



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
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ITEM #7
04-23-2024 Meeting

Jonathan K. Luiz
Town Manager

April 19, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: **Town Manager's Report**

Dear Council Members:

The following will keep you up to date on various topics.

1. **Weekly Update from Glastonbury Emergency Medical Services**

Attached are recent weekly updates from GEMS.

2. **Glastonbury At A Glance**

The April 2024 edition of the Town's monthly newsletter is attached.

3. **Annual Report**

The Town's Annual Report for the Fiscal Year ending June 30, 2023 is now available. The Annual Report contains an excellent summary of finances and key activities by each department during the Fiscal Year. To view the report, visit <https://www.glastonburyct.gov/home/showpublisheddocument/44764/638467195175970000>

4. **Ribbon Cutting Ceremony at Welles Park Playground**

The Town of Glastonbury will host a ribbon cutting ceremony on Thursday, May 16th, at 3:30 PM at Welles Park to celebrate the grand reopening of the newly renovated Welles Park Playground. Everyone is welcome to attend this event to explore the new playground, which features equipment and amenities for children ages 2 through 12. The ceremony will include brief comments by project stakeholders and complimentary ice cream for attendees. The project, funded through the American Rescue Plan Act, aims to provide an improved play experience for Glastonbury residents. As part of the design process, the Town issued a public survey to capture community feedback and identify priorities for potential site improvement. Survey input ultimately influenced the facility redesign, which includes more interactive and challenging equipment such as two new swing sets, slides, and climbing nets. Installation was performed by skilled staff members representing Glastonbury's Parks & Recreation, Highway, and Engineering Departments. Renovation activities are slated for completion by early May, at which point the playground will reopen to the general public daily from dawn until dusk.

5. **Congressionally Directed Spending**

The Glastonbury Housing Authority has submitted an application for Congressionally Directed Spending to our U.S. Senators Blumenthal and Murphy. The application is for \$2.5 million to support the GHA's planned construction of affordable housing at Nye Road. Congressionally Directed Spending refers to a spending provision in federal appropriations legislation. It is included primarily at the request of a Member of Congress and provides, authorizes, or recommends a specific amount of discretionary funding to a particular State, locality, or Congressional district for a specific purpose. These funds can be allocated to various initiatives such as economic development, education, healthcare, and other worthy investments in communities across the country.

6. Farm Assistance Program Grant

Attached is a DRAFT application for the Farm Assistance Program grant, which is funded with federal ARPA dollars. The draft was put together by staff and reviewed by the Town Attorney. My original plan was to post the application on the website in April and advertise the grant opportunity throughout the community. After further discussions with staff, the plan is now to invite interested applicants to attend informational meetings at the Town Hall in May (May 14th at 2 pm and May 17th at 10 am) to provide education regarding the program before applications are accepted, to allow for questions, and for remarks about the DRAFT application. Following the public informational meetings, the DRAFT application would become final, the grant application would go live on the Town website, and advertising of the grant program would begin. Suggestions from members of the Town Council are welcome.

7. Unpermitted Signage

The Town is once again taking affirmative action to remind people via the Town website and social media pages to remove unpermitted signage near the Town streets. Over the coming months, Town staff will be removing unpermitted signage. Attached is a full write-up on the subject as posted on the Town's website.

8. Algonquin Gas to perform work off of Thompson Street

Enbridge (Algonquin) will be investigating "anomalies in the pipe condition" off of Thompson Street. The project is expected to start around July 5, 2024 and last 7-10 days excluding days lost to weather. Working hours are scheduled from 7:00 a.m. to 5:00 p.m. The work includes excavating and exposing the pipeline, and then conducting more in-depth non-destructive testing of the pipe to determine if further action needs to be taken. Some examples of corrective action would be reapplication of protective coating to prevent corrosion, application of a sleeve for structural support or outright replacement of pipe sections as necessary. Algonquin tells the Town that it has worked with CT DEEP and Army Corp of Engineers with respect to best management practices related to protection of endangered species and wetlands. The company also says no clearing is expected as the corridor is maintained in a clear condition already. Abutting property owners receive notice but the work is pretty much exclusively through remote wooded areas. Algonquin expects about 7-10 employees to be working at any one time. They will park just inside the gate at the Thompson Street entrance to the corridor.

9. Town-Wide Drainage Projects

Over the past 15 months, precipitation events across Connecticut have been relatively consistent and intense. While precipitation volumes vary by exact location, calendar year 2023 was the 3rd wettest year on record since data was first collected in 1905. This pattern has persisted into early 2024. January volumes totaled 9.51" in the Hartford area and March volumes totaled nearly 8" for the month. The frequency and intensity of these events has revealed a large number of storm drainage related issues across Glastonbury. Accordingly, a modest Capital Improvement Program funding request was forwarded and ultimately approved for Fiscal Year 2025. Said funding will supplement a similarly modest existing account balance and will provide financial resources to address system capacity problems and erosion issues. Additionally, Town Highway Division staff will be tasked with allocating labor, equipment and Operating Budget resources to rectify smaller scale problems. Listed below are projects the Department of Physical Services plans to undertake during the 2024 construction season.

Highway Division Projects

1. 227 Hubbard St- Street system capacity improvements
2. 259 House St- Property damage prevention
3. Matson Hill Rd- Rose Property driveway area- underdrain installation to eliminate winter icing
4. 48/66 Crescent Rd- Pipe replacement and erosion control

CIP Contractual Projects

1. Matson Hill Rd @Belltown Orchards- System capacity and discharge water quality improvements
2. Belltown Rd- New drainage structure installation
3. 330 Tall Timbers Rd- Pipe failure requiring replacement

10. CTDOT Project No. 0053-0199 Rehabilitation of Bridge No. 00417 Putnam Bridge

The State DOT held a Public Information Meeting Information April 4th. The State's project website contains links to the meeting video as well as meeting minutes and presentation materials. The project website address is <https://portal.ct.gov/dotwethersfieldglastonbury53-199>

11. CTDOT Project No. 0053-0201 Pavement Work on Route 2

CTDOT has announced that ramp closures for milling and paving work on Route 2 in Glastonbury and Marlborough will begin on Monday, April 15, 2024, at 9:00 p.m. Project 0053-0201 is an approximately 8-mile section of Route 2 from mile marker 6.27 to mile marker 14.63, passing through the towns of Glastonbury and Marlborough. The purpose of this project is to improve rideability on Route 2. The scope of work consists of milling and paving Route 2 and entrance and exit ramps. There will be periodic ramp closures on Route 2 in Glastonbury and Marlborough east and westbound from Exits 9 to 12. The ramp closures will take place from 9:00 p.m. to 6:00 a.m. There will be detour signage installed to guide motorists when the ramp is closed.

12. Glastonbury Police Department Awarded Reaccreditation

The Police Department has once again received accreditation from The Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations: International Association of Chiefs of Police (IACP); National Organization of Black Law Enforcement Executives (NOBLE); National Sheriffs' Association (NSA); and the Police Executive Research Forum (PERF). The purpose of CALEA's law Enforcement Accreditation program is to improve the delivery of public safety services, primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence. This is the Glastonbury Police Department's eleventh time being accredited by CALEA. In fact, Glastonbury was the first local police department in Glastonbury to receive the accreditation. Maintaining "accredited status" is an on-going project for all accredited law enforcement agencies and requires constant monitoring and periodic updating of policies and procedures to ensure compliance with internationally accepted law enforcement accreditation standards. Congratulations to Chief Porter and the entire Police Department on this important accomplishment.

13. Delayed Start to the Main Street Reconstruction Project

The reconstruction project planned for downtown Main Street has been further delayed with work now anticipated to begin in early May. Town staff were recently notified that the contractor has had difficulty procuring some necessary construction materials, which are now expected for delivery on or around April 29, 2024. Upon receipt, the contractor could commence project work shortly thereafter - potentially the week of May 6, 2024. Glastonbury Engineering staff receive ongoing updates from the contractor and will continue to share project developments with the general public via the Town website and social media. The public can also visit www.glastonburyct.gov/enotify to sign-up to receive updates from the Town via email under the news heading.

14. U.S. Army Corp of Engineers to Fight Invasives in Kenney Cove

The U.S. Army Corps of Engineers (USACE), New England District has announced that work is planned within the Connecticut River system, and specifically the Keeney Cove area, to apply herbicides to the waters of the CT River watershed for the control of the invasive plant, hydrilla. Such work is slated to begin on/around July 2024. Five sites are currently proposed for treatment within the Connecticut River system: Chapman Pond (East Haddam, CT); Chester Boat Basin (Chester, CT); Keeney Cove (Glastonbury, CT); Selden Cove (Lyme, CT); and Portland Boat Works (Portland, CT). USACE's Engineer Research and Development Center developed site-specific treatments, taking into account environmental characteristics of the site (e.g., water movement and retention, and native species presence) and chemical properties of the herbicides (e.g., target plants and concentrations) needed for control. The herbicides proposed for use include diquat dibromide, dipotassium salt of endothall, and florpyrauxifen-benzyl, either individually or in combination. The treatment plans are specific to each site. Work is proposed to be performed after July 4, 2024, to protect the anadromous fish spawning season.

15. 2024 Road Paving List

The roads listed below are scheduled to be repaved in 2024.

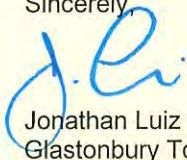
Candlelight Drive	Carter Lane	Fisher Hill Road
High Street	Homestead Drive	Millstone Road
Nutmeg Lane	Pratt Street	Pyquag Lane
Ripley Road	Sand Hill Lane	Smithbrook Terrace
Spring Street Ext.	Strickland Street	Surrey Lane
Tollgate (West)	Treat Road	Wassuc Road

16. 2024 Street Sweeping Schedule

Below is this year's street sweeping schedule, which is subject to change depending on weather and any emergencies that could occur. Attached is a map that shows the areas referenced. The best way to view the map is to visit the Town's website at <https://www.glastonburyct.gov/home/showpublisheddocument/44986>

START DATE	END DATE	AREA
Monday, April 1, 2024	Friday, April 5, 2024	1,2 & 5 (Business Area / Downtown)
Monday, April 8, 2024	Friday, April 12, 2024	1,2 & 5 (Non-Business Area)
Monday, April 15, 2024	Friday, April 19, 2024	3 & 7
Monday, April 22, 2024	Friday, April 26, 2024	7 & 8
Monday, April 29, 2024	Friday, May 3, 2024	8 & 12
Monday, May 6, 2024	Friday, May 10, 2024	12 & 9
Monday, May 13, 2024	Friday, May 17, 2024	9 & 15
Monday, May 20, 2024	Friday, May 24, 2024	15 & 11
Tuesday, May 28, 2024	Friday, May 31, 2024	11 & 13
Monday, June 3, 2024	Friday, June 7, 2024	13 & 17
Monday, June 10, 2024	Friday, June 14, 2024	17 & 18
Monday, June 17, 2024	Friday, June 21, 2024	18 & 19
Monday, June 24, 2024	Friday, June 28, 2024	19 & 4
Monday, July 1, 2024	Friday, July 5, 2024	4 & 6
Monday, July 8, 2024	Friday, July 12, 2024	6 & 10
Monday, July 15, 2024	Friday, July 19, 2024	10 & 21
Monday, July 22, 2024	Friday, July 26, 2024	21 & 14
Monday, July 29, 2024	Friday, August 2, 2024	14, 16 & 20

Sincerely,



Jonathan Luiz
Glastonbury Town Manager

JL/sal
Attachments

Glastonbury EMS Weekly Update



March 10 - March 16

	Position
Chief	Chris Ferrall - Interim
Traning Coordinator	Carrie Yarina-Rich
Duty Shift Supervisor	Multiple
Quality Assurance	John Pelow II
Office Manager	Melissa Kutka
President	Chris Ferrall
Treasurer	Heidi Heim
Secretary	Carrie Yarina-Rich

Postion duties are currently being re-evaluated.
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Calls for week of March 10 - March 16

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Calls	7	14	15	11	17	7	9

Schedule for week of March 17 - March 23

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	Covered	Covered	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None
EMS Calls	10	17	10	9	18	16*	
						*as of 2130	

Schedule for week of March 24 - March 30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	OPEN	Covered	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None

Full time employees	7
Part time employees	18
In training employees	4
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org

Friday GEMS staff provided blood pressure screenings.

Glastonbury EMS Weekly Update

March 17 - March 23



	Position
Chief	Chris Ferrall - Interim
Traning Coordinator	Carrie Yarina-Rich
Duty Shift Supervisor	Multiple
Quality Assurance	John Pelow II
Office Manager	Melissa Kutka
President	Chris Ferrall
Treasurer	Heidi Heim
Secretary	Carrie Yarina-Rich

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Calls for week of March 17 - March 23

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Calls	10	17	10	9	18	17	10

Schedule for week of March 24 - March 30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	OPEN	Covered	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	None	None
EMS Calls	9	10	10	10	13	4*	
						*as of 2100	

Schedule for week of March 31 - April 6

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	OPEN	OPEN	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org

Full time employees	7
Part time employees	20
In training employees	2
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2

Glastonbury EMS Weekly Update

March 24 - March 30



	Position
Chief	Chris Ferrall - Interim
Traning Coordinator	Carrie Yarina-Rich
Duty Shift Supervisor	Multiple
Quality Assurance	John Pelow II
Office Manager	Melissa Kutka
President	Chris Ferrall
Treasurer	Heidi Heim
Secretary	Carrie Yarina-Rich

Postion duties are currently being re-evaluated.

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Calls for week of March 24 - March 30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Calls	9	10	10	10	13	6	10

Schedule for week of March 31 - April 6

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	OPEN	OPEN	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None
EMS Calls	12	16	7	6	16	8*	
						*as of 2200	

Schedule for week of April 7 - April 13

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	Covered	Covered	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None

Full time employees	7
Part time employees	21
In training employees	2
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2

Submitted by
Chris Ferrall
chris.ferrall@gvaa.org

Glastonbury EMS Weekly Update

March 31 - April 6



	Position
Chief	Chris Ferrall - Interim
Training Coordinator	Carrie Yarina-Rich
Duty Shift Supervisor	Multiple
Quality Assurance	John Pelow II
Office Manager	Melissa Kutka
President	Chris Ferrall
Treasurer	Heidi Heim
Secretary	Carrie Yarina-Rich

Position duties are currently being re-evaluated.
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Calls for week of March 31 - April 6

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Calls	12	16	7	6	16	10	12

Schedule for week of April 7 - April 13

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	Covered	Covered	Covered	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None
EMS Calls	12	12	12	10	9	7*	
						*as of 2100	

Schedule for week of April 14 - April 20

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am-6pm	Covered	Covered	Covered	Covered	Covered	Covered	Covered
7am-7pm	OPEN	OPEN	OPEN	OPEN	Covered	Covered	Covered
6pm-6am	Covered	Covered	Covered	Covered	Covered	Covered	Covered
Special Event	None	None	None	None	None	BP Screening	None

Submitted by
 Chris Ferrall
chris.ferrall@gvaa.org

Full time employees	7
Part time employees	24
In training employees	2
Volunteers - Active	5
Volunteers - On leave	3
Volunteers - Training	2



GLASTONBURY AT A GLANCE

APRIL 2024

Upcoming Events

The list below is a SAMPLING of upcoming events. For a full list of programs with associated fees, details, and registration requirements, please review the [Town Events Calendar](#); [Parks & Recreation brochure](#); the [WTML website](#); and the [Sharing Tree Newsletter](#).

- [4/2 - Presidential Preference Primary](#) - All poll locations will be open from 6:00 AM - 8:00 PM
- [4/4 - Bella Italia Night](#) - 6:00 PM @ the RCC
- [4/4 - Teen Yoga](#) - 6:30 PM @ WTML Friends Room
- [4/4 - Virtual Public Info Meeting Re: Putnam Bridge Rehab](#) - 7:00 PM
- [4/8 - Solar Eclipse Viewing Party](#) - 3:00 PM @ WTML - Residents can also [register to pick up a pair of solar-viewing glasses](#) through the WTML.
- 4/11 - Art Mart for Kids - [10:00 AM](#) and [2:00 PM](#) @ WTML
- [4/16 - Swing into Spring Luncheon](#) - 11:45 AM @ the RCC
- [4/20 - Annual Youth Fishing Derby](#) - 8:00 AM at Eastbury Pond
- [4/23 - Mashantucket Pequot Museum Trip](#) - 10:45 AM departure from RCC
- [4/25 - GHS Evening of Rhyme and Rhetoric](#) - 6:00 PM @ WTML
- 4/27 and 4/28 - [Friends of WTML Spring Book Sale](#) @ WTML

Main St. Reconstruction

Beginning the week of April 8th, the Town will commence reconstruction work on Main Street from Ripley Road to New London Turnpike. Project details and updates are available at www.glastonburyct.gov/mainstreet. To receive email notifications with project updates, visit www.glastonburyct.gov/enotify and subscribe to the "Main St Reconstruction" category.

Notary Services at Town Hall

Glastonbury offers notary services at the Customer Service Center in Town Hall. Stop in Monday - Friday between 8:00 AM and 1:00 PM or 2:00 - 4:00 PM to have your documents notarized by our friendly and efficient Customer Service Representative. Fee is \$5 per signature. [Learn more here](#).

Pop-Up Shop Opening

The Town's "Pop-Up Shop" program provides a unique opportunity for local vendors to showcase their small craft businesses during the monthly Special Luncheons at the RCC. Luncheons are held between the hours of 10:00 AM and 2:00 PM, and Pop-Ups shops are set up in the highly visible, well-trafficked front lobby area. Local artisans/crafters can apply for a space at one of the monthly events and the Town will select one vendor per luncheon, in exchange for a \$25 participation fee. [Please click here to apply or to learn more](#).



6-Week Parent/Caregiver Support Groups Starting April 3, 2024

This spring, Glastonbury Youth & Family Services and the Glastonbury Public Schools are co-sponsoring a series of support groups for local families. The groups will offer a safe and non-judgmental environment for parents and caregivers to share their challenges and gain new insights.

Group sessions will be held on Wednesday evenings at the Y&FS Annex Building from 6:30 - 8:30 PM beginning April 3rd and continuing for six weeks thereafter. Attendees can join the group for parents/caregivers of elementary-aged children as well as middle school and high-school aged children.

Residents are invited to attend one or many/all sessions. For more information, please [visit the Youth & Family Services page of the Town website](#).

Extended Wednesday Hours at Transfer Station

The [Transfer Station](#) is now open for the extended hours of 7:00 AM - 7:00 PM on Wednesdays only. This schedule will continue into September.

SUSTAINABILITY INITIATIVES

International Dark Sky Week: April 2-8

According to DarkSky.org, "International Dark Sky Week is a worldwide event that draws attention to light pollution, promotes simple solutions to mitigate the issue, and celebrates the irreplaceable beauty of a natural night." This year, the event will occur the week of April 2-8, which is the week of the new moon when the night sky is the darkest. To review ways you can celebrate, visit www.darksky.org.



Stormwater Pollution Prevention

Stormwater runoff occurs when precipitation from rain or snow-melt flows over the ground. Impervious surfaces like driveways, sidewalks, and streets prevent stormwater from naturally soaking into the ground. Stormwater can pick up debris, chemicals, dirt, and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the water bodies we use for swimming, fishing, and providing drinking water.

There are many small ways you can help prevent stormwater pollution, such as selecting environmentally-friendly cleaning products and inspecting your septic system annually. [Visit the EPA website to view some helpful guidance.](#) If you witness stormwater pollution in Glastonbury, please report it through the Town's Citizen Request System at www.glastonburyct.gov/citizenrequest.

Refuse & Sanitation: Sustainability Events in April 2024

Free Brush Disposal Day - April 20: Residents may dispose of brush only at the Bulky Waste Facility (BWF) or Transfer Station without disposal fees on Saturday, April 20. Community members are encouraged to use the BWF because it's the final drop-site and therefore most cost-effective. (Minimizes Town operating expenses/tax dollars!)

Household Hazardous Waste (HHW) Collection Event - April 20: Residents can safely dispose of HHW by visiting the collection facility in Manchester on 4/20 from 8:00 AM to 1:00 PM. Appointments (required) can be [made online here](#).

Compost Bin and Rain Barrel Sales Event - May 4: Community members can purchase compost bins, rain barrels, and related items at a 50% discount through the Town's annual sales and pick up event. This opportunity is made possible through a partnership with BrandBuilders, LLC. Orders must be placed by May 2 for pickup at the Academy parking lot (2149 Main St) on Saturday, May 4. To shop items, or to review helpful resources and videos for composting or rain barrel use, please visit www.glastonburyct.gov/compost.

Reminder to Remediate Running Bamboo

Community members are reminded that the planting or growing of running bamboo is prohibited in the town of Glastonbury. Running bamboo can encroach on neighboring properties and creates substantial fire and safety hazards due to its density and composition. Per the Town Ordinance, property owners who identify running bamboo on their property should take corrective action to remove and remediate such plantings within a reasonable timeframe. Please see the following resources for more information:

[Connecticut Invasive Plant Working Group](#)
[CT Agricultural Experiment Station](#)

Glastonbury Senior Center Achieves Reaccreditation through NISC

Accredited by 
National Institute of Senior Centers

This February, the Glastonbury Senior Center earned its reaccreditation from the National Institute of Senior Centers (NISC) and the National Council on Aging (NCOA) for the 2024 - 2029 term. This is the fourth consecutive term in which Glastonbury has achieved this prestigious designation. Through this program, the NISC/NCOA recognizes Senior Centers nationwide that demonstrate leadership, community collaboration, and success across nine operational standards ranging from facility amenities to program planning and administration. The Town's 2024 reaccreditation report specifically acknowledged the Glastonbury Senior Center for the following strengths:

- Outstanding leadership and commitment to quality programs and services
- Age-Friendly community designation and the Town's commitment to working with residents of all ages and abilities.
- Wide range of programming - including Friendship Circle for Early Dementia seniors, the Parkinson Mobility Exercise program, the newly restructured Self-Select Food Pantry, Monthly Veterans Coffee Hour, extensive Outreach to underserved seniors, and a sound transportation program (Dial-A-Ride)
- Town staff who are enthusiastic, creative, and engaged with their work with older adults, as well as enthusiastic Commission on Aging members
- Strong Volunteer Program with ongoing efforts to increase participation

To learn more about the accreditation process and the National Institute of Seniors, please visit www.ncoa.org.

Farmers Market Relocating to Town Hall for 2024 Season

The Glastonbury Farmers Market will open for the season on Wednesday, June 5, 2024 and will continue weekly from 4:00 PM – 7:00 PM each Wednesday through September. This year, all Farmers Market events will be held on the Town Hall campus lawn near the flag poles. Previously hosted at Hubbard Green, the Farmers Market staff believe the new location will result in increased attendance. Community members often visit the Town Hall campus to take advantage of the walking trails, dog park, athletic fields, and Town programming, and both parties are hopeful that the new arrangement will improve community access to locally grown food and homemade products. To learn more about the Glastonbury Farmers Market, including special events and offerings, please visit www.glastonburyfarmersmarket.com.

Police CADET Program

This spring, the Glastonbury Police Department (GPD) will launch a police cadet (aka "police explorer") program and is seeking participation by youth residents. The police cadet post is an official program of GPD and operates in collaboration with the North East Regional Law Enforcement Educational Association (NERLEEA). The program is designed to expose young men and women (ages 14-21) within the Glastonbury community to the vast responsibilities in law enforcement today. Many program alumni from other posts have continued on to successfully achieve positions in local, state, and federal law enforcement agencies throughout the country and including the GPD itself!



Police cadets will learn in the classroom and through hands-on field experience to prepare them for a future career in law enforcement. The program also aims to develop, mentor, and promote leadership, personal growth, physical fitness, and social responsibility. Regular meeting presentations will include training from sworn police officers on law enforcement duties, tactics, criminal and procedural law, forensic science, self-defense, and investigation techniques. Police cadets will have a rank structure similar to that of the police department, will assist officers in various community events, and may participate in the department ride-along program. Police cadets will also participate in regional training and competition events with other police cadet posts to include a week-long summer police academy in Massachusetts.

Glastonbury youth/parents who are interested in obtaining an application or learning more should please email GlastonburyExplorers@gmail.com or contact the GPD's Youth Unit supervisor, Sgt. Barao, or the Police Cadet Lead Advisor, Ofc. Maloney, at (860) 633-8301.

Town Seeking Applicants for next Poet Laureate

Calling all poets! Applications are now being accepted for those interested in serving as Glastonbury's Poet Laureate. As the town's representative poet, the Poet Laureate serves as an advocate for poetry and promotes appreciation of poetry and the participation in poetry and literary arts activities among Glastonbury residents. [View application information here.](#)



Host your next Corporate Function at the Glastonbury Boathouse!

The Glastonbury Boathouse is a beautiful location for corporate functions, non-profit events, and private parties. The modern banquet hall offers panoramic river views and a stunning venue for events in any season! As a self-sustaining property, all rental funds help offset the operating and maintenance costs for this exceptional community amenity.

For more information, or to begin planning your event, please visit www.glastonburyboathouse.com, or contact Event Manager Kristen Michaels at (860) 652-4640 or kristen.michaels@glastonbury-ct.gov.

Support Community Events & Programs by Partnering with Parks & Recreation

Glastonbury Parks & Recreation offers a diverse range of partnership opportunities for local organizations and community members. The Department hosts a number of special events, programs, and digital campaigns throughout each year, all of which are well attended and cater to individuals of all ages and backgrounds.

Partnership Benefits: Partnership packages support enhanced experiences at community programs/events and provide unique benefits for contributors. Involvement can help you/your business engage with your community, increase brand visibility, reach your target audience, and more!

How to get started: Visit www.glastonburyct.gov/partner to view the 2024 Partnership Package. If you are interested in partnering with the Town, please send your inquiry to partner@glastonbury-ct.gov.



Community Group App for Residents

Town residents who are NOT Glastonbury Public Schools parents, guardians, or staff members can now join the district's "community group" on the ParentSquare app. Those who sign up will receive a couple of notices every month. Notices will include updates on major initiatives and the school budget and invitations to public events such as high school drama productions and concerts. The district also looks forward to sharing stories of student and staff successes.



To sign up, please complete the [community group form](#). You will receive a confirmation email to activate your account. The district hopes the new tool will help build an even stronger community network that benefits everyone. If you need assistance signing up, please email Patti Renaud at renaudp@glastonburyus.org.



Town of Glastonbury
Farm Assistance Program Application 2024

All fields are mandatory.

1. Farm Business Name: _____

2. Business Address: _____

City: _____ State: _____ Zip: _____

3. Business Owner/Applicant Contact Information:

First Name: _____ Last Name: _____

Business Phone Number: _____

Email Address: _____

Please include a valid email address. All applicants will be notified of grant award via email.

4. Tax Identification Number/EIN _____

(If your farm business files taxes under your SSN, provide it here. If you use a business tax ID, please provide that.)

5. Is your farm business currently operating? Yes No

6. Type of farm business:

- Livestock
- Dairy
- Poultry
- Fish
- Truck farm (please specify crop) _____
- Fruit (please specify) _____
- Other _____

7. Please indicate the type(s) of hardship your farm business experienced as a result of the weather in 2023. Select all that apply:

- Decreased revenue
- Increased business costs/expenses – e.g. product or supply costs
- Supply chain issues - e.g. lack of/delay in supplies
- Costs for mitigation tactics
- Unanticipated closures/cancellations of farm stands, retail shops, etc.
- Other _____

Continued on next page...

8. How much funding are you requesting through this application? (max of \$10,000): \$ _____

9. In 300 words or fewer, please describe, in specific detail, how your farm business was negatively affected by the weather in 2023. For example, decreased revenue, mitigation expenses, increased costs, or other hardships experienced.

Examples – Provide figures, such as year-over-year Net Farm profit/loss to demonstrate a decrease in revenues resulting from the 2023 weather; describe specific expenses related to mitigation tactics; explain increases in product or supply costs; provide dates of closure and/or other revenue-producing events that were cancelled, or that you were unable to attend due to weather – e.g. farmers markets, farm stands, etc.

10. Please select the expenses for which you are seeking reimbursement funding through this grant program. (Select all that apply.) Please note: Detailed receipts must be provided with your completed application to be considered for this grant award. Expenses must be incurred between January 1, 2023 and October 30, 2024 to be eligible for grant awards. Expenditures that do not align with the uses below, or that are incurred outside of the designated time period will not be eligible for reimbursement. *

- Payroll / Recruitment / Training
- Rent / Mortgage
- Utilities
- Operational expenses
- Equipment / Technology
- Capital improvements
- Marketing programs to support farm business growth
- Investments to improve viability of the farm business

** If you have questions regarding eligible expenditures, please contact Glastonbury Financial Administration staff to discuss in further detail before applying.*

Continued on next page...

Applicant Certification

- I hereby certify that I am the Owner of the farm business noted herein and thus authorized to apply for this grant funding.
- I hereby certify that the information contained herein is complete and accurate to the best of my knowledge and agree that the Town of Glastonbury, "the Town", does not assume any responsibility for the success or failure of the Applicant's existing farm business.
- I understand that the information in this application is provided for the purpose of applying for the Glastonbury Farm Assistance Program, which is funded by the American Rescue Plan Act. I authorize the Town to make additional inquiries as necessary to evaluate eligibility.
- As part of this application, I am providing the Town with all required documentation outlined in the Program Checklist.
- I understand that any willful misrepresentation on this application could result in a fine and/or imprisonment under provision of the United States Criminal Code U.S.C. Title 18, Section 1001, and shall entitle the Town of Glastonbury to receive a return of any funding provided hereunder, in addition to any other remedies it may have against me at law or in equity. I further understand that false or misleading statements may result in forfeiture of benefits and criminal prosecution under the laws of this State.

By checking the boxes below, I affirm that my farm business:

- Is located in Glastonbury and registered with the State and/or the Town of Glastonbury
- Is current on all property taxes owed to the Town of Glastonbury
- Consists of at least 10 acres of farmed land in Glastonbury, CT
- Is registered in the PA490 program
- Grosses at least \$100,000 per year based on the total average gross of my 3 best years over the last 5 years
- Sustained a negative financial outcome as a result of the 2023 weather

Signature

Applicant Signature: _____ Date _____

Full Name: _____ Title _____

Farm Business Name: _____

See final page for checklist and submission instructions.

Program Checklist

Please include all of the required documentation listed below with your application. Incomplete submissions will not be considered.

- Complete Application
- Receipts for all expenses for which you are seeking reimbursement. Expenses must have been expended from January 1, 2023 through October 30, 2024.
- Completed W-9 form
- Town of Glastonbury Vendor Form
- IRS Schedule F tax form or equivalent for tax years 2022 and 2023
- DRS Status Letter demonstrating Good Standing

It is the intention of the Town that any tax or financial information provided by the applicant hereunder shall be deemed to have been provided in confidence for purposes of the Freedom of Information Act.

Submission Instructions

Please submit your completed application and required documentation from the Program Checklist to grants@glastonbury-ct.gov with the subject line "Farm Assistance Grant – Farm Business Name." For example, "Farm Assistance Grant – Happy Cow Farms."

All documentation must be submitted electronically, in PDF format, as one email.

Reminder to Remove Unpermitted Signage

Town initiative to remove temporary signage from Glastonbury streetscape

Post Date:04/18/2024 10:18 AM

With the warm weather now upon us, the peak season for community events and activities has now begun. As you plan your outreach efforts, please refer to the Town Building and Zoning Regulations regarding temporary signage. To help preserve the aesthetics of the town's streetscapes, the installation of temporary signs of any kind is NOT permitted in the Town's right of way.

Over coming months, Town staff will be removing unpermitted signage from the Town right of way, therefore business owners and residents are encouraged to remove any non-compliant signage as soon as possible. While the right of way varies by location, a useful method to approximate the area on your property is to follow the '10 foot' rule. To comply with Town regulations and avoid the removal of your sign, please refrain from placing temporary signage within 10 feet of the street curb.

Temporary signs (signs not approved by the Town Plan & Zoning Commission) are also not authorized on private property outside of the Town's temporary signage regulations. Please refer to the following general guidelines for the placement of such temporary signs.

Event Signs (e.g. Blood drives, music series)

- Cannot be installed more than 21 days prior to the event and must be removed within 7 days after the event.

Residential Tag Sales

- No more than 2 tag sale signs are permitted per event and they cannot be larger than 6 sq. feet in size and 6 feet in height.
- Signs can only be placed for a maximum of 48 hours and must be promptly removed.

Commercial Construction Signs - permit required

- Limited to 1 sign per activity and limited to the time period of construction. Can be no larger than 20 sq. ft. in size and no more than 6 ft. in height.
- Must be placed outside of the Town right of way and within 15 feet of the property line.

Residential Construction Signs – permit required (Examples include subdivisions or other long-term projects. All other see “commercial construction” requirements.)

- Limited to 1 sign per activity.
- Limited to 1 year with additional extensions as permitted.
- Can be no larger than 20 sq. f.t in size and no more than 7 ft. in height.
- Must be placed outside of the Town right of way and within 15 feet of the property line.

For a full list of requirements for temporary signs, please see [Section 10 of the Glastonbury Building-Zone Regulations](#).

Any non-compliant signage identified by Town staff may be removed and may be subject to a penalty in accordance with Town ordinances, sec 15-98 through 15-103. Furthermore, the Town has no obligation to return any temporary sign to the sign's owner. For a more detailed explanation of these regulations, please contact Glastonbury Building Official/Zoning Enforcement Officer, Lincoln White, at **(860) 652-7524**.

Thank you for your understanding and for supporting Town efforts to maintain the beauty of our community.

