

TOWN PLAN AND ZONING COMMISSION  
PLANS REVIEW SUBCOMMITTEE  
MINUTES OF THE NOVEMBER 8, 2023 SPECIAL MEETING

*The meeting commenced at 8:15AM in Meeting Room A, 2<sup>nd</sup> floor, Town Hall.*

**Present:** Subcommittee members Bob Zanlungo, Sharon Purtill, and Corey Turner; and Gary Haynes, Planner and Shelley Caltagirone, Director of Community Development

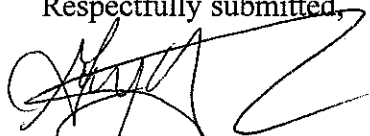
**972 MAIN STREET – proposal to rent out tobacco barn for events at the Welles Shipman-Ward House – Village Residential Zone – Historical Society of Glastonbury, applicant**

Barbara Theurkauf presented a plan for the Historical Society to generate revenue by renting an existing tobacco barn for events. The hours of operation for events would be maximum of 8 hours and music will be limited for indoor events in Tobacco Barn would end by 9PM and outdoor events in tent would end by 8PM. No events or activity including clean up disassembly etc. would last past 10PM. The historical society has signed an agreement from the neighboring church to allow parking. Church parking and historical society property are connected by pathway. Private events will be offered April 1<sup>st</sup> to October 31<sup>st</sup>, but only 12 of the 30 weekends are available for rental as the property has commitment for other events on the other weekends.

Committee members showed support for the proposal. Staff said the applicant would need to file for Special Permit with narrative that would be used and approved to limit the number of events and potential nuisances to the neighbors. This narrative would include hours of operation, capacity restrictions, limitations to 12 weekends per year between April 1<sup>st</sup> to October 31<sup>st</sup>. Staff also requested the applicant provide a site plan showing location of proposed tent for events, food trucks, porta potties, etc. as well as provide copy of the parking agreement with the neighboring church. Committee members asked the applicant to consider outdoor lighting including the pathway between historical society and the church.

The meeting was adjourned at 8:35am.

Respectfully submitted,



Gary Haynes  
Planner