

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 5, 2023**

The Glastonbury Town Council with Town Manager, Jonathan Luiz, in attendance, held a Regular Meeting at 7:00 p.m. in the Council Chambers of Town Hall at 2155 Main Street, with the option for Zoom video conferencing. The video was broadcast in real time and via a live video stream.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman
Ms. Jennifer Wang, Vice Chairman
Ms. Deborah A. Carroll
Mr. Kurt P. Cavanaugh
Mr. John Cavanna
Mr. Larry Niland
Ms. Mary LaChance
Mr. Jacob McChesney
Mr. Whit Osgood

a. Pledge of Allegiance. *Led by Jill Barry*

2. Public Comment.

David O'Connor of 1140 Main Street, spoke as a board member of the MLK Initiative. He said they support the mural by RiseUP, which will celebrate diversity and enhance public art in town. They urged the Council and Town Manager to continue to support the project as it moves to the community engagement phase.

Doug Bussa of 101 Clark Hill Road, provided an update on Crystal Ridge. Last week, a No Parking sign was installed. He said that people are gathering there, so this is a move in the right direction. He thanked the police for their presence in the area.

Susan Pearlman of 35 Bunker Hill Road, is the chairman of the library board. She said that this year, the library has become a more engaging place, but staff shortages prevent them from meeting growing demand and utilizing the new space. She also stated that few programs can be offered on weekends due to limited staff, and the Maker Space sits dormant most of the time. She compared Glastonbury to surrounding communities, with Glastonbury having the most hours open and lowest staff per capita. She said the cost of just two more staff would go a long way, so she is hopeful for more funding in the coming year.

Don Longtin of 1579 Manchester Road, spoke on behalf of Glastonbury Little League. He said they are concerned about the new sidewalk design, which will require removing many trees to allow cement trucks to pour concrete and question the safety of pedestrians being moved into an emergency road. Additionally, he said the sidewalk will add another 600 feet to maintain and

shovel in the winter and that the Little League requests tabling this project until the parties have resolved their concerns.

Awet Tsegai of 19 Home Terrace in East Hartford, is a member of the Town Council in East Hartford. He stated that East Hartford would like to be a partner with Glastonbury in addressing the invasive species issue at Keeney Cove. He suggested budgeting projects together to keep the park safe and clean.

Ms. Carroll read the written comments, as listed on the Town website:

Rhea Drozdenko of 9 Longworth Ave #1 in Middletown, is a River Steward with the Connecticut River Conservancy (CRC). She indicated their largest infestation of water chestnut is at Keeney Cove and they seek support from both Glastonbury and East Hartford to continue to remove this plant and ramp up efforts to curb the infestation. CRC also hopes to continue conversations with Glastonbury about options for disseminating information about invasive hydrilla and exploring management options for the future.

Chris Balfanz of 199 Stockade Road, thinks that a mural on the GHS gymnasium or the boathouse might support the proper perspective for representations of historically significant person(s) - but not the historic district (town hall) or public library locations mentioned. He is unsure how visible it would be, but suggested under the Route 3 highway bridge on Main Street as another possible location. He hopes that a unanimous vote could be reached on the mural.

Iris Fanning of 40 Crossroads Lane, has been a patron of the Welles Turner Library for many years. While she supports the recent upgrades to the library, she laments the staff shortage. She hopes that the town will appropriate more funds to the library to hire more staff.

Ethan Pelletier of 15 Coralberry Lane, suggested compensating firefighters to fill the gap in town. He believes that having a volunteer fire department is becoming outdated, especially as more people are spending more time working to make ends meet. He said it also seems unfair for towns to only offer volunteer positions when people go through the training of becoming full-time firefighters.

Karen Fecko of 24 Vista Lane, also commended the library changes, but is concerned about the lack of adequate staffing. She indicated the library is busier than ever and the facility is bigger, but staffing has essentially remained the same. She asked to increase staffing levels to allow Welles-Turner to better meet the needs and interests of taxpayers.

3. Special Reports.

a. Presentation of a State Citation by Representative Jill Barry to recognize staff contributions to the Glastonbury Community Action Partnership.

Rep. Jill Barry of 199 Caven Lane is the State Representative for Glastonbury. She explained that GCAP raises awareness on substance use and promotes prevention. Two standout CGAP accomplishments in the past year include the overdose awareness day ceremony and a screening of a local documentary detailing the trauma of overdosing and the hope of recovery. She thanked the organization, police members, and all the community members who add to the success of this organization, and presented GCAP members with an official state citation.

b. Capitol Region Council of Governments (CRCOG) Presentation.

Matt Hart, Executive Director of CRCOG, explained that CRCOG provides a geographic framework for municipalities to work together. They can also function as the Metropolitan Planning Organization (MPO) and an Economic Development district (EDD). He noted that CRCOG is the largest of the state's nine COGs, serving 38 municipalities. He reviewed the programs and services that their Municipal Services Committee provides, such as screening state granting opportunities. Regional Planning and Development is their newest department at CRCOG, which includes initiatives such as the climate pollution reduction grant.

Rob Aloise, Director of Transportation at CRCOG and a Glastonbury town resident, explained that each town assigns a member to their Transportation Committee which meets monthly. As a designated MPO by the federal government, they have to sign off on any federal dollar spent on transportation in their region. Other responsibilities include setting up a long-range transportation plan and conducting both a long-range and short-range planning study.

Mr. Hart highlighted their public safety and homeland security department. Mr. Osgood asked if their three-year dues will be going up. Mr. Hart stated that there has not been a dues adjustment in several years. They have not yet started their budget process, but if they do contemplate an increase, it will be nominal. Mr. Luiz will work with Mr. Hart to schedule another CRCOG presentation before the Council.

c. Police Department special report concerning crime.

Police Chief Porter explained that the GPD has been addressing the increase in crime, but this pattern is not unique to Glastonbury; it is seen statewide and nationwide. He assured that the police department classifies crimes correctly, but it can be challenging to present the data in a meaningful way for the public to read. He noted that staffing vacancies have been a critical problem, mostly due to difficulties in hiring new officers. Crime is also spread out throughout town, so it is challenging to address. He explained that ID theft is through the roof nationwide, with most of the increase pertaining to government documents and benefit fraud. He explained that these crimes occur electronically, so resources cannot be deployed to reduce them. He noted that their department accepts reports, investigates where possible, and helps educate people.

The report recessed and continued after the public hearings, at 8:57 p.m.

Chief Porter explained that stolen cars are on the rise again, after a couple-year lull. There is no specific area or time when these thefts happen. He included newspaper headlines from around the state this month, which listed recommendations from police departments. Some of their recommendations included installing surveillance cameras, encouraging the public to park in their garages, and reporting information to the police. He stated that Hartford has a continuing problem with juveniles and repeat offenders.

Chief Porter explained that they are trending down on burglary crimes. There have been 25 commercial and 25 residential burglaries in 2023. He noted that all the commercial burglaries will soon be solved; 7 suspects are responsible for 21 of the commercial burglaries; and 44% of residential thefts were from vehicles in unlocked garages. To combat these crimes, Chief Porter

explained that the GPD has increased staffing in the midnight shift, despite their staffing shortages. He said that with targeted patrols, crime has been interrupted. There has been a lot of community outreach and collaboration with many other groups.

He reviewed some of the restrictive policies and laws of the state, which he believes could further embolden criminals: changes to the ALPR legislation, raising the age for juvenile arrests, upcoming license plate reader legislation, the proposed outright banning of deceptive interrogations, restrictions on pursuits, Clean Slate, and detention and bail reform. He believes that these legislative changes in decriminalization and deinstitutionalization will lead to a predictable result of rising crime. Mr. Cavanaugh remarked that there has been a war on police officers for the last 25 years. He thinks that this is basically the cities against the suburbs.

Mr. McChesney was a prosecutor less than a decade ago and finds it shocking to see the number of changes that have been made to the criminal justice system in Connecticut since then. He asked if the task force that was created in 2021 is still in existence. Chief Porter explained that the GPD set up their own taskforce, but it then morphed into the regional taskforce, which they are still involved with. Mr. McChesney asked about hirings. Chief Porter stated that he has hired four officers in the last couple months, so they will be down about three or four officers soon.

Mr. Cavanna asked if there is a way that the council can work with other municipalities to effect change at the state level. Mr. Gullotta asked to meet with Rep. Barry and the Police Chief before the next legislative session to discuss the changes they would like to introduce. Mr. Cavanna asked if there is a way to make the police blotter more specific. Mr. Porter will look into it because he is always trying to improve the data.

Mr. Cavanaugh asked how the LPRs work. Chief Porter explained that, if a stolen car hits one of them, both officers and dispatchers get notified. If a stolen vehicle comes in, then he dispatches officers, which results in a little chase. He clarified that by 'chase,' he means that the officer will follow the driver until they catch on and leave town. Mr. Cavanaugh asked about the midnight shift personnel. Mr. Porter explained that minimum staffing includes three patrol officers and one supervisor. On Crystal Ridge, he has assigned an extra car above minimum at midnight.

Ms. Carroll finds policing in Glastonbury to be unique, as they are both small town cops and urban officers. She appreciates the Chief providing a clear picture of what the GPD does and what needs to happen. Ms. LaChance commented that the most important asset in their police department are the police officers. She noted that when an employee leaves, it is very expensive to replace them. She pointed out that while a lot of companies do exit interviews, she wonders whether they should do stay interviews. Mr. Porter noted that the GPD does conduct exit interviews, but they can also look into conducting stay interviews.

PUBLIC HEARINGS:

NO. 1 ACTION TO CONSIDER AN APPLICATION BY THE GLASTONBURY HOUSING AUTHORITY FOR A CHANGE OF ZONE FROM PLANNED EMPLOYMENT ZONE TO RESIDENCE A ZONE – 55 NYE ROAD. (PUBLIC HEARING NO. 1 TO BE POSTPONED TO A SPECIAL COUNCIL MEETING ON THURSDAY, DECEMBER 14, 2023 AT 7:00 P.M.).

NO. 2 ACTION TO CONSIDER AN APPLICATION BY THE GLASTONBURY HOUSING AUTHORITY FOR A CHANGE OF ZONE TO PLANNED AREA DEVELOPMENT AND ADOPTION OF A FINAL DEVELOPMENT PLAN FOR A 64-UNIT AFFORDABLE HOUSING COMMUNITY – 55 NYE ROAD. **(PUBLIC HEARING NO. 2 TO BE POSTPONED TO A SPECIAL COUNCIL MEETING ON THURSDAY, DECEMBER 14, 2023 AT 7:00 P.M.).**

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby **postpones** the following public hearings to a special meeting of the Council to be held on Thursday, December 14, 2023 at 7:00 p.m. in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury and/or through Zoom Video Conferencing as follows:*

No. 1 – Action to consider an Application by the Glastonbury Housing Authority for a change of zone from Planned Employment Zone to Residence A Zone – 55 Nye Road; and

No. 2 – Action to consider an Application by the Glastonbury Housing Authority for a change of zone to Planned Area Development and adoption of a Final Development Plan for a 64-Unit Affordable Housing Community – 55 Nye Road;

as described in a report by the Town Manager dated December 1, 2023.

Result: Motion passed unanimously {9-0-0}.

NO. 3 ACTION ON A \$1,190,000 APPROPRIATION AND TRANSFER FROM THE GENERAL FUND-UNASSIGNED FUND BALANCE AND/OR OTHER FUNDING SOURCE AS DEEMED APPROPRIATE BY THE BOARD OF FINANCE TO CAPITAL PROJECTS FUND-HVAC AND INDOOR AIR QUALITY IMPROVEMENTS TO PUBLIC SCHOOLS.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$1,190,000 appropriation and transfer from the General Fund – Unassigned Fund Balance to a Capital Project Fund entitled ‘HVAC and Indoor Air Quality Improvements to Public Schools,’ for the purpose of funding the following projects: Glastonbury High School Gymnasium Roof Top Units for \$630,000; Replacement of Air Handlers in the Cafeterias at Buttonball, Hebron Avenue and Hopewell Schools for \$360,000; and Naubuc School Gymnasium Roof Top Unit for \$200,000, as described in a report by the Town Manager dated December 1, 2023 and as recommended by the Board of Finance.

BE IT FURTHER RESOLVED, that the Glastonbury Town Council hereby authorizes Glastonbury Superintendent of Schools Dr. Alan Bookman to submit an application to the HVAC Indoor Air Quality Grant Program for Public Schools for the following projects: Glastonbury High School Gymnasium Roof Top Units for \$630,000; Replacement of Air Handlers in the Cafeterias at Buttonball, Hebron Ave and Hopewell Schools for \$360,000; and Naubuc School

Gymnasium Roof Top Unit for \$200,000, as described in a report by the Town Manager dated December 1, 2023 and as recommended by the Board of Finance.

BE IT FURTHER RESOLVED, that the Glastonbury Town Council authorizes Town staff to proceed with design and construction documents for the school HVAC projects, as described in a report by the Town Manager dated December 1, 2023.

BE IT FURTHER RESOLVED, that the Glastonbury Town Council refers to the Town's Standing Building Committee the approval of final design plans for the school HVAC projects, as described in a report by the Town Manager dated December 1, 2023.

Discussion: Doug Foyle, BOE Chairman, explained that the Town has the opportunity to increase air quality for students across their schools. The State has provided a one-time opportunity to receive a 33% reimbursement on these HVAC units. The opportunity is whether to make this replacement a little early with a 33% reimbursement or to pay for it all in the near future with no reimbursement.

There were no comments from the public.

Mr. Cavanaugh asked to define the 'near future.' Superintendent Alan Bookman stated that the gym rooftop units are from 2003. While they typically have a 20-year life expectancy, because of good maintenance, these units can last a little longer. However, they are included in the proposal because this is a good opportunity to get a reimbursement. There are also six rooftop units on the high school, which are not doing well. Next year, they will be on the CIP list. The Naubuc unit is about 40 years old and needs to be replaced. The three units in the elementary school cafeterias are 15 years old. While they are expected to last another five years, replacing them now will both get a reimbursement and provide better air quality at the elementary schools.

Mr. Cavanaugh asked when the BOE was expecting to put these projects on the CIP list. That is the question he was asking when he said 'near future.' Dr. Bookman stated that the high school units would be on the CIP list probably next year. The ones at the elementary schools will be on within the next couple years. The Naubuc units are already on the list. Ms. Carroll asked about the upgrade. Al Costa, Director of Operations, explained that the units will be the highest technology that is available right now. This is the second round of grant legislation that included HVAC replacement for public schools; they are close to completing the first round, which went to the Gideon Welles boilers. He noted that the timing of these grant applications is very sudden. Dr. Bookman added that because of the tight timeline, many towns cannot meet that deadline. Mr. Costa is optimistic that the Town will receive the grant.

Ms. Carroll asked when the installation is anticipated. Mr. Costa explained that the first step is to design the system, for which they have received cost estimates, but the units will be installed in the summer of 2025. Mr. Osgood asked if this is one grant or five. Dr. Bookman replied, five grant applications because all the projects will be applied for separately. Ms. Wang asked if there is an objective measure of energy efficiency in the older versus newer units. Mr. Costa explained that the newer system is much more efficient and the mechanical/electronic controls are more advanced. Mr. Osgood noted that the old units are basically just air handlers with heating, and these will be air conditioning with heat. He asked if they would use more energy. Mr. Costa

stated that it meets the highest standards for energy efficiency, so even though air conditioning is included, it will still be more efficient.

Mr. McChesney asked to clarify whether it is air conditioning or dehumidification. Mr. Costa explained that they are the same thing. Mr. McChesney inquired whether this is the second of three total years. Mr. Costa explained that this is round two of the grant. The people he has spoken with at the state are not saying whether there is more money available for a potential third round. However, he noted that there are three times as much funds available in the second round than were available in the first. Mr. McChesney noted that if any of these projects are not approved in the grant process, they will be included in the CIP. Dr. Bookman replied, that is correct.

Mr. Osgood asked what would happen if the grant is not received. Mr. Luiz explained that it is the Council's decision to decide whether or not to reappropriate the funds. Mr. Osgood does not feel comfortable with the proposal because it asks to take undesignated funds for projects with a potential 5-8 years of remaining use, and which were not considered priority enough to be put into the CIP list. He supports the CIP process, which evaluates what is appropriate by balancing projects against others in town. Dr. Foyle explained that the reason why they are not on the CIP for FY25 is because these projects are just outside the five-year CIP plan, at 6-7 years out. He assured that all these projects will be seen in the outyears, and the only reason they are bringing them forward now is because of the opportunity to save one-third of the cost. He reiterated that this is not a defect in the BOE's CIP process.

Mr. Osgood noted that the BOE has a 1% fund with over \$1 million allocated towards a weight room, while this project is now considered a priority. Dr. Foyle clarified that the HVAC systems are a lower priority than the weight room because they are still operating; however, next year, it is possible that Naubuc will be on their CIP list request. He asserted that they will not propose the units for their regular CIP until they 100% need to be replaced.

Mr. Cavanaugh asked what would happen in the event that one grant is approved but the others are not. Mr. Luiz believes that this matter would return to the Council for consideration. Dr. Foyle added that these are five separate applications; if the grant does not get funded, the BOE has no expectation that the Council would replace these air handlers. Mr. Gullotta asked what would happen if the true funding cost runs higher than the grant received. Dr. Foyle explained that, in the past, the BOE issued a guarantee that they would not return for more funds, but that was a one-time offer. Dr. Bookman noted that the architects went with the higher end of the range when pricing, so it is likely that the cost will come in at less than what they budgeted.

Mr. Osgood noted that the BOF had no objection to using ARPA funds for this project, but their concern was whether it was applicable. Mr. Luiz has confirmed that it is. Mr. Osgood believes that the best way to do this is to fund two-thirds of the cost with ARPA and the remaining one-third from the General Fund. Mr. Luiz cautioned about the timing of ARPA because the funds need to be allocated and spent by a specific date, and this grant may not meet that. Dr. Bookman noted that the application did mention use of ARPA funds. He pointed out a potential problem with using those ARPA funds if there is a discussion of reimbursement.

Mr. Niland asked what the BOF's recommendation was. Mr. Luiz explained that the BOF did consider ARPA, and the Finance Director has confirmed that it is an allowable expenditure.

However, the BOF made a decision to use the Unassigned Fund Balance. Mr. Niland asked if this needs to return to the BOF, if they would like the monies to come from ARPA. Mr. Luiz stated that the application has to be filed by the end of the month, and since the work will be done in FY25, they must ensure that the deadline for spending the ARPA funds by that time is met. Ms. Wang asked when the grant will be awarded. Dr. Bookman has heard April, but it is unconfirmed. Mr. Osgood does not think that the BOF had any problem with using ARPA funds. Rather, the question was about whether they were applicable. Since they have received confirmation from the state that they are, he finds it beneficial for the BOF to have a meeting.

Ms. LaChance shares some concerns about not seeing most of these projects on the CIP list. While she is not in favor of using ARPA funds, she suggested that when they get to the CIP budget this year, that they consider the items recommended by the BOE in light of this, by possibly lowering what they had approved in the CIP. Mr. Niland finds it too much money to leave on the table, and they do their students a service by putting this in. He hoped to see the BOF come back with an ARPA recommendation, but given that there is no guarantee that the funds would be spent in time, he favors the proposal as is.

Amendment by: Mr. Osgood

Seconded by: Mr. Cavanaugh

To remove the three elementary school units and make the application for Glastonbury high school and the Naubuc gym, for a total of \$830,000.

Discussion: Mr. McChesney does not favor this amendment because it is not prudent. He pointed out that these units will not be installed for a few years, so that will eat into some of their remaining lifespan. He believes that they really need to take advantage of this funding. Mr. Cavanna will support the proposal because it keeps money in taxpayers' pockets. Mr. Gullotta sees real benefits for their elementary school students with these proposed air handlers. He agreed with Ms. LaChance's remarks about perhaps not being as generous when they get to CIP this year.

Result: Amendment failed {1-8-0}, with Mr. Osgood voting for.

Discussion: Mr. McChesney is concerned about the process. As this is the second year, he believes that the BOE could have anticipated the possibility of a funding opportunity coming up again. He agreed with Ms. LaChance's concerns about the conversations that they will have in the upcoming CIP. He also finds it beneficial to hold larger conversations about the planning process. Mr. Osgood does not support the motion because it gives a bad signal to go outside of their CIP for what is not a crisis. He believes that the cost of replacing units with 5-8 years of useful life cannot be justified given the actual conditions. Ms. Carroll agreed that the process felt short, but she pointed out that the application only opened in the first week of September and lengthy discussions were held at two Council meetings and one BOF meeting; tonight, the BOE answered all their questions. She supports the proposal.

Result: Motion passed {8-1-0}, with Mr. Osgood voting against.

4. Old Business.

a. Discussion and possible action regarding the MLK Racial Equity Tour Project.

Motion by: Ms. Wang

Seconded by: Mr. Cavanna

BE IT RESOLVED, that the Glastonbury Town Council hereby directs the Town Manager to include the following descriptions of the mural location and content in the agreement between the Town of Glastonbury and RiseUP group: the mural is to be on a rectangular concrete area to the right of the Town Hall entrance, on the west facade of Town Hall, and the mural will feature images significant to Glastonbury's history, with a focus on those who furthered the cause of civil rights.

Discussion: Mr. Luiz explained that he used a document from East Hartford as a template. He clarified that there is no request for money, as they continue to negotiate. To finalize the agreement with RiseUP, he finds it helpful to know the details of where the mural will be and what it is going to be. Ms. Wang remarked that, in January, she and Mr. Cavanna were appointed to liaise with the mural committee, they have been meeting monthly, and both of these topics have been discussed extensively. Mr. Cavanna is excited about tying Glastonbury history into this mural, which will address a multitude of races. Mr. Gullotta asked to provide examples. Mr. Cavanna suggested Henry Teller, who was the first African-American firefighter in Glastonbury a century ago.

Ms. Carroll stated that civil rights are the underpinning of democracy, and this project speaks to everyone in town. She is excited to see who else comes up as a potential subject for a mural. She thinks there might be better locations than Town Hall, which will get more views, such as the library. She asked if this motion forecloses the possibility that, down the road, the location could be changed. Mr. Gullotta replied no, explaining that, right now, there is a consensus that it is a good location, not the location. Mr. Cavanna added that the mural will be located on dibond panels, so it will be movable.

Mr. McChesney put a word in for Zandra Flemister, the first African-American to serve as a US secret service agent. Ms. Wang pointed out that Ms. Flemister's grandfather, Samuel Jenkins, founded a camp in town to serve the needs of black youth. She believes that all the figures they presented deserve to have their stories told. Mr. Gullotta advocated for the Williams family because of their efforts in creating public education in Glastonbury. Mr. Osgood noted that the letter for RiseUP has to remain for at least five years. He asked what the caveats are for the mural before it is approved and would like to ensure that those caveats are listed in the letter before signing it. Mr. Cavanaugh asked if the content is amendable. Mr. Gullotta stated that this list will be distilled and returned to the Council for further review. Mr. Cavanna noted that he and Ms. Wang envision a broad spectrum of people on this mural.

Mr. Cavanaugh asked what kind of public enthusiasm there is for this. Ms. Wang stated that they had about ten attendees at their last meeting, and that some group members spoke at the last Council meeting. She noted that, among the represented groups, are Glastonbury Arts, the Historical Society, and the MLK Initiative. Mr. Cavanna added that a lot of farmers are interested in this mural project. Mr. Cavanaugh will continue to oppose a mural on a public building. He noted that, when the Council met with RiseUP, the press release stated that the Council took action with a unanimous vote. However, this was misleading because he and Mr. Osgood were in opposition, so he would like that to be reflected in any press release that is published.

Result: Motion passed {8-1-0}, with Mr. Cavanaugh voting against.

5. New Business.

a. Action on extension of Farmland Ground Leases with Littel Acres Farm Market and BHO Enterprises LLC d/b/a Belltown Hill Orchards – 297 Matson Hill Road.

Mr. Osgood is pleased that they clarified the term. The two leases have different terms of termination: one is at their discretion, the other is by mutual agreement. His concern is that they do not specify the rent here because they do not specify the lease term. He asked to ensure that the TPZ knows that it is to be determined. Mr. Cavanaugh would like to have language in the lease allowing a farmer to construct a lean-to, if needed, to make improvements to their farm. Mr. Gullotta explained that this is a referral. Those details can be included with supplemental material to the TPZ, without changing the motion. The Council agreed to proceed that way.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby refers to the Town Planning and Zoning Commission for a report per CGS Section 8-24, a proposed lease of 17± acres at 297 Matson Hill Road for up to fifteen years to Littel Acres Farm Market LLC, as described in a report by the Town Manager dated December 1, 2023.

Result: Motion passed unanimously {9-0-0}.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby refers to the Town Planning and Zoning Commission for a report per CGS Section 8-24, a proposed lease of 6.0± acres at 297 Matson Hill Road for up to fifteen years to BHO Enterprises LLC d/b/a Belltown Hill Orchards, as described in a report by the Town Manager dated December 1, 2023.

Result: Motion passed unanimously {9-0-0}.

6. Consent Calendar. None.

7. Town Manager's Report.

Mr. Niland asked what will happen with the loss of the sidewalk connectivity grant. Mr. Luiz will report back. Mr. McChesney asked to follow up with East Hartford regarding Keeney Cove's issue of invasives in the area. He noted that the public commenters suggested a joint initiative to clear that up. He would like clarity on what exactly was being asked. Mr. Luiz will look into it.

8. Committee Reports.

a. Chairman's Report. None.

b. MDC.

Ms. LaChance stated that they are in the middle of their budget, and rates will stay virtually flat.

c. CRCOG. None.

d. Rules of Procedure Subcommittee – report and recommendation.

Mr. McChesney noted that they had only one suggested change: to memorialize what happened tonight. Under Robert’s Rule, any council member could make a motion to call for a recess, apart from the chair. Mr. Cavanaugh wonders why they do not just state that the Chairman can request unanimous consent from the rest of the council for a recess.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby amends the Council Rules of Procedure for the 2023-2025 Council as recommended by the Rules of Procedure Subcommittee in a report dated December 5, 2023, and adopts the amended Rules of Procedure effective December 5, 2023.

Amendment by: Mr. Cavanaugh

Seconded by: Mr. Osgood

To exclude Item 8(e)1, as it is already covered under Robert’s Rules of Order.

Result: Amendment passed unanimously {9-0-0}.

Amendment by: Mr. Osgood

Seconded by: Mr. Cavanaugh

To exclude from appendix 1-1 the ability for the Chairman to request a Town Attorney opinion.

Discussion: Mr. Gullotta argued that this has been used incredibly judiciously. He used it once because there was a concern that the BOF might question the Town Attorney’s first opinion regarding ARPA. Therefore, he sought a second opinion to sustain the first opinion. Mr. McChesney noted that appendix 1-1 has been in their rules since the 90s, and agreed that it has been used judiciously, so the amendment is unnecessary. Mr. Osgood cannot recall any time it was used apart from recently, and he does not think it was particularly judicious. He does not support the Chairman using Town funds without the Council voting on it.

Result: Amendment failed {7-2-0}, with Mr. Osgood and Mr. Cavanaugh voting for.

Result: Amended motion passed unanimously {9-0-0}.

9. Communications.

a. Letter from CT Siting Council regarding modifications to existing telecommunications facility located at 175 Dickinson Road.

10. Minutes.

a. Minutes of November 14, 2023 Organizational and Regular Meeting.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes of the November 14, 2023 Organizational and Regular Meeting.

Result: Motion passed unanimously {9-0-0}.

b. Minutes of November 21, 2023 Regular Meeting.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes of the November 21, 2023 Regular Meeting.

Result: Motion passed unanimously {9-0-0}.

11. Appointments and Resignations.

a. Appointments to various boards, commissions and committees (Democratic).

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the following Democratic appointments to various boards, commissions and committees, referencing the attached list, which is Item 11A to this evening's agenda.

Result: Motion passed unanimously {9-0-0}.

b. Appointments to various boards, commissions and committees (Republican).

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the following Republican appointments to various boards, commissions and committees, referencing the attached list, which is Item 11B to this evening's agenda.

Result: Motion passed unanimously {9-0-0}.

12. Executive Session.

a. Discussion of the selection of a site or the lease, sale or purchase of real estate.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby enters into Executive Session at 10:36 p.m. for the purpose of:

a. *Discussion of the selection of a site or the lease, sale or purchase of real estate.*

Attendees to include Council Members and Town Manager Jonathan Luiz.

Result: Motion passed unanimously {9-0-0}.

The Council came out of Executive Session at 10:56 p.m.

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns the Town Council meeting of December 5, 2023 at 10:57 p.m.

Result: Motion passed unanimously {9-0-0}.

Respectfully submitted,

Lilly Torosyan

**Lilly Torosyan
Recording Clerk**

**Thomas Gullotta
Chairman**

APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES – DEMOCRATIC

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the following appointments:

Name	Board, Commission, Committee	Term
Eric Blau	Board of Assessment Appeals (Alternate)	New Appointment (D-2025)
Gayle Kataja	Commission on Aging	Reappointment (D-2027)
Beth Hillson	Commission on Aging	Reappointment (D-2027)
Raymond Dolan	Economic Development Commission	Reappointment (D-2027)
Anthony DiLizia	Economic Development Commission	Reappointment (D-2027)
James Hagen	Ethics Commission	Reappointment (D-2027)
Wes Schlauder	Ethics Commission (Alternate)	Reappointment (D-2027)
Robyn Guimont	Historic District Commission	Reappointment (D-2028)
David Grady	Historic District Commission (Alternate)	Reappointment (D-2028)
Leslie Ohta	Human Relations Commission	Reappointment (D-2027)
Ginny Kim	Insurance Advisory Committee	Reappointment (D-2025)
Sridhar Kadaba	Insurance Advisory Committee	Reappointment (D-2025)
Luther Weeks	Insurance Advisory Committee	Reappointment (D-2025)
Allen Friedrich	Insurance Advisory Committee	Reappointment (D-2025)
Allen Friedrich	Personnel Appeals Board	Reappointment (D-2029)
Brian Youmatz	Personnel Appeals Board	Reappointment (D-2029)
David Grady	Public Buildings Commission	Reappointment (D-2027)
Ellen Saunig	Recreation Commission	Reappointment (D-2027)
Robert Zanlungo, Jr.	Town Plan & Zoning Commission	Reappointment (D-2027)
Emilio Flores	Town Plan & Zoning Commission	Reappointment (D-2027)
Dennis Desmarais	Town Plan & Zoning Commission (Alternate)	Reappointment (D-2027)
James Campbell	Water Pollution Control Authority	Reappointment (D-2027)
Rich Lawlor	Water Pollution Control Authority	Reappointment (D-2027)
Ellen Saunig	Welles Turner Library Board	Reappointment (D-2029)
Beth Hillson	Youth & Family Services Commission	Reappointment (D-2027)
Jen Doutré	Youth & Family Services Commission	New Appointment (D-2027)

APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES – REPUBLICAN

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the following appointments:

Name	Board, Commission, Committee	Term
Chris Haaf	Commission on Aging	Reappointment (R-2027)
Anthony Lazzaro, Jr.	Economic Development Commission	Reappointment (R-2027)
Kevin Kuzia	Human Relations Commission	Reappointment (R-2027)
Stephen J. Ludwig	Insurance Advisory Committee	Reappointment (R-2025)
Philip T. Markuszka	Insurance Advisory Committee	Reappointment (R-2027)
Leo Colgan	Recreation Commission	New Appointment (R-2027)
Sharon Jagel	Town Plan and Zoning Commission (Alternate)	Reappointment (R-2027)
Sharon Purtill	Town Plan and Zoning Commission	Reappointment (R-2027)
Philip T. Markuszka	Town Plan and Zoning Commission	Reappointment (R-2027)
Raymond Hassett	Town Plan and Zoning Commission	Reappointment (R-2027)
Brian Comerford	Water Pollution Control Authority	Reappointment (R-2027)
Daniel Horvath	Water Pollution Control Authority	Reappointment (R-2027)