

**GLASTONBURY PUBLIC BUILDINGS COMMISSION  
MEETING MINUTES OF APRIL 18, 2023**

The Glastonbury Public Buildings Commission held a Special Meeting in Meeting Room A of Glastonbury Town Hall, with Daniel Pennington, Town Engineer, in attendance, at 5:00 PM

ROLL CALL: Attending Constantine Constantine, Jennifer Jennings, Alice Sexton, David Grady.

Town Staff attending: Daniel Pennington, Town Engineer /Manager of Physical Services, Board of Education staff attending; Albert Costa, Director of Operations and Maintenance, Guest: James Zeller.

- 1. Naubuc School Renovation Project** – Mr. Albert Costa and Mr. Christopher Nardi, Architect of Silver Petrocelli, Inc. were present to review project plans for the renovation of the open classroom floor of Naubuc Elementary School.

Mr. Costa provided a general introduction and indicated that the project is subject to a State Education Grant which covers 33% of eligible design and construction costs. Grant program requirements include review by the Public Buildings Commission. The project focus involves interior renovation which will transform the existing open class room floor plan, which currently has only a partition type of separation between classrooms. The new configuration will result in a more traditional and distinct individual enclosed classrooms with floor to ceiling walls. The area of renovation is approximately 17,000 square feet of second floor space.

Mr. Nardi provided additional detail on the scope of work. Twelve individual classrooms will be created and new windows will be installed to allow for natural light to all rooms. New rooftop mechanical units will be installed and there will be an ability to individually control heating and cooling in each room. Work will not include any type of building footprint addition. New lighting fixtures are proposed and new flooring will also be installed. Design is complete including the internal Building Department and Fire code reviews. The Board of Education has given approval for the project to move forward. General Contractor bids will be received on May 24, 2023. A separate contract will be executed specific to removal of know hazardous materials. These materials will be removed following the last scheduled day of school on June 12. Overall completion is projected for June/July 2024. The estimated project cost is \$3.2M.

Mr. Nardi and Mr. Costa addressed Commissioner questions concerning work area segregation and student safety during the construction process.

Following project presentation and answering of all questions, there was consensus amongst all Commissioners to authorize the Commission Chairperson to sign the State grant program form indicating Public Buildings Commission review.

Motion to adjourn: David Grady Second: Alice Sexton

Meeting began at 5:10 p.m.

Meeting adjourned at 6:10 p.m.

Respectfully Submitted

Lori Riley