



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Jonathan K. Luiz
Town Manager

ITEM #7
06-13-2023 Meeting

June 9, 2023

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics.

1. Showing Appreciation for Town Staff

I have provided you with several "thank you notes" that were recently written by the public for the purpose of expressing appreciation to Town staff for their excellent work.

Another way that staff are shown appreciation is via the Town's annual Employee Recognition Program. The event, which is scheduled to be held at the Riverfront Community Center on Wednesday, June 14th from 9:00 a.m. to 11:00 a.m., will feature a catered breakfast (Spicy Green Bean) and an awards ceremony recognizing certain employees that have performed exceptionally. In an effort to encourage employees to attend, the Town Hall will be closed from 9:00 a.m. to 11:00 a.m. on the day of the event. A press release (attached) has been issued to notify the public of the planned office closures and to provide suggested alternatives for addressing timely needs – e.g. paying taxes, renewing dog licenses, etc. We have also posted prominent notices to the Town website and physical signage at Town facilities.

2. Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant

In 2007, the Connecticut General Assembly established the PEGPETIA program to promote and improve public, educational, and governmental programming and to support education technology initiatives. Glastonbury was recently awarded a \$95,804 PEGPETIA grant which will be used to upgrade the Riverfront Community Center (RCC) PA and sound system. The upgrade will allow us to conduct remote and hybrid meetings, as well as provide the ability to share equipment between Council Chambers, Town Hall Meeting Room A, and the RCC. This 100% grant funded project is targeted for a fall 2023 completion.

This is the third PEGPETIA grant the Town has been awarded since 2019. The previous grants, one for \$147,000 and the other for \$44,000, allowed us to upgrade the broadcast system, PA system and sound system in the Town Hall.

3. Bicycle Friendly Community Award Designation

The League of American Bicyclists has renewed Glastonbury's designation as a Bronze-Level Bicycle Friendly Community. This award is presented to communities with strong commitments to bicycling. A national press release is available online at www.bikeleague.org. This designation is valid for four years.

4. Police Marine Patrol

The Glastonbury Police Department's marine patrol boat has been serviced and is stationed indoors at the Boathouse. As staffing and weather permit, it will be deployed to monitor recreational boat traffic along the Connecticut River. As in previous years, Police Chief Porter will reach out to the Police Chiefs in surrounding river towns in an effort to coordinate patrol efforts on a regional basis.

5. Auto Theft & Violence Grant funded by the Federal American Rescue Plan Act

The State of Connecticut Department of Emergency Protection has provided the Glastonbury Police Department with \$35,000 of federal ARPA funds for the purpose of reducing the commission of auto theft and other crimes associated with auto theft. Funding will pay for increased police patrols to help deter these criminal acts from taking place. Glastonbury is one of 58 communities in the state to have been awarded this grant funding.

6. Automated License Plate Readers (ALPR)

The majority of permits necessary to install the Automated License Plate Readers (ALPR units) have been received. Outstanding permits should be received by end of this month. Once all permitting is in place, the installation will begin. It is anticipated that installation will take a few weeks, after which training and testing will occur. ALPR unit locations are listed below:

- | | |
|--|---|
| 1. Main Street/Glastonbury Boulevard | 10. Putnam Boulevard/Naubuc Avenue |
| 2. Putnam Boulevard (east of the Route 3 ramp) | 11. Glastonbury Boulevard/Route 3 (eastbound traffic) |
| 3. Glastonbury Boulevard/Route 3 (westbound traffic) | 12. Main Street/Griswold Street |
| 4. Hebron Avenue/Route 2 East on-ramp | 13. Hebron Avenue/Route 2 East off-ramp |
| 5. New London Turnpike/Williams Street East | 14. Manchester Road/Route 2 West off-ramp |
| 6. Griswold Street/Bantle Road | 15. New London Turnpike/Sycamore Street |
| 7. Route 17 (area of #1361) | 16. Neipsic Road/Route 2 West on-ramp |
| 8. Manchester Road/New London Turnpike | 17. Main Street/East Hartford town line |
| 9. Neipsic Road (area of #799) | |

7. Welles Village Playground

Recently, 197 surveys were sent to Welles Village residents with a deadline for submission of May 15th. Twenty-four surveys were received, offering helpful input. Parks and Recreation Director Lisa Zerio will be meeting soon with a playground consultant that will create design options. On a related note, the Town is awaiting quotes for repairs/renovations to the Welles Village Park basketball court renovations.

8. Salmon Brook Park

Salmon Brook Park is a Town park located in the Town Center behind the Glen Lochen Mall on New London Turnpike (see attached map). It offers passive recreation in the form of benches overlooking a fishing pond. Town staff have recently examined the pond and made two observations. First, the pond was constructed in the 1970's. An inlet structure allows entry of water flow to the pond from the Salmon Brook located on the east end of the pond, with a corresponding outlet structure on the west side of the pond to allow for pond overflow back to Salmon Brook. Second, the realignment of the inlet structure coupled with alteration of stream bottom /water level elevations have resulted in it being difficult for brook flow to enter the pond except during high intensity rain events. This has resulted in citizens expressing concern about low pond levels.

At present, the Town Engineer and I feel that there are three options available: 1) Pursue a capital project aimed at keeping the pond full of water, which likely require federal and local regulatory permits that could take a year or more to obtain; 2) Pursue a capital project aimed at eliminating the pond and restoring the site to the former natural condition without significant modification to Salmon Brook; or 3) Do nothing. I anticipate providing greater detail on these three options as part of the fall budget process.

9. Wrong Way Signs with Flashers Project

The Connecticut Department of Transportation (DOT) is in the process of designing Wrong Way Detection Systems to be installed at 42 limited access highway off-ramps that are considered high risk for wrong-way drivers. The Route 3 Eastbound exit at Glastonbury Boulevard and the Route 3 Westbound exit at Putnam Boulevard would be included in this project.

These types of systems may consist of radar, video, and/or thermal cameras deployed along off-ramps as primary detection for wrong-way vehicles. Flashing red circular lights on the signs will alert drivers that they are traveling in the wrong direction and to take corrective action. The State Police and the CT DOT would be alerted if a driver continues the wrong way. The designs are scheduled for completion this month, with the project tentatively scheduled to be advertised to contractors later this summer.

10. FY 2024 State Grant Revenue to Glastonbury

The Connecticut General Assembly adopted a two-year budget this week. Assuming Governor Lamont executes, below is a chart that compares what Glastonbury budgeted for State aid in Fiscal Year 2024 with what the State budgeted. The net result is that the Town will be receiving \$149,134 more than what is budgeted. Furthermore, I have received news from Representative Barry that the State's adopted budget contains no grant funding for specific municipal capital projects in Glastonbury. Representative Barry did say that she will be going through the adopted budget in depth as monies were earmarked for affordable housing initiatives via a grant process.

FY 2024 State Grant Revenue to Glastonbury:

Comparison of what the State approved vs. What the Town Budgeted

	State Adopted FY 2024	Glastonbury Adopted FY 2024	\$ Change	% Change
Adult Education	15,445	15,445	0	0.0%
ECS	5,655,724	5,655,724	0	0.0%
LoCIP	206,651	206,651	0	0.0%
Pequot-Mohegan	0	0	0	0.0%
PILOT	50,981	47,424	3,557	7.5%
Town Aid Road	463,627	461,217	2,410	0.5%
Municipal Grants-in-Aid	240,799	240,799	0	0.0%
Motor Vehicle Reimbursement	2,398,192	2,255,024	143,168	8.0%
Municipal Revenue Sharing	0	0	0	0.0%
Municipal Stabilization	0	0	0	0.0%
Supplemental Revenue Sharing	385,930	385,930	0	0.0%
TOTAL	9,417,348	9,268,214	149,134	1.7%

11. Parking of Commercial and Recreational Vehicles on Residential Properties

The Director of Planning and Land Use Services is drafting text amendments to Section 7 of the Building Zoning Regulations with respect to the parking of larger vehicles in residential driveways. I will bring it forward to the agenda / leadership team once it is ready.

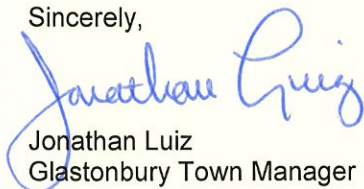
12. Naubuc School Alterations Project

Following a publicly advertised, competitive bid process, Glastonbury Public Schools (The School District) has awarded the contract for the Naubuc School Alteration Project to BRD Builders, LLC of Hartford. BRD's base bid is \$3,211,800. The Town Capital budget contains \$3.2M for the project. Any expenditure associated with the project that exceeds \$3.2M will be paid for by the School District. I have attached a summary of the bids received, as well as an award letter from The School District to BRD.

13. 2023 Riverfront Music Series

The 2023 Riverfront Music Series presented by the Town of Glastonbury and the Chamber of Commerce kicks off June 21st at 6:30 pm at the Riverfront Community Center. Information about each of the eight upcoming concerts is attached.

Sincerely,



Jonathan Luiz
Glastonbury Town Manager

JL/sal
Attachments

Visitor Comment Card

Please indicate the Date and Department/Facility you visited:

Date 3-8-23 Department/Facility Glast Police officers

Were you greeted promptly and courteously?

Yes No N/A

Did you receive the assistance you needed?

Yes No N/A

Please explain the primary purpose of your visit:

I appreciate the police Dept
excellent police officers

Please rate the overall quality of the assistance you were given:

Excellent Very Good Average Below Average Poor

Please share your comments or suggestions regarding your experience with Town staff, programs, or services as applicable:

as above with police Dept

Also Town Hall is
excellent too

Would you like a staff member to follow up with you? Yes No

**If so, please provide your contact information below.*

Contact Information (Optional)

Full Name

Phone

Email

Prefer to submit online? Scan the QR code or visit www.glastonburyct.gov/feedback.



From: [REDACTED]
Sent: Saturday, March 11, 2023 2:35 PM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Quality Police Work

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Officer Porter,

I was reviewing the town's website today and saw a place to enter commendations for police interactions.

I realize that some time has passed since my last interaction, but I hope I can still put a good record into the three officers I worked with on the night of January 31st 2023.

During that day, my 11 year old child made comments about bringing a firearm to school. We do not have firearms in the home, and my child would not do so even if she had access to them -- but the officers were called to investigate to be sure.

Three officers arrived at my home at [REDACTED] at 10pm at night. There were two female officers and one male officer. They explained the situation and were very professional and helpful.

It's situations like this one where our officers really do shine, and I'm glad to have them serving out community. If you can put in a good commendation into the personnel file for those three officers, I would appreciate it.

Sincerely,

[REDACTED]

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]

Site Visitor Email: [REDACTED]

hello Chief ... after reading and seeing what the officers did in Nashville i feel compelled to reach out and thank all of you in Glastonbury for the jobs you do. We appreciate your service as we know it can be extremely difficult and dangerous. i always try to make a point when i see an officer to thank them for their service and if i see a car drive by always try to give a wave hoping they see my sign of appreciation. Thanks again and God Speed to you and the Force. [REDACTED]

Good Morning, this is Friday it is the 24th of March and it's [REDACTED] from [REDACTED] at [REDACTED] [REDACTED] in Glastonbury. I just wanted to tell you what a wonderful, wonderful police force we have and how lucky we are. You're visible and when you're here on Main Street (because I own a business) it makes it more comfortable for me and it also, I feel very safe in this town. I've been here for a long, long time. I'm on [REDACTED] which is a very busy street but everybody, for the most part, keeps their speed down and with the visibility of you sometimes on Main Street that helps with that one too. But I want you to know what a great job that you do and that I'm so appreciative of the job that you do. I just wanted to you know so thank you so much.

April 6, 2023

Dear Chief Porter,

Let me introduce myself before I begin.

My name is [REDACTED]

You don't know me, nor do I know you.

The reason for this letter is to tell you a story.

'A story?' you might ask; 'I am a busy man', you are thinking, and I don't have time for a 'story'. Am I right?

'I have been there and done that,' believe me!

I travel to Glastonbury every week from just north of Boston.

I am a retired OR nurse and had to retire abruptly last June.

My 'retirement life' is not what I had dreamed of, but I have no other choice, and I am where I am needed and where I belong.

My daughter gave birth to her second son prematurely. And sadly, [REDACTED] has a few disabilities, i.e., oxygen, feeding tubes etc. He cannot be left alone and has had many surgeries since entering this world of ours.

His brother [REDACTED] is just about 2 ½ and 'has been unable to fully enjoy being a two-year-old.' I come and help him do just that! My daughter is an MD and 'runs' the trauma unit at Hartford Hospital, working crazy hours.

So, with that little background done I have to tell you the 'story.'

Last week, I think it was Monday, and what a glorious day it was!

[REDACTED] and I were outside taking a walk, on his street of [REDACTED]

Being a typical 2-year-old boy, he loves any kind of cars, dump trucks and excavators etc. Police cars are high on his list.

As we walked, one of your cruisers was driving down the street; [REDACTED] was so excited and began to wave, and I did the same.

Officer 'Kenny' put the light bar on and my grandson's eyes lit up!

Officer 'Kenny' stopped the car, the window went down and he said 'Hello Buddy' to my grandson. He took the time to chat with him. Showing him, all the 'bells and whistles.

The simple words 'thank you' don't seem to express the gratitude I have for this kind act,

In today's world and how 'messed up' it is; seems that 'kindness' has become lost in the world,

If there were more people like 'Officer Kenny' this world would be a much better place than it is now.

I come from not only a medical background, but police, fire, and State police are part of my family.

I know what they do, I know 'how busy they are.

There is no greater joy than to see the happiness on my grandson; all because of 'Officer Kenny'. He took the time to make my little man happy! (Me too!)

[REDACTED] ran in to tell his parents all about the police lights!

Please please, would you thank 'Officer Kenny' from [REDACTED] and his grateful grandmother.

Be well, Be Safe.

Warmest Regards to you and Officer 'Kenny'

[REDACTED]

Please indicate the date you visited a Town office/interacted with a Town staff member.

04/08/2023 12:00 AM

* Were you greeted promptly and courteously?

Yes

* Did you receive the information and/or assistance you needed?

Yes

*** Please explain the main purpose of your visit / interaction with a Town staff member (e.g. building permit, notary public, etc.)**

I called to give my concern about a dog in town.

* Please select the department(s)/division(s) you interacted with.

Police Department (inc. Animal Control)

* Please rate your overall experience with the Town staff:

Excellent

Please provide any additional feedback regarding your experience or comments/suggestions that would help us improve our services.

I would just like to give thanks to Glastonbury Animal Control for the dedication they have for their job and the compassion they have for animals in the Town of Glastonbury. I spoke to an animal control officer and shared my concerns about a neighbor's dog. They handled my concern with professionalism and took my concern seriously. Thank you again for taking the time to deal with my concern.

Would you like a staff member to follow up with you? (If Yes, please provide contact information below.)

No

Contact Information (Optional)

SKIPPED

Email (please verify before submitting to ensure we can follow up with you)

SKIPPED

Phone

SKIPPED

Police Department Satisfaction Survey

*Mandatory Question

1. Have you had contact with any member of the Glastonbury Police Department within the past three years? (If no, skip to question 7)*

Yes
 No

2. With whom did you have contact (select all that apply)?

Dispatcher
 Police Officer
 Animal Control Officer
 Community Service Officer
 Other (Administrative, Records, Finance)

3. In what capacity did you interact with a police department employee (check all that apply)?

Made a complaint
 Was arrested
 Was a crime victim
 Was a witness
 Was stopped (In a vehicle or other)
 Other

Comments:

Very sad incident. My son was found dead in his truck on Eastern Blvd in Glastonbury. Police came to my home to give me tragic news. They were very compassionate (over

I also in the last 3 years came in to file a missing persons report for this same son who died. The officer asked some questions and called around and they found him in a hospital.

My son grew up in Glastonbury - was an Eagle Scout and a contributing member of the community during his growing up years here. I thank the police department for how they handled his death with such respect and compassion. He would have been pleased with your response to this tragedy.

4. During your interaction were you treated with professionalism, dignity, and respect?

- Yes
 No

Comments:

I can't say enough about their professionalism throughout the follow up - his personal effects, going through his truck, answering questions

5. Do you feel the representative listened to your concerns, and attempted to help resolve your issue?

- Yes
 No

Comments:

This was heartwrenching for our family. The detective assigned was so good to me and my other kids.

6. How quickly was our response to your call for service?

- Faster than expected
 About what was expected
 Slower than expected
 They never came
 N/A (e.g. called dispatch or records; response by officer not required)

7. Overall, how would you rate service to the community provided by the Glastonbury Police Department?*

- Excellent
 Good
 Fair
 Poor

Comments:

They are wonderful

8. Overall, how would you rate the level of Glastonbury Police competence?*

- Excellent
 Good
 Fair
 Poor

Comments:

Outstanding

9. Overall, how would you rate the level of Glastonbury Police professionalism?*

- Excellent
 Good
 Fair
 Poor

Comments:

Outstanding

10. Would you be hesitant to contact the Glastonbury Police Department for assistance?*

- Yes
- No

11. Over the past three years do you believe crime in Glastonbury has:*

- Increased
- Remained the same
- Decreased

12. Overall, how safe do you consider the Town of Glastonbury?*

- Not Safe
- Safe
- Very Safe

13. How safe do you consider yourself in Glastonbury?*

	Not Safe	Safe	Very Safe
In your home?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Walking in your neighborhood?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shopping downtown?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Visiting park/recreational areas?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

14. How concerned are you with the following in Glastonbury?*

	Not Concerned	Concerned	Very Concerned
Burglary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robbery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identity Theft/Internet Crimes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vehicle theft/theft from vehicle	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Traffic/parking congestion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Speeding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drunk Driving	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Distracted Driving	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drug Use/Sale	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vandalism/Graffiti/Littering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Juvenile Issues (crime, loitering, supervision, drugs/alcohol, etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Solicitors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Panhandling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comments:

15. How would you rate the Glastonbury Police Department's service in the following areas?*

	Needs Improvement	Meets Expectations	Exceeds Expectations
Crime control & investigation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Traffic control & enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School Resource Officers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Juvenile outreach programs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Elderly outreach programs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Crime prevention programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Policing programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Park patrol	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Neighborhood patrol	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community notifications	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments:

I am a retired teacher from Glastonbury Public Schools - 25 years - just retired last year. Police dept has been so good with the schools. Hope they don't discontinue Resource Officers

16. Please use this space to briefly provide any other feedback and recommendations you believe would help us to improve our service to the community.*

I have nothing but respect for the Police Dept. in Glastonbury. We are so lucky to have them.

From: webmaster <webmaster@glastonbury-ct.gov>
 Sent: Wednesday, April 12, 2023 9:29 AM
 To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
 Subject: Officer Ingham [REDACTED]

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]
 Site Visitor Email: [REDACTED]

Good Morning Chief,

I wanted to commend your department for their response to a motor vehicle accident on Friday 4/7/23 - Officer Ingham's name is on the report but there may have been another officer I do not remember. I felt so scared because my 2 year old was in the car when we were hit, but my head also hit the steering wheel so I was bleeding and dizzy but the emergency response team was very thorough and did an amazing job checking on my kiddo and keeping me informed even as I was being loaded into an ambulance. They were calm and respectful and compassionate and you are lucky to have such wonderful people in your department. I gave her a call after the fact and she was kind enough to return my phone call and talk through the accident with me and answer some questions for me so I could move forward with the insurance claim. As a teacher, I know the public is not always the easiest to deal with especially when it comes to parents and emergency situations so I am so grateful for everything Officer Ingham and the Glastonbury police department did to keep me and my family safe and taken care of. Please don't hesitate to reach out to me at the email above or [REDACTED] if you would like further detail or to listen to me discuss more how appreciative I am.

Thank you thank you thank you!!!! [REDACTED]

Town Manager Jonathan Luiz and Chief Marshall Porter,

On behalf of the Connecticut Municipal Animal Control Officers Association (CMACOA) we would like to take this opportunity to recognize your Animal Control Officer Alexandra Berrio, Officer Jeffrey Daigle, Officer Catherine Kodes and Officer Dominic Delucco Jr for their hard work and dedication to our profession. Officer Berrio, Officer Daigle, Officer Kodes and Officer Delucco have served their community with compassion and professionalism, putting the wellbeing of the animals in their care at the highest priority. This week is Animal Control Officers appreciation week and we are taking the time to thank the Animal Control Officers of this state for all the hard work they do throughout the year. Thank you for being outstanding Animal Control Officers and all they do.

Sincerely,

CMACOA President Chrystal Rashba

CMACOA Vice President Ryan Selig

CMACOA Secretary Brenda Pflugbeil

CMACOA Treasurer Nicholas Paproski

RECEIVED
2023 APR 12 PM 12:03
TOWN MANAGER

Hello Chief Porter,

My name is [REDACTED] and I am writing this email in hopes of making amends from a past regretful mistake.

Unfortunately, I do not know the officers names who helped me. I do have their shield numbers: [REDACTED] and [REDACTED]. There was another officer that evening in the holding cell I needed to include. I have no information on that officer.

On the night of June 20th, 2015, I was pulled over for a traffic violation. Initially I didn't have my headlights on and I was completely inebriated.

I want to take this opportunity to extend my deepest gratitude to the officers that took me off the road that evening.

I don't remember very much from that evening.

I apologize to the officers who had to deal with me; assuredly I was annoying, unruly and likely uncooperative. During this period of my life I was lacking responsibility and self-discipline.

This is the important part right here!

My circumstances on June 20th, nearly 8 years ago, transformed into my ultimate realization that I was alcoholic and my life was a mess. I entered AA and it took me 3 years to get my sobriety. Currently I have 5 years of sobriety.

Through dedicated determination, self-control and mentoring, I have grown into an individual who is committed to leading a productive and responsible life.

Change is possible and I am so grateful for the life I have today. Along with my thanks, I would also like to offer my contact information in case you, or your officers encounter another woman who may need any help. My cell phone is [REDACTED] and my email is [REDACTED]

Thank you all.

Sincerely,
[REDACTED]

From: Glastonbury, CT Webmaster <webmaster@glastonbury-ct.gov>
Sent: Saturday, April 29, 2023 2:37 PM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Officer Cleveland

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]

Site Visitor Email: [REDACTED]

Dear Chief Porter,

This afternoon I was at one of your local parks walking my dog. I injured my shin, more bloody than anything else, but wanted to stem the blood flow as not to make a mess. Officer Cleveland was on a detail assignment at this park. I asked him for some gauze for my wound. He was professional and made sure I was bandaged up prior to leaving the park.

I realize this is not a huge or even notable incident but want to take the time to recognize Officer Cleveland's professionalism and approachable demeanor. Having been on the job another life time ago, and given today's environment towards law enforcement in general, it is important to acknowledge the notable and everyday actions of good officers. Today is one of those days. Officer Cleveland is a good ambassador for department.

Best wishes,

[REDACTED]

Last week my wife [REDACTED] choked and aspirated while taking a prescription that required that she go to the emergency room at Stamford hospital.

I called 911 and within minutes the Glastonbury Police arrived at the house followed shortly thereafter by an ambulance and crew.

Together they made her comfortable and quickly got her to the hospital.

She remained there most of the day.

Ann and I greatly appreciated the prompt and professional service provided by Glastonbury's 911 team.

Please thank them all for us,

Sincerely [REDACTED]

May 5, 2023

Marshall Porter, Chief of Police
Glastonbury Police Department
2108 Main Street
Glastonbury, CT 06033

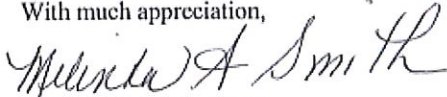
Dear Chief Porter,

I am writing to thank you and your police department for your assistance with case [REDACTED]. I especially want to commend Lt. Jason Adduci and arresting officer Steven Mayer for their professionalism and exemplary support through this most unsettling and sensitive situation regarding the behavior of one of our employees.

The information that was shared with the district allowed us time to prepare for media response and communication for families. It also helped us to process planning to ensure the safety of the students at Thompson Public Schools.

I have been working with law enforcement agencies as an administrator for over forty years and the support we received from your staff has been outstanding.

With much appreciation,



Melinda A. Smith, M.Ed.
Superintendent of Schools

From: Glastonbury, CT Webmaster <webmaster@glastonbury-ct.gov>
Sent: Tuesday, May 9, 2023 9:15 AM
To: Kevin Szydlo <kevin.szydlo@glastonbury-ct.gov>
Subject: Email contact from Glastonbury, CT

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]

Site Visitor Email: [REDACTED]

My name is [REDACTED] and I am a retired police officer in the town of Fairfield.
Officer Peter Brander responded to a call a 2 weeks ago and performed CPR on my niece which saved her life.
Can I please order a catered lunch or dinner for Officer Brander and his shift?

Visitor Comment Card

Please indicate the Date and Department/Facility you visited:

Date 05/12/23 Department/Facility Town office/Room

Were you greeted promptly and courteously?

Yes No N/A

Did you receive the assistance you needed?

Yes No N/A

Please explain the primary purpose of your visit:

Notary

Please rate the overall quality of the assistance you were given:

Excellent Very Good Average Below Average Poor

Please share your comments or suggestions regarding your experience with Town staff, programs, or services as applicable:

So pleased & confident. Thank you!
My father visits from India
is so impressed!

Would you like a staff member to follow up with you? Yes No

**If so, please provide your contact information below.*

Contact Information (Optional)

Full Name

Phone

Email

Prefer to submit online? Scan the QR code or visit www.glastonburyct.gov/feedback.



RECEIVED
2023 MAY 15 AM 11:01
TOWN MANAGER

From: [REDACTED]
Sent: Tuesday, May 16, 2023 12:16 PM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Thank you

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Chief Porter:

I don't know if I'm sending this to the appropriate address. I am trying to identify two of your officers who assisted me in a recent situation, so that I can contact them to thank them for their competence and kindness. This is NOT a complaint; quite the opposite. I failed to get the officers' names at the time, and intended to contact the department afterwards, but events distracted me.

On January 28th this year, my wife had a serious medical emergency arising from a long battle with cancer. I called 911, and the dispatcher coached me in CPR while they dispatched responders. Your two officers, a man and a woman, arrived within minutes and took over the CPR until the arrival of the EMTs, who worked on [REDACTED] for half an hour until they confirmed what I already knew by then. She was gone.

The two police officers were incredibly helpful and kind. They asked whether I had a preference of funeral home, suggested one, and contacted the place themselves to save me the additional trouble and pain. And then they waited until the funeral home people arrived. It was a cold day, and they sat in their car waiting. I invited them to wait in the house, but they wanted to give me my own space to begin processing my grief, and that was welcome. I had a few minutes to sit alone with [REDACTED] body and begin the long process of saying goodbye to my wife of 47 years, a process that continues today.

I assume that the officers can be identified from department logs. I would like to get their names and contact information so that I can thank them. And I believe they deserve commendation from the department and the town. They did their job in exemplary fashion, and they're nice people. That should be acknowledged.

Very truly yours,

[REDACTED]

[REDACTED] Glastonbury

From: Chris Ferace [REDACTED]
Sent: Friday, May 19, 2023 1:34 PM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Officer Sergey Sharov

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chief Porter,

Good afternoon Chief, yesterday morning the Putnam Police initiated a missing person investigation, which tragically ended in the suicide of a 31 year old male Russian immigrant in nearby State Park. The Connecticut State Police and the CT Environmental Police handled the death investigation. However the deceased parents resided in Putnam and struggled to speak English. When the Glastonbury Police were contacted regarding the need for a Russian interpreter, it was learned that Officer Sergey Sharov spoke Russian and was available to assist us with the death notification. It is my understanding that Officer Sharov was invaluable in making the death notification and it was extremely comforting to the family that we were able to have the presence of an officer who spoke their native language. Putnam Officer Kris Bernier was very vocal about his praise for Officer Sharov.

I was also informed Officer Sharov had a family commitment last evening and still he was more than willing to work beyond his assigned shift to assist us. I cannot thank you enough for providing him but more importantly please extend my gratitude and thanks to him. He truly made a difference in the midst of a terrible time for this family. His dedicated presence exemplified the best of the Glastonbury Police Department.

Respectfully,
Chris

Christopher D. Ferace
Chief of Police
Putnam Police Department



From: webmaster <webmaster@glastonbury-ct.gov>
Sent: Sunday, May 21, 2023 8:41 AM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Subject: Dominic Delucco

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]

Site Visitor Email: [REDACTED]

We had a situation where several squirrels had entered our home from the chimney. Officer Delucco was dispatched to our home to remove the squirrels. He did a fabulous job in removing all the squirrels. We also found him to be gracious, patient and considerate in the way he handled the situation. He is an asset to your department. Thanks.

RECEIVED
2023 JUN -1 AM 11:45
TOWN MANAGER

Dear Members of the Glastonbury Town Council:

Thank you so much for the generous Town Council Community Service Award. I greatly appreciate the scholarship that I will use when I attend the University of Connecticut starting this fall.

I am grateful to be a part of the supportive community of Glastonbury. Thank you all for the work that you do, and thank you Mr. Niland for presenting my award at the ceremony on Thursday.

Sincerely, Claire Hadley

Do you really know
how important your
job is?

Do the residents of
Glastonbury really
know how fortunate
they are to have staff
available for them and
who work to make a
better life for the
residents of Glastonbury.

Thank you all sooooo
much.

Sincerely,
Glastonbury
Residents

News

Adjusted Town Facility Hours on June 14, 2023

Post Date: 06/07/2023 4:50 PM

Town Hall will be closed briefly from 9:00 AM – 11:00 AM on Wednesday, June 14th, to allow employees to attend a staff meeting.

Please note, this event will impact Town facilities as follows:

- Town Hall – CLOSED from 9:00 AM – 11:00 AM
- Academy Building:
 - Parks & Recreation - OPEN for programming and registration only
 - Probate Court - OPEN
 - Facilities and IT Department offices - CLOSED
- Fire Department – OPEN
- Police Department – OPEN, excluding the Records Unit (closed from 9:00 – 11:00 AM)
- Riverfront Community Center – OPEN with all programming taking place as scheduled
- Transfer Station and Bulky Waste Facility – OPEN
- Youth & Family Services – OPEN for scheduled activities and sessions only. (No walk-ins)
- Welles-Turner Memorial Library – Normally CLOSED on Wednesday mornings

Town facilities will be open for standard operating hours before and after the event. Residents wishing to do business at Town Hall should please plan accordingly and refrain from visiting Town Hall between 9:00 and 11:00 AM on June 14th.

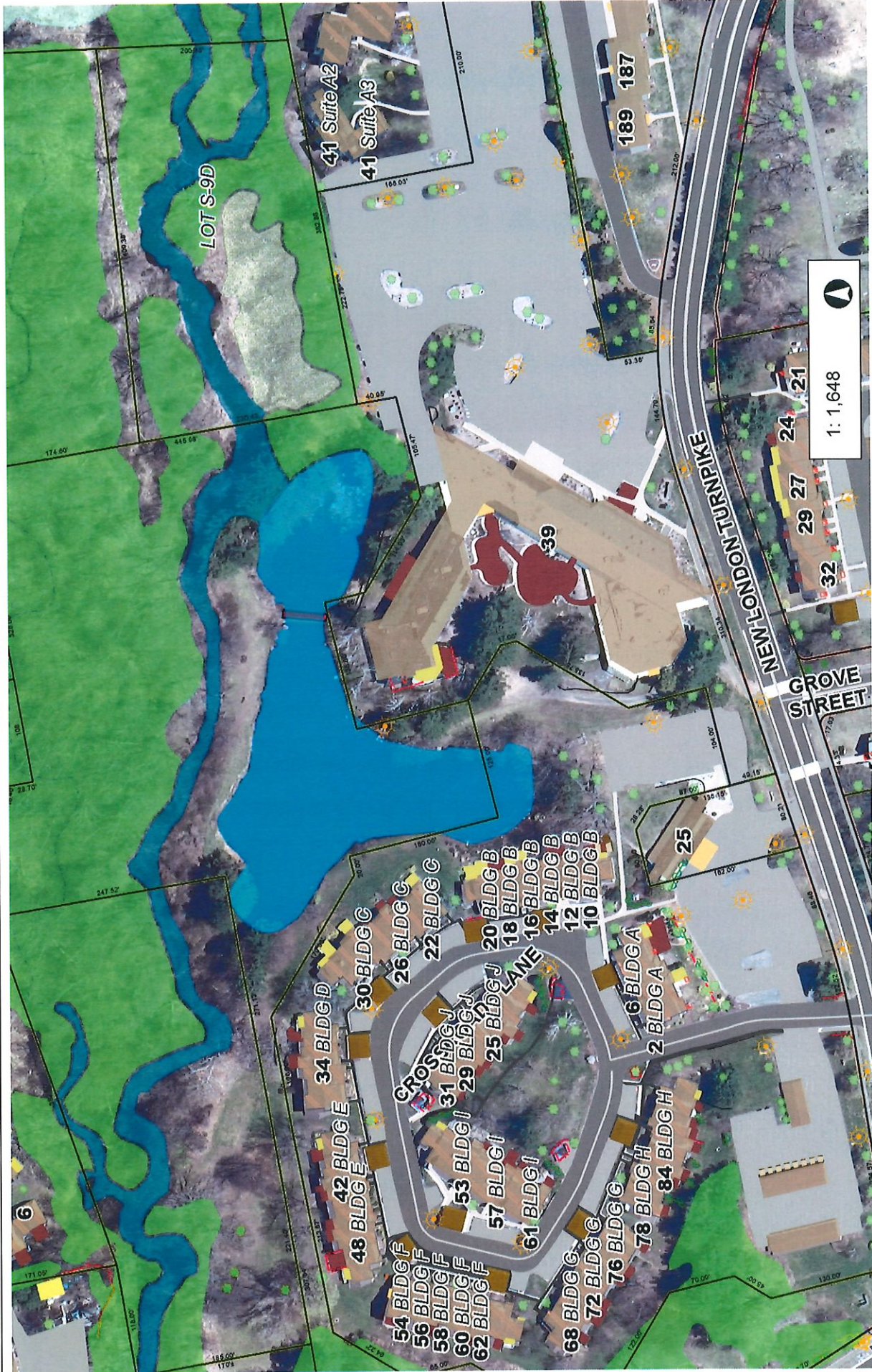
For resident convenience, Dog Licenses can be renewed online ([click here to learn more](#)), and Tax Payments can be made online, by mail, or using the Drop-Boxes located outside of Town Hall. [Please click here to view payment options](#).

[Return to full list >>](#)

Salmon Brook Park

Salmon Brook Park

Town of Glastonbury GIS



275 Feet

137

0

275

NAD_1983_StatePlane_Connecticut_FIPS_0600_Feet
© Town of Glastonbury GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Property boundaries and other data layers that appear on this map may not be accurate, current, or otherwise reliable. The Town of Glastonbury and the mapping companies assume no legal responsibility for the information contained in this data.
THIS MAP DOES NOT REPRESENT A LEGAL BOUNDARY DETERMINATION.



Operations & Maintenance

PO BOX 191, Glastonbury, CT 06033
Tel: (860) 652-7992 Fax: (860) 652-7997

June 1, 2023

Mike Clifford, President
BRD Builders, LLC
2099 Main Street
Hartford, CT 06120

(Transmitted by email: mikeclifford70@gmail.com)

Re: Bid #862-2023 Naubuc School Alterations – State Project# 054-0099 A/CV

Dear Mr. Clifford:

This communication serves to inform you that we have concluded our bid evaluations and we are recommending to award your company the referenced project subject to your company fulfilling items 1-7 below. The contract award recommendation includes:

- Base Bid in the amount of \$3,211,800 (Town CIP Purchase Order)
- Add Alternate 3 for \$230,000 (GPS issued Purchase Order)
- Add Alternate 5 for \$85,000 (GPS issued Purchase Order)
- Add Alternate 6 for \$210,000 (GPS issued Purchase Order)
- The total contract will therefore be \$3,736,800 (\$525,000 GPS Purchase Orders)

I am preparing the AIA Contract-A101 for signature between you and the Superintendent of Schools. Please begin to collect the following items required under the Bid Documents. I'd like to hold a Pre-Con meeting next week to collect items (1,2,3,4,5) and sign the contract.

1. Performance, Labor and Material Payment Bond (100% Contract Value)
2. Insurance Certificates (provide additional insured and waiver of subrogation endorsements)
3. Town's Code of Ethics Form (attached)
4. Schedule of Values (AIA G703 Continuation Sheet)
5. Contractor Compliance Form (Attached – to be submitted for each subcontractor)
6. Building Permit (on-line) <https://glastonburyct.viewpointcloud.com/categories/1078>
7. CHRO Plan (letter attached with instructions)

Note: CHRO Affirmative Action Plan requires that an additional 2% Retainage be withheld until the plan you submit is approved by CHRO.

We look forward to working with you to complete this project successfully.

Best Regards,

A handwritten signature in blue ink, appearing to read 'Albert Costa'.

Albert Costa
Director Operations & Maintenance

Encl:

CC: Dr. Bookman; K. Bonfiglio, C. Nardi, File



Operations & Maintenance

Tel: (860) 652-7992 Fax: (860) 652-7997

Bid Tabulations - Bid#862-2023 Naubuc School Alterations - State Grant 054-0099 A/CV

Bidder (page1)	Base Bid	Add Alt 1 (4) Add Windows	Add Alt 2 Solatubes	Add Alt 3 Custom Cabinets	Add Alt 4 Manufactured Cabinets	Add Alt 5 Interactive Monitors	Add Alt 6 Elevator Modernization	Bidder Present?
1	\$ 3,751,980	\$ 39,475	\$ 14,455	\$ 244,825	\$ 324,450	\$ 167,160	\$ 310,000	✓
2	\$ 3,444,000	\$ 40,000	\$ 50,000	\$ 244,000	\$ 145,000	\$ 112,000	\$ 308,000	✓
3	\$ 3,335,000	\$ 43,925	\$ 58,300	\$ 247,829	\$ —	\$ 151,769	\$ 245,000	✓
4	\$ 3,855,949	\$ 65,000	\$ 38,000	\$ 257,000	\$ 237,700	\$ 157,411	\$ 157,000	✓
5	\$ 3,420,000	\$ 32,900	\$ 33,300	\$ 244,000	\$ 138,000	\$ 158,000	\$ 181,000	✓
6	\$ 3,636,000	\$ 60,000	\$ 95,000	\$ 325,000	\$ —	\$ 125,000	\$ —	✓
7	\$ 3,544,000	\$ 40,700	\$ 18,350	\$ 249,500	\$ 266,000	\$ 153,000	\$ 150,000	✓
8	\$ 3,211,800	\$ 125,000	\$ 53,000	\$ 230,000	\$ 350,000	\$ 85,000	\$ 210,000	✓
9	\$	\$	\$	\$	\$	\$	\$	
10	\$	\$	\$	\$	\$	\$	\$	
11	\$	\$	\$	\$	\$	\$	\$	
12	\$	\$	\$	\$	\$	\$	\$	
13	\$	\$	\$	\$	\$	\$	\$	
14	\$	\$	\$	\$	\$	\$	\$	
15	\$	\$	\$	\$	\$	\$	\$	

Read by: Albert Costa Opening Date 5-24-2023 Time: 11:00AM

Karen Bonfiglio: [Signature] Present: Jen Olshan: [Signature]



Operations & Maintenance

Tel: (860) 652-7992 Fax: (860) 652-7997

Bid Tabulations - Bid#862-2023 Naubuc School Alterations - State Grant 054-0099 A/CV

	Bidder Requirements and Forms Submitted	Attended Mandatory Pre-Bid?	Bid Form Attach. #1	Bid Bond Attach. #5	Qualification Attach. #8	Certification CGS 32-57b Attach. #11	IRS W-9 Attach. #12	(3) Addenda's Acknowledged?
1	CT Carpentry	✓	✓	✓	✓	✓	✓	✓
2	Sarazin	✓	✓	✓	✓	✓	✓	✓
3	Montagno	✓	✓	✓	✓	✓	✓	✓
4	A. Secondino	✓	✓	✓	✓	✓	✓	✓
5	WJ mountford	✓	✓	✓	✓	✓	✓	✓
6	Diversity	✓	✓	✓	✓	✓	✓	✓
7	Nosal	✓	✓	✓	✓	✓	✓	✓
8	BRD Builder	✓	✓	✓	✓	✓	✓	✓
9								
10								
11								
12								
13								
14								
15								

Town of Glastonbury & Chamber of Commerce

PRESENTS...

2023 RIVERFRONT MUSIC SERIES

Featured on Wednesday nights all summer! Head down for great music and more! Concerts begin at 6:30 p.m. Rain dates will be the day after!



June 21
Town Band
Jazz Night

June 28
Town Band
Music of America



July 12
Featured Concert
Cover to Cover

July 19
Featured Concert
Audacity



July 26
Featured Concert
Boondocks

August 2
Town Band
50th Anniversary!



August 9
Town Band
Songs and Dances

September 6
Featured Concert
Shaded Soul

