

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 21, 2023**

The Glastonbury Town Council with Town Manager, Jonathan Luiz, in attendance, held a Regular Meeting at 7:00 p.m. in the Council Chambers of Town Hall at 2155 Main Street, with the option for Zoom video conferencing. The video was broadcast in real time and via a live video stream.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman

Ms. Jennifer Wang, Vice Chairman

Ms. Deborah A. Carroll

Mr. Kurt P. Cavanaugh

Mr. John Cavanna {participated via Zoom video conferencing}

Mr. Larry Niland {participated via Zoom video conferencing}

Ms. Mary LaChance

Mr. Jacob McChesney

Mr. Whit Osgood

a. Pledge of Allegiance. *Led by Mr. Gullotta*

2. Public Comment.

Jeff Ulrich of 259 House Street, is frustrated at the constant flooding that happens in his yard, which has caused damage to his property. He said that while the Town has tried to alleviate the situation for years, the underground storm drainage remains inadequate. He also said there is a proposal to augment his driveway apron to prevent water from coming onto the yard and that Mr. Luiz sent a release letter which says that the Town will not be liable for any damages, but Mr. Ulrich hopes that the Town can do more to help resolve the situation.

Jenn Jennings of 34 Cranesbill Drive, spoke to the HVAC proposal for Glastonbury schools (Item 5A of the agenda). She said she works in the HVAC industry and would like Glastonbury to take advantage of all grants, to avoid the situation that happened with the add-ons for the Nayaug school project. She indicated that one-third of that \$700,000 project cost would have totaled about \$200,000 in reimbursement. Going forward, she would like to ensure that all grants are applied for.

3. Special Reports. *None*

4. Old Business. *None*

5. New Business.

- a. Action on a \$1,190,000 appropriation and transfer from the General Fund – Unassigned Fund Balance to Capital Projects Fund – HVAC and Indoor Air Quality Improvement to Public Schools (refer to Board of Finance; set public hearing).**

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby refers to the Board of Finance a request for a \$1,190,000 appropriation and transfer from the General Fund – Unassigned Fund Balance to Capital Projects Fund – HVAC and Indoor Air Quality Improvements to Public Schools, and schedules a public hearing for 8:00 p.m. on Tuesday, December 5, 2023 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury and/or through Zoom Video Conferencing to consider the proposed appropriation and transfer, as described in a report by the Town Manager dated November 17, 2023.

Disc: Mr. Luiz added that the memo describes five projects and at the time of drafting, the fifth project (the \$200,000 project for Naubuc School Gymnasium rooftop ventilation unit replacement), had not yet been approved. Mr. Luiz said that since the memo was drafted, the Board of Education has approved it and added it to list. Mr. Osgood finds it odd that for a \$1.2 million funding request, there is nobody from the Board of Education present to speak on this matter. When he asked Dr. Bookman about the estimated remaining useful life of the units to be replaced, he did not receive an answer.

Mr. Luiz explained that Dr. Bookman has provided an answer to that question, as follows: the Naubuc unit: 2 years; the gymnasium units, 5 years; and the elementary units, possibly 8 years. However, all of this is conjecture and will include more work and expense as the units age. Mr. Osgood asked which year the elementary units are from. Mr. Luiz replied, 2014. Mr. Osgood does not support replacing a 10-year-old appliance that still has 8 years of use left. Mr. Gullotta explained that they are not making a decision tonight, but rather, referring the matter to the Board of Finance (BOF) for a recommendation and that should it return to the Council for a decision, school officials should be present to answer any questions that may arise.

Mr. Osgood countered that forwarding this to the BOF sends the message that the Town Council is in favor of it. Ms. Carroll contended that the Council often forwards material to the BOF which they do not agree on unanimously. She would like to send this along and hear from the BOF before continuing discussion here. Mr. Osgood asked if American Rescue Plan Act funds could be used to improve air quality. Mr. Luiz will have to check. Ms. Wang commented that the Naubuc air handling unit project has been on the CIP list, so she already sees the need for it and that the rest of the projects listed in the memo would have appeared within the next 1-3 years, so she sees the necessity of them and would like to take advantage of the state funding opportunity.

Amendment by: Mr. Osgood

Seconded by: Mr. Cavanaugh

To include the General Fund Unassigned Fund Balance or other sources of money that the BOF finds appropriate.

Result: Amendment passed {8-1-0}, with Ms. Carroll voting against.

The amended motion read as follows:

BE IT RESOLVED, that the Glastonbury Town Council hereby refers to the Board of Finance a request for a \$1,190,000 appropriation and transfer from the General Fund – Unassigned Fund Balance and/or other funding source as deemed appropriate by the Board of Finance to Capital Projects Fund-HVAC and Indoor Air Quality Improvements to Public Schools, and schedules a public hearing for 8:00 p.m. on Tuesday, December 5, 2023 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury

and/or through Zoom Video Conferencing to consider the proposed appropriation and transfer, as described in a report by the Town Manager dated November 17, 2023.

Result: Motion passed unanimously {9-0-0}.

6. **Consent Calendar.** *None*

7. **Town Manager's Report.** *None*

8. **Committee Reports.**

a. **Chairman's Report.**

- **Appointments to Council Subcommittees.**

Ms. Carroll read the list of appointments to the Council Subcommittees:

Council Leadership Committee: Tom Gullotta, Jennifer Wang, Deb Carroll, and Kurt Cavanaugh (appointed at November 14th meeting)

Policy and Ordinance Review Committee: Tom Gullotta, Deb Carroll, and Kurt Cavanaugh

Town Services and Land Appraisal Committee: Tom Gullotta, Larry Niland, and Kurt Cavanaugh

CRCOG Housing Committee: Deb Carroll

CRCOG Policy Board: Tom Gullotta

CRCOG Transportation Committee: Jake McChesney

Chamber of Commerce Liaison: Jake McChesney and TBD

PAD Review Committee: Larry Niland, Mary LaChance, Kurt Cavanaugh, and Whit Osgood

Committee to name a public facility: Ad-Hoc (as needed)

Great Pond Stewardship Commission: Deb Carroll, Jennifer Wang, and Whit Osgood

Rules of Procedure Subcommittee: Jake McChesney and John Cavanna (appointed at November 14th meeting)

GCAP: Deb Carroll and Whit Osgood

Private Wells and Public Water Working Group: Tom Gullotta and Whit Osgood

Education Foundation: Larry Niland

MDC Non-Voting Member: TBD

b. MDC. *None*

c. CRCOG. *None*

9. Communications. *None*

10. Minutes. *None*

11. Appointments and Resignations.

a. Reappointment of Susan Pearlman to the Welles Turner Library Board (D-2029).

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby reappoints Susan Pearlman to the Welles Turner Library Board (D-2029).

Result: Motion passed unanimously {9-0-0}.

12. Executive Session. *None*

13. Adjournment

Motion by: Ms. Carroll

Seconded by: Mr. Cavanaugh

BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns the Town Council meeting of November 21, 2023 at 7:27 p.m.

Result: Motion passed unanimously {9-0-0}.

Respectfully submitted,

Lilly Torosyan

Lilly Torosyan
Recording Clerk

Thomas Gullotta
Chairman