

**GLASTONBURY TOWN COUNCIL AGENDA
FINAL BUDGET HEARING
WEDNESDAY, MARCH 20, 2024
7:00 P.M. – COUNCIL CHAMBERS, TOWN HALL
2155 MAIN STREET, GLASTONBURY
WITH OPTION FOR ZOOM VIDEO CONFERENCING**

Council Members: Thomas P. Gullotta, Chairman; Jennifer Wang, Vice Chairman; Deborah A. Carroll; Kurt P. Cavanaugh; John Cavanna; Mary LaChance; Jacob McChesney; Lawrence Niland; Whit Osgood

PUBLIC HEARING AND ACTION ON PUBLIC HEARING

7:00 P.M. FINAL BUDGET HEARING – 2024-2025 GENERAL FUND – TOWN OPERATIONS, EDUCATION, DEBT AND TRANSFER, REVENUES, TRANSFERS AND USE OF FUND BALANCE, CAPITAL IMPROVEMENT PROGRAM, AND SPECIAL REVENUE FUNDS.

1. Roll Call.
 - (a) Pledge of Allegiance.
2. Public Comment.
3. Old Business.
 - (a) Action on Resolutions Adopting the 2024-2025 Operating Budget.
 - (1) General Fund Appropriations and Transfers.
 - Town Operations
 - Education
 - Debt and Transfer
 - (2) General Fund Revenues, Transfers and Use of Fund Balance.
 - (3) Capital Improvement Program.
 - (4) Special Revenue Funds.
 - Sewer Operating Fund
 - (b) Action on amendments to fees and charges for Transfer Station Operations effective July 1, 2024.
 - (c) Action on amendment to Parks and Recreation Fee Schedule effective July 1, 2024.
4. Adjournment.

THE TOWN COUNCIL MEETING – FINAL BUDGET HEARING OF WEDNESDAY, MARCH 20, 2024 WILL BE CONDUCTED IN PERSON WITH AN OPTION FOR ZOOM VIDEO CONFERENCING.

- The public may join the Zoom Video Conference as an Attendee (view and listen function only) as follows:

Join by Zoom Meeting Link:

<https://us06web.zoom.us/j/85315681563?pwd=nG5C8TpPGQEKyys9ILFtl2agz40WMJ.1>

Join by Phone: +1 646 558 8656

Webinar ID: 853 1568 1563

Password: 227846

- Public Hearing Comment may be submitted at the following link no later than 2:00 p.m. the day before the meeting: www.glastonburyct.gov/testimony
- There is also the opportunity to give Public Hearing Comment as part of the virtual meeting if joining through the Zoom Meeting Link
- The meeting will be broadcast in real time through Public Access Television Channel 16 and live video stream at the Town website or through the following link: www.glastonburyct.gov/video
- For those who would like to utilize the closed captioning option through Zoom, you may do so by clicking on the “Show Captions” icon located at the bottom of the screen. To disable this function, please click the icon at the bottom of the screen titled “Hide Captions”.



Town of Glastonbury

TOWN MANAGER'S OFFICE • (860) 652-7500 • Jonathan.Luiz@glastonbury-ct.gov

ITEM #3(A)
03-20-2024 Final Budget Hearing

March 18, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Fiscal Year 2024-2025 Budget – Recommendations to reduce Town Operating Budget

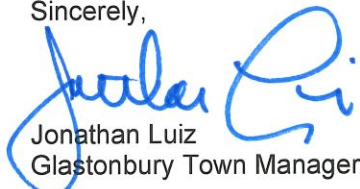
Dear Council Members:

In anticipation of Wednesday night's meeting, the following are provided:

- 1) A **NEW** letter to Town Council dated March 18, 2024 that summarizes the Board of Finance's proposed budget and how it compares to the budget I presented at the Annual Town Meeting.
- 2) A **NEW** letter to Town Council dated March 18, 2024 that contains my recommendation as to how the Operating Budget presented at the Annual Town Meeting would be adjusted in order to conform to the Board of Finance's proposed \$157,000 reduction.
- 3) **NEW** C.I.P. funding scenarios for Council members to consider. Of the two scenarios presented, I strongly recommend Scenario A for three reasons. First, it meets our immediate capital needs on a cash-funded basis. Second, it facilitates the spending of ARPA grant money in accordance with the grant program's deadlines. Third, it gives staff, the Town Council, and the Board of Finance ample time this spring and summer to collaborate on the formation of a multi-year bonding plan.
- 4) A **NEW** letter to Town Council dated March 18, 2024 on the subject of FY 25 Transfer to the OPEB Trust Fund.
- 5) Draft budget resolutions that reflect the Board of Finance's proposed budget.

I look forward to Wednesday night's meeting. In the event Councilors have any questions prior to the meeting, please do not hesitate to email me.

Sincerely,



Jonathan Luiz
Glastonbury Town Manager

JL/sal
Attachments



Town of Glastonbury

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ITEM #3(A)
03-20-2024 Final Budget Hearing

March 18, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: 2024-2025 Budget

Dear Council Members:

On Wednesday evening, Council is scheduled to take final action on the proposed Operating, Debt and Transfer, Special Revenue, Revenues and Transfers, and Capital Budgets.

The Board of Finance completed its review of the Town Operating, Debt & Transfer, and Education Budget proposals for FY2025. Summary background information about the Board of Finance's approved budget (BOF budget) is presented below and attached.

The following is a list of modifications I made to the ATM Budget that were then incorporated into the BOF Budget.

- 1) Grand List – The ATM Budget noted a Grand List increase of 0.26%. After the ATM, the Grand List was finalized with an increase of 0.66%. The 0.40% difference equates to \$530,000 of additional revenue;
- 2) Payment in Lieu of Tax (PILOT) Grant – The ATM Budget anticipated this grant at \$47,450 in FY 25. After the ATM, the Town learned that the Governor's proposed State budget would reduce expected PILOT funding to Glastonbury by \$12,156;
- 3) Passport Processing Revenue – The ATM Budget included \$13,000 in revenues from passport processing. That was an oversight, as my proposal is to discontinue the municipal passport program. There are several reasons to eliminate the program. First, the service is available at several local post offices. Second, it would free up about four hours per month at the Customer Service Center, which could be reallocated to support other Town Departments. Third, it would reclaim one day per week for the Fire Department's Administrative Assistant (Town Hall's sole passport processing agent) to support GFD work as well as Emergency Management and Fire Marshal operations. Lastly, it would permanently free up approximately 24 hours per month at the library for staff to dedicate to essential library work;
- 4) Miscellaneous Revenue – The ATM Budget set this revenue line at \$20,000. After the ATM Budget was presented, the number increased by \$16,182 to \$36,182. This is based on re-examining the trend;
- 5) Purchasing Card Rebates – The ATM Budget set the rebate revenue at \$10,000. After the ATM Budget was presented, the number increased by \$9,000 to \$19,000. This is based on re-examining the trend.

Major details of the BOF Budget are outlined below.

BOF Expenditures

Town Operations – The BOF Budget for Town Operations is \$50,205,500, which is an increase of \$1,401,256 or 2.87% over FY 24. This is a \$157,000 reduction from the ATM Budget. The figure in the ATM Budget for Town Operations is \$50,362,500 – an increase of 3.19% or \$1,558,256 over FY 24.

The BOF Budget for Debt and Transfers is \$12,443,300, which is a decrease of \$1,189,622 or - 8.7% from FY 24. The BOF Budget is \$1,225,000 less than the ATM Budget. The ATM Budget is \$13,668,300, which is an increase of \$35,378 or 0.3% over the current FY. The chart below breaks down the difference between the ATM budget and the BOF Budget with respect to Debt and Transfers.

Transfer to	FY 24 Adopted	FY 25 ATM Proposed	FY 25 BOF Proposed	\$ Difference between ATM & BOF
Debt Service	\$7,096,470	\$5,275,632	\$5,275,632	\$0
Capital Reserve	\$5,850,000	\$7,670,368	\$6,445,368	\$(1,225,000)
OPEB Trust	\$641,452	\$677,300	\$677,300	\$0
Dog Fund	\$45,000	\$45,000	\$45,000	\$0
TOTAL	\$13,632,922	\$13,668,300	\$12,443,300	\$(1,225,000)

Education – The BOF Budget for Education is \$124,471,745, which is an increase of \$4,203,680 or 3.50% over FY 24. The BOF Budget for Education is \$475,000 less than the BOE request. The BOE request is \$124,946,745, which is an increase of 3.89% or \$4,678,680 over FY 24.

Pension – Both the BOF Budget and the ATM Budget fund pension at an amortization growth rate of 1.50%. This required a specific vote of the BOF because in October of 2023, the BOF adopted a series of recommendations from the Town’s actuary that included a 0.00% amortization growth rate. The Town’s actuary had recommended an amortization growth rate range between 3.5% and 0%.

BOF Revenues

Investment Income – The ATM Budget originally assumed an interest rate of 4.0%. The BOF Budget assumes an interest rate on investment income of 4.25%, which would generate \$2,160,000 of revenue, or an additional \$61,000 of additional revenue as compared to the proposed ATM budget.

Collection Rate – The ATM Budget had a collection rate of 99.15% and the BOF Budget proposed a 0.05% rate increase to 99.20%, or an additional \$88,000 in tax revenue.

BOF Mill Rate

The current mill rate is 31.01. The original ATM Budget has a mill rate of 32.45, which is an increase of 4.64% or 1.44 mills. The BOF Budget has a mill rate of 31.94. That is an increase of 3.0% or 0.93 mills.

BOF Utilization of General Fund Unassigned Fund Balance (UFB)

The BOF Budget and the ATM Budget both utilize \$775,000 from the UFB as “opening cash.” At the end of FY 23, the UFB was 20.3% of the FY 24 operating budget – well within the 16% *minimum* set by Town policy.

BOF Recommendation on Bonding

The BOF has recommended that the Town Council considers a referendum to bond for critical capital infrastructure needs. A more detailed discussion is scheduled to take place at the March 20th BOF Meeting.

Attached are budget summary schedules that compare the BOF adopted budget for FY 25, the FY 24 adopted budget, the FY 23 actual expenditures and the FY 23 adopted budget.

Sincerely,



Jonathan Luiz
 Glastonbury Town Manager

JL/sal
 Attachments

General Fund Summary of Revenues and Appropriations/Expenditures

DESCRIPTION	2023 Adopted	2023 Actual	2024 Adopted	2025 BOF Proposed	Increase (Decrease)	% Increase (Decrease)
REVENUES						
Taxes*	163,548,948	164,830,796	166,844,482	172,887,155	6,042,673	3.6%
Licenses & Permits	1,369,645	1,652,806	1,474,750	1,577,250	102,500	7.0%
Intergovernmental	8,799,840	11,203,830	9,548,129	7,283,186	(2,264,943)	-23.7%
Charges for Services	1,573,403	1,539,961	1,580,928	1,457,033	(123,895)	-7.8%
Other*	1,630,726	3,790,276	2,481,941	3,140,921	658,980	26.6%
Use of Fund Balance	875,000	-	775,000	775,000	-	0.0%
TOTAL REVENUES	177,797,562	183,017,670	182,705,231	187,120,545	4,415,314	2.4%
APPROPRIATIONS/EXPENDITURES						
TOWN						
General Government	3,736,574	3,753,479	3,993,846	3,898,852	(94,994)	-2.4%
Community Development	2,508,734	2,525,264	2,631,956	2,866,827	234,871	8.9%
Administrative Services	6,541,079	6,423,024	6,768,482	7,057,907	289,425	4.3%
Public Safety	16,566,846	16,115,419	16,690,446	17,112,310	421,864	2.5%
Physical Services	7,545,639	7,080,479	7,649,937	8,001,485	351,548	4.6%
Sanitation	957,950	1,002,038	957,996	994,309	36,313	3.8%
Human Services	3,362,023	3,182,003	3,636,400	3,686,281	49,881	1.4%
Leisure & Culture	6,258,850	6,242,650	6,475,181	6,744,529	269,348	4.2%
BOF Reduction to Town Operations to be allocated*				(157,000)	(157,000)	
TOTAL TOWN	47,477,695	46,324,356	48,804,244	50,205,500	1,401,256	2.9%
DEBT & TRANSFERS OUT*	13,382,486	14,442,808	13,632,922	12,443,300	(1,189,622)	-8.7%
EDUCATION*	116,937,381	117,443,773	120,268,065	124,471,745	4,203,680	3.5%
TOTAL APPROPRIATIONS/ EXPENDITURES	177,797,562	178,210,937	182,705,231	187,120,545	4,415,314	2.4%

*BOF changes highlighted in yellow

General Fund Summary of Revenues and Transfers

DESCRIPTION	2023 Adopted	2023 Actual	2024 Adopted	2025 BOF Proposed	Increase (Decrease)	% Increase (Decrease)
TAXES						
Tax Revenues						
Current Levy*	161,196,948	161,380,276	164,492,482	170,535,155	6,042,673	3.7%
Auto Supplemental	1,500,000	1,526,598	1,500,000	1,500,000	-	0.0%
Delinquent Motor Vehicle Fees	-	14,694	-	-	-	0.0%
Prior Years	500,000	1,008,088	500,000	500,000	-	0.0%
Interest & Fees	350,000	898,011	350,000	350,000	-	0.0%
Miscellaneous Fees	2,000	3,130	2,000	2,000	-	0.0%
TOTAL TAXES	163,548,948	164,830,796	166,844,482	172,887,155	6,042,673	3.6%
LICENSES & PERMITS						
Licenses& Permits						
Building Inspection Fees	800,000	1,049,387	900,000	951,600	51,600	5.7%
Town Clerk Fees	91,000	108,069	91,250	79,650	(11,600)	-12.7%
Physical Services Fees	18,500	19,662	19,500	19,500	-	0.0%
Refuse Permit Fees	350,000	377,438	350,000	367,500	17,500	5.0%
Health	106,145	96,051	110,000	139,200	29,200	26.5%
Fire Marshal	4,000	2,200	4,000	19,800	15,800	395.0%
TOTAL LICENSES & PERMITS	1,369,645	1,652,806	1,474,750	1,577,250	102,500	7.0%
INTERGOVERNMENTAL						
HousAuth In-Lieu Tax						
Housing Auth Welles Vill	89,000	100,178	91,000	91,000	-	0.0%
Other Housing Projects	125,100	130,140	128,900	128,900	-	0.0%
	214,100	230,318	219,900	219,900	-	0.0%
St Conn In-Lieu Taxes						
St/CT Pilot**	46,915	47,450	47,424	35,268	(12,156)	-25.6%
Municipal Revenue Sharing	-	730,936	-	-	-	0.0%
Disability Exemption	2,700	2,389	2,700	2,500	(200)	-7.4%
Veterans Exemption	9,000	7,876	9,000	6,000	(3,000)	-33.3%
St/CT Telephone Access	72,000	74,570	62,000	74,000	12,000	19.4%
State Stabilization Grant	385,930	385,930	385,930	385,930	-	0.0%
Miscellaneous State Grant	-	-	-	-	-	0.0%
	516,545	1,249,150	507,054	503,698	(3,356)	-0.7%
ST Educ Entitlements						
Magnet School Transportation	-	17,700	-	-	-	0.0%
ECS Cost Sharing Grant	5,379,255	5,384,537	5,655,724	5,655,724	-	0.0%
Spec Educ Excess/Agency	-	1,437,187	-	-	-	0.0%
Vocational Agriculture	298,519	400,720	298,519	298,519	-	0.0%
	5,677,774	7,240,144	5,954,243	5,954,243	-	0.0%

General Fund Summary of Revenues and Transfers

DESCRIPTION	2023 Adopted	2023 Actual	2024 Adopted	2025 BOF Proposed	Increase (Decrease)	% Increase (Decrease)
Admin Services						
ST/CT Motor Vehicle Grant	1,790,125	1,790,125	2,255,024	-	(2,255,024)	-100.0%
ST/CT Historical Document Pres	7,500	7,500	7,500	8,000	500	6.7%
	1,797,625	1,797,625	2,262,524	8,000	(2,254,524)	-99.6%
Public Safety						
Regional Dispatch Reimbursement	160,000	180,543	160,000	160,000	-	0.0%
Police Grants	245,475	258,162	245,475	245,475	-	0.0%
Civil Preparedness	12,110	11,104	12,110	12,110	-	0.0%
State Fire Service	20,000	43,500	25,000	25,000	-	0.0%
Volunteer Ambul Reimbursements	25,000	3,241	20,000	20,000	-	0.0%
	462,585	496,550	462,585	462,585	-	0.0%
Human Services						
Dial A Ride Grant	51,278	35,213	52,820	52,820	-	0.0%
Housing Auth Resident Services	47,990	50,000	47,990	50,000	2,010	4.2%
Youth & Family ST Grant	31,942	39,257	31,942	31,940	(2)	0.0%
NCAA Grant	-	6,048	9,072	-	(9,072)	
State Grants	-	59,525	-	-	-	
	131,210	190,044	141,824	134,760	(7,064)	-5.0%
TOTAL INTERGOVERNMENTAL	8,799,840	11,203,830	9,548,129	7,283,186	(2,264,943)	-23.7%
CHARGES FOR SERVICES						
Charges for Services						
Planning & Zoning	14,000	8,630	13,000	32,500	19,500	150.0%
Town Clerk Recording Fees	269,900	138,754	266,200	130,000	(136,200)	-51.2%
Town Clerk Conveyance Fee	700,000	768,673	700,000	700,000	-	0.0%
Educ/Community Serv Fees	30,000	28,278	30,000	30,000	-	0.0%
Solid Waste Tip Fees	235,000	229,367	235,000	246,750	11,750	5.0%
Sewer Inspection Fees	2,000	-	-	-	-	
Parks/Rec Swimming Fees	129,800	162,270	135,200	145,700	10,500	7.8%
Parks/Rec Program Fees	34,283	36,250	33,808	36,008	2,200	6.5%
Subdivision OT Inspection	1,000	-	-	-	-	
Fire Watch Services	5,320	3,741	5,320	3,500	(1,820)	-34.2%
Health Soil Tests	2,000	1,800	2,500	4,775	2,275	91.0%
Senior Ser Programs	65,000	116,060	76,600	82,500	5,900	7.7%
Senior Nutrition Program	32,000	11,076	30,000	30,000	-	0.0%
Library Fines	25,000	14,703	25,000	10,000	(15,000)	-60.0%
Notary Services	5,100	5,415	5,300	5,300	-	0.0%
Passport Processing**	23,000	14,945	23,000	-	(23,000)	-100.0%
TOTAL CHARGES FOR SERVICES	1,573,403	1,539,961	1,580,928	1,457,033	(123,895)	-7.8%

General Fund Summary of Revenues and Transfers

DESCRIPTION	2023 Adopted	2023 Actual	2024 Adopted	2025 BOF Proposed	Increase (Decrease)	% Increase (Decrease)
OTHER REVENUES*						
Other Revenues						
Probate Court Reimbursements	2,480	2,480	2,480	2,480	-	0.0%
Interest on Investments*	620,000	2,635,829	1,500,000	2,161,000	661,000	44.1%
Lease Interest Income	-	3,191	-	-	-	-
Lease Revenue	-	73,997	-	-	-	-
Land Sales & Rentals	266,308	269,257	272,172	286,270	14,098	5.2%
Miscellaneous**	57,500	60,847	20,000	36,182	16,182	80.9%
Educ Student Activities	200	-	200	200	-	0.0%
Educ Vo Ag Tuition	365,989	388,911	365,989	365,989	-	0.0%
Education Tuition/Other	-	3,850	-	-	-	-
Purchasing - Auction Sales	40,000	65,523	40,000	20,000	(20,000)	-50.0%
PhyServ Refunds & Sales	3,500	1,257	2,500	2,500	-	0.0%
Refuse Recycling	48,600	76,650	58,350	73,850	15,500	26.6%
Claims Reimbursements	40,000	60,143	40,000	40,000	-	0.0%
Public Safety Police	68,000	49,539	68,000	55,000	(13,000)	-19.1%
Youth & Family Services	33,400	18,331	27,500	27,500	-	0.0%
Library Trustee Account	40,000	46,683	40,000	40,000	-	0.0%
Clinical Fees	750	850	750	750	-	0.0%
Library Miscellaneous	10,000	5,134	10,000	10,200	200	2.0%
Purchasing Card Rebates**	9,000	19,966	9,000	19,000	10,000	111.1%
Attorney Fees Reimbursed	25,000	-	25,000	-	(25,000)	-100.0%
Utilities Reimbursed	-	7,838	-	-	-	0.0%
Unrealized Gain/(Loss) on Inventory	-	-	-	-	-	0.0%
ICMA Administrative Allowance	-	-	-	-	-	0.0%
TOTAL OTHER REVENUES	1,630,726	3,790,276	2,481,941	3,140,921	658,980	26.6%
TRANSFERS IN						
Transfers In From						
Capital Projects	875,000	-	-	-	-	-
General Fund	-	-	775,000	775,000	-	0.0%
TOTAL TRANSFERS IN	875,000	-	775,000	775,000	-	0.0%
GRAND TOTAL REVENUE AND TRANSFERS	177,797,562	183,017,670	182,705,231	187,120,545	4,415,314	2.4%

* BOF Changes highlighted in yellow

**All other adjustments highlighted in orange

General Fund: Summary of Expenditures and Transfers

DEPARTMENT	2023 Adopted	2023 Actual	2024 Adopted	2025 BOF Proposed	Increase (Decrease)	% Increase (Decrease)
TOWN						
GENERAL GOVERNMENT						
TOWN COUNCIL	154,692	155,085	165,192	165,501	309	0.2%
TOWN MANAGER	814,047	866,002	846,684	759,476	(87,208)	-10.3%
HUMAN RESOURCES	800,295	867,872	1,008,475	1,029,216	20,741	2.1%
FACILITIES MAINTENANCE	1,967,540	1,864,520	1,973,495	1,944,659	(28,836)	-1.5%
TOTAL GENERAL GOVERNMENT	3,736,574	3,753,479	3,993,846	3,898,852	(94,994)	-2.4%
COMMUNITY DEVELOPMENT						
COMMUNITY DEVELOPMENT	747,452	674,750	773,812	792,651	18,839	2.4%
BUILDING INSPECTION	593,540	640,549	682,320	726,962	44,642	6.5%
FIRE MARSHAL	375,417	427,606	372,389	520,412	148,023	39.7%
HEALTH	792,325	782,358	803,435	826,802	23,367	2.9%
TOTAL COMMUNITY DEVELOPMENT	2,508,734	2,525,264	2,631,956	2,866,827	234,871	8.9%
ADMINISTRATIVE SERVICES						
FINANCIAL ADMINISTRATION	1,826,459	1,867,218	2,048,767	2,092,657	43,890	2.1%
ACCOUNTING	515,607	504,031	469,215	477,625	8,410	1.8%
PROPERTY ASSESSMENT	662,127	632,592	679,535	656,662	(22,873)	-3.4%
REVENUE COLLECTION	495,132	412,489	455,334	473,522	18,188	4.0%
TOWN CLERK	592,610	581,208	610,065	609,632	(433)	-0.1%
VOTER REGISTRATION	203,847	194,564	236,593	287,665	51,072	21.6%
LEGAL SERVICES	300,000	373,097	300,000	300,000	-	0.0%
PROBATE SERVICES	24,800	17,676	24,800	24,800	-	0.0%
INSURANCE/PENSIONS	1,920,497	1,840,150	1,944,173	2,135,344	191,171	9.8%
TOTAL ADMINISTRATIVE SERVICES	6,541,079	6,423,024	6,768,482	7,057,907	289,425	4.3%
PUBLIC SAFETY						
POLICE	15,058,422	14,564,605	15,203,166	15,225,826	22,660	0.1%
VOLUNTEER AMBULANCE	3,175	2,977	700	700	-	0.0%
FIRE	1,473,759	1,517,580	1,453,393	1,852,526	399,133	27.5%
CIVIL PREPAREDNESS	31,490	30,257	33,187	33,258	71	0.2%
TOTAL PUBLIC SAFETY	16,566,846	16,115,419	16,690,446	17,112,310	421,864	2.5%
PHYSICAL SERVICES						
ENGINEERING	1,744,221	1,771,087	1,736,257	1,887,112	150,855	8.7%
HIGHWAY	4,597,674	4,153,115	4,614,539	4,830,853	216,314	4.7%
FLEET MAINTENANCE	1,203,744	1,156,277	1,299,141	1,283,520	(15,621)	-1.2%
TOTAL PHYSICAL SERVICES	7,545,639	7,080,479	7,649,937	8,001,485	351,548	4.6%

General Fund: Summary of Expenditures and Transfers

DEPARTMENT	2023 Adopted	2023 Actual	2024 Adopted	2025 BOF Proposed	Increase (Decrease)	% Increase (Decrease)
SANITATION						
REFUSE DISPOSAL	957,950	1,002,038	957,996	994,309	36,313	3.8%
TOTAL SANITATION	957,950	1,002,038	957,996	994,309	36,313	3.8%
HUMAN SERVICES						
HEALTH GRANTS	36,000	31,000	36,000	36,000	-	0.0%
YOUTH/FAMILY SERVICES	1,799,038	1,671,779	2,025,542	2,041,988	16,446	0.8%
SENIOR & COMMUNITY SERVICES	1,526,985	1,479,225	1,574,858	1,608,293	33,435	2.1%
TOTAL HUMAN SERVICES	3,362,023	3,182,003	3,636,400	3,686,281	49,881	1.4%
LEISURE & CULTURE						
PARKS/RECREATION	4,351,497	4,249,294	4,498,598	4,584,792	86,194	1.9%
WELLES TURNER LIBRARY	1,892,353	1,978,356	1,956,583	2,139,737	183,154	9.4%
SOUTH GLASTONBURY LIBRARY	7,500	7,500	10,000	10,000	-	0.0%
EAST GLASTONBURY LIBRARY	7,500	7,500	10,000	10,000	-	0.0%
TOTAL LEISURE & CULTURE	6,258,850	6,242,650	6,475,181	6,744,529	269,348	4.2%
BOF Reduction to Town Operatins to be allocated*				(157,000)	(157,000)	
TOTAL TOWN	47,477,695	46,324,356	48,804,244	50,205,500	1,401,256	2.9%
DEBT SERVICE & TRANSFERS OUT						
DEBT SERVICE*	6,902,429	6,726,751	7,096,470	5,275,632	(1,820,838)	-25.7%
TRANSFERS OUT						
CAPITAL RESERVE FUND *	5,650,000	6,279,000	5,850,000	6,445,368	595,368	10.2%
DOG FUND	45,000	45,000	45,000	45,000	-	0.0%
OPEB FUND	785,057	785,057	641,452	677,300	35,848	5.6%
SEWER OPERATING	-	107,000	-	-	-	0.0%
LAND ACQUISITION	-	-	-	-	-	0.0%
CONTINGENCY	-	-	-	-	-	0.0%
CAPITAL PROJECTS FUND	-	500,000	-	-	-	0.0%
TOTAL TRANSFERS OUT	6,480,057	7,716,057	6,536,452	7,167,668	631,216	9.7%
TOTAL DEBT SERVICE & TRANSFERS OUT	13,382,486	14,442,808	13,632,922	12,443,300	(1,189,622)	-8.7%
EDUCATION*	116,937,381	117,443,773	120,268,065	124,471,745	4,203,680	3.5%
GRAND TOTAL EXPENDITURES AND TRANSFERS						
	\$ 177,797,562	\$ 178,210,937	\$ 182,705,231	\$ 187,120,545	\$ 4,415,314	2.42%

* BOF changes highlighted in yellow

FY 2024/2025 Recommended Projects	Cap Reserve Fund	ARPA
General Government		
Property Revaluation	\$ 100,000	
Town Hall / Academy – Renovations & Security Improvements	\$ 75,000	
Energy Efficiency - Sustainability	\$ 50,000	
System-Wide Municipal Roof Replacements	\$ 57,000	
Electrical Vehicle Installations	\$ 215,000	
Planning & Zoning Updates	\$ 75,000	
Buidling-Fire-Health Office Renovation	\$ 175,900	
Nye Road Parking Facility	\$ 795,000	
Williams Memorial Upgrade	\$ -	\$ 1,008,024
Public Safety		
Public Safety Communications	\$ 650,000	
Fire Apparatus – Engine Tanker 42	\$ 500,000	
Physical Services		
Pedestrian Bridge Repair	\$ 200,000	
Road Overlay Program	\$ 1,265,489	\$ 734,511
New London Turnpike Roundabout	\$ 125,000	
General Storm Drainage Improvements	\$ 150,000	
Heavy Equipment (Highway)	\$ 375,000	
Sidewalk Maintenance	\$ 250,000	
Pavement Restoration -Town & Education Facilities	\$ 200,000	
Parks & Recreation		
Tree Management	\$ 125,000	
Addison Park Renovation	\$ 382,000	
Riverfront Park and Boathouse	\$ 150,000	
Riverfront Community Center Renovations	\$ 75,000	
Heavy Equipment/Mower	\$ 140,000	
Playground Equipment	\$ 51,500	
Human Services		
Building Renovation and Upgrade Project	\$ 47,532	\$ 89,968
Refuse / Sanitation		
Bulky Waste Closure Fund	\$ 50,000	
Board of Education		
Gideon Welles School Roof Replacement	\$ 2,500,000	
Naubuc School New Gymnasium Floor	\$ 120,000	
GHS Design Roof Replacements	\$ 75,000	
Hebron Ave Re-Pavement Parking Surfaces	\$ 290,000	
Naubuc School Design Roof Replacements	\$ 75,000	
Total Combined Projects	\$ 9,339,421	\$ 1,832,503
Less BOF Proposed Reduction to be Allocated	\$ (1,225,000)	
Total BOF Proposed Capital Reserve Fund Projects	\$ 8,114,421	
Less Pending/Approved Grants	\$ (1,339,250)	
Less Re-Programmed Funds	\$ (329,803)	
Total BOF Recommended General Fund Contribution	\$ 6,445,368	
Sewer Sinking Fund		
Parker Terrace Station and Force Main Replacement	\$ 5,300,000	



Town of Glastonbury

TOWN MANAGER'S OFFICE • (860) 652-7500 • Jonathan.Luiz@glastonbury-ct.gov

ITEM #3(A)
03-20-2024 Final Budget Hearing

March 18, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Possible Town Operating Budget Reductions for the Fiscal Year 2024-2025 Budget

Dear Council Members:

The Board of Finance's proposed budget for Fiscal Year 2024-25 includes a \$157,000 reduction to what I proposed for Town Operating expenditures. As to how those reductions would be accomplished, here is my suggestion:

- \$120,006 from funding 2 police officer positions at approximately 6 months each instead of 12.
- \$12,544 from reducing our diesel expenditures. We just completed our competitive bid process via CRCOG and was able to budget for \$2.789 per gallon as opposed to the budgeted \$2.99 per gallon.
- \$1,950 from reducing the number of iPads to be purchased for the Town Council from 9 to 6.
- \$22,500 from eliminating the purchase of new laptops to be used by Registrar of Voters staff during election events. The Registrars and IT staff are confident that existing laptops will be sufficient.

These reductions total \$157,000.

Sincerely,

Jonathan Luiz
Glastonbury Town Manager

JL/sal

CIP Scenario A

It starts with the Town Manager's proposed C.I.P. and then incorporate these changes...

- 1. Animal Control Shelter:** Reduce FY 23 ARPA appropriation from \$950,000 to \$0. Add FY 25 General Fund funding of \$896,524. This will leave the project with a total balance of \$931,024. The ARPA deadline of 1/1/25 would no longer be a concern. This will give the project *considerable* resources and staff plenty of time to further explore partnerships and grant opportunities. 1/1/29 is the deadline to get our shelter into compliance with new state regulations.
- 2. Electric Vehicle Installations:** Reduce FY 25 funding from \$215,000 to \$0. Increase FY 26 funding from \$0 to \$215,000.
- 3. Williams Memorial Upgrade:** Reduce FY 25 ARPA funding from \$1,008,024 to \$500,000. Also, change the name of this project to "Williams Memorial & Academy Building Improvements."
- 4. Fire Apparatus – Engine Tanker 42:** Eliminate FY 25 funding of \$500,000. *The apparatus would be considered for bonding in FY 26 or later.*
- 5. Road Overlay Program:** Maintain FY 25 funding at \$2,000,000. However, do not fund it with \$1,265,489 from the General Fund and \$734,511 from ARPA. Instead, fund it with \$421,497 from the General Fund and \$1,578,503 from ARPA.
- 6. Heavy Equipment (Highway):** Maintain FY 25 funding at \$375,000. However, do not fund it with \$375,000 from the General Fund. Instead, fund it with \$375,000 from ARPA.
- 7. Heavy Equipment / Mower (Parks & Rec):** Maintain FY 25 funding at \$140,000. However, do not fund it with \$140,000 from the General Fund. Instead, fund it with \$140,000 from ARPA.
- 8. Playground Equipment:** Maintain FY 25 funding at \$51,500. However, do not fund it with \$51,500 from the General Fund. Instead, fund it with \$51,500 from ARPA.
- 9. Building Renovation and Upgrade Project (Human Services):** Maintain FY 25 funding at \$137,500. However, do not fund it with \$47,532 from the General Fund and \$89,968 from ARPA. Instead, fund it with \$137,500 from ARPA.
- 10. Hebron Ave Re-Pavement Parking Surfaces (BOE):** Rename this project "Re-Pavement GHS Phase II & High Street School." Reduce FY 25 funding from \$290,000 to \$192,500.

Note 1: The FY 25 "Transfer in" to the CIP is \$6,296,368. That is a \$446,368 or 7.6% increase over FY 24.

Note 2: The moving around of ARPA monies is designed to help the Town meet the ARPA deadlines.

Note 3: Scenario A gives the Town more time to evaluate bonding needs than Scenario B because Scenario A cash funds the Gideon School Roof and delays the Fire Engine Tanker 42 one full year.

Scenario A

<u>FY 2024/2025 Recommended Projects</u>	<u>Cap Reserve Fund</u>	<u>ARPA</u>
General Government		
Property Revaluation	\$ 100,000	
Town Hall / Academy – Renovations & Security Improvements	\$ 75,000	
Energy Efficiency - Sustainability	\$ 50,000	
System-Wide Municipal Roof Replacements	\$ 57,000	
Electrical Vehicle Installations	\$ -	
Planning & Zoning Updates	\$ 75,000	
Buidling-Fire-Health Office Renovation	\$ 175,900	
Nye Road Parking Facility	\$ 795,000	
Williams Memorial Upgrade	\$ -	\$ 500,000
Public Safety		
Public Safety Communications	\$ 650,000	
Fire Apparatus – Engine Tanker 42	\$ -	
Animal Control Shelter	\$ 896,524	\$ (950,000.00)
Physical Services		
Pedestrian Bridge Repair	\$ 200,000	
Road Overlay Program	\$ 421,497	\$ 1,578,503
New London Turnpike Roundabout	\$ 125,000	
General Storm Drainage Improvements	\$ 150,000	
Heavy Equipment (Highway)	\$ -	\$ 375,000.00
Sidewalk Maintenance	\$ 250,000	
Pavement Restoration -Town & Education Facilities	\$ 200,000	
Parks & Recreation		
Tree Management	\$ 125,000	
Addison Park Renovation	\$ 382,000	
Riverfront Park and Boathouse	\$ 150,000	
Riverfront Community Center Renovations	\$ 75,000	
Heavy Equipment/Mower	\$ -	\$ 140,000.00
Playground Equipment	\$ -	\$ 51,500.00
Human Services		
Building Renovation and Upgrade Project	\$ -	\$ 137,500
Refuse / Sanitation		
Bulky Waste Closure Fund	\$ 50,000	
Board of Education		
Gideon Welles School Roof Replacement	\$ 2,500,000	
Naubuc School New Gymnasium Floor	\$ 120,000	
GHS Design Roof Replacements	\$ 75,000	
Hebron Ave Re-Pavement Parking Surfaces	\$ 192,500	
Naubuc School Design Roof Replacements	\$ 75,000	
Total Combined Projects	\$ 7,965,421	\$ 1,832,503
Total BOF Proposed Capital Reserve Fund Projects	\$ 7,965,421	
Less Pending/Approved Grants	\$ (1,339,250)	
Less Re-Programmed Funds	\$ (329,803)	
Total Recommended General Fund Contribution	\$ 6,296,368	
Sewer Sinking Fund		
Parker Terrace Station and Force Main Replacement	\$ 5,300,000	

CIP Scenario B

It starts with the Town Manager's proposed C.I.P. and then incorporate these changes...

- 1. Animal Control Shelter:** Reduce FY 23 ARPA appropriation from \$950,000 to \$0. Add FY 25 General Fund appropriation of \$2,057,744. This will leave the project with a balance of \$2,092,444 (General Fund). The ARPA deadline of 1/1/25 would no longer be a concern. This funding scenario might provide enough financial resources to complete a scaled-down project. 1/1/29 is the deadline to get our shelter into compliance with new state regulations.
- 2. Electric Vehicle Installations:** Reduce FY 25 funding from \$215,000 to \$0. Increase FY 26 funding from \$0 to \$215,000.
- 3. Williams Memorial Upgrade:** Reduce FY 25 ARPA funding from \$1,008,024 to \$500,000. Also, change the name of this project to "Williams Memorial & Academy Building Improvements."
- 4. Road Overlay Program:** Maintain FY 25 funding at \$2,000,000. However, do not fund it with \$1,265,489 from the General Fund and \$734,511 from ARPA. Instead, fund it with \$421,497 from the General Fund and \$1,578,503 from ARPA.
- 5. Heavy Equipment (Highway):** Maintain FY 25 funding at \$375,000. However, do not fund it with \$375,000 from the General Fund. Instead, fund it with \$375,000 from ARPA.
- 6. Heavy Equipment / Mower (Parks & Rec):** Maintain FY 25 funding at \$140,000. However, do not fund it with \$140,000 from the General Fund. Instead, fund it with \$140,000 from ARPA.
- 7. Playground Equipment:** Maintain FY 25 funding at \$51,500. However, do not fund it with \$51,500 from the General Fund. Instead, fund it with \$51,500 from ARPA.
- 8. Building Renovation and Upgrade Project (Human Services):** Maintain FY 25 funding at \$137,500. However, do not fund it with \$47,532 from the General Fund and \$89,968 from ARPA. Instead, fund it with \$137,500 from ARPA.
- 9. Gideon Welles School Roof Replacement:** Eliminate FY 25 funding of \$2,500,000 *with the anticipation of bonding this project in FY 25*. Eliminate the offset State reimbursement grant funding of \$838,780.
- 10. Hebron Ave Re-Pavement Parking Surfaces (BOE):** Rename this project "Re-Pavement GHS Phase II & High Street School." Reduce FY 25 funding from \$290,000 to \$192,500.

Note 1: The FY 25 "Transfer in" to the CIP is \$6,296,368. That is a \$446,368 or 7.6% increase over FY 24.

Note 2: The moving around of ARPA monies is designed to help the Town meet the ARPA deadlines.

Note 3: Scenario B requires the Town to bond sooner than Scenario A since the Gideon Welles School Roof Replacement project should be under contract in winter of 2025. Bonding for that roof frees up more FY 25 cash funding for projects like the Fire Engine Tanker 42 and the Animal Shelter.

Scenario B

FY 2024/2025 Recommended Projects	Cap Reserve Fund	ARPA
General Government		
Property Revaluation	\$ 100,000	
Town Hall / Academy – Renovations & Security Improvements	\$ 75,000	
Energy Efficiency - Sustainability	\$ 50,000	
System-Wide Municipal Roof Replacements	\$ 57,000	
Electrical Vehicle Installations	\$ -	
Planning & Zoning Updates	\$ 75,000	
Buidling-Fire-Health Office Renovation	\$ 175,900	
Nye Road Parking Facility	\$ 795,000	
Williams Memorial Upgrade	\$ -	\$ 500,000
Public Safety		
Public Safety Communications	\$ 650,000	
Fire Apparatus – Engine Tanker 42	\$ 500,000	
Animal Control Shelter	\$ 2,057,274	\$ (950,000.00)
Physical Services		
Pedestrian Bridge Repair	\$ 200,000	
Road Overlay Program	\$ 421,497	\$ 1,578,503
New London Turnpike Roundabout	\$ 125,000	
General Storm Drainage Improvements	\$ 150,000	
Heavy Equipment (Highway)	\$ -	\$ 375,000.00
Sidewalk Maintenance	\$ 250,000	
Pavement Restoration -Town & Education Facilities	\$ 200,000	
Parks & Recreation		
Tree Management	\$ 125,000	
Addison Park Renovation	\$ 382,000	
Riverfront Park and Boathouse	\$ 150,000	
Riverfront Community Center Renovations	\$ 75,000	
Heavy Equipment/Mower	\$ -	\$ 140,000.00
Playground Equipment	\$ -	\$ 51,500.00
Human Services		
Building Renovation and Upgrade Project	\$ -	\$ 137,500
Refuse / Sanitation		
Bulky Waste Closure Fund	\$ 50,000	
Board of Education		
Gideon Welles School Roof Replacement	\$ -	
Naubuc School New Gymnasium Floor	\$ 120,000	
GHS Design Roof Replacements	\$ 75,000	
Hebron Ave Re-Pavement Parking Surfaces	\$ 192,500	
Naubuc School Design Roof Replacements	\$ 75,000	
Total Combined Projects	\$ 7,126,171	\$ 1,832,503
Total BOF Proposed Capital Reserve Fund Projects	\$ 7,126,171	
Less Pending/Approved Grants	\$ (500,000)	
Less Re-Programmed Funds	\$ (329,803)	
Total Recommended General Fund Contribution	\$ 6,296,368	
Sewer Sinking Fund		
Parker Terrace Station and Force Main Replacement	\$ 5,300,000	



Town of Glastonbury

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ITEM #3(A)
03-20-2024 Final Budget Hearing

March 18, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: OPEB Funding for the Fiscal Year 2024-2025 Budget

Dear Council Members:

As you know, the Town established an Other Post Employment Benefits (OPEB) Trust Fund as a mechanism to fund its retiree health benefit obligations. The Town contributes annually to the OPEB Trust Fund via the Debt and Transfers section of the Budget. The chart below summarizes where we are at this point in the budget season with the transfer out to the OPEB Trust.

Transfer From General Fund To	FY 24 Adopted	FY 25 Proposed by Town Manager at Annual Budget Meeting	FY 25 Proposed by Board of Finance	\$ Change from FY 24 Adopted & TM/BOF FY 25 Proposed	% Change from FY 24 Adopted & TM/BOF FY 25 Proposed
OPEB Trust	\$641,452	\$677,300	\$677,300	\$35,848	5.6%

The Town's actuary, Milliman, recently provided Town staff with highlights of its July 1, 2023 OPEB Valuation. The highlights indicate that Town OPEB funding for FY 25 could be funded at an amount considerably less than \$677,300. I am surprised by this news and look forward to receiving the full actuarial report at the end of March. The report will be vetted by Town staff and the Board of Finance. Even though we do not have the complete report to review and scrutinize, I am comfortable at this time recommending that the Town Council reduce the Town Manager / Board of Finance proposed transfer to the OPEB Trust Fund from \$677,300 to \$577,300.

Sincerely,

Jonathan Luiz
Glastonbury Town Manager

JL/sal

**BUDGET RESOLUTIONS FOR PRESENTATION AT THE FINAL BUDGET HEARING
MARCH 20, 2024**

(1) SUGGESTED RESOLUTION FOR THE GENERAL FUND 2024/2025 BUDGET

BE IT RESOLVED, that the Glastonbury Town Councils approves an appropriation of \$ _____
[\$50,205,500] for the 2024/2025 Town Operating Budget.

BE IT RESOLVED, that the Glastonbury Town Council approves an appropriation of \$ _____
[\$124,471,745] for the 2024/2025 Education Budget.

BE IT RESOLVED, that the Glastonbury Town Council approves an appropriation of \$ _____
[\$12,443,300] for the 2024/2025 Debt & Transfers Budget.

(2) SUGGESTED RESOLUTION FOR THE GENERAL FUND REVENUES, TRANSFERS AND USE OF FUND

BALANCE

BE IT RESOLVED, that the Glastonbury Town Council approves the 2024/2025 General Fund
Revenues and Transfers in the amount of \$ _____ [\$187,120,545].

(3) SUGGESTED RESOLUTION FOR CAPITAL IMPROVEMENT PROGRAM

BE IT RESOLVED, that the Glastonbury Town Council approves the 2024/2025 Capital Improvement
Program Budget in the amount of \$ _____ [\$15,708,141]. Funding will be provided as
follows:

Capital Reserve Fund	\$ _____	[\$8,114,421]
Town Aid Road	\$ _____	[\$461,217]
American Rescue Plan Act (ARPA)	\$ _____	[\$1,832,503]
Sewer Sinking Fund	\$ _____	[\$5,300,000]

(4) SUGGESTED RESOLUTION FOR SPECIAL REVENUE FUND APPROPRIATIONS

BE IT RESOLVED, that the Glastonbury Town Council approves the 2024/2025 Special Revenue Fund
Appropriations, Revenues and Transfers:

Sewer Operating Fund	\$ _____	[\$3,519,400]
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Town of Glastonbury

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ITEM #3(B)&(C)
03-20-2024 Final Budget Hearing

March 18, 2024

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Fees and Charges

Dear Council Members:

Each year the Council is asked to approve amendments to fees and charges for Transfer Station and Parks & Recreation as follows:

Item 3(b) – Transfer Station

The attached pages summarize proposed Transfer Station fees and charges as included in the Town Manager Recommended FY 2025 Revenue Budget. Superintendent of Sanitation Mike Manfre presented an overview of the amendments at the February 29th Budget Workshop.

The following motion is offered for Town Council consideration:

“BE IT RESOLVED, that the Glastonbury Town Council hereby approves amendments to the fees and charges for disposal of municipal solid waste at the Town Transfer Station effective July 1, 2024, as described in a report by the Town Manager dated March 18, 2024.”

Item 3(c) – Parks & Recreation

The attached pages summarize proposed Parks & Recreation fees and charges as included in the Town Manager Recommended FY 2025 Recreation Activity Fund and General Fund Budgets. Director of Parks & Recreation Lisa Zerio presented an overview of the amendments at the February 29th Budget Workshop.

The following motion is offered for Town Council consideration:

“BE IT RESOLVED, that the Glastonbury Town Council hereby approves the Parks & Recreation Department Schedule of Fees and Charges – General Fund and Special Revenue Fund, as amended, effective July 1, 2024, as described in a report by the Town Manager dated March 18, 2024 and as recommended by the Recreation Commission.”

Sincerely,

Jonathan Luiz
Glastonbury Town Manager

JL/sal
Attachments



Refuse/Sanitation Town Manager Recommended FY 2025 Revenue Budget

February 29, 2024

Proposed Permit Fee Increase

Permit Fees	Present	Proposed	\$ Increase	% Increase	Projected Increase Revenue
Refuse Recycling Permit	\$30	\$32	\$ 2.00	7%	\$ 2,300.00
*Senior Discounted	N/A	N/A		N/A	
Unlimited Cars/Vans	\$142.00	\$150.00	\$ 8.00	6%	\$ 4,640.00
*Senior Discounted	\$105.00	\$112.00	\$ 7.00	7%	\$ 4,060.00
All Other Vehicles (Pickups)	\$200.00	\$210.00	\$ 10.00	5%	\$ 3,000.00
*Senior Discounted	\$150.00	\$158.00	\$ 8.00	5%	\$ 1,200.00
All Other/More than 4 wheels	\$285.00	\$285.00	\$ -	0%	\$ -
*Senior Discounted	\$215.00	\$215.00	\$ -	0%	\$ -
One Day Permit	\$5.00	\$6.00	\$ 1.00	20%	\$ 2,000.00
10 Day Temporary	\$30.00	\$40.00	\$ 10.00	33%	\$ 300.00
Replacement/2nd Permit	\$0.00	\$2.00	\$ 2.00	N/A	\$ 760.00
SUB TOTAL PERMITS					\$17,500.00

Proposed Trip/Tip Fee Increase

Trip/Tip Fees*	Present	Proposed	\$ Increase	% Increase	Projected Increase Revenue
Cars/Vans Refuse	\$7.00	\$8.00	\$1.00	14%	\$ 1,600.00
Cars/Vans w/Trailers - Refuse	\$9.00	\$10.00	\$1.00	11%	\$ 800.00
All More than 4 Wheels	\$11.00	\$12.00	\$1.00	9%	\$ -
Trailer Surcharge (Refuse)	\$9.00	\$9.00	\$0.00	0%	\$ -
Bulky Waste Other	\$80.00	\$80.00	\$0.00	0%	\$ -
Bulky Waste Demo	\$115.00	\$115.00	\$0.00	0%	\$ -
Tires - car	\$3.00	\$5.00	\$2.00	67%	\$ 700.00
Tires - truck	\$6.00	\$6.00	\$0.00	0%	\$ -
Tires - oversize	\$50.00	\$50.00	\$0.00	0%	\$ -
Transfer Brush	\$8.00	\$10.00	\$2.00	25%	\$ 600.00
Transfer Demo	\$8.00	\$10.00	\$2.00	25%	\$ 2,500.00
Freon	\$8.00	\$9.00	\$1.00	13%	\$ 600.00
Propane	\$5.00	\$5.00	\$0.00	0%	\$ -
SUB TOTAL TRIPS/TIPS					\$ 6,800.00

* Portion of fees allocated to Bulky Waste Closure Fund

Proposed Non-Processibles Fee Increase

Non-Processibles	Present	Proposed	\$ Increase	% Increase	Projected Increase Revenue
Arm Chair	\$10.00	\$ 12.00	\$2.00	20%	\$ 820.00
Couch	\$15.00	\$ 17.00	\$2.00	13%	\$ 956.00
Carpet (12x12)	\$12.00	\$ 15.00	\$3.00	25%	\$ 2,250.00
Padding (12x12)	\$ 8.00	\$ 10.00	\$2.00	25%	\$ 358.00
Mattress/Box Spring (Non Rec	\$15.00	\$ 20.00	\$5.00	33%	\$ 75.00
Oversize Couch (Sleep/Section	\$18.00	\$ 20.00	\$2.00	11%	\$ 182.00
NP Misc-PassCars/Vans	\$ 8.00	\$ 9.00	\$1.00	13%	\$ 1,300.00
Misc Cars/Vansw/Trailers	\$10.00	\$ 11.00	\$1.00	10%	\$ 900.00
Misc All More than 4 Wheels	\$12.00	\$ 13.00	\$1.00	8%	\$ 7.00
SUB TOTAL NON-PROCESSIBLES					\$ 6,848.00



**Parks & Recreation
Proposed Fees & Charges
Recreation Activity Fund/General Fund
FY 2025 Budget**

February 29, 2024

General Fund Fees & Charges

ACTIVITY	PROPOSED FEE 24/25	ESTIMATED PARTICIPATION	APPROVED FEE 23/24	LAST ADJUSTED	COMMENTS
SWIM FEES					
Daily Admissions: Addison, High School and Grange Pools	<u>RESIDENT - NON-RESIDENT</u> 7.00 10.00 Children 10.00 12.00 Adults N/C under 2 years of age	3,215	<u>RESIDENT - NON-RESIDENT</u> 7.00 10.00 Children 10.00 12.00 Adults N/C under 2 years of age	FY22/23	No Change Significant Increases in 22/23
Eastbury Pond Season Pass	<u>RESIDENT - NON-RESIDENT</u> 35.00 65.00 (2 vehicles) 20.00 35.00 (additional) 20.00 35.00 (replacement)	110	<u>RESIDENT - NON-RESIDENT</u> 35.00 65.00 (2 vehicles) 20.00 35.00 (additional) 20.00 35.00 (replacement)	FY22/23	No Change Significant Increases in 22/23
Eastbury Pond Daily Admission (vehicle)	<u>RESIDENT - NON-RESIDENT</u> Weekdays 10.00 15.00 Weekends/Holidays 15.00 25.00	2,000	<u>RESIDENT - NON-RESIDENT</u> Weekdays 10.00 15.00 Weekends/Holidays 15.00 25.00	FY22/23	No Change Significant Increases in 22/23
Pool Passes Grange/High School/Addison	<u>RESIDENT - S / I / Y (1)</u> Household 109.00/119.00/159.00 Individual 89.00/105.00/129.00 Sr. Citizen Free Replacement 25.00 <u>NON-RESIDENT (Summer)</u> Household 218.00 Individual 178.00	16,100	<u>RESIDENT - S / I / Y (1)</u> Household 109.00/119.00/159.00 Individual 89.00/105.00/129.00 Sr. Citizen Free Replacement 25.00 <u>NON-RESIDENT (Summer)</u> Household 218.00 Individual 178.00	FY22/23	No Change Significant Increases in 22/23
RECREATION FEES J.B. Williams	\$250/day; No Charge - School Groups	100 Rentals	\$250/day; No Charge - School Groups	FY22/23	No Change Significant Increases in 22/23
Riverfront Fairgrounds	Resident Group; Community Group: \$150 (3 hour increments) Non-Resident Group: \$300 (3 hour increments) Personnel All Groups (as needed): \$90/hour Electricity All Groups: \$25 (3 Hour Increments). Non-Profit: Valid 501c3 Non-Profit Groups 20% Discount. **Saturday/Sunday Rentals after 2:00 p.m. Incur an Additional 4 Hour Minimum Indoor Rental Fee	6 Rentals	Resident, Resident Group, Member/Worker: \$150 (3 hour increments). Personnel \$75/hour. Non-Resident; Community Group; Non-Resident Group: \$300 (3 hour increments). Personnel costs \$75/hour. Electricity All Groups \$25 (3 hour increments)	FY22/23	Added Non-Profit Rate; Scaled Down Definitions of Groups
Teen Center	69.00/Yearly Pass (grades 6-8) 44.00/summer pass 5.00/daily **Trips-Special Events Vary Teen Center Rental \$100/2 hours	1,116	69.00/Yearly Pass (grades 6-8) 44.00/summer pass 5.00/daily **Trips-Special Events Vary Teen Center Rental \$100/2 hours	Summer Pass 23/24 Yearly & Daily FY20/21	No Change

Recreation Activity Fees & Charges

ACTIVITY	PROPOSED FEE 24/25	ESTIMATED PARTICIPATION	APPROVED FEE 23/24	LAST ADJUSTED	COMMENTS
Athletic Fields'	<p>Resident Group: Day Use: \$75 (3 hour increments) per field. Night (Lighted) Use: \$150 (3 hour increments) per field. Personnel costs \$90/hour.</p> <p>Community Group, Non-Resident Group: Day Use: \$150 (3 hour increments) per field. Night (Lighted) Use: \$300 (3 hour increments) per field. Personnel costs \$90/hour.</p> <p>Electricity: All Groups \$25 (3 hour increments) 501 (C) 3 Non Profits 20% Discount</p>	337 Rentals	<p>Resident, Community Member: Day Use: \$75 (3 hour increments) per field. Priority use groups \$300 discount for Tournaments. Night (Lighted) Use: \$150 (3 hour increments) per field. Personnel costs \$75/hour.</p> <p>Non-Resident, Community Group, Non-Resident Group: Day Use: \$150 (3 hour increments) per field. Night (Lighted) Use: \$300 (3 hour increments) per field. Personnel costs \$75/hour.</p> <p>Electricity: All Groups \$25 (3 hour increments)</p>	FY22/23	Added Non-Profit Rate; Scaled Down Group Definitions
Adult Programs	\$20/team Puzzle Palooza	90	Varies**		
Babysitting	Varies**	60	Varies**		
Basketball (GBA)	TBD Based on Actual Costs	900	62.00/player	FY23/24	Price calculated based on true costs of expenses at the end of the season and actual number of players.
Basketball - Adult Leagues	<p>Winter Team Fee: 1,150.00/NR</p> <p>Winter Team Fee: 1,000.00/Resident</p> <p>Resident Fee (Summer): 95.00</p> <p>Non-Resident Fee (Summer): 115.00</p>	<p>7 teams</p> <p>1 team</p> <p>65</p> <p>60</p>	<p>Winter Team Fee: 1,150.00/NR</p> <p>Winter Team Fee: 1,000.00/Resident</p> <p>Resident Fee (Summer): 95.00</p> <p>Non-Resident Fee (Summer): 115.00</p>	FY23/24	
Bus Trips (Adult)	Varies**	40	Varies**		
Camp Discovery	<p>485.00/2 weeks & 285.00/1 week</p> <p>\$15/week Extended Care</p> <p>\$345/Adventure Week</p> <p>230.00/half day</p>	<p>480/160</p> <p>280</p> <p>80</p> <p>96</p>	<p>465.00/2 weeks & 250.00/1 week</p> <p>205.00/half day</p>	FY23/24	Increase due to minimum wage increases, rising costs of trips, supplies & restructuring
Camp Lunches	\$6/pizza & \$7/sandwiches	1,000	\$6/lunch	FY23/24	Food Costs
Camp Sunrise	<p>400.00/Town</p> <p>30/Week Transportation</p>	25	<p>400.00/Town</p> <p>30/Week Transportation</p>	FY22/23	
Community Special Events	<p>\$15-\$45/Family Paint Night;</p> <p>\$9/Egg-A-Pool-looza</p>		<p>\$10/Family Paint Night;</p> <p>\$4/Egg-A-Pool-looza</p>		Wages & Event Supplies
Concessions	varies		varies		
Diving Lessons	60.00	30	60.00	FY22/23	
Dog Obedience	120.00/session**	24	120.00/session**		
Field Maint. & Amenities	11/player; 75/non-resident	4,430	11/player; 75/non-resident	FY19/20	

Recreation Activity Fees & Charges

ACTIVITY	PROPOSED FEE 24/25	ESTIMATED PARTICIPATION	APPROVED FEE 23/24	LAST ADJUSTED	COMMENTS
Garden Plots	45.00 20x40 30.00 20x20	85	45.00 20x40 30.00 20x20	FY23/24	
Gymnastics	199.00/179.00 lesson* 358/378/398 (11 Weeks) team* 318/338/368 (9 Weeks)team* 164.00/week/lesson summer 184.00/team summer	1,131	184.00/164.00 lesson* 343/363/383 (11 Weeks) team* 303/323/353 (9 Weeks)team* 149.00/week/lesson summer 169.00/team summer	FY23/24	Increase due to minimum wage increases & restructuring
Healthy Harvest- Cooking and Gardening Programs for Youth	84/Person (Afterschool) 70/Person (Summer 3 Day)	70	84/Person (Afterschool) 60/Person (Summer 3 Day) 20/Person (Summer 1 Day)	FY23/24	Change due to Restructuring
Hubbard Green	Resident Group: \$150 (3 hour increments). Personnel \$90/hour. Community Group, Non-Resident Group: \$300 (3 hour increments). Personnel costs \$90/hour. Electricity: All Groups \$25 (3 hour increments) 501 (C) 3 Non-Profits 20% Discount	19 Rentals	Resident, Community Member: \$150 (3 hour increments). Personnel \$75/hour. Non-Resident, Community Group, Non-Resident Group: \$300 (3 hour increments). Personnel costs \$90/hour. Electricity: All Groups \$25 (3 hour increments)	FY22/23	Added Non-Profit Rate; Scaled Down Group Definitions
Kangaroo Kids	\$2500/4 days/week; \$3125/5 days/week Includes \$50 nonrefundable reg fee Lunch Bunch: 70/10 weeks; 120/17 weeks	31 14	2,250.00/32 Weeks; 4 days/week Lunch Bunch: 70/10 weeks; 120/17 weeks	FY23/24	Increase due to minimum wage & PTO for Staff New 5 Day Week Program
Kiddie Kamp	95/1 week session	90	85/1 week session	FY23/24	Increase - minimum wage
Kid's Night Out	20.00	250	20.00		
Lifeguard Training	315.00**	24	315.00**	FY22/23	
Playground Junior (formerly Mini Camp)	230.00/2 week session	71	205.00/2 week session	FY23/24	Increase - Minimum wage & Additional Staff
Music & Arts	\$325/4 week camp	210	\$320/4 week camp	FY23/24	Minimum wage and supply increase
M&A Extended Day	\$315/4 week camp	120	300.00		
Music Together	Varies**	80	175.00/80.00 2nd child 6 Weeks** 230.00/132.00 2nd child 10 Weeks**	FY23/24	Fee Set by Contractor
Open Gym Pass (Adults)	50/Res; \$70/NR Over30; \$90/NR Vball	90 passes	50/Res; \$70/NR Over30; \$90/NR Vball	FY23/24	
Open Gym - Daily Admissio	5.00/Resident; 10.00/Non Resident	1,300 daily	4.00/Resident; 8.00/Non Resident	FY23/24	
Open Gym (Youth/Under 18)	Free		Free		

Recreation Activity Fees & Charges

ACTIVITY	PROPOSED FEE 24/25	ESTIMATED PARTICIPATION	APPROVED FEE 23/24	LAST ADJUSTED	COMMENTS
Parent Toddler	45.00/10 weeks; 28.00/6 weeks 10.00/parties	144 240	40.00/10 weeks; 24.00/6 weeks 10.00/parties	FY22/23	Increase - minimum wage New Program
Performing Arts	\$65/person	144			
Pickle Ball	Pickleball Lessons: \$45.00/session; \$35/seniors	240	Indoor Pickleball: 40.00/session Pickleball Lessons: 60.00/person		Indoor Pickleball rolled into Open Gym
Personal Euphoria-Fitness Classes	Varies**	750	Varies**		Fee Set by Contractor
Playground (Summer)	\$325/2 week session	372	\$315/2 week session	FY23/24	Increase - minimum wage
Pottery/Art Classes	Contractual Programs: Varies** Enrichment In House: \$125 After School Enrichment In House: \$135 Dec. Break Enrichment In House: \$170 April Break	278	Varies**		New Programs
Preschool Activities	Varies**	150	Varies**		Activities Offered Varies
Santa's Run	15.00 Pre-registered \$25.00 day of race	800	15.00 Pre-registered \$25.00 day of race	FY22/23	
Enrichment Programs (fm: Sciensational Workshops)	Varies**	300	Varies**		
Senior Picnic	\$7/Res, \$9/Non-Res	130	5/Person	10+ Years	Increase in line with senior special lunch
Skate Park Lessons	Beginner/\$65.00 Advanced Beginner/\$85.00 Intermediate/\$85.00 Vacation Camp/\$95.00	138	Beginner/\$59.00 Advanced Beginner/\$79.00 Intermediate/\$79.00 Vacation Camp/\$95.00	FY19/20	Increase in wages
Softball (Co-ed)	850.00/resident team; 1,000.00/nonresident team	9 teams	850.00/resident team; 1,000.00/nonresident team		
Softball (Men's)	850.00/resident team; 1,000.00/nonresident team	10 teams	850.00/resident team; 1,000.00/nonresident team		
Sports Camps (Skyhawks)	Varies**	416	Varies**		
Sr. Fitness	1-Day a Week: 40.00/12 weeks 34.00/10 weeks 28.00/8 weeks	240	1-Day a Week: 40.00/12 weeks 34.00/10 weeks 28.00/8 weeks	FY23/24	
Swim Lessons - Adult	59.00	38	59.00	FY22/23	
Swim Lessons - Children	54.00	1,500	54.00	FY22/23	
Swim Team (spring clinic)	\$48.00/week-6 weeks	160	\$48.00/week-6 weeks		
Swim Team (summer)	250.00	40	250.00	FY22/23	

Recreation Activity Fees & Charges

ACTIVITY	PROPOSED FEE 24/25	ESTIMATED PARTICIPATION	APPROVED FEE 23/24	LAST ADJUSTED	COMMENTS
Swim Team (USA Long Course)	Fall 715.00 Summer 165.00	55 8	Full 715.00 Summer 165.00	FY22/23	
Swim Team (USA Short Course)	415.00 172.00 high school boys & girls	35 2	415.00 260.00 high school boys	FY22/23	HS Boys and girls now have the same fee for USA.
Swim Team (winter)	513.00 seniors 445.00 juniors 360.00 pre-comp. 302.00 h.s. girls 302.00 h.s. boys 1 \$55/intro clinic; \$60/junior clinic; \$75 senior clinic	185.00 79 Clinic	508.00 seniors 440.00 juniors 355.00 pre-comp. 397.00 h.s. girls 297.00 h.s. boys 1 (Rec Team Only) 209.00 h.s. boys 2 (Rec & USA Short Course) 70.00 clinic	FY23/24	Increase due to GSPO membership dues increase
Tag Sale	35.00/45.00 rental space	40	35.00/45.00 rental space	FY23/24	
Teen Camp	159.00/1 week session	327	149.00/1 week session	FY23/24	Increase due to Minimum Wage
Teen Trips	Varies**	60	Varies**		
Tennis Fall/Spring (adult)	54.00	30	54.00	FY22/23	
Tennis Fall/Spring (child)	36.00	99	31.00	FY23/24	Increase - minimum wage
Tennis Lessons (adult)	\$59/weeknights; \$54/Saturday	20	55.00	FY23/24	Decrease in session length
Tennis Lessons (child)	\$43/weeknights; \$36 Saturday	159	54.00/50.00	FY23/24	Increase - minimum wage
Wacky Wednesdays	Contractual Programs Varies** After-School Adventures: \$100.00	928	Varies**		New Program
Water Safety Inst. (WSI)	300.00/student**	10	300.00/student**		
Youth Vacation Camp	February Vacation: \$50.00 April Vacation: \$215.00 December Vacation: \$170.00 Before/After Care: \$5 Feb, \$15 Dec; \$20 April	120			New Program

** Fees are set by contractor

*Indicates that the approved fee is prorated, and those registering after the midpoint of the program are charged ½ the approved fee
(1) Athletic Field Rentals: All Athletic Fields including Riverfront Baseball