TOWN PLAN AND ZONING COMMISSION GLASTONBURY, CT APPLICATION FOR SPECIAL PERMIT

Application for:	
X Section 12.9 M Section 6.2 Exc Section 6.8 Res Section 4.11 FI Section 6.11 A ** Applicant r	cial Permit with Design Review (SPDR) inor Change to an approved Section 12 SPDR cavation Special Permit or Lot Special Permit ood Zone Special Permit ccessory Apartment Special Permit** must submit addresses of property owners within 100 feet class in accordance with Section 6.11.4 of the Building Zone Regulations
Application and fee to be sub	mitted with 14 sets of plans - see other side for fees.
Consult appropriate section(s) criteria for application evaluation	of the Glastonbury Building Zone Regulations to determine standards and on.
Applicant	Property Owner
Name Daniel A. Pennin	gton, P.E. Name Town of Glastonbury
Address 2155 Main St	Address same
Glastonbury C	T
Telephone 860-652-7736	Telephone
Fax 860-652-7734	Fax
Location of proposed use (include street address if applicable)	300 Welles Street, behind the existing Riverfront Community Center
Zoning District of proposal	Reserved Land / Flood Zone
Nature of request, including ty	pe of use, reasons for application, etc.
Installation of 30'	x 40' pavilion on a concrete pad with associated
drainage improvement	ts and paved sidewalks to pickleball court and parking
one paved ADA access Signature Applicant or Author	Signature
Date 1/16/202	Date

Fees:						
Special Permits:						
Sec. 12 SPDR, Sec. 6.2, Sec. 6.8, Sec. 4.11, Sec. 6.11, Other		\$200.00 plus \$60.00 State of Connecticut Fee = \$260.00 Sec. 12 SPDR - an additional fee of \$25 for each 2,000 sq. ft. over 10,000 sq. ft. is required				å
Sec. 12.9 Minor Change		Sec. 6.2 Excavation Special Permit - an additio \$40 for each 5 acres or portion thereof in exces \$50.00 plus \$60.00 State of Connecticut Fee = \$110.00				
For Office Use	•			а		
Date Received:						
Fee Paid: Public Hearing Scheduled Public Hearing Advertised	(1)(2)		Cash / Check		,	
Action						
Notice of Action						

TOWN OF GLASTONBURY - OFFICE OF COMMUNITY DEVELOPMENT STATE OF CONNECTICUT SIXTY DOLLAR (\$60,00) ADDITIONAL FEE REQUIRED

In accordance with Public Act 92-235 the State of Connecticut requires that any person, firm or corporation making application for approval of land use applications pay a sixty dollar (\$60.00) fee, in addition to any other fee which is required for application.

The following applications require submission of fee:

Special Permits
Subdivision and Resubdivision
Change of Zone
Planned Area Development Final Development Plan
Inland Wetlands and Watercourses Permit
Special Exceptions and Variances

by the Town to cover administrative costs; and Quality Fund established pursuant to Section 2	ne sixty dollars (\$60.00 collected; two dollars (\$2.00) shall be retained if fifty-eight dollars (\$58.00) shall be deposited in the "Environmental 22a-27g" of the Connecticut General Statutes.
3	submit this form and the sixty dollar (\$60,00) fee to the Office of
Name of Applicant	
Address	·
·	· .
Name of Project	
Address	
Type of Application:	e v
Special Permit Section Number	* *
Subdivision and Resubdivision	
Change of Zone	A
Planned Area Development	
Final Development Plan and/or Zone C	hange
Inland Wetlands and Watercourses Perr	mit
Special Exceptions and Variances	v
Date Fee Received	Ву
Project Number	98

Rev. 10/2009 per Public Act 09-03

January 16, 2024

MEMORANDUM

To: Town Plan and Zoning Commission

Shelley Caltagirone, Director of Community Development

From: Daniel A. Pennington, Town Engineer / Director of Physical Services

Lisa Zerio, Direction of Parks and Recreation

Re: Proposed Pavilion at the Riverfront Community Center

Section 12.9 Minor Change and 4.11 Flood Zone Permit

300 Welles Street, PW-2109

Attached please find application materials related to the Town's proposal to install a new 30'x40' pavilion behind the Riverfront Community Center (RCC) just south of the recently constructed pickleball courts. This project is funded as part of a Small-Town Economic Assistance Program (STEAP) grant and includes other associated improvements as described below and in the attached materials.

The proposed pavilion will be similar to that shown in the attached drawings and photos. This is a prefabricated structure which will be complimentary to and consistent with the aesthetics of the RCC facility. It will be installed on a concrete pad and will include new paved walkways in the vicinity of the pavilion and extending to the pickleball court.

This project also includes improvements to the existing grass overflow parking area located east of the new pavilion in order to address the muddy and rutted conditions of this lot resulting from the high level of use. The grass and underlying topsoil will be removed and replaced with a gravel surface. A small portion of the lot closest to the pavilion will be paved to create an ADA parking space for the Pavilion. It is noted that the Pavilion will not be made available to outside groups by reservation and is primarily intended to allow existing Senior Services/ Parks & Recreation programs and activities to be held outdoors. Accordingly, the proposal will not create additional parking demand.

Project plans also depict installation of the previously approved illumination for the pickleball court which is also funded under the same STEAP grant. Restoration of area surrounding the pickleball court disturbed by the lighting and conduit installation work will be with a paved surface in order to reduce future maintenance of this area.

Some expansion of the existing stormwater management features installed as part of the pickleball courts is proposed to address storm water quality from the additional impervious areas proposed under this project. This includes some work within the 100-yr flood plain of the CT River for the work on the water quality basin and infiltration trenches. Such improvements will address water quality and increase flood storage so there will be no negative effect on the flood plain resulting from this project.

Town of Glastonbury

STAFF REPORT

Staff Contact: Gary Haynes, Planner

OFFICE OF COMMUNITY DEVELOPMENT

Tel: (860) 652-7510

Email: planning@glastonbury-ct.gov

Meeting Date:

January 30, 2024

Submittal Date:

January 16, 2024

Agenda Item:

Regular Meeting #2

Date of Receipt:

January 16, 2024

Application Type:

Section 12.9 Minor Change

Proposal Address:

300 Welles

Applicant: Town of Glastonbury

Owner: Town of Glastonbury

Proposal:

Outdoor Pavilion

Zone: Reserved Land (RL) and

Flood Zone

Existing Land Use:

Government Services: Community Center

Prior Reviews/ Permits:

 Architectural and Site Design Review Committee: 1/16/24 - Reviewed

Attached for Review:

- · Draft Motion
- Department Memos
- Applicant Packet / Plan Set

Executive Summary

 The Town is proposing to construct 30 ft x 40 ft outdoor pavilion adjacent to the Pickleball Courts at the Riverfront Community Center.

The land is zoned Reserved Land (RL).



Site Description

The site is located on the west side of the Riverfront Community Center adjacent to the Pickleball Courts. Parking will be served by the adjacent parking areas.

Proposal

The proposal is to install a 30 ft x 40 ft pre-fab outdoor pavilion. The structure will serve as an outdoor community amenity for recreational programs and use for visitors using the Riverfront Community Center and the Pickleball Courts. The pavilion will be served by water and electricity.

Commission and Board Reviews

 The Architectural and Site Design Review Committee reviewed the proposal at their January 16, 2024 meeting to review the project architecture and landscape design and provided a favorable recommendation as documented in the Memo dated January 16, 2024 from Gary Haynes, Planner.

Planning and Zoning Comments

- Use of the structure for Government Services as an Outdoor Pavilion for the Riverfront Community Center is an allowed accessory use of the zone.
- Proposed structure meets all bulk requirements for the zone.
- The structure is serviced by water and electricity.
- Proposal will be served by existing parking spaces on site at the Riverfront Community Center.

TOWN PLAN AND ZONING COMMISSION

SECTION 12.9 MINOR CHANGE

APPLICANT/

OWNER:

TOWN OF GLASTONBURY

2155 MAIN STREET

GLASTONBURY, CT 06033

FOR:

300 WELLES STREET

MOVED, that the Town Plan & Zoning Commission APPROVE the application of the Town of Glastonbury for a Section 12.9 Minor Change to install a pavilion with drainage improvements, paved sidewalks to pickleball courts and parking area and parking lot improvements, in accordance with plans dated 11/3/23 with the Office of Community Development, and in accordance with the following conditions of approval necessary to protect substantial public interests in health and safety:

1. Compliance with:

- a. The recommendations of the Architectural and Sites Design Review Committee (ASDRC) from their meeting on January 16, 2024, documented in the ASDRC Committee Report memorandum dated January 16, 2024.
- 2. If unforeseen conditions are encountered during construction that would cause deviation from the approved plans, the applicant shall consult with the Office of Community Development to determine what further approvals, if any, are required.

APPROVED:

TOWN PLAN & ZONING COMMISSION

JANUARY 30, 2024

ROBERT J. ZANLUNGO JR., CHAIRMAN



Architectural & Site Design Review Committee Report

MEETING DATI	1/16/24
APPLICANT:	Town of Glastonbury
PROPERTY ADI	DRESS: 300 Welles St
ZONE:	Reserved Land (RL)
	☐ Preliminary/Conceptual Review ☐ Final Review ☐ Town Center Village District ☐ Town Center ☐ Upper Main Street
	onbury Blvd Naubuc Ave/ Pratt St Lower New London Tpke Other Area RS PRESENT:
M. BranseA. LuziAPPLICATION:	B. Davis D. DeVries-Dalton D. Flinchum J. Kamm R. Shipman New Construction Addition Exterior Renovation Demolition Other:
ACTION:	ASDRC forwards a favorable recommendation with regard to architectural and landscape design as noted ASDRC forwards a non-favorable recommendation with regard to architectural and landscape design as noted Additional design studies/information requested Other:
-10	

С

Consider adding a more direct "organic-shaped" path connection to the adjacent pickleball courts with additional landscaping lining the pathway.

TOWN OF GLASTONBURY COMMUNITY CENTER PAVILION AND PICKLEBALL COURT ILLUMINATION PW - 2215 LOCATED ON 300 WELLES STREET

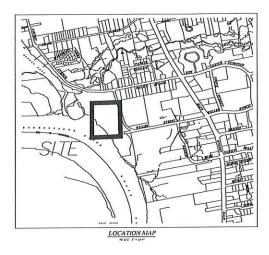


TABLE OF CONTENTS

COVER SHEET
CONSTRUCTION PLANS
DETAILS
PAVILION DESIGN PLAN

SHEET 1 SHEET 2-3 SHEET 4 SHEET 5 JONATHAN LUIZ TOWN MANAGER

DANIEL A. PENNINGTON MANAGER OF PHYSICAL SERVICES/TOWN ENGINEER

ISSUED FOR PERMITTING

Certified to be substantially correct

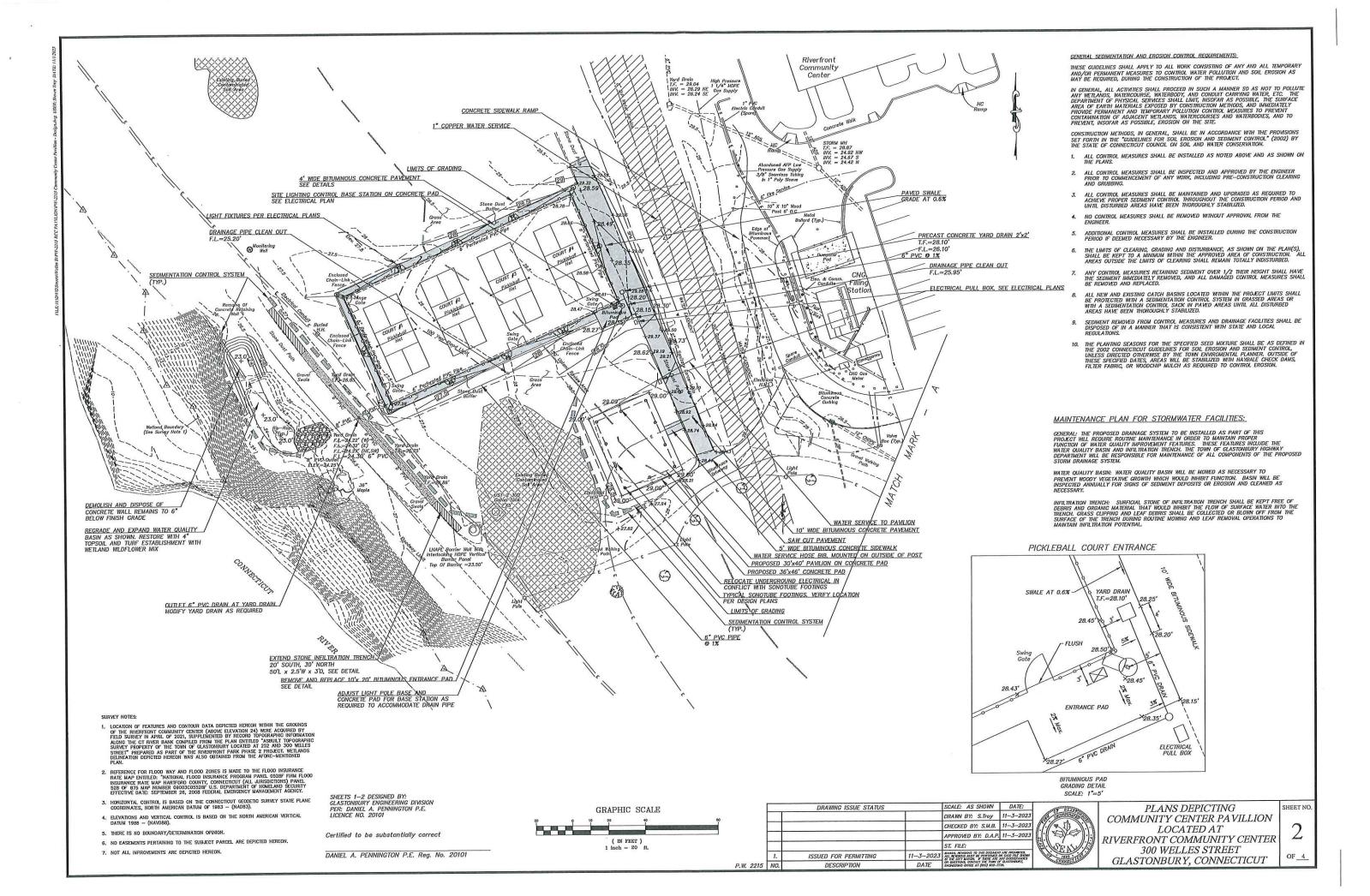
DANIEL A. PENNINGTON P.E. Reg. No. 20101

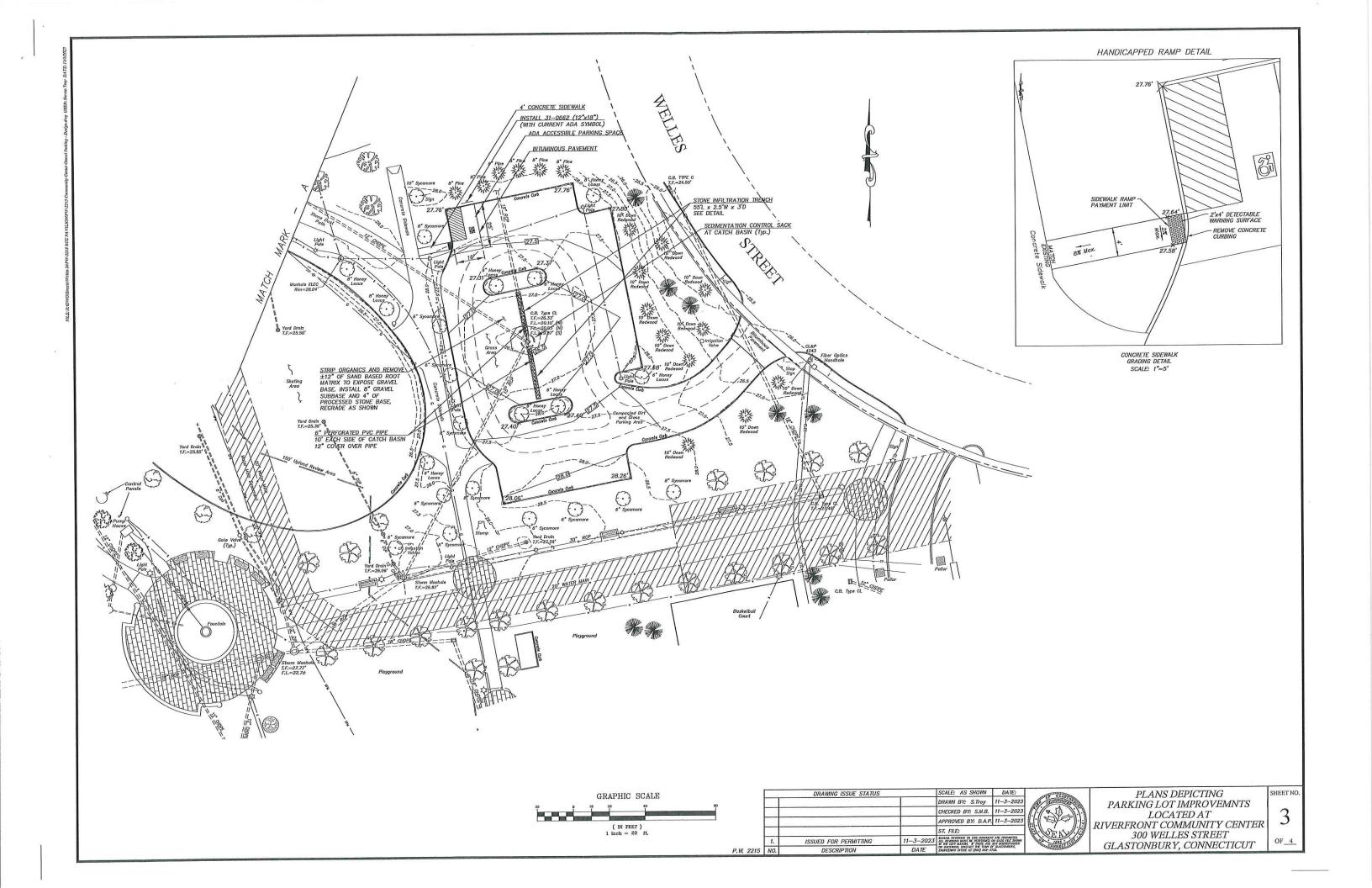
SHEET NO. 1—4
DESIGNED BY: GLASTONBURY ENGINEERING DIVISION
PER: DANIEL A. PENNINGTON, P.E.
CONN. P.E. REGISTRATION: 20101

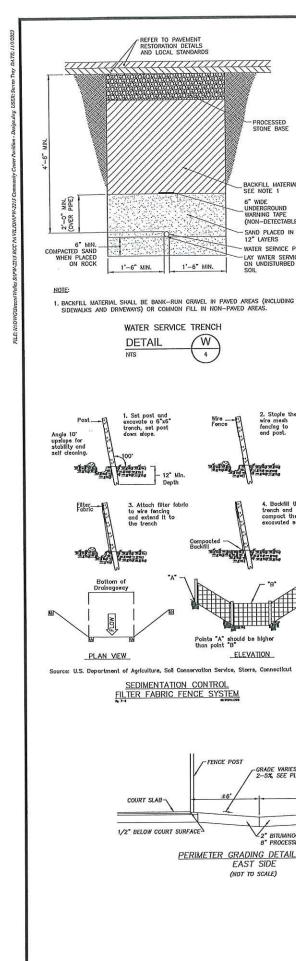


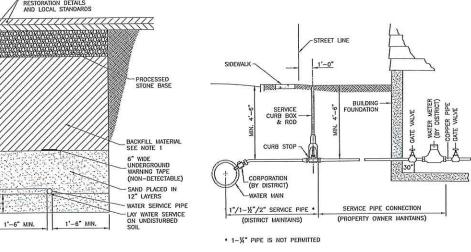
PLANS DEPICTING
COMMUNITY CENTER PAVILLION
LOCATED AT
RIVERFRONT COMMUNITY CENTER
300 WELLES STREET
GLASTONBURY, CONNECTICUT

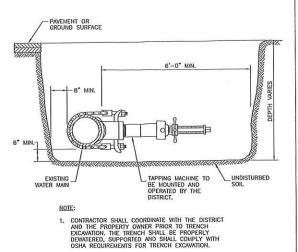
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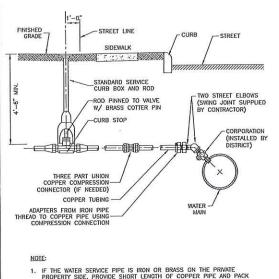




TRENCH REQUIREMENTS FOR 1-INCH TO 2-INCH SERVICE TAPS

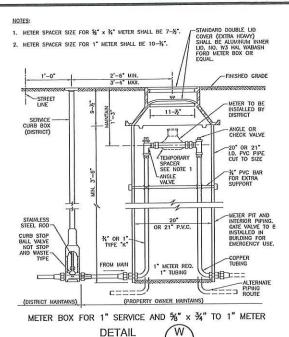
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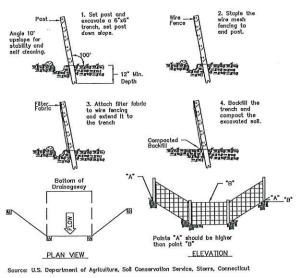
DETAIL

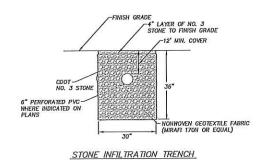


IF THE WATER SERVICE PIPE IS IRON OR BRASS ON THE PRIVATE PROPERTY SIDE, PROVIDE SHORT LENGTH OF COPPER PIPE AND PACK JOINT ADAPTER COUPLING OR EQUIVALENT.

1-INCH SERVICE TAP OFF HORIZONTAL CENTER LINE



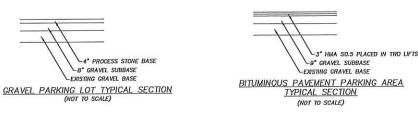


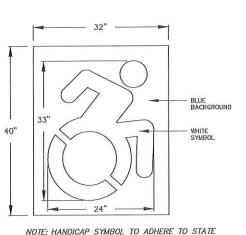


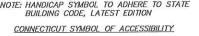
TYPE K COPPER WATER SERVICE

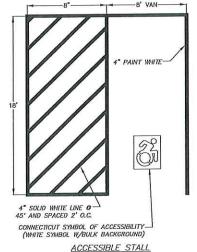
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DETAIL



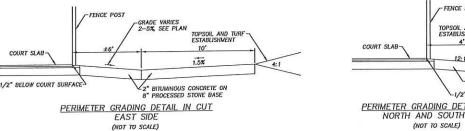


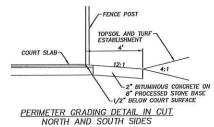




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NOTE: UNIFORM FEDERAL ACCESSIBILITY STANDARDS, SECTION 4.30, & 2010 ADA. TYPICAL HANDICAP PARKING STALL LAYOUT





P.W. 2215	NO. DESCRIPTION	DATE	OR QUESTIONS, CONTACT THE TOWN OF CLASTOPEUM, DIGINELTING OFFICE AT (800) \$52-7735.			
		ISSUED FOR PERMITTING	11-3-2023	MANUAL PENNINGS TO THIS DOCUMENT ASE PROJECTED. ALL PENNINGS MUST BE PENNINGS ON CASO FILE SHOW IN THE LIST MAKEN. IF THERE ARE ANY DISCREPANCES.		1
				ST. FILE:		1
				APPROVED BY: D.A.P.	11-3-2023	1
				CHECKED BY: S.M.B.	11-3-2023	1.7.
				DRAWN BY: S.Troy	11-3-2023	A
	DRAWING ISSUE STATUS			SCALE: AS SHOWN	DATE:	



DETAILS DEPICTING COMMUNITY CENTER PAVILLION LOCATED AT RIVERFRONT COMMUNITY CENTER 300 WELLES STREET GLASTONBURY, CONNECTICUT

SHEET NO. OF 4_

