

**TOWN OF GLASTONBURY  
MEMORANDUM**

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**DEPARTMENT OF ADMINISTRATIVE SERVICES  
Financial Administration**

TO: BOARD OF FINANCE  
FROM: Keri Rowley, Director of Finance & Administrative Services  
DATE: September 8, 2023  
SUBJECT: **NOTICE OF SPECIAL MEETING**

A Special Meeting of the Board of Finance will be held on **Wednesday, September 13 at 9:00AM** at Town Hall in Council Chambers, with an option for Zoom Video Conferencing. Business to be transacted includes a discussion on preliminary FY 2023 year-end results and the Unassigned Fund Balance.