crisis; and

WHEREAS, Agent Cagianello's exceptional leadership and expertise in drug enforcement have earned him widespread respect among his peers and community members alike; and

WHEREAS, Agent Cagianello's exemplary service reflects great credit upon himself, the Glastonbury Police Department, and the law enforcement profession as a whole.

NOW, THEREFORE, BE IT RESOLVED, that the Glastonbury Town Council, on behalf of the citizens of Glastonbury, proudly recognizes and thanks Agent John Cagianello for his outstanding contributions and committed service to our community and congratulates him on being selected as the recipient of the Exchange Club's 2020 "POLICE OFFICER OF THE YEAR" award.



In witness whereof, we have hereunto set our hands and caused this seal to be affixed.

Thomas P. Gullotta
Jennifer Wang
Deborah A. Carroll
Kurt P. Cavanaugh
John Cavanna

Mary LaChance
Jacob McChesney
Lawrence Niland
Whit Osgood

Date: April 11, 2024



**Town Council
Glastonbury, Connecticut
Resolution**

HONORING

***Sergeant Brandon Ritchie
2022 Police Officer of the Year***

WHEREAS, the Glastonbury Exchange Club sponsors the annual Police Officer of the Year Program; and

WHEREAS, the award recognizes a member of the Glastonbury Police Department who demonstrates outstanding performance on behalf of the department and community; and

WHEREAS, Sergeant Brandon Ritchie has been a member of the Glastonbury Police Department since 2011 and is selected as the 2022 Police Officer of the Year; and

WHEREAS, throughout the year 2022, Sergeant Brandon Ritchie was assigned to the Glastonbury Police Department Investigations Division and to the Greater Hartford Regional Auto Theft Task Force, where he focused on combating auto thefts and related offenses, such as catalytic converter thefts, burglary, robbery, and weapons violations that had been plaguing our community; and

WHEREAS, Sergeant Ritchie's relentless pursuit of offenders, keen insight and analytical skills, and extraordinary ability to connect vast amounts of information used to unravel complex criminal networks, has proven invaluable in disrupting theft rings, resulting in the arrest, prosecution, and incarceration of multiple offenders, removed dangerous offenders from our streets, and provided a sense of security for our residents; and

WHEREAS, Sergeant Ritchie's exceptional leadership and expertise in drug enforcement have earned him widespread respect among his peers and community members alike; and

WHEREAS, Sergeant Ritchie's exemplary service reflects great credit upon himself, the Glastonbury Police Department, and the law enforcement profession as a whole.

NOW, THEREFORE, BE IT RESOLVED, that the Glastonbury Town Council, on behalf of the citizens of Glastonbury, proudly recognizes and thanks Sergeant Brandon Ritchie for his outstanding contributions and committed service to our community and congratulates him on being selected as the recipient of the Exchange Club's 2022 "POLICE OFFICER OF THE YEAR" award.



In witness whereof, we have hereunto set our hands and caused this seal to be affixed.

*Thomas P. Gullotta
Jennifer Wang
Deborah A. Carroll
Kurt P. Cavanaugh
John Cavanna*

*Mary LaChance
Jacob McChesney
Lawrence Niland
Whit Osgood*

Date: April 11, 2024



**Town Council
Glastonbury, Connecticut**

Resolution

HONORING

***Officer Steven Moyer
2023 Police Officer of the Year***

WHEREAS, the Glastonbury Exchange Club sponsors the annual Police Officer of the Year Program; and

WHEREAS, the award recognizes a member of the Glastonbury Police Department who demonstrates outstanding performance on behalf of the department and community; and

WHEREAS, Officer Steven Moyer has been a member of the Glastonbury Police Department since 2006 and is selected as the 2023 Police Officer of the Year; and

WHEREAS, Officer Steven Moyer has received extensive specialized training in digital forensic investigations, is considered an expert in the field, and is assigned to the Connecticut Center for Digital Investigations, a regional lab specializing in forensic examination of digital evidence and investigation of computer and sex crimes; and

WHEREAS, Officer Moyer's tireless dedication and expertise has resulted in the arrest, prosecution, and incarceration of numerous criminals, some of whom represent the worst of humanity, often preying on innocent children; and

WHEREAS, Officer Moyer's critical work has undoubtedly saved numerous victims and made a difference in the lives of those who need it most, making our community a safer place; and

WHEREAS, Officer Moyer's exceptional leadership and expertise in digital forensic investigations have earned him widespread respect among his peers and community members alike; and

WHEREAS, Officer Moyer's exemplary service reflects great credit upon himself, the Glastonbury Police Department, and the law enforcement profession as a whole.

NOW, THEREFORE, BE IT RESOLVED, that the Glastonbury Town Council, on behalf of the citizens of Glastonbury, proudly recognizes and thanks Officer Steven Moyer for his outstanding contributions and committed service to our community and congratulates him on being selected as the recipient of the Exchange Club's 2023 "POLICE OFFICER OF THE YEAR" award.



In witness whereof, we have hereunto set our hands and caused this seal to be affixed.

*Thomas P. Gullotta
Jennifer Wang
Deborah A. Carroll
Kurt P. Cavanaugh
John Cavanna*

*Mary LaChance
Jacob McChesney
Lawrence Niland
Whit Osgood*

Date: April 11, 2024