

TOWN OF GLASTONBURY
GL-2024-03
GIDEON WELLES SCHOOL AIR HANDLING UNITS
ADDENDUM NO. 4
October 12, 2023

Bid Due Date: 10-24-2023 @ 11:00 A.M.

The attention of bidders submitting proposals for the above-referenced project is called to the following Addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or other change, are all to be included in and form a part of the proposed Contract Documents for the work. Bidders shall acknowledge this Addendum on the Bid Proposal Page (BP-1).

Question 1: ***Bid Form only lists Base Bid and Add Alt. Bid #1. It must be modified to also include Add Alt. Bid #2.***

Answer: Please see the attached document. Please use the attached document behind this addendum entitled *Attachment 1 Bid Form (6 Pages)*.

Section 6.1 in the original bid documents has been replaced with the attached herein entitled *Section 6.1 REVISION*. All other versions of section 6.1 are void. Only *Section 6.1 REVISION* will be used going forward.

Note: This addendum consists of 1 page including the above text.

ATTACHMENT 1
BID FORM (6 pages)

Project: Town of Glastonbury
Gideon Welles School

Air Handling Units (AHU)
Glastonbury, CT 06033
GL-2024-03
State Project No. _054-001 HVAC

Submitted to: Town of Glastonbury
Attention: Gina J. Consiglio, Purchasing Agent
All bids shall be submitted electronically through the
secure e-procurement portal identified in the Bidding Documents

Bidder: _____ (Co. Name)
_____ (Address)

_____ (Authorized Individual)
_____ (Title)
_____ (Tel. No.)
_____ (Email Address)

Dated: _____, 2023

In compliance with the Bidding Documents as defined in the Instructions to Bidders issued by the Town of Glastonbury (the "Town") on September 1, 2023 (the "Bidding Documents"), the undersigned Contractor (the "Bidder") hereby proposes and agrees to fully perform the work described in the Bidding Documents within the time stated and in strict accordance with the Bidding Documents for the above referenced Project, for the following sum of money:

Bid No. 1 - Gymnasium: All labor, materials, equipment, fixtures, systems, supplies, tools, temporary facilities, transportation, supervision and other services necessary to complete the Work for the Project as described in the Bidding Documents for the Gymnasium inclusive of, without limitation all charges such as overhead, profit, general conditions, general requirements, insurance and permits.

Bid 1 - Gymnasium Bid Amount:

Lump Sum in the amount of _____ Dollars
(\$ _____).
(Provide amount in words and numbers)

Bid No. 2 - Cafeteria: All labor, materials, equipment, fixtures, systems, supplies, tools, temporary facilities, transportation, supervision and other services necessary to complete the Work for the Project as described in the Bidding Documents for the Cafeteria inclusive of, without limitation all charges such as overhead, profit, general conditions, general requirements, insurance and permits.

Bid 2 - Cafeteria Bid Amount:

Lump Sum in the amount of _____ Dollars
(\$ _____).
(Provide amount in words and numbers)

Bid No. 3 - Auditorium: All labor, materials, equipment, fixtures, systems, supplies, tools, temporary facilities, transportation, supervision and other services necessary to complete the Work for the Project as described in the Bidding Documents for the Auditorium inclusive of, without limitation all charges such as overhead, profit, general conditions, general requirements, insurance and permits.

Bid 3 - Auditorium Bid Amount:

Lump Sum in the amount of _____ Dollars
(\$ _____).

(Provide amount in words and numbers)

Selection of Bid Amounts:

The Town reserves the right to select any of the bid amounts in any combination, or none at all, as determined by the Town to be in its best interest.

Bid Price Itemizations:

Submitted herewith as Bid Form Schedule A is the Bid Price Itemization which includes an amount for each component of the Work for the Project required by and described in the Bidding Documents for the three distinct bids. The sum of all listed components shall equal the bid amount for each distinct portion of the Work. Bidder acknowledges that, should conditions make it necessary to revise the scope of the Work for the Project, the Bid Price Itemization for each distinct portion of the Work shall serve as the basis for adjustments to the bid amounts.

Subcontractors:

Submitted herewith as Bid Form Schedule B is a list of the names and addresses of all Subcontractors proposed to be utilized on the Project.

Receipt of Addenda Acknowledged:

	Signature
Addendum No. 1 dated _____, 2023	_____
Addendum No. 2 dated _____, 2023	_____
Addendum No. 3 dated _____, 2023	_____

Code Of Ethics:

I / We have reviewed a copy of the Town of Glastonbury's Code of Ethics and agree to submit a Consultant Acknowledgement Form if I /We are selected. Yes _____ No _____*

*Bidder is advised that effective August 1, 2003, the Town of Glastonbury cannot consider any bid or proposal where the bidder has not agreed to the above statement.

Contract Execution:

The Bidder agrees and warrants that, if selected as the Contractor for the Project, Bidder shall, within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the Town, execute a contract in accordance with the Bidding Documents, the terms of this Bid Form and such other terms and conditions as may be mutually agreed by the Town and the Bidder.

Bidder's Representations:

By submission of this Bid Form and its Bid, the Bidder represents and acknowledges that:

1. The Bidder has carefully examined and is familiar with the Bidding Documents and all of the requirements set forth in the Bidding Documents. A Bidder's failure to gain such familiarity with the Bidding Documents shall in no way relieve the Bidder of responsibility for all aspects of its Bid and the obligations set forth in the Bidding Documents.

2. The Bidder understands the requirements of the Bidding Documents and the scope of Work represented by the Bidding Documents to be performed by or on behalf of a Bidder.
3. The Bidder has checked all of the figures set forth in this Bid Form and the Schedules attached hereto and understands that the Town will not be responsible for any errors or omissions on the part of the Bidder in preparing this Bid
4. The Bidder and appropriate Sub-bidders have visited the Premises, have become familiar with local conditions under which the Work is to be performed, site conditions, logistics and have correlated the Bidder's personal observations with the requirements of the Bidding Documents.
5. The Bidder is familiar with and agrees to comply with all federal, state and local laws, regulations, ordinances, codes and orders as relate to this solicitation and/or the performance of the scope of Work described in the Bidding Documents.
6. The Bidder has reviewed the Town of Glastonbury Code of Ethics adopted July 8, 2003 and effective August 1, 2003 and revised October 29, 2013 effective November 8, 2013 and, if requested by the Town will submit an acknowledgement form provided by the Town if selected for award of the Contract.
7. The Base Bid Amount set forth in its Bid Form includes all labor, materials, equipment, fixtures, systems, supplies, tools, temporary facilities, transportation, supervision and other services necessary to complete the Work for the Project as described in the Bidding Documents, inclusive of, without limitation, overhead, profit, general conditions, general requirements and insurance and bond costs, all without exception or qualification.
8. The Bidder has confirmed and incorporated into its Bid and Base Bid Amount the proper prevailing wage rate for its industry.
9. The following are the names and prices of the subcontractors proposed by the Bidder to perform the identified classes of work:

Name of Subcontractor	Class of Work	Subcontractor Price
	Masonry	\$
	Electrical	\$
	Plumbing	\$
	HVAC	\$

10. The Bidder agrees that each of the subcontractors listed on this Bid Form will be used for the work indicated at the amount stated, unless a substitution is permitted by the Town.
11. In submitting this Bid, it is understood that the right is reserved by the Town to reject any or all Bids and waive all technicalities and informalities in connection therewith, including negotiating with the selected bidder or bidders, all as may be in the best interest of the Town. It is agreed that this Bid may not be withdrawn for a period of ninety (90) days after the actual date the Bids are opened.

The Bidder certifies, under the penalty of false statement, that the information in this Bid Form and its Bid is true, and accurate, that the copy of the Bid Bond submitted with this Bid Form is a true, accurate and unmodified copy of the original bond issued by the Bidder's surety for the Project, that there has been no substantial change in the Bidder's financial position or corporate structure since the Bidder's most recent DAS prequalification certificate was issued or renewed, other than those changes noted in the update bid statement, and that the Bid was made without fraud or collusion with any person.

The undersigned declares that the person or persons signing this Bid is/are fully authorized to sign on behalf of the Bidder.

Signed this _____ day of _____, 2023

By _____ (Signature of individual signing on behalf of Bidder)

(Print name of individual signing on behalf of Bidder)
Its _____ (Title of such individual such as President, Member, etc.)

BID FORM SCHEDULE A (part of Attachment 1)

Bid Price Itemization

Bidder's Name and Address: _____

Trade Contracts: \$ _____

General Conditions Costs: \$ _____

Insurance Costs: \$ _____

Bond Premiums: \$ _____

Bid 1- Gymnasium Bid Amount: \$ _____

Bid 2- Cafeteria Bid Amount: \$ _____

Bid 3 - Auditorium Bid Amount: \$ _____

Signed this _____ day of _____, 2023

_____ (Name of Bidder)

By _____ (Signature of individual signing on behalf of Bidder)

_____ (Print name of individual signing on behalf of Bidder)

Its _____ (Title of such individual such as President, Member, etc.)

Date: _____

BID FORM SCHEDULE B (part of Attachment 1)

SUBCONTRACTOR LIST

Bidder's Name and Address: _____

NAME OF SUBCONTRACTOR	ADDRESS	WORK SCOPE

(Add Additional Pages as necessary)

Signed this _____ day of _____, 2023

_____(Name of Bidder)

By _____ (Signature of individual signing on behalf of Bidder)

_____ (Name of individual signing on behalf of Bidder)

Its _____ (Title of such individual such as President, Member, etc.)

Section 6.1 REVISION

6.1 Basis for Selection

A. Lowest Responsible and Responsive Qualified Bidder: It is the intent of the Town to award a Contract, if at all, to the “lowest responsible and responsive qualified Bidder” which is the Bidder (i) whose Bid is the lowest of those Bidders possessing the skill, ability and integrity necessary to faithful performance of the Work based on objective criteria considering past performance and financial responsibility; and (ii) whose Bid was submitted in accordance with the requirements set forth in the Bidding Documents. The Bidder will be required to establish to the satisfaction of the Town that the persons or entities proposed to furnish and perform the Work described in the Bidding Documents are reliable, responsible and capable. The Town’s determination of the lowest Bid will be based on any combination of the bids set forth in the bid form for the distinct portions of the work described therein. The Town reserves the right to select any of the bid amounts in any combination, or none at all, as determined by the Town to be in its best interest.