



Town of Glastonbury

Community Development

TO: Town Plan and Zoning Commission

FROM: Shelley Caltagirone, Director of Planning and Land Use Services

DATE: April 14, 2023

RE: **Inclusionary Zoning Regulations – Cont'd from April 4th TPZ Hearing**

Proposal

In October 2022, Community Development staff referred draft Inclusionary Zoning regulations to the Capitol Region Council of Governments (CRCOG) for review. The draft was informed, in part, by the Town's Affordable Housing Plan and Building-Zone Regulations Working Group. More recently, the Town Council requested through the Town Manager that staff forward the draft to the Town Plan and Zoning Commission (TPZ) for review and recommendation. Submitted for TPZ review are draft Inclusionary Zoning regulations for Subdivision and Re-Subdivision Regulations (SRR) and for the Building-Zone Regulations (BZR) [Attachment 1]. This draft includes recent staff revisions to outline requirements of an Affordability Program and its administration.

Background

Inclusionary zoning is a municipal-level program in which property owners of proposed multi-family or multi-lot developments are required to preserve a percentage of units or lots for a period of years at a maximum monthly rental payment or maximum sales price. Inclusionary zoning has been recognized in General Statute §8-2i since 1991, and has been adopted as a voluntary or mandatory program in a handful of Connecticut towns. Please see the attached staff memo [Attachment 5], dated March 31, 2023 for background information, including related state statutes and the Town Affordable Housing Plan.

Considerations

The following memo includes issues and responses raised during the April 4th public hearing. Previously raised considerations can be reviewed in the attached staff memo, dated March 31, 2023. This memo also includes, for informational purposes only, a working draft of alternative inclusionary zoning text amendments. This working draft was produced by Community Development staff during 2022 to implement several affordable housing policies and incentives outlined in the Town's Affordable Housing Plan.

1. ***Are there state or federal laws that require inclusionary affordable units to be comparable in quality, workmanship, size or number of bedrooms to the market-rate units?***

There are no Federal laws on the subject of comparable inclusionary affordable units, but State court decisions have established the "comparable" requirement for affordable units. That case law applies only to affordable housing proposed pursuant to 8-30g (not local

inclusionary zoning regulations), but Section 8-30g-7 of the Regulations of Connecticut State Agencies describes the required elements of an affordability plan. Subsection (a)(6) provides as follows:

6) In an affordability plan for a set-aside development, a description of the projected sequence in which price-restricted dwelling units will be built and offered for occupancy shall consist of a narrative and schematic plan describing the construction sequence of the proposed site development plan, the location of price-restricted and market-rate dwelling units within that sequence, and a demonstration that such sequence will result in compliance with the set-aside requirements of section 8-30g of the Connecticut General Statutes and sections 8-30g-1 through 8-30g-11, inclusive, of the Regulations of Connecticut State Agencies.

This requirement that the affordability plan address construction sequencing, location of the affordable units, and that each phase will include a suitable proportion of affordable units is intended to allow the Commission to determine if the units are distributed throughout the development and are comparable to market rate units. The Commission should not approve an application with an affordability plan that does not spell out which units are to be affordable, at what percentage of median income, where the units are located, their size, finishes, etc.

Lastly, most affordability plans include a provision that if a qualified tenant cannot be found for a designated affordable unit with a certain time period, the developer may rent that unit to a non-qualified tenant and then compensate by offering the next available unit of the same bedroom size as an affordable unit. Such a system benefits the developer by avoiding vacant apartments, but it also makes it impractical to make affordable units physically different from market rate units because those units can shift over time within the development.

In summary, as long as the Commission requires affordability plans to address these issues, the “comparability” requirement should be enforceable. Staff found examples of other towns (Colchester and Darien) that address comparable quality directly in their regulations, allowing some flexibility for size or quality of interior finishes.

2. For owners of affordable units, can their income increase above 80% AMI after purchase?

The income of an owner can increase above 80% of AMI (or whatever the required limit is) after purchase. Once a qualified owner occupies a purchased unit, increases in income do not require them to sell or otherwise vacate. The only requirement is that upon resale, the unit shall not sell for a higher price than what would be affordable for another family at 80% of median income, and that family must be qualified i.e., be a family earning 80% of median income.

In this case, the Regulations of Connecticut State Agencies are quite clear because they provide a model deed restriction for set-aside developments in Section 8-30g-9. Subsections (a)(2) and (b) contain the following language:

(2) For a dwelling unit within a set aside development in which individual, designated units are sold or resold as affordable housing dwelling units:

"This dwelling unit is an affordable housing dwelling unit within a set aside development as defined in section 8-30g of the Connecticut General Statutes and in accordance with the applicable regulations for state agencies that were in effect on the date of the original application for initial local approval _____ (insert appropriate date), and is therefore subject to a limitation, at the date of purchase, on the maximum annual income of the household that may purchase the unit, and is subject to a limitation on the maximum sale or resale price. These limitations shall be strictly enforced, and may be enforced by the person identified in the affordability plan as responsible for the administration of these limitations or the zoning enforcement authority of [the municipality].

For the duration of this covenant or restriction, this dwelling unit may be sold only to persons and families whose annual income does not exceed _____% (insert 60% or 80% as applicable) percent of 'median income' as defined in subsection 8-30g-1(10) of the Regulations of Connecticut State Agencies, applicable to this unit as specified in an affordability plan as on file with the [municipality]. In addition, this unit may be sold or resold only at a price equal to or less than the price determined using the formula stated in section 8-30g-8(a), or the formula stated in section 8-30G-8(B), as applicable, of the Regulations of Connecticut State Agencies.

(b) In order to assist in any determination that the sale or resale price of an affordable housing dwelling unit complies with applicable limitations, any owner, seller, purchaser or prospective purchaser of such dwelling unit may be required by the administrator of the affordability plan to provide documentation of the annual income of the person or family who will occupy the dwelling unit and of compliance with applicable sale price or resale price limitations, which documentation shall be available upon request to the zoning enforcement authority of [the municipality].

This makes it clear that whatever the income of the occupant at the time of sale of a deed-restricted unit, the sale price must comply with the restriction and must actually be sold to a qualified family. The Regulation also gives towns the enforcement powers to assure compliance if they use the above model language.

3. How many lots created by subdivision has the Town approved in the recent past?

In total, 196 lots were created between the years 2013 – 2022. Of these 4 projects proposed more than 10 lots, and 3 projects proposed between 5 and 9 lots. Under the proposed 10-lot

inclusionary threshold and 10% inclusionary rate for subdivisions, 11 affordable lots would have been created over the past 10 years. Under the discussed 5-lot inclusionary threshold at the same 10% inclusionary rate, 13 affordable lots would have been created over the past 10 years.

Year	# of Lots	5-9 Lot Subdivision	10+ Lot Subdivision
2022	04	None	None
2021	44	1040 Main St (7)	Stallion Ridge (29)
2020	10	River Rd (6)	None
2019	05	None	None
2018	17	Far View (5)	Willow Pond Farm (12)
2017	20	None	Wendell's Woods, (12)
2016	None	None	None
2015	12	None	None
2014	78	None	Tyler (59)
2013	06	None	None

4. What are the ranges of fees-in-lieu across the state?

Staff identified 4 towns across the state that allow fees-in-lieu of affordable housing constructed on-site. Fees ranged from \$50,000 to \$210,000 per unit or as a percentage of Area or State Median Income ranging from 220% - 370%. Three of the four programs were established in the past 2 years, and no information was available online regarding funds received or allocated from these fees. Please see the attached comparison table of inclusionary housing programs across the state.

5. Should the Town expect a chilling effect on housing development as a result of inclusionary zoning restrictions?

Staff was unable to find economic analysis to answer this question and recommends undertaking such a study in the future. Meanwhile, the draft text amendments and this memo have been shared with developers of recent projects in Town in order to solicit feedback to the Commission about potential outcomes for future development. In the *Report of the Affordable Housing Plans Working Group* from the Commission on Connecticut's Future and Development (February 2023), the authors note the following concerning inclusionary zoning:

Across the nation, inclusionary zoning has worked in locations where the demand for housing is so strong that developers are willing and able to absorb the additional cost of compliance while moving forward with their plans. Arguably, there are towns and regions in Connecticut where these conditions exist, and where these programs have been successful. However, because housing markets are cyclical, inclusionary zoning can sometimes be an inflexible tool that appears acceptable in a rising market, but can handcuff a property owner or landlord in a downturn. Inclusionary programs are also difficult to draft and administer, and a well-intended but confusing program can drive development away. Thus, if a municipality adopts an inclusionary program in a region

where developers can simply shift to a nearby town without inclusionary rules, economic rationality will likely direct them elsewhere. And, of course, it would be a misuse of regulatory authority to adopt an inclusionary zoning program for the unstated purpose of deterring potential development. If an inclusionary program is mandated, developers should be given flexibility as to how to comply.

6. How will Affordable Housing Programs for developments be administered and monitored for compliance?

Staff found that other towns consistently require the developer to identify an Affordable Housing Program Administrator, subject to approval of the commission. More research and time would be required to develop a monitoring and compliance program within the Town. Work would include consulting with the Town Attorney to draft typical program forms, protocols, deed restriction language, and monitoring schedules. Cost of administering the program should be considered in the next fee schedule ordinance update.

7. How do the proposed regulations generally compare to other towns across the State?

Please see the attached *Table: Comparison of Inclusionary Housing Programs in Connecticut* [Attachment 3] comparing programs in 13 municipalities across the State. Information on these programs was gathered from the Canton Land Use Office, which is currently exploring inclusionary zoning, and the Partnership for Strong Communities website.

8. How do the proposed regulations generally compare to the working draft prepared by Community Development staff?

Please see the attached *Table: Proposed Amendment Comparison to Alternative Staff Working Draft* [Attachment 4], as shared at the April 4th hearing as well as the working draft text [Attachment 2]. In general, the working draft promotes multifamily development in existing residential areas using density bonuses and allowing for use of fee-in-lieu. It also proposes a lower threshold and overall inclusionary rate.

Public Comment

Staff has not received any further public comments since the hearing opened on April 4th.

TPZ Required Action

The Town Council requires a recommendation from the Town Plan and Zoning Commission on all proposed regulation changes.

Attachments:

1. Draft Inclusionary Zoning Regulations
2. Working Draft Inclusionary and Multifamily Development Regulations
3. Table: Comparison of Inclusionary Housing Programs in Connecticut
4. Table: Proposed Amendment Comparison to Alternative Staff Working Draft

5. Staff Memo RE: Inclusionary Zoning, dated March 31, 2023
6. Commission on Aging Letter
7. CRCOG Referral Response Letter
8. Glastonbury Affordable Housing Plan excerpt
9. Report of the Affordable Housing Plans Working Group, Commission on Connecticut's Future and Development, February 2023

Links for further Research:

Incentive Housing Zone & Similar Zoning Regulations, Partnership for Strong Communities, 2016:

<https://www.pschoosing.org/incentive-housing-zone-similar-zoning-regulations>

Determining In-Lieu Fees in Inclusionary Zoning Policies, Urban Institute, 2020

<https://www.urban.org/sites/default/files/publication/102230/determining-in-lieu-fees-in-inclusionary-zoning-policies.pdf>

Attachment 1

Amendment to Subdivision and Building-Zone Regulations

Amended for Inclusionary Zoning

Draft Date: April 4, 2023

Subdivision Regulations:

New Section 2.1 (all other definitions move down one number):

Affordable Housing Lots upon which dwelling units will be conveyed by deeds containing covenants or restrictions which shall require that, for at least forty (40) years after the initial occupation of the proposed development, such dwelling units shall be sold or rented at, or below, prices which will preserve the units as housing for which persons and families pay thirty per cent (30%) or less of their annual income, where such income is less than or equal to eighty per cent (80%) of the median income. For purposes of this definition, “median income” shall be as defined in Connecticut General Statutes Section 8-30g(a), as amended.

New Section 3.9:

3.9 Inclusionary Zoning Any subdivision containing ten (10) lots or more shall include ten percent (10%) of the total number of lots to be deed restricted for Affordable Housing, as defined in these Regulations. For purposes of determining the ten (10) lot threshold and the ten percent (10%) lot count, the Commission shall consider the lot of record, or adjacent lots of record under common ownership, as of the effective date of this amendment; and the number of lots that could reasonably be placed thereon; provided that the Commission shall not require more than ten percent (10%) of the total lots to be Affordable Housing. Where the ten percent (10%) results in a fraction of a lot, the fractions of 0.4 or lower shall be rounded down to the next whole number and fractions of 0.5 or higher shall be rounded up to the next whole number. Any subdivision developed in phases shall include at least one (1) Affordable Housing lot in the first stage of development, and one (1) additional lot for each additional ten (10) lots regardless of any phases or stages of development. Affordable lots shall be developed with structures of comparable quality, workmanship, size, and number of bedrooms as other lots in the subject development, and shall be evenly distributed throughout the development. Affordable Housing lots shall be administered by the applicant, for profit or non-profit entity, or property manager who is responsible for administration of the Affordability Program. The development lots shall be subject to a restrictive covenant enforceable by the Town and in a form as required by the Town Attorney. No variance of this requirement may be granted by the Zoning Board of Appeals.

(a) Affordability Program Requirements

- i. The applicant shall use the methodology outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as amended, to calculate the maximum housing payment for the Affordable Dwelling Units.

- ii. The property owner shall submit an affirmative fair housing marketing plan for the Affordable Housing lots. All dwelling units shall be offered for sale or rent in compliance with all applicable Federal and State Fair Housing laws.
- iii. Prior to the issuance of any Certificate of Occupancy, the applicant shall identify themselves, a for-profit entity, a non-profit entity, or a property manager as the party responsible for administration of the Affordability Program. The Program Administrator is subject to the approval of the Town Plan and Zoning Commission. The Program Administrator shall:
 - a. Annually review and certify to the Town Plan and Zoning Commission the annual income of households residing in the Affordable Housing lots in accordance with a procedure established in advance and approved by the Office of Community Development.
 - b. Maintain a list of eligible households who have applied for participation in the Affordability Program. The Administrator shall hold an application period at the opening or re-opening of the project's waiting list of at least 30 days, after which applicants will be placed on a waiting list by lottery. Subsequent applicants shall be placed on the waiting list in order of the date and time of application.
 - c. Annually certify to the Town Plan and Zoning Commission that the selected households reside in the Affordable Housing lots.
 - d. For rental units, certify to the Town Plan and Zoning Commission that the Affordable Housing lots for rent shall not exceed the maximum monthly rent as calculated in a manner consistent with the methodology for maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.
 - e. For owned units, certify to the Town Plan and Zoning Commission that the Affordable Housing lots Homeowners Association fees be increased such that the owner's monthly housing costs do not exceed the maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.
 - f. For owned units, certify to the Town Plan and Zoning Commission that the Affordable Housing lots sold do not exceed the maximum purchase price as calculated in a manner consistent with the methodology for maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.

Zoning Regulations:

Definitions:

New Subsections in Section 2: “Definitions” (all definitions to be reordered accordingly and citations to be amended throughout regulations):

2.12 Dwelling, Affordable Unit

A Dwelling which will be conveyed by deeds containing covenants or restrictions which shall require that, for at least forty (40) years after the initial occupation of the proposed development, such dwelling units shall be sold or rented at, or below, prices which will preserve the units as housing for which persons and families pay thirty per cent or less of their annual income, where such income is less than or equal to eighty per cent of the median income. For purposes of this definition, “median income” shall be as defined in Connecticut General Statutes Section 8-30g(a), as amended. Affordable Dwelling Units shall be of comparable quality, workmanship, size, and number of bedrooms as other Dwellings in the subject development, and shall be evenly distributed throughout the development. Affordable Housing lots shall be administered by a non-profit entity or property manager who is responsible for administration of the Affordability Program. The development lots shall be subject to a restrictive covenant enforceable by the Town and in a form as required by the Town Attorney.

2.34 Multifamily Development

A residential or mixed-used development consisting of multiple Dwelling Units on the same lot, whether provided in detached Single-Family or Two-Family Dwellings, Townhouses or Multiple Dwellings.

General Regulations

New Subsection 3.29: “Affordability Program Requirements,” as follows:

For projects subject to Inclusionary Zoning regulations in Sections 4.12, 4.17, and 12.4, the following Affordability Program Requirements apply:

- a) The applicant shall use the methodology outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as amended, to calculate the maximum housing payment for the Affordable Dwelling Units.
- b) The property owner shall submit an affirmative fair housing marketing plan for the Affordable Housing lots. All dwelling units shall be offered for sale or rent in compliance with all applicable Federal and State Fair Housing laws.
- c) Prior to the issuance of any Certificate of Occupancy, the applicant shall identify themselves, a for-profit entity, a non-profit entity, or a property manager as the party responsible for administration of the Affordability Program. The Program Administrator is subject to the approval of the Town Plan and Zoning Commission. The Program Administrator shall:
 - i. Annually review and certify to the Town Plan and Zoning Commission the annual income of households residing in the Affordable Housing lots in accordance with

- a procedure established in advance and approved by the Office of Community Development.
- ii. Maintain a list of eligible households who have applied for participation in the Affordability Program. The Administrator shall hold an application period at the opening or re-opening of the project's waiting list of at least 30 days, after which applicants will be placed on a waiting list by lottery. Subsequent applicants shall be placed on the waiting list in order of the date and time of application.
 - iii. Annually certify to the Town Plan and Zoning Commission that the selected households reside in the Affordable Housing lots.
 - iv. For rental units, certify to the Town Plan and Zoning Commission that the Affordable Housing lots for rent shall not exceed the maximum monthly rent as calculated in a manner consistent with the methodology for maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.
 - v. For owned units, certify to the Town Plan and Zoning Commission that the Affordable Housing lots' Homeowners Association fees be increased such that the owner's monthly housing costs do not exceed the maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.
 - vi. For owned units, certify to the Town Plan and Zoning Commission that the Affordable Housing lots sold do not exceed the maximum purchase price as calculated in a manner consistent with the methodology for maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.

Planned Area Development (PAD):

Amended Section 4.12.3(c): "Definitions," delete the definition of "Affordable Dwelling Unit."

Amended Section 4.12.3(2): "Affordable Dwelling Units," new language underlined, deleted language in strike-out. Third paragraph, "Units to be Constructed" table, deleted.

- a) Purpose: To provide for the construction of owner-occupied affordable dwelling units as encouraged by the ~~2007-2017~~ Plan of Conservation and Development and the Town's Affordable Housing Plan in conjunction with a Planned Area Development in accordance with the following.
- ~~b) Standards: Persons/families purchasing an affordable dwelling unit shall pay not more than 40% of their gross annual income for mortgage principal and interest, property taxes, and insurance and common charges if the unit is part of a common interest community. Gross income shall be equal to or less than the low (80%) income levels established by the U.S. Dept. of Housing and Urban Development for the Hartford-West Hartford-East Hartford, CT HMFA, as may be amended from time to time (February 2010 limit for a family of four is \$64,000).~~

A PAD that provides affordable dwelling units shall be ~~allowed~~ required in underlying Residence A and Residence AA zoning districts served by water and sanitary sewer in accordance with the following: For a PAD containing ten (10) or more units, twenty percent (20%) of the units shall be Affordable Dwelling Units. Where the twenty percent (20%) results in a fraction of a unit, the number shall be rounded up to the next whole number; provided, however, that the Commission will not require more than twenty percent (20%) of the total units to be Affordable Dwelling Units. No variance of this requirement may be granted by the Zoning Board of Appeals.

- c) ~~Development Schedule The PAD Final Development Plan shall delineate the location of each Affordable Dwelling Unit. The Affordable Dwelling Units shall be constructed and certificates of occupancy issued at a rate that is approximately equal to the proportion of Affordable Dwelling Units versus total project units. Any Multiple Dwelling project developed in phases shall include at least two (2) Affordable Dwelling units in the first stage of development, and at least one (1) additional such unit for each additional ten (10) units regardless of any phases or stages of development.~~

Restrictive Covenants Approval of Affordable Dwelling Units as part of a PAD shall be conditioned upon the execution of a contract with the Town of Glastonbury. The contract shall contain ... provisions insuring the dedication and maintenance of the Affordable Dwelling Units for at least ~~20~~ 40 years...

Amended Section 4.12.4.b: "Procedure and Application," new paragraph #25, as follows:

25. The proposed declaration of covenants and restrictions to enforce the Affordable Dwelling Units included in the application.

Adaptive Redevelopment Zone (ARZ):

New Subsection (f) in Section 4.17: "Adaptive Redevelopment Zone (ARZ)," as follows:

Affordable Housing

Affordable Dwelling Units shall be required in accordance with the following: For an ARZ containing ten (10) or more units, twenty percent (20%) of the units shall be Affordable Dwelling Units. Where the twenty percent (20%) results in a fraction of a unit, the number shall be rounded up to the next whole number. Any ARZ project developed in phases shall include at least two (2) Affordable Dwelling Units in the first stage of development, and at least one (1) additional such unit for each additional ten (10) units regardless of any phases or stages of development; provided, however, that the Council will not require more than twenty percent (20%) of the total units to be Affordable Dwelling Units. No variance of this requirement may be granted by the Zoning Board of Appeals.

New Subsection 23 in Section 4.17.3: “Procedure and Application,” as follows:

23. The proposed declaration of covenants and restrictions to enforce the Affordable Dwelling Units included in the application.

Special Permit with Design Review:

New Subsection (e) in Section 12.4: “Criteria for Evaluating a Special Permit with Design Review Approval,” as follows:

- (e) Inclusionary Zoning: Every application which includes ten (10) or more Dwellings shall include twenty percent (20%) Affordable Dwelling units as defined in these Regulations. Where the twenty percent (20%) results in a fraction of a unit, the number shall be rounded up to the next whole number. Any multifamily project developed in phases shall include at least two (2) Affordable Dwelling units in the first stage of development, and at least one (1) additional such unit for each additional ten (10) units regardless of any phases or stages of development; provided, however, that the Commission will not require more than twenty percent (20%) of the total units to be Affordable Dwelling Units. No variance of this requirement may be granted by the Zoning Board of Appeals.

Attachment 2

Inclusionary Zoning Text Amendments

Community Development Working Draft (2022)

SECTION 2 - DEFINITIONS

Note, no changes to the following existing definitions (included for reference):

2.18 Dwelling

Any building or portion thereof which is designed or used exclusively for residential purposes, by human occupants, and containing one or more dwelling units.

2.19 Dwelling, Single-Family

A dwelling having one dwelling unit.

2.20 Dwelling, Two-Family

A dwelling having two dwelling units.

2.21 Dwelling Multiple

A dwelling having three or more dwelling units.

2.22 Dwelling Unit

One room or a suite of two or more rooms designed for or occupied by one family for living and sleeping purposes and having only one kitchen or kitchenette.

NEW

2.xx Dwelling, Affordable Unit

A Dwelling Unit which will be conveyed by deeds containing covenants or restrictions which shall require that, for at least forty (40) years after the initial occupation of the proposed development, such Dwelling Unit shall be sold or rented at, or below, prices which will preserve the Dwelling Unit as housing for which persons and families pay thirty percent (30%) or less of their annual income, where such income is less than or equal to eighty percent (80%) of the Area Median Income. For the purposes of this definition, "Area Median Income" shall be as defined in Connecticut General Statutes Section 8-30g(a), as amended. Affordable Dwelling Units shall be of comparable quality, workmanship, size and number of bedrooms as other Dwelling Units in the subject development, and shall be evenly distributed throughout the development and its phases.

2.xx Multifamily Development

A residential development consisting of multiple Dwelling Units on the same lot, whether

provided in detached Single-Family or Two-Family Dwellings, Townhouses or Multiple Dwellings.

2.xx Townhouse

A Multiple Dwelling constructed so that each Dwelling Unit extends from foundation to roof and has open space on at least two (2) sides.

SECTION 3 - GENERAL REGULATIONS

3.11 Lot Limitations

In all residential zones, only one principal structure shall be placed on a lot except as provided in section 6.12. In non-residential zones, the Town Plan and Zoning Commission may approve a plan for more than one principal structure on a lot, if the structures and land comply with all other requirements of the zone in which they are located.

SECTION 6 – SPECIAL REGULATIONS FOR PERMITTED USES

NEW

6.12 Multifamily Development

6.12.1 Purpose

The purpose of this regulation is to advance the recommendations of the Town’s Affordable Housing Plan to promote and increase housing choice and housing diversity in Glastonbury. The following regulations enable the development of diverse housing types consistent with soil types, terrain and infrastructure capacity.

6.12.2 Multifamily Development Types

The following Multifamily Development types are permitted in accordance with Section 12 and the standards of this regulation:

- A. Detached Single-Family or Two-Family Dwellings on the same lot
- B. Townhouse
- C. Multiple Dwellings where Dwelling Units share common entrances and exits to the exterior

6.12.3 Applicability

Multifamily Development of any type is permitted in the RR, Res AAA, Res AA and Res A zones on lots that comply with lot area and frontage requirements for the zone in which they are located. Smaller legal lots of record under separate ownership may be developed and used for

Multifamily Development provided that the minimum lot area and frontage for the zone is achieved and provided the Town Plan and Zoning Commission finds that the site plan for such lots has been formulated and integrated in a proper manner, taking into consideration the criteria set forth in Section 12 of these Regulations. Nothing herein is intended to limit the number of smaller lots that may be combined and developed under a single site plan.

6.12.4 Maximum Density

In calculating the total number of permitted Dwelling Units in Multifamily Developments, fractions shall be rounded to the nearest whole number, rounding down for fractions less than .5 and rounding up for fractions of .5 or more.

The maximum number of Dwelling Units per acre of total lot area [or buildable area, which would need to be defined] shall be as follows, except as affected by Section 6.13:

Zone	Detached Single-Family or Two-Family Dwellings	Attached Multiple Dwellings	Multiple Dwellings
Rural Residential	TBD	TBD	TBD
Residence AAA	TBD	TBD	TBD
Residence AA	TBD	TBD	TBD
Residence A	TBD	TBD	TBD

6.12.5 Development Standards

Multifamily Development in any zone in which it is permitted shall comply with the following standards:

- A. **Building Coverage**
No more than 25% of the lot area shall be covered by principal and accessory buildings.
- B. **Minimum Yard Requirements**
The standards of the residential zone shall apply.
- C. **Building Separation**
Not less than 25 feet shall be maintained between buildings containing dwelling units.
- D. **Utilities**
All Multifamily Developments shall be served by public water and sewer. Unless otherwise authorized by the Town Plan and Zoning Commission, all utilities, lines and connections serving the development shall be placed underground.

E. Parking

i. Vehicular Parking - The following parking minimums shall apply to all Multifamily Developments:

- 1 space per studio or one-bedroom unit
- 2 spaces per two or more bedrooms per unit.

Required parking may be provided in attached or detached garages, in carports, under buildings or parking lots on the same lot as the Multifamily Development.

ii. Electric Vehicle Charging – Electrical capacity for electric vehicle car charging ports shall be provided for at least 10% of required parking spaces.

iii. Bicycle Parking – All Multifamily Developments, regardless of type, shall provide bicycle storage indoors and/or outdoors at a minimum rate of 10% of the required minimum number of vehicular parking spaces.

F. Design

Because site and building design is a critical component of integrating Multifamily Development at permissible densities into existing residential areas of the community, all applications for Multifamily Development shall be referred to the Architectural and Site Design Review Committee (ASDRC), in accordance with Section 12.1. The ASDRC shall make findings as to impacts of the following design elements to the neighborhood:

- i. Building placement
- ii. Building mass
- iii. Exterior materials and colors
- iv. Doorways and windows
- v. Roofs and mechanical equipment
- vi. Parking areas
- vii. Landscaping and screening
- viii. Site amenities

NEW

6.13 Inclusionary Zoning

6.13.1 Purpose

The purpose of this regulation is to advance the recommendations of the Town's Affordable Housing Plan and to promote the development of affordable housing to meet local and regional housing needs as required by Connecticut General Statutes Sections 8-2 and 8-23.

6.13.2 Inclusionary Housing

In accordance with Connecticut General Statutes Section 8-2j, all Multiple Dwellings in the Town Center, TCMU, ARZ and PAD zones, and all Multifamily Developments permitted under Section 6.12 that consist of five or more Dwelling Units shall include a minimum of **10%** of the proposed dwelling units as Affordable Dwelling Units. In calculating the number of required Affordable Dwelling Units, fractions shall be rounded to the nearest whole number, rounding down for fractions less than .5 and rounding up for fractions of .5 or more.

Applicants can satisfy the inclusionary affordability requirement by:

- A. Providing **10%** of the total proposed units as Affordable Dwelling Units.
- B. Paying a fee-in-lieu of affordable housing equal to **\$x (TBD)** per each required Affordable Dwelling Unit that will not be constructed. All fees shall be deposited in the Town of Glastonbury Affordable Housing Trust Fund [**needs to be established**].
- C. Providing **20%** or more of the total proposed units as Affordable Dwelling Units to receive a density bonus in accordance with Section 6.13.3.

6.13.3 Density Bonus

At the discretion of the Town Plan and Zoning Commission, Multiple Dwellings and Multifamily Developments subject to 6.13.2 may be eligible for a density bonus provided that **20%** or more of the total proposed units are designated as Affordable Dwelling Units. The Town Plan and Zoning Commission must find that the density bonus fulfills a need for Affordable Dwelling Units and that such a density bonus does not adversely affect public health, safety and welfare. In so doing, the Commission may waive any or all of the following standards, in accordance with the parameters established below, to encourage the development of Affordable Dwelling Units.

- A. Multiple Dwellings permitted in the Town Center zone - The density bonus may enable a maximum Floor Area Ratio of **0.6** with the following potential waivers:
 - i. Open Space
The total required open space may be reduced to no less than 10% of the lot

- ii. **Building Height**
Maximum permitted height may be increased by one additional story.
- B. **Multiple Dwellings permitted in the TCMU zone - The density bonus may enable up to 8 units/ acre with the following potential waivers:**
 - i. **Building Coverage**
May be increased to no more than 25% of the lot area permitted to be covered by principal and accessory buildings.
 - ii. **Floor Area Maximum**
The maximum floor area of any new building may be increased to not exceed 5,000 square feet.
- C. **Residential uses permitted in a Planned Area Development – The density bonus may enable up to 6 Dwelling Units per acre in the Res A, and up to 5 units per acre in the Res AA zones.**
- D. **Multifamily Developments - The density bonus may enable up to x% increase in the maximum densities established in Section 6.12.4, [OR may rework the density table] with the following potential waivers:**
 - i. **Building Coverage**
May be increased to no more than 35% of lot area permitted to be covered by principal and accessory buildings.
 - ii. **Minimum Yard Requirements**
May be decreased by up to 20% of what is required by zone.
 - iii. **Building Separation**
May be decreased to not less than 20 feet of separation maintained between buildings containing dwelling units.

6.13.4 Affordability Requirements

- A. The applicant shall use the methodology outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as amended, to calculate the maximum housing payment for the Affordable Dwelling Units.
- B. The property owner shall submit an affirmative fair housing marketing plan for the Affordable Dwelling Units. All dwelling units shall be offered for sale or rent

in compliance with all applicable Federal and State Fair Housing laws.

- C. Prior to the issuance of any Certificate of Occupancy, the applicant shall identify the non-profit entity or property manager who will be responsible for administration of the Affordability Program. The Program Administrator is subject to the approval of the Town Plan and Zoning Commission. The Program Administrator shall:
- i. Annually review and certify to the Town Plan and Zoning Commission the annual income of households residing in the Affordable Dwelling Units in accordance with a procedure established in advance and approved by the Office of Community Development.
 - ii. Maintain a list of eligible households who have applied for participation in the Affordability Program. Applicants to the Program shall be selected by lottery, conducted in accordance with a procedure established in advance of said lottery and approved by the Office of Community Development.
 - iii. Annually certify to the Town Plan and Zoning Commission that the selected households actually reside in the Affordable Dwelling Units.
 - iv. Certify to the Town Plan and Zoning Commission that the Affordable Dwelling Units for rent shall not exceed the maximum monthly rent as calculated in a manner consistent with the methodology for maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.
 - v. Certify to the Town Plan and Zoning Commission that the Affordable Dwelling Units sold or re-sold do not exceed the maximum purchase price as calculated in a manner consistent with the methodology for maximum housing payment calculations in set-aside developments outlined in Section 8-30g-8 of the Regulations of Connecticut State Agencies, as adjusted for family size.

Attachment 3

Comparison of Inclusionary Housing Programs in Connecticut

Town	Method	Year Adopted	Affordability Level	Fee-in-Lieu	Density Bonus	Unit Threshold	Inclusionary Rate	Notes
Avon	Overlay Zone	2016	80% AMI	No	No	N/A	20%	Must be served by public water and sewer
Bethel	Conservation District	2004	80% AMI	No	Yes	N/A	20%	
Branford	Overlay Zone	2015	60% and 80% AMI	No	No		30%	Applies to subdivisions. Requires public water, sewer, and roads.
Colchester	Inclusionary Zoning	2015	80% AMI	No	Yes	3+ for multifamily; 6+ for single-family use lots	10%	Requires comparable bedroom counts and allows reduction in unit size. Applies to subdivisions.
Darien	Inclusionary Zoning	2008	80% and 110% AMI	Yes; Fee = 300% of AMI for Family of 4	Yes; Up to 50% increase	All multifamily units; subdivisions over 5 lots	12 – 25%	Requires comparable units with exception of luxury interior finishes. Allows for priority populations (emergency workers, teachers, etc.)
Fairfield	Inclusionary Zoning Fee	2018	N/A	N/A	N/A	N/A	N/A	\$5 for every \$1,000 of construction value. Affordable housing projects with 10% inclusionary are exempt.
Madison	Affordable Housing District	1990	80% AMI	No	No	N/A	N/A	Priority to emergency workers, municipal employees, teachers, etc. Requires comparable quality. Includes subdivision.

Comparison of Inclusionary Housing Programs in Connecticut

Town	Method	Year Adopted	Affordability Level	Fee-in-Lieu	Density Bonus	Unit Threshold	Inclusionary Rate	Notes
Mansfield	Inclusionary Zoning	2021	60%, 80% and 120% AMI	No	Yes	5+	10% for 80% AMI; 5% for 120% AMI	
New Haven	Inclusionary Zoning	2022	50% AMI and Housing Choice Vouchers	Yes; Fee range from \$168,000 - \$210,000 depending on area market strength	No	10+ in Core and Strong Market Areas; 75+ outside those areas	5-10%	
Norwalk	Inclusionary Zoning	2021	60%, 80% and 100% AMI	Yes; Fee range from 220% - 370% of State Median Income	Yes	20+	10% (tiered to different AMI)	
Tolland	Inclusionary Zoning	2023	80% AMI	Yes; \$50,000	Yes	5+	5%	
West Hartford	Incentive Zoning	2017	80% AMI	No	Yes	N/A	Flexible	Part of a set of development incentives
Windham	Incentive Zoning	2013	80% AMI	No	Yes	N/A	Flexible	Part of a set of development incentives

Attachment 4

Proposed Amendment Comparison to Alternative Staff Working Draft

Issue	Proposed Amendments	Alternative Working Draft
Affordability	40-year deed restricted at 80% AMI	40-year deed restricted at 80% AMI
Applicability	Subdivisions and Single-, Two-, and Multi-Family Development	Multi-Family Development
Code Sections	Subdivision Regs BZR Section 4 (Use Regulations) and Section 12 (Special Permit)	No changes to Subdivision Regs BZR Section 6 (Special Regulations)
Inclusionary Rate	10% and 20% rates for 10+ units	10% rate for 5+ units
Incentives	None	Density Bonus for 20% rate
Flexibility	None	In-Lieu Fee Option
Process	Subdivision (TPZ) PAD (Town Council) Special Permit (TPZ)	Special Permit (TPZ)

Attachment 5



Town of Glastonbury

Community Development

TO: Town Plan and Zoning Commission

FROM: Shelley Caltagirone, Director of Planning and Land Use Services

DATE: March 31, 2023

RE: **Inclusionary Zoning Regulations**

Proposal

In October 2022, Community Development staff referred draft Inclusionary Zoning regulations to the Capitol Region Council of Governments (CRCOG) for review. The draft was informed, in part, by the Town's Affordable Housing Plan. More recently, the Town Council requested through the Town Manager that staff forward the draft to the Town Plan and Zoning Commission (TPZ) for review and recommendation. Submitted for TPZ review are draft Inclusionary Zoning regulations for Subdivision and Re-Subdivision Regulations (SRR) and for the Building-Zone Regulations (BZR). This draft includes recent staff revisions to outline requirements of an Affordability Program and its administration.

Background

State Statutes

The 2012 Connecticut General Statutes (Title 8 - Zoning, Planning, Housing and Economic and Community Development, Chapter 124 – Zoning, Section 8-2i) define "Inclusionary zoning" as follows:

As used in this section, "inclusionary zoning" means any zoning regulation, requirement or condition of development imposed by ordinance, regulation or pursuant to any special permit, special exception or subdivision plan which promotes the development of housing affordable to persons and families of low and moderate income, including, but not limited to, (1) the setting aside of a reasonable number of housing units for long-term retention as affordable housing through deed restrictions or other means; (2) the use of density bonuses; or (3) in lieu of or in addition to such other requirements or conditions, the making of payments into a housing trust fund to be used for constructing, rehabilitating or repairing housing affordable to persons and families of low and moderate income.

The Statutes go on to provide the Glastonbury Town Council with the following authority:

Notwithstanding the provisions of any special act, any municipality having zoning authority pursuant to this chapter or any special act or having planning authority pursuant to chapter 126 may, by regulation of the body exercising such zoning authority, implement inclusionary zoning regulations, requirements or conditions.

Related Town Policy

Plan of Conservation and Development 2018-28

The Town's Plan of Conservation and Development (POCD) established policies supporting affordable housing for individuals and families; diverse housing opportunities, particularly for seniors, including accessory dwelling units; universal design; and housing opportunities in the Town Center.

Affordable Housing Plan 2022-2027

The goal of the Town's Affordable Housing Plan is to increase housing diversity and affordability throughout Glastonbury to meet the housing needs of households of all ages, sizes, incomes, and characteristics. To achieve this objective, Glastonbury has a specific goal to increase and maintain the number of qualified housing units under the State's Affordable Housing Appeals law to greater than 6% of its housing stock by 2027. This equates to approximately 105 additional affordable units to be provided through both private and public investments in a variety of sources including governmentally assisted units, deed restricted units, Connecticut Housing Finance Authority (CHFA) mortgages and tenant-based rental assistance.

This proposed amendment aligns with Strategy 3.1 Encourage the development and implementation of regulations intended to result in the construction of deed-restricted affordable housing, both rental and ownership units (inclusionary zoning). This is one among roughly 20 strategies proposed in the plan.

Other Towns

No proposed inclusionary zoning CROG referrals were noted for 2023. Staff has found inclusionary zoning regulations for New Haven, Darien, Simsbury, Tolland, and Ridgefield. Inclusionary rates and applicability varied widely amongst these examples.

Considerations

1. **Geographic applicability of inclusionary zoning.** Under the proposed draft, the inclusionary regulations would apply in Residential zones where a Planned Area Development (PAD) or subdivision is proposed and where Multiple Dwelling uses are permitted, that is, in Town Center and Adaptive Redevelopment Zones.
2. **Incentives.** The proposed draft does not employ incentives for the development of affordable housing, such as zoning waivers or density bonuses.
3. **Inclusionary Rate.** The proposed rates are comparable with other towns in Connecticut and municipalities nationally. Rates can range from 5% to as high as 30%. The national average was reported to be 16% in 2021 by Grounded Solutions Network.
4. **In-Lieu Fee Option.** The proposed draft does not include an "in-lieu" fee, which would allow a developer to opt into paying a fee deposited into a Town Affordable Housing Trust Fund rather than constructing affordable units. This option could be a beneficial way for the Town to raise funds for future Affordable Housing while allowing flexibility for developers. This fee may be desirable for subdivision developments where the price per unit of single-family or two-family dwellings would be relatively high compared to multifamily developments permitted in Town Center or in PAD developments. Creation of an in-lieu fee option would require substantial

planning and investment from the Town to create the necessary financial and staffing structure to administer such a program.

5. **Affordability Program Administration.** In the previous draft forwarded to CRCOG, the Glastonbury Housing Authority was named as the administrator of the Affordable Housing lots or dwelling units. Based upon discussions with the Authority about the legal restrictions placed upon its operations, staff has recommended that the applicant designate themselves, a for-profit entity, a non-profit entity or a property manager as the party responsible for administration of the Affordability Program. The Community Development office, in its role as staff to the TPZ, would ensure compliance of Affordability Programs, consulting the Housing Authority, as needed.
6. **HOA Fees.** The rise in cost of Homeowner Association (HOA) fees over time must be monitored similarly to increases in rent to ensure that monthly housing costs do not exceed the maximum housing payment calculations set forth in CGS 8-30g. Staff has included this measure in the Affordability Program Requirements.
7. **Relationship of proposed Inclusionary Zoning to future Affordable Housing Plan implementation.** The proposed amendments would not prevent the Town from pursuing implementation of other Affordable Housing Plan strategies. However, it is likely that any adopted inclusionary zoning measures would need to be modified in the future to work in tandem with new strategies.

Public Comment

Staff has not received any comment from CRCOG. One letter (attached) was received from the Commission on Aging.

TPZ Required Action

The Town Council requires a recommendation from the Town Plan and Zoning Commission on all proposed regulation changes.

Attachments:

1. Draft Regulations
2. Commission on Aging Letter
3. Glastonbury Affordable Housing Plan excerpt

Attachment 6



AGE FRIENDLY
GLASTONBURY

December 14, 2022

Mr. Robert J. Zanolungo, Jr., Chairman
Glastonbury Town Plan and Zoning Commission

Dear Chairman Zanolungo:

Since 2016 the Commission on Aging has worked diligently to successfully develop an Age-Friendly Community (AFC) Action Plan that would serve as a strategic blueprint to make Glastonbury a more livable community for residents of all ages.

Towards that end, one of the core values identified in the plan is that the town work to provide appropriate and affordable housing options for all residents to have the opportunity to remain in Glastonbury as their needs change

A key recommendation in the Glastonbury Age Friendly Community Action Plan calls for encouraging efforts to increase various housing options, such as additional and more affordable single-level housing options for older adults who want to downsize and age in place. It also calls for zoning modifications as necessary to expand housing options for older adults and persons of all physical capabilities and support of the town's Affordable Housing Plan.

The proposed Inclusionary Zoning changes update the definition of Affordable Housing and put in place requirements that developers provide a minimum of 10% affordable units in a new subdivision **and** a minimum of 20% of affordable units in a **new multi-family** housing development.

Affordability is often an issue for older persons and persons with physical disabilities. These changes will increase the number of affordable units in town and are a key component of the town's Affordable Housing Plan.

As these provisions are consistent with the housing goals outlined in the AFC Plan, the Commission on Aging strongly endorses the Town's proposed Inclusionary Zoning changes.

Sincerely,



Gayle Kataja, Chair
Glastonbury Commission on Aging

Attachment 7

October 14, 2022

TO: GLASTONBURY PLANNING AND ZONING COMMISSION

REPORT ON ZONING REFERRAL Z-2022-144: Proposed zoning amendment pertaining to affordable dwelling units in the Planned Area Development.

COMMISSIONERS: Receipt is acknowledged of the above-mentioned referral. Notice of this proposal was transmitted to the Policy and Planning Division of the Capitol Region Council of Governments under the provisions of Section 8-3b of the Connecticut General Statutes, as amended.

COMMENT: The staff of the Regional Planning Commission of the Capitol Region Council of Governments has reviewed this zoning referral and finds no apparent conflict with regional plans and policies or the concerns of neighboring towns. Staff commends the expansion of diversity in housing opportunities furthering CRCOG's policy of increasing the range of choice in housing for people of all incomes and ages.

The public hearing date has been scheduled for 11/15/2022.

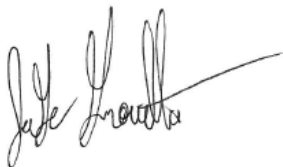
In accordance with our procedures this letter will constitute final CRCOG action on this referral. Questions concerning this referral should be directed to Jacob Knowlton.

DISTRIBUTION: Planner: East Hartford, Manchester, Bolton, Hebron, Marlborough, Rocky Hill, Wethersfield, East Hampton, Portland, Cromwell, River COG

Respectfully submitted,

Jennifer Bartiss-Earley, Chairman
Regional Planning Commission

William Rice, Vice Chairman
Regional Planning Commission



Jacob Knowlton
Community Development Planner

Attachment 8

GLASTONBURY



AFFORDABLE HOUSING PLAN

2022-27



FOREWORD

Adopted on June 14, 2022

Town Council

Thomas Gullotta, Chair
Lawrence Niland, Vice Chair
Deborah Carroll, Majority Leader
Kurt Cavanaugh, Minority Leader
John Cavanna
Mary LaChance
Jacob McChesney
Whit C. Osgood
Jennifer Wang

Town Plan and Zoning

Robert Zanlungo, Chair
Sharon Purfill, Vice Chair
Michael Botelho, Secretary
Raymond Hassett
Christopher Griffin
Corey Turner
Alice Sexton, Alternate
Laura Cahill, Alternate

Affordable Housing Steering Committee

Deborah Carroll, Town Council
Lillian Tanski, Town Council (through November 2021)
Whit Osgood, Town Council (commencing February 2022)
Christopher Griffin, Town Plan and Zoning Commission
Neil Griffin, Glastonbury Housing Authority Executive Director
Nicholas Paindiris, Community Representative
Patty Parent, Community Representative
Sharon Purfill, Town Plan and Zoning Commission
Carl Stenman, Glastonbury Housing Authority Board of Commissioners

Staff

Richard J. Johnson, Town Manager
Rebecca Augur, Director of Planning and Land Use Services
Jonathan Mullen, Town Planner

Consultant

Glenn Chalder, Planimetrics

Funded in part by a grant from the Connecticut Department of Housing.

Cover Photos: Duplex on Hubbard St., Condo on Copley Rd., Center Village – GHA Property



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Additional materials, including case studies and Committee meeting minutes are available on the Town's website at www.glastonburyct.gov.



INTRODUCTION

The Town of Glastonbury recognizes the need to address changing demographics and housing needs to support a healthy community and economy. This Affordable Housing Plan (this “Plan”) is intended to propel Glastonbury forward on its path to increasing affordable and diverse housing supply for current and future residents.

The Town's 2018-28 *Plan of Conservation and Development* (POCD) established policies supporting affordable housing for individuals and families; diverse housing opportunities, particularly for seniors, including accessory dwelling units; universal design; and housing opportunities in the Town Center. This Plan lays out strategies to address these and other housing objectives over the next five years, as required under Connecticut General Statutes (CGS) Section 8-30j.

What do you think affordable housing is?

56% of Glastonbury community survey respondents said low-income housing



Duplex on Medford St.



An Affordable Housing Steering Committee (the “Committee”) consisting of local officials from the Town Council, Town Plan and Zoning Commission and the Glastonbury Housing Authority (GHA) Board of Commissioners, as well as Town and GHA staff and residents guided the development of this Plan. Input from the community during regular open meetings, a community survey and input on the draft plan helped to formulate and refine the goals and strategies. A grant from the Connecticut Department of Housing (DOH) funded consultant assistance throughout the process.

Some of the recommended strategies can be relatively quickly implemented, while others will take more significant work on the part of the Town and community to refine and adapt prior to implementation. As Glastonbury’s first Affordable Housing Plan, part of the purpose of this Plan is to inform and deepen discussions over the next several years.

WHAT IS AFFORDABLE HOUSING?

Affordable housing has different meanings to different people, as borne out in community survey results for this Plan.¹ A generally accepted definition of affordable housing is housing for which a household pays 30% or less of its annual income. However, because housing becomes less attainable to households with lower incomes, affordable housing discussions tend to focus on housing for which households *earning less than the area median income* (AMI) pay no more than 30% of their income.

CGS Section 8-30j requires communities to specify in their affordable housing plans how they will increase the number of “affordable housing developments;” therefore, this Plan focuses on housing developments that consist of either “assisted housing” or “set-aside development,” which are defined in the statutes. However, the planning process also addressed a more general need to increase housing diversity, or the range in types of housing units available.

ASSISTED HOUSING - Housing that receives governmental financial assistance for the construction or substantial rehabilitation of low- and moderate-income housing, and any housing occupied by persons receiving rental assistance.

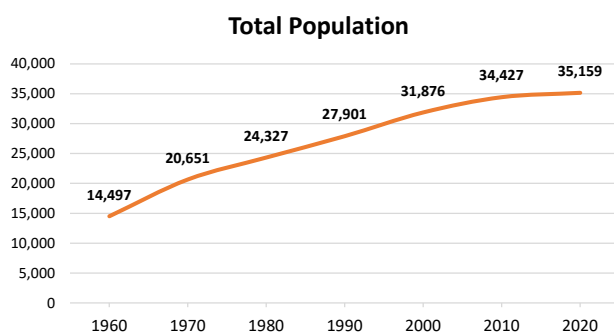
SET-ASIDE DEVELOPMENT - A development in which at least 30% of the dwelling units are required to be sold or rented at, or below, prices affordable to households with incomes equal to or less than 80% of the Area Median Income (AMI) for a period of at least 40 years. Among the affordable units, a percentage, totaling at least 15% of all units in the development are restricted to those households earning less than or equal to 60% of the AMI.

¹ See complete community survey results and methodology in Appendix C.

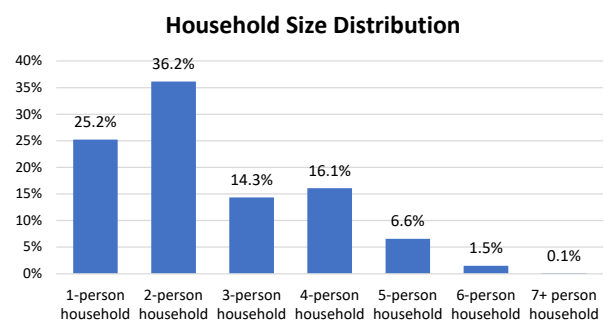


GLASTONBURY TODAY

In order to understand Glastonbury's housing needs, it is important to evaluate current housing stock relative to current and anticipated local and regional household needs. The following summary highlights salient elements of a more extensive analysis conducted by the Committee. More complete demographic, housing, and economic data for the Town of Glastonbury is included as Appendix A to this Plan. Finally, because local economies and housing markets are strongly linked, a regional analysis of housing needs prepared by the Capitol Region Council of Governments is included as Appendix B to paint a broader picture of housing needs and opportunities in the Hartford region.



Sources: U.S. Decennial Census and 2019 ACS 5-Year Estimates



Sources: 2019 ACS 5-Year Estimates, Tables B01001 and B11016

Glastonbury grew rapidly from 1980 to 2000. While still growing, the rate of growth has slowed over the last twenty years, with an increase in total population of about 2% from 2010 to 2020. Glastonbury's population is also aging. Population growth over the last decade has occurred primarily in those age 55 or above. Glastonbury's estimated median age in 2019 was 45.2 which is about 10% higher than the median age of Hartford County and the State's populations.

A majority of Glastonbury's 13,500 households consist of single- and two-person households. Coupled with an aging demographic profile, Glastonbury appears to have a significant and growing number of "empty-nesters," whose housing needs may be different from what they were previously.

Benefits of affordable housing according to a survey respondent:
"Improve Diversity, seniors will be able to stay in Glastonbury, Good for developers and builders (affordable rents stay rented - don't fluctuate with economy). Affordable housing helps business attract great employees"

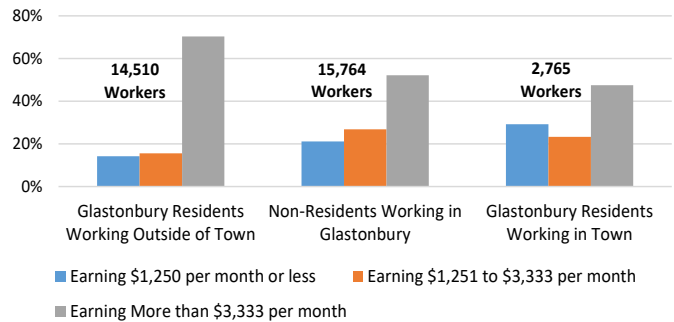


Estimates prior to COVID indicated more than 15,750 workers commute into Glastonbury for their jobs (U.S. Census OnTheMap application). Almost half of those commuters were estimated to earn less than \$40,000 per year. Many service-related jobs, including healthcare support, food preparation and service, buildings and grounds maintenance, and personal care, report mean annual wages below \$40,000. A significant portion of Glastonbury's workforce appears to be priced out of renting or owning a home here.

Glastonbury's housing stock consists of mostly single-family ownership units with 3 or more bedrooms. About 80% of Glastonbury's housing is owner-occupied. Amongst rental housing stock, about 72% of rental units consist of two- or fewer bedroom units. The prevalence of larger housing units may no longer adequately serve the older, smaller households in Town or those who work in the community and may wish to live closer to their jobs.

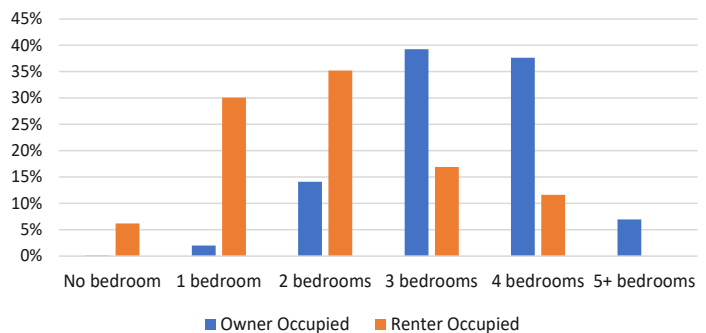
The average assessed value of single-family ownership units in Glastonbury is \$384,700 (at full market value); whereas the average assessed value of condos is just under \$170,000. The majority of rental units are estimated to have rents above \$1,250 per month (American Community Survey 2019).

Resident and Non-Resident Workers Income



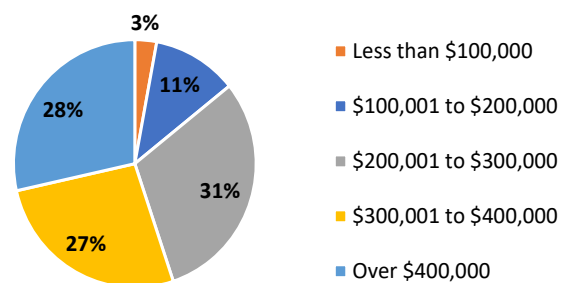
Sources: 2018 U.S. Census OnTheMap Application and LEHD Origin-Destination Employment Statistics

Bedrooms by Housing Occupancy Type



Sources: 2019 ACS 5-Year Estimates, Table B25042

Appraised Values of Existing Units



Source: Assessor's data as of May 2021 for residential ownership properties



Several townhome and condominium style developments, as well as small, older single-family homes contribute to a stock of naturally occurring affordable housing – housing that is moderately priced without any subsidies. While this naturally affordable stock is available, it is not restricted to occupancy by those who could most benefit from it in the open market.

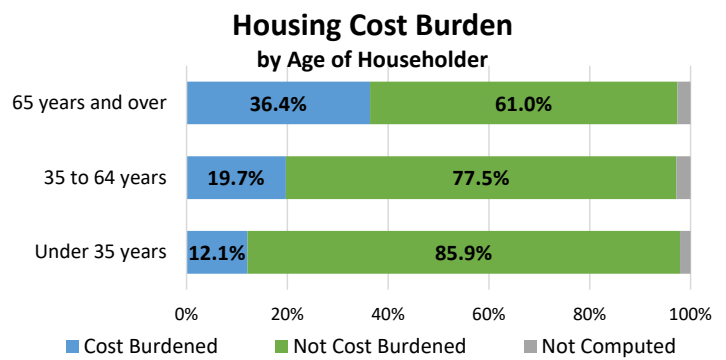
There is a highly limited supply of affordable rental units, whether naturally occurring or protected as affordable.

“Cost-burdened” households are those that pay more than 30% of annual income towards housing (including, rent, mortgage, utilities, taxes, insurance and other housing costs), which can affect a household's ability to afford other basic necessities such as food, medical care, transportation, etc. About 40% of Glastonbury's rental households and about 20% of its owner households are estimated to be cost-burdened. Senior-headed households have higher rates of cost-burden.

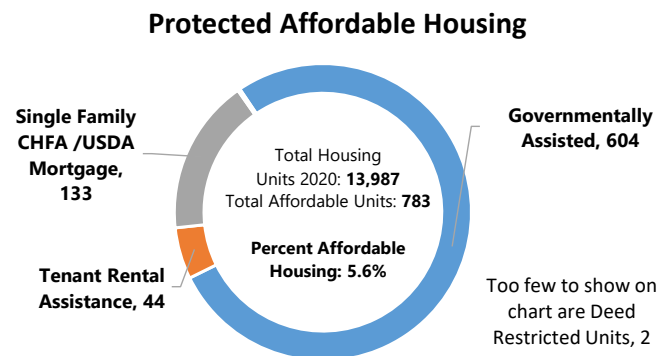
Less than 6% of current housing stock qualifies as “affordable” under Connecticut's Affordable Housing Appeals Law (CGS Section 8-30g). Having less than 10% of qualifying affordable housing units makes it possible for affordable housing development proposals that do not comply with local zoning, but provide affordable housing units, to be filed. Such proposals are difficult to deny, as the Town must demonstrate a public health, safety or welfare concern as a basis for denial.

Sample Glastonbury Rental Unit Rates			
	Studio/ 1 BR	2 BR	3 BR
The Tannery	\$1,940	\$3,288	
Addison Mill	\$1,395	\$2,275	
One Glastonbury Place	\$1,990	\$2,590	\$3,665
Griswold Garden	\$1,390		
Colonial Village	\$1,415	\$1,925	
Candlelight	\$1,250		
School Street	\$1,335		
Average	\$1,531	\$2,520	\$3,665

Source: Zillow.com and Apartments.com (May 2021)

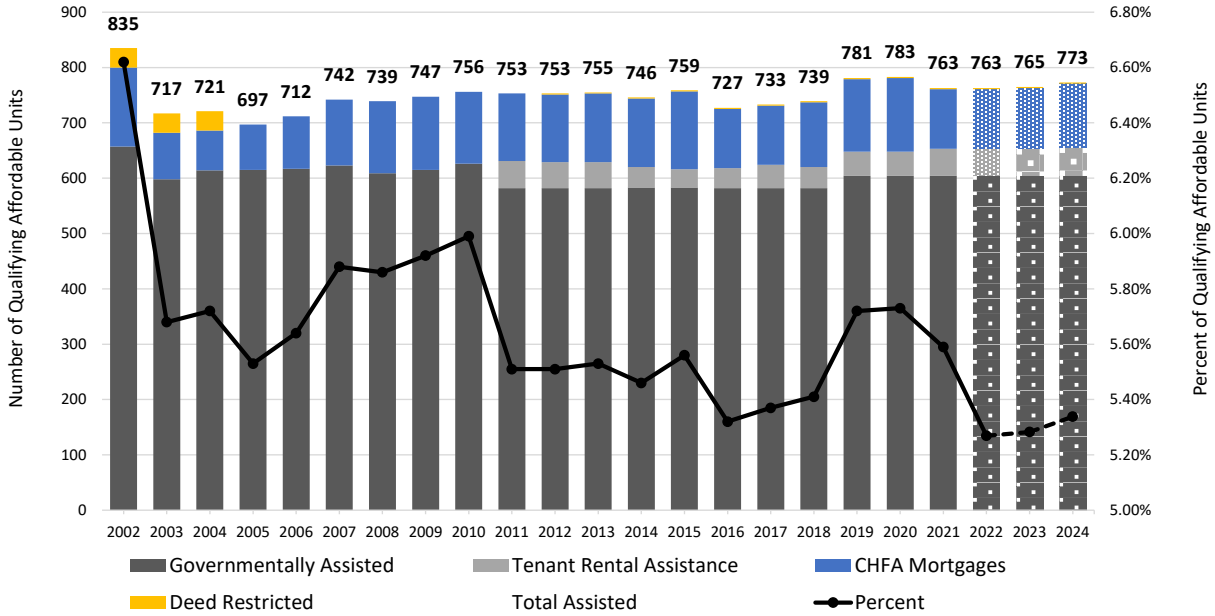


Source: ACS 5-Year Estimates, Table B25072, 25093



Glastonbury Affordable Housing Appeals List Report

2002 to 2021 with Projections to 2024



Source: CT Department of Housing, Projections prepared by Town of Glastonbury

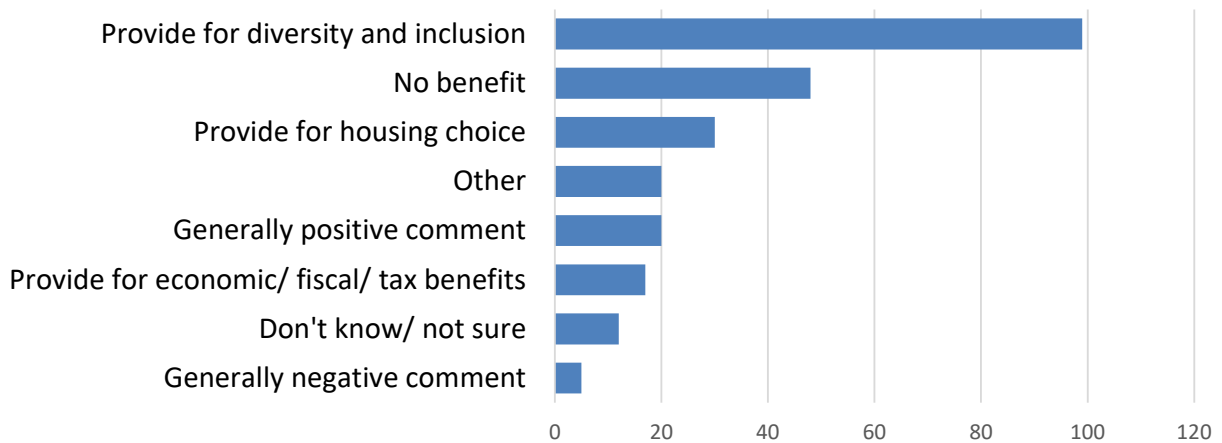
Glastonbury's percentage of qualified affordable units fluctuates over time due to changes in the actual numbers of affordable units (Connecticut Housing Finance Authority (CHFA) mortgages and tenant based rental assistance are most susceptible to change), or when the base number of units is adjusted, generally with decennial census data releases. For example, Glastonbury's percentage fell from 5.73% on the 2020 Appeals List to 5.59% on the 2021 List due to a decrease in CHFA mortgages. The decrease in CHFA mortgages reflects an active housing market during the pandemic. Despite these year-to-year fluctuations, the above graph demonstrates that Glastonbury has generally trended downward in its percentage of qualified affordable units over the past twenty years. Even assuming no change in the number of qualified affordable units next year, the percentage is projected to drop to 5.27% as the DOH is expected to begin using 2020 Census housing numbers as the base.



The GHA maintains a lengthy waiting list of over 1,100 households for its fewer than 470 units. Almost 60% of community survey respondents indicated they knew someone who could benefit from affordable housing. The wait list and community awareness of need demonstrate that Glastonbury needs additional affordable housing units.

Glastonbury Housing Authority Units		Units
Welles Village (non-age restricted)		199
1-bedroom		30
2-bedroom		100
3- bedroom		65
4-bedroom		4
Center Village (age 62+ or non-elderly disabled)		72
1 bedroom		72
Hale Farms (non-age restricted)		3
1 Bedroom		1
2 Bedroom		2
Herbert T Clark Congregate (age 62+)		45
1 bedroom		45
Herbert T Clark Assisted Living (age 65+)		25
1 bedroom		25
Village Green/Knox Lane Annex (age 62+ and non-elderly disabled)		90
1 bedroom		90
Housing Choice Voucher Program (tenant based Section 8)		33
Current use due to funding		25
		467

How do you think Glastonbury might benefit from increasing its supply of affordable housing?

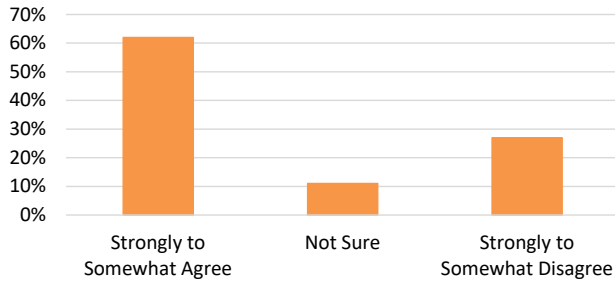


Source: Glastonbury Affordable Housing Community Survey 2021



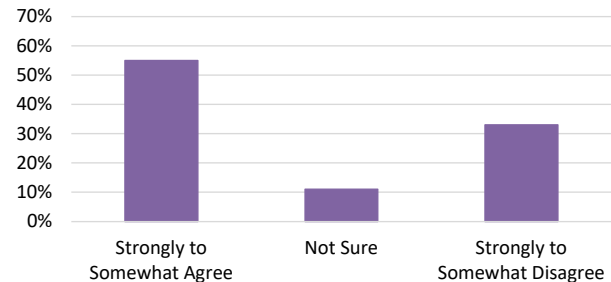
A review of the Town's POCD found opportunities to strengthen housing objectives. Current content addresses housing diversity, but leaves the impression that there is limited development opportunity, and diminishes redevelopment opportunities. In addition, the POCD emphasizes ensuring housing choice and opportunity for seniors, but less so for other types of households.

New residential development should be offered incentives and otherwise encouraged to provide affordable housing.



Source: Glastonbury Affordable Housing Community Survey 2021

New residential development should be required to provide affordable housing.



A similar review of zoning regulations found opportunities to remove potential barriers to increasing housing diversity and affordable housing supply in Town. Multifamily housing is permitted only in the Town Center and Town Center Mixed Use zones, as well as through the Planned Area Development (PAD) or Adaptive Redevelopment Zone (ARZ), both of which require a zone map change. New two-family dwellings are allowed only by special exception in the South Glastonbury Village Residential zone, or through a PAD. The PAD regulations have enabled substantial development over many decades, some of which now accounts for a large portion of the naturally occurring affordable housing units in Town. However, the current site size requirements for a PAD neither anticipate redevelopment, nor align with the availability of raw land. The PAD regulations are the only regulation that enables affordable housing; however, the PAD regulations enable only ownership affordable units, and the units are tied to a formula for calculating affordability that the Town no longer supports, thereby rendering those provisions ineffective.



The Tannery – market-rate multifamily housing



COMMUNITY GOAL

Based on this review of existing conditions, regulatory and other challenges to housing diversity, and public input, the Committee developed the following overarching objective:

To increase housing diversity and affordability throughout Glastonbury to meet the housing needs of households of all ages, sizes, incomes, and characteristics.

To achieve this objective, Glastonbury has a specific goal to increase and maintain the number of qualified housing units under CT's Affordable Housing Appeals law to greater than 6% of its housing stock by 2027. This equates to approximately 105 additional affordable units to be provided through both private and public investments in a variety of sources including governmentally assisted units, deed restricted units, CHFA mortgages and tenant-based rental assistance. The following recommendations address regulatory, policy and programming strategies intended to incrementally advance Glastonbury towards this goal over the next five years. While the strategies address both new construction and existing housing, it is important to acknowledge that, in the framework of housing development, five years is a relatively short time span. Also, while the amount of qualified housing stock may increase over the next five years, that increase can only be sustained over time when the rate of affordable unit development outpaces that of market-rate development. It is the hope of the community that through a multi-pronged approach over the next five years, the groundwork will be laid to yield more substantial gains in increased housing diversity and affordability over the next decade.



Welles Village – GHA property



RECOMMENDATIONS

The following recommendations are broken down into four broad categories. They are intended to address affordable housing through a variety of means over different time spans.

1.0 ELEVATE HOUSING ISSUES WITHIN THE COMMUNITY

To gain broad support for the goals of this Plan, Glastonbury needs to focus more specifically on affordable housing and housing choice as issues of local concern. The following recommendations intend to ensure that meeting the needs of a variety of households remains a priority objective that Town agencies continuously work towards.

STRATEGIES

1.1 Designate staff to manage housing-related issues and implementation of this Plan. Designated staff will:

1.1.1 Engage with community members, elected and appointed officials, developers and others to address housing related concerns and strategies

1.1.2 Provide and promote educational opportunities for community leaders, organizations and residents

1.1.3 Report semi-annually to the Town Council on progress in implementation of this Affordable Housing Plan

1.2 Amend the POCD to include more focus on housing

1.2.1 Update data and information on housing needs

1.2.2 Include an objective to increase the number of affordable housing units and a policy supporting inclusionary zoning

1.2.2 Identify geographic areas appropriate for various housing options consistent with the community's overall vision for growth

What is Inclusionary Zoning?

Inclusionary Zoning is a tool intended to induce private development of affordable housing in mixed-income communities.

Inclusionary zoning regulations require or encourage developers to set aside a certain percentage of housing units in new or rehabilitated developments for low- to moderate-income households through deed restrictions or covenants.

Inclusionary regulations vary as to whether unit set asides are mandatory, voluntary or some combination; the proportion of units required to be set aside; affordability levels; and the length of affordability restrictions required.

Many inclusionary zoning regulations include incentives, such as density bonuses or relaxed lot standards, for voluntary compliance or to enable an increased set aside of units.



2.0 INCREASE ASSISTED HOUSING UNITS

Assisted housing is subsidized housing that supports low- and moderate-income households. Governmental subsidies are provided through a variety of agencies, including the US Department of Housing and Urban Development, the US Department of Agriculture, the Connecticut Housing Finance Authority, the Connecticut Department of Housing, etc. More than 75% of Glastonbury's current qualified affordable housing, under Connecticut's Affordable Housing Appeals Act, is governmentally assisted housing. It is a successful model that is familiar to the community. Therefore, the following recommendations aim to augment what the Town has already accomplished.



Knox Lane – GHA property



*Naubuc Green – elderly/
disabled housing*

STRATEGIES

2.1 Support the GHA in its efforts to create additional units of assisted housing, particularly of more deeply affordable (affordable to those at 60% of AMI or less) and family units.

2.1.1 Continue to waive permit fees

2.1.2 Help identify appropriate potential housing sites, whether already Town owned or for potential Town acquisition, to enable a development by the GHA¹

2.1.3 Consider the use of Housing Trust Fund monies (see strategy 5.1) or other sources to loan to the GHA to accelerate design, permitting or financing of projects

2.2 Support non-profit and private developers seeking to establish assisted housing in appropriate locations.

2.2.1 Identify appropriate potential housing sites, whether already Town owned or for potential Town acquisition, to enable an affordable housing development by a private entity²

2.2.2 Adopt zoning regulations that enable mixed-income residential projects of scale through a streamlined process, such as special permit approval, in appropriate locations

2.2.3 Solicit proposals for selected properties from experienced mixed-income/ affordable housing developers for identified sites

2.2.4 Consider tax incentives when evaluating proposals for projects that would raise the Town's percentage of qualified units on the Affordable Housing Appeals List by at least 0.2%, or roughly 30 units, when accounting for all units in the project

1. Excludes land purchased through the Reserve for Land Acquisition and Preservation.

2. Excludes land purchased through the Reserve for Land Acquisition and Preservation.



3.0 INCREASE DEED-RESTRICTED HOUSING UNITS

Deed-restricted units are housing units that are restricted for a specified time period to renting or selling at a price that is affordable to low- to moderate-income households. Glastonbury previously had a program for deed-restricted *ownership* units; however, due to issues that arose with the resale provisions of the program, it was disbanded. As a result the community has been reticent to encourage deed-restricted ownership units. In fact, the Town has only two such units presently, on which the affordability requirements are set to expire in 2027.



Carter Court – low-income family housing

Over 5,000 deed restricted units exist around the state, and communities such as Darien, Fairfield and Farmington have more than 100 units each. There is opportunity to explore new ways to encourage the development of deed-restricted units, particularly in a rental model.



Village Green – GHA property

STRATEGIES

3.1 Encourage the development and implementation of regulations intended to result in the construction of deed-restricted affordable housing, both rental and ownership units (inclusionary zoning).

- 3.1.1 Determine where affordable and/or mixed-income housing is desired by location to help establish parameters
- 3.1.2 Determine appropriate approach(es) to permitting process for different locations and/or scales of development (multifamily, "missing-middle housing," etc.)
- 3.1.3 Determine whether to require, provide incentives for, or both require and incentivize the construction of affordable units. Incentives may include greater density, building height or other provisions
- 3.1.4 Consider enabling a payment-in-lieu of affordable housing units or fractions of units, by developing a formula that ensures a meaningful payment per unit is garnered. If such a provision is adopted, payments should be deposited in the Housing Trust Fund (see Strategy 5.1)
- 3.1.5 Consider a special permit approval process through the Town Plan and Zoning Commission to encourage development, rather than a process that requires a zone change
- 3.1.6 Consider developing design guidelines for the specific development types enabled
- 3.1.7 Consider requiring deed restrictions beyond the 40 year statutory minimum of a "set-aside" development in accordance with CGS Section 8-30g



3.2 Explore the use of the following tax incentives to support the creation of deed-restricted units.

3.2.1 Tax credits - reducing a set amount from local tax liability

3.2.2 Tax abatements - fixing the property assessment (CGS Section 12-65b) or abating tax payment (CGS Section 8-215) eligible for State reimbursement (CGS Section 8-216)

3.2.3 Tax-increment financing - using increases in taxes from development to invest in supporting infrastructure investments

3.3 Prepare and periodically update standard documents so that all deed-restricted developments follow the same parameters.

3.3.1 Housing Affordability Plan, including requirement for annual reporting by an approved third-party administrator

3.3.2 Fair Housing Marketing Plan

3.3.3 Affordability deed restrictions, including protection against foreclosing out affordability restrictions

3.4 Establish a list of approved third-party administrators to oversee deed-restricted rentals. Seek agencies that are experienced and qualified, and have the capacity. This may include the GHA on a per transaction basis.

3.5 Develop and implement a method to address the expiration of deed restrictions on affordable units, which may include:

3.5.1 Allowing the then-owner to capture the "windfall"

3.5.2 Obtaining first-right-of-refusal to purchase the capitalized value of the net operating income based on the affordable units

3.5.3 Requiring a payment to a Housing Trust Fund to enable expiration after a certain time period (see Strategy 5.1)

3.5.4 Requiring renewal of deed restrictions, unless the Town receives a portion of the "windfall"



Rosenthal Gardens in Branford – 17-unit low-income senior housing in a converted historic home and new construction (NeighborWorks New Horizons)



The Heights in Darien – 106 low-income apartment and townhome units (Darien Housing Authority)



- 3.6 Evaluate properties obtained through tax sale/ eminent domain/ foreclosure for potential to devote to affordable housing.
- 3.7 Evaluate, and if deemed feasible, purchase deed restrictions to convert existing apartment developments to "project-based" rental assistance developments with local, state or federal funds in partnership with the GHA.
- 3.8 Evaluate, and if deemed feasible, implement a cooperative purchase program, in which the Town buys a residential lot, restricts the sales price, and leases the land back to an eligible homebuyer for a nominal fee.

4.0 EXPAND OTHER HOUSING OPTIONS/ CHOICES

The planning process highlighted changing housing needs and desires, and a need for Town policies and regulations to acknowledge these societal changes. Smaller household sizes, more senior households, younger households carrying high student debt, households seeking low-maintenance housing, and those seeking housing with more amenities and services have all resulted in a market for other housing options besides the single-family, detached units which dominate Glastonbury's current stock. The following recommendations may not yield qualified affordable housing units per the Affordable Housing Appeals law, rather they are intended to encourage more diversity in housing options for all.



STRATEGIES

4.1 Review the Building Zone Regulations and amend as necessary to address recent state legislation and impediments to housing options:

4.1.1 Accessory dwelling units - enable by zoning permit or site plan approval

4.1.2 Parking requirements for residential uses - address any discrepancies between state law and existing

4.1.3 PAD - review and amend, or create a new mechanism for enabling more flexibility in housing developments, including identifying locations where housing options could be expanded

4.1.4 Remove floor area minimums

4.1.5 Review, and amend as necessary, definitions affecting households such as "family"

4.1.6 Review, and amend as necessary, minimum parcel area requirements

4.2 Require age-friendly universal design in multifamily development

4.3 Evaluate, and if deemed feasible, implement ways to incentivize and preserve housing units affordable to people earning 100-120% of AMI

4.4 Identify locations and potential regulations to enable "missing middle" housing, which are units that are often naturally more affordable based on size and design, including 2-, 3- and 4-family units, townhomes, courtyard multifamily and cottage courts

4.5 Explore regulations to allow the conversion of under-utilized commercial buildings to residential with an affordable housing component.



Pine Tree Apartments in Fairfield – 50 low-income units (Fairfield Housing Authority)

5.0 OTHER APPROACHES

The following recommendations consist of other policy and programmatic changes designed to indirectly yield or to help induce increases in affordable units in line with the community's goals, and/or support a variety of households within the community.



Ferry Crossing in Old Saybrook – 16 low-income family units (Hope Partnership)

STRATEGIES

5.1 Establish a Housing Trust Fund to support affordable housing programs

5.1.1 Evaluate and determine viable, alternative methods to fund it, including the following: imposing a fee on zoning permits (CGS Section 8-2i); accepting fees-in-lieu of affordable housing (CGS Section 8-2i); designating a portion of existing revenue streams, such as municipal conveyance tax receipts; dedicating unused budget allocation for elderly tax relief; dedicating a specific amount through annual budget line item; obtaining grants; and/or seeking money from the Municipal Housing Trust Fund, a State match on private donations (CGS Section 8-365)

5.1.2 Designate various uses for the Housing Trust Fund including, but not limited to, investigation, appraisal, acquisition, security deposit guarantee, construction, rehabilitation, repair, administration, fees and maintenance costs related to affordable housing

5.1.3 Identify an oversight agency of the Fund

5.2 Establish and/or strengthen design guidelines or graphic guidelines

5.3 Increase the number of "tenant-based" rental assistance certificates

5.3.1 Seek more funding for rental certificates that have already been authorized for Glastonbury

5.3.2 Work with local landlords and advocacy organizations to further educate landlords about tenant-based rental certificates to attract more certificate recipients to Glastonbury

5.4 Seek to attract more homebuyers receiving CHFA/ U.S. Department of Agriculture mortgages

5.4.1 Provide education to realtors, lenders, and buyers

5.4.2 Establish and provide incentives to supplement existing CHFA programs, such as closing cost or down payment assistance, perhaps through no- or low-interest loans



5.5 Continue to provide social services to support aging households

5.5.1 Continue to support social, recreational, transportation, nutrition and health programming

5.5.2 Maintain and/or enhance elderly tax relief programs, which may also include tax credits, tax freezes, or tax deferrals

5.5.3 Establish ways to enable easier permitting for installation of universal design/ accessibility features for those who intend to age in place

5.5.4 Continue to support lower-income senior households with maintenance through social service programming, partnerships with local organizations and/ or federal/ state housing rehabilitation funds, or potential Housing Trust Fund

5.6 Support regional social services and affordable housing efforts

5.6.1 Continue to support organization that help address special housing needs, such as emergency shelters, homelessness, etc.

5.6.2 Assist local banks in meeting their Community Reinvestment Act obligations by facilitating engagement with potential housing developers

5.6.3 Continue to work with other organizations and promote regional solutions to housing challenges



Attachment 9

COMMISSION ON CONNECTICUT'S FUTURE AND DEVELOPMENT

REPORT OF THE AFFORDABLE HOUSING PLANS WORKING GROUP



FEBRUARY 2023



WORKING GROUP MEMBERS

February 2023

Michael Chadukiewicz, Ph.D., New Haven

Lamond Daniels, City of Norwalk

Matthew Danzer, Fairfield; former Co-chair Norwalk Immigration Coalition

Timothy Hollister, Co-Chair: Land use attorney, Hinckley Allen, Hartford

Fionnuala Darby-Hudgens, formerly Connecticut Fair Housing Center

Elizabeth Gara, Council of Small Towns

Kiley Gosselin, Partnership for Strong Communities

Michael Hernandez, Student, University of Chicago

Melissa Kaplan-Macey, Regional Plan Association

Claudette Kidd, Affordable Housing Commission; Mothers and Others for Justice Advocate, New Haven

Rep. Roland Lemar, Co-Chair; State Representative, New Haven

Matthew Mandell, Executive Director, Westport Weston Chamber of Commerce; Chair, Westport RTM Planning and Zoning Committee

Emily McEvoy, Community Organizer, Middletown


Michelle O'Connor, New Fairfield

Dr. Donald Poland, Planning Consultant

Richard Porth, Connecticut Conference of Municipalities

Kathleen Randall, Avon; Senior Vice President, Fleet National Bank, Commercial Real Estate Group (retired)

Bruce Wittchen, Office of Policy and Management



“The record surge in home prices and rents over the past year exacerbated affordability challenges nationwide. Soaring prices for everyday necessities, on top of high housing costs, have added to the pressure on household budgets, especially among lower-income households and households of color.”

- *The State of the Nation’s Housing, 2022*, Joint Center for Housing Studies of Harvard University

“A common myth around affordable housing is that it consists only of higher density apartments. This is not true. Affordable housing can be like any other type of housing and comes in many forms, shapes and sizes ranging from single-family homes to duplexes and from townhomes to apartments. It can be privately owned or rented. It can house seniors, families with children, single individuals, or persons with disabilities. It can also come in a range of architectural styles making it virtually indistinguishable from other housing types. While some affordable housing units are owned and managed by public entities, most are privately owned and managed.”

- Town of Chester, Affordable Housing Plan, adopted May 25, 2022

“Recognize that housing is a social determinant of health outcomes.”

- New London’s 2022 §8-30j Report, Goals, p. 40

“We can’t take only safe steps that get us to maybe mediocre outcomes.”

- Boston Mayor Michelle Wu, *The New York Times Magazine*, October 23, 2022

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I. INTRODUCTION.

Many factors that influence the affordability of housing are beyond the direct control of state and local government, such as interest rates, construction costs, population demographics, household income, and household formation. *However, the cost and availability of housing, especially the creation of new or rehabilitated units, are shaped substantially by actions of local government.* This is especially true in Connecticut, where our state legislature has delegated significant control over land use to each of our 169 municipalities. Our towns and cities,¹ though governed by the Zoning Enabling Act, General Statutes § 8-2, have considerable discretion to adopt regulations, draft plans of conservation and development, and grant or deny land use permits. To a large degree, the supply of housing lies in the hands of our towns.

As a result of this governance structure, during the past forty years, our state government has continually wrestled with how much authority municipal land use commissions should be allowed to exercise over residential development in general and affordable housing in particular, and when the state should intervene to reduce local discretion, impose mandates, or enact prohibitions.² This effort began in 1988-89, when a Governor’s Blue Ribbon Commission on Housing identified an intensifying trend during the 1980s where housing costs were rising quickly, but proposals for new housing, particularly multi-family rental housing for moderate and low

¹ In this report, we use the word “town” to refer to all types of municipalities.

² California has recently taken substantial steps: “One big reason for the chronic housing shortage in America’s most prosperous regions is that state governments have ceded control to local governments that behave like private clubs. In California, the heartland of the housing crisis, the state is starting to take power back.” B. Appelbaum, “California Is Making Progress On Housing,” *The New York Times*, Oct. 5, 2022, p. A23. New York Governor Kathy Hochul has proposed legislation that reflects the national trend toward state legislative intervention, and includes programs used in several states, including Connecticut. “Hochul’s Housing Plan Takes Solutions From Coast to Coast,” *The New York Times*, Feb. 15, 2023 at A20.

income households, were regularly being denied, often for “vague and unsubstantiated reasons.” That Commission’s report, which was issued in the same year as a Connecticut Supreme Court decision that spotlighted exclusionary zoning practices, led to the adoption of General Statutes §8-30g, the Affordable Housing Land Use Appeals Act, in 1989.

In 1991, the legislature further required zoning commissions, in their regulations, to “promote” economic and racial diversity and choice in housing. In 2000, the General Assembly revised § 8-30g standards, by streamlining and clarifying procedures and adopting the 8-30g moratorium program. In 2007, the state adopted the voluntary Incentive Housing Program, General Statutes § 8-13m, though that program’s financial incentive provisions then never materialized due to the recession that began in 2008. Meanwhile, through these years, the State administered a variety of programs that provided financial subsidies and planning assistance to spur both new construction and rehabilitation of lower-cost units.

In 2017, the General Assembly again revised the state-local balance, directing all cities and towns to prepare, at least every five years, a plan for affordable housing development.

In 2021, however, in response to a new, national push for economic and racial diversity and equality in housing,³ the State mandated that every municipality file an affordable housing plan no later than June 1, 2022, and in the same law made a variety of substantial changes to statewide land use requirements governing affordable housing, such as mandating economic and racial diversity in housing, rather than simply encouraging it.⁴

In addition, in the same 2021 public act, the legislature created the Commission on Connecticut’s Future and Development, and as a “Working Group on Affordable Housing Plans.” This group was tasked with creating

³ A February 2022 article in the Harvard Law Review discussed how housing production would be helped if affordable housing were recognized as a legal right of every citizen. “*Addressing Challenges to Affordable Housing In Land Use Law: Recognizing Affordable Housing as a Right*,” 135 Harv. L. Rev. 1104 (Feb. 2022)

⁴ As of November 2022, approximately 110 of the 169 municipalities had filed an affordable housing plan since 2017. See Appendix A.

an updated guidance document for municipal land use commissions, focused on how to create an affordable housing plan and what it should contain. This report is that document.⁵

From the outset of its work in March 2022⁶, the Working Group recognized a potential anomaly in its assigned task: towns had been directed in 2021 to prepare and file their affordable housing plans by June 2022, and thus *while* our Working Group was preparing this statewide guidance. Though the Connecticut Department of Housing, in conjunction with the Regional Plan Association, published an *Affordable Housing Plan and Process Guidebook* in 2020, that report focused primarily on process, and of course was issued before the 2021 legislative changes.

While recognizing this overlap between town plans and our task, after discussion, our Group decided to embrace the silver lining of the situation, which was that while we were drafting our report, we would be provided, in real time, with more than one hundred municipal reports, and we would be able to review them – the good, and those in need of improvement – as part of our drafting process. As a result, members of the Working Group have reviewed each and every plan filed as of November 2022⁷, and this report has benefitted from identifying both examples of best practices, as well as

⁵ The specific task assigned by Public Act 21-29, 513 was to provide “recommendations for guidelines and incentives for compliance with (1) the requirements for affordable housing plans” prepared pursuant to General Statutes § 8-30j; (2) the requirements of General Statutes § 8-2 (b) (4) the Zoning Enabling Act, regarding “development of housing opportunities,” including “for multi-family dwelling, consistent with soil types, terrain and infrastructure capacity, from all residents of the municipality and the planning region in which the municipality is located”; (3) the requirements of General Statutes § 8-2(b) (6), that zoning regulations “Expressly allow the development of housing which will meet the needs identified in the state’s consolidated plan for housing and community development pursuant to [General Statutes] § 8-37t” and “the state plan of conservation and development prepared pursuant to section 16a-26”; and (4) “[how] such compliance should be determined, as well as the form and manner in which evidence of such compliance should be determined.”

⁶ For a summary of the Working Group’s 2022 meetings, see Appendix F of this report.

⁷ A list is at Appendix A.

misunderstandings and unsupported assumptions that we hope can be rectified or mitigated in the future. Thus, we have chosen to recognize the “timing problem,” but use it to advantage.

We have also reviewed prior guidance documents, both Connecticut-specific and from other states and national sources. In addition to the Connecticut Department of Housing’s 2020 publication, we have reviewed a 2021 report of the Regional Plan Association, and work done in 2021 and 2022 by several Connecticut regional councils of government.

This background, then, raises the question: How is this report different? We believe it improves on past work in three ways. First, this report explains the minimum state law requirements now imposed on each Connecticut municipality with respect to affordable housing. *At a minimum, each affordable housing plan must comply with state law.* Second, in 2021, in Public Act 21-29 (the same Act that created the Futures Commission and this Working Group), the state amended and clarified state affordable housing law in several substantial ways. *This report is the first to be written since these statutory amendments, and thus is the first to explain how the revised legal requirements should be reflected in municipal affordable housing plans.* Third, this report has had the benefit of reviewing and reacting to the municipal plans prepared and filed in 2022.

In drafting this report, our Working Group reached these points of consensus:

- Creation and maintenance of affordable housing is a critical social, economic, and public health need;
- Due to Connecticut’s governance structure, municipalities have a lead role in meeting this need;
- Affordable housing programs need to be balanced with environmental needs such as open space preservation, water quality, and climate change resiliency;
- Affordable housing development should respect and complement existing, surrounding development. While single-family housing is the dominant residential use in our state, housing plans should recognize that multi-family, cluster housing, condominiums,

townhomes, “middle” housing, and single-family can be compatible uses;

- Again due to our structure of 169 separate cities and towns, and recognizing our urban, suburban, and rural areas, there is no “one-size-fits-all” program to be imposed or recommended; and
- A report like this one should offer a menu of choices, with observations about best practices, mistakes to avoid, and criteria for evaluation.

We hope that this report fulfills these objectives. Ultimately, this report is an explanation of best practices for Connecticut municipal affordable housing plans, with an explanation of each and a summary checklist at the end, § VIII of this report. This report is based on both the most recent direction from the state legislature and our review of the affordable housing plans prepared and filed in 2021-2022. We have tried here to identify how each and every town can adopt a plan that meets legal requirements, adopts best practices, and specifies achievable steps that will result in more families and households having an affordable place to live.

II. WHAT AFFORDABLE HOUSING IS AND WHY IT’S IMPORTANT

“Affordable” is generally defined as housing for which a household pays 30 percent or less of its income. “Affordability” is the relationship of households and incomes to housing prices in a town or region.

Affordable housing is defined in state law, regulations, and programs as units being preserved for a period of years at a specified maximum income, such as 80 percent, 60 percent, 50 percent, 30 percent or 25 percent of either the “area median income” or the “statewide median income.” The U.S. Department of Housing and Urban Development publishes these amounts annually. This formula, after being adjusted for household size and multiplied by the assumption that a household can pay 30 percent of its income for housing, results in a maximum annual housing cost, and when divided by 12 months, a “maximum monthly housing payment.” This formula can be adjusted to both rental and ownership (homes or condominiums). Sample, simplified calculations of maximum payments for rental and for sale units that qualify as affordable units are in Appendix B.

Economically diverse options in housing, across all our regions, cities, towns, neighborhoods, and areas, are important to Connecticut residents and to the state's competitiveness and future vitality because:

- More housing options, especially for people of modest means, can stem the out-migration in younger age cohorts who cannot afford to establish their own households. Millennials are entering their prime earning years, and are forming new households at a rapid rate, and it is in the state's best interest to keep them in Connecticut, close to their families, and to enable them to contribute to Connecticut's competitiveness and economic vitality now and in the future. Twice as many young adults between the ages of 16 to 26 have moved out of Connecticut in recent years than have moved into the State.⁸
- More economic diversity of options in housing in more municipalities can help address the concentrated financial hardship in some of our municipalities that limits access to educational and economic opportunities. Lack of housing choices limits access to opportunity and hampers Connecticut's vitality now and in the future. Progress here can also be key in revitalizing our cities.
- Increased economic diversity of options in housing in more municipalities will promote more equity and fairness in how we pay for and deliver public services.
- Many Connecticut employers report that a lack of housing options presents real challenges in recruiting and retaining skilled employees. Availability of housing options is also a factor in where businesses choose to locate or expand their operations.
- A growing number of Connecticut residents are "housing burdened," which means they pay more than 30 percent of their income on rent or a mortgage. According to a report by the Urban Institute, about half

⁸ Willner, C., "New Census Bureau Data on Young Adult Migration: Connecticut Experiences More Out-Migration than In-Migration of Young Adults, with Rates Varying by Parental Income and Race/Ethnicity – CTData" (2022), <https://www.ctdata.org/blog/new-census-bureau-data-on-young-adult-migration>

of Connecticut renters are housing-cost-burdened, and more than a quarter of homeowners are housing-cost-burdened. The more households pay for housing, the less they can afford to pay for goods and services, starting with food and health care.

- Producing more diverse options in housing creates jobs and generates spending for materials and supplies, etc. in local businesses during construction and once families are living in those homes.

Simply put, it is essential that every group tasked with preparing an affordable housing plan for a municipality understand how economically, racially, and socially segregated Connecticut is; the adverse consequences of this fact for our state; and the difference that promoting development, construction, and occupancy of lower-cost housing can make in mitigating these consequences. Thus, affordable housing plan drafters should bear in mind these facts:

- Connecticut ranks among the nation's most expensive states for housing costs. In Connecticut in 2022, *median* home prices have ranged from \$400,000 to \$550,000, out of reach for most Connecticut households. When families spend more on housing, they have less money to spend on other necessities, to invest in businesses, or to support children or aging family members.
- No one earning the Connecticut minimum wage can afford a median priced home in any town in the state.
- A two-person household in which both people earn the minimum wage can afford a small home in only 21 towns in Connecticut, limiting housing choice and opportunity and creating concentrated pockets of poverty.
- In 36 towns, more than half the residents make insufficient income to afford to buy a house in those towns.
- In only 3 towns can someone making 50 percent of median income afford a median priced home.
- There is less than a two percent vacancy rate in Connecticut's rentals as of November 2022. Low vacancy rates usually cause higher rental rates, making it more difficult to find affordable housing.

Homeownership is typically the largest store of household wealth for a family. A family's ability to purchase a home determines wealth and life outcomes across multiple generations. Without the security and resources of generational wealth and homeownership, families spend generations in poverty, with limited housing stability. In Connecticut, people of color are less likely to own a home, contributing to a significant racial wealth gap.

- 67 percent of Hispanic households live in rental housing (i.e., only 33 percent are homeowners).
- 59 percent of Black households live in rental housing (i.e., only 41 percent are homeowners).
- By contrast, only 24 percent of non-Hispanic White households live in rental housing (i.e., 76 percent are homeowners).

The ethnic and racial wealth gap in Connecticut is higher than in the nation's gap. Concentrated poverty and a lack of access to opportunity are significant contributing factors. Access to stable, safe, affordable housing can help to reduce those wealth gaps.

- Black family income is 55 percent that of non-Hispanic White family income.
- Hispanic family income is 44 percent of non-Hispanic White family income.

The poverty rate and the percentage of households that struggle to make ends meet in Connecticut are highest among families with children. Those families are also referred to as "ALICE" (Asset-Limited, Income-Constrained, Employed) households. In Connecticut, the high cost of living means that many of our children live in poverty, in need of safe and affordable housing.

- 11.5 percent of families with children live in poverty.
- 9.9 percent of all Connecticut residents live in poverty.
- According to the most recent ALICE report on financial hardship in Connecticut, 38 percent of all households in Connecticut are unable to afford life's most basic necessities including housing, food, childcare,

transportation, technology, and health care (ALICE Household Survival Budget).

- 63 percent of Hispanic households live below the ALICE Household Survival Budget threshold.
- 57 percent of Black households live below the ALICE Household Survival Budget threshold.
- 47 percent of households headed by people 65 or older live below the ALICE Household Survival Budget threshold.

Connecticut also has an imbalance of single-family and multi-family development and a shortage of housing that can be most cost-effectively addressed by more multi-family development:

- In a third of Connecticut's municipalities, the housing stock is at least 90 percent single-family units.
- More than a quarter of all 5+ unit buildings in Connecticut are in four municipalities: Hartford, Waterbury, New Haven, and Bridgeport.
- Half of all 5+ unit buildings in Connecticut are in 13 municipalities (out of a total of 169 municipalities).

The Dissimilarity Index score (DI) is a commonly used measure of residential segregation. That measure compares the distribution of two different groups (in this case, white and non-white) across census tracts within a state. The DI of a state indicates the percentage of a particular racial group that would have to be relocated to achieve an even distribution. Because life outcomes are determined by the stability and location of housing, Connecticut's high DI (67)⁹, means that people of color have disparate life outcomes compared to non-Hispanic whites.

- Connecticut has greater racial segregation than 34 other states. Based on the DI score, Connecticut is more racially segregated than Mississippi, West Virginia, and Georgia.

⁹ See American Health Rankings, AmericasHealthRankings.org.

- Three of our metropolitan areas rank in the top 20 percent of all metropolitan areas in the country (total of 366) for this measure of segregation: Bridgeport-Stamford-Norwalk, New Haven-Milford, and Hartford-West Hartford-East Hartford.

Access to affordable housing is also connected to economic development, job and population growth, and a reduced need for social services. Increasing affordable housing will help Connecticut address segregation and inequality.

III. ACHIEVING BALANCE: PROMOTING AFFORDABLE HOUSING IS NOT “ONE SIZE FITS ALL.”

Connecticut’s 169 municipalities are urban, suburban, and rural, and vary widely in both their need and market demand for affordable housing, and their ability to provide infrastructure to support it. Some towns have ample professional staff and volunteer citizen help, while others have little of either. More pointedly, housing in Connecticut ranges from towns that are predominantly single-family homes on large lots in stable neighborhoods, to cities with thousands of apartments that in recent years are being purchased in large batches by investors who are then terminating leases, raising rents, and evicting long-term tenants who suddenly have few or no housing alternatives. That is, Connecticut’s housing markets range from quiet rural areas, to stable or growing suburbs, to cities where segments of the housing market are in crisis.

A “one-size-fits-all” housing policy is therefore not appropriate because population density, land characteristics, infrastructure capacity, economic development, and housing demands differ across communities. Given the importance of addressing affordable housing needs and promoting greater economic, racial, and ethnic diversity in our communities, the state must encourage and sometimes direct municipalities to take steps that help achieve these goals, but recognizing that each municipality’s path will be different.

Many municipalities in Connecticut have moved forward with efforts to revise zoning laws and adopt policies to support affordable housing, including repealing exclusionary practices, adopting housing incentive zones, implementing transit-oriented development projects, and adopting inclusionary policies. At the same time, many municipalities are losing population, predominantly due to declining

numbers of children and thus declining household sizes.¹⁰ Some municipalities do not have many buildable lots, given watershed lands and wetlands or other issues. Others may have older housing stock that could be considered affordable housing. As such, rigid numerical affordable housing goals for each municipality must acknowledge and consider these variables.

Local and regional housing assessments are, therefore, critical to understanding the need to which a town must respond. In § V, we have identified several templates that can be used for this purpose.

Among the existing land development patterns, development challenges, and competing priorities that will shape a town's affordable housing planning and development are these:

A. Single-Family Homes and “Middle Housing”

Single-family homes continue to be the dream of many households. Connecticut should continue to promote homeownership opportunities for low-income and middle-income residents through low-rate mortgages and down payment assistance programs. In addition, facilitating the development of “middle housing,” Accessory Dwelling Units, small scale multifamily housing, duplexes, and cottage clusters, should be considered as part of a municipality's Affordable Housing Plan.

B. Impact of Higher Density Developments

Concerns are sometimes raised about the impact of proposed housing developments on property values, traffic, school crowding, quality of life, environmental resources, and water quality. Local affordable housing plans should assess, realistically, the extent to which low, moderate, and high-density development may affect these issues, both positively and negatively.

For example, an analysis conducted by U.S. EPA demonstrates that higher density developments generate less stormwater runoff per house than lower-density developments. EPA's analysis concludes that “[I]ncreasing development densities is one strategy communities can use to minimize regional water quality impacts.

¹⁰ For example, in southeastern Connecticut, from 2010-2020, overall population declined by one percent, but the population of children declined 11 percent on average, and up to 30 percent in some towns. Other regions of the state have experienced similar declines.

To fully protect water resources, communities need to employ a wide range of land use strategies that are based on their local conditions, context, and goals. Such strategies could include building a range of development densities, incorporating adequate open space, preserving critical ecological and buffer areas, and minimizing land disturbance.”

C. Water and Wastewater Challenges

Many Connecticut municipalities are not served by public water systems and, instead, rely on wells which generally do not have sufficient flow or pressure to support dense multi-family housing developments. Extending public water supply mains to these areas can be an expensive undertaking.

In addition, some municipalities do not have adequate sewer infrastructure to support higher-density housing developments that cannot be built with community septic systems or “alternative” wastewater treatments. Limited wastewater capacity is, therefore, a concern for housing development in some municipalities.¹¹

D. Open Space and Watershed Lands, Historic Preservation, and Farmland Preservation

Recognizing the importance of protecting open space and watershed lands to protect ecological habitats, water quality, and other natural resources, Connecticut provides municipalities with incentives to purchase and preserve open space and watershed lands. In addition, the state supports efforts to preserve farmland and historic structures, which are an important part of Connecticut’s heritage, tourism, and quality of life. These goals should be appropriately balanced with affordable housing development.

E. Buildable Land – Definition

Affordable housing, like other development projects, should be proposed on “buildable land.” Generally, local zoning laws reference that “buildable land” does not include areas designated as 100-year floodplain on the FEMA Flood Insurance Rate Maps, inland wetlands, watercourses, slopes in excess of 25 percent, or land

¹¹ The Commission on Connecticut’s Future and Development has a Sewage Plans Working Group that is specifically focusing on sewage disposal options and will file its own report.

constrained by easements or use restrictions, such as land preserved as open space, farmland, or public water supply watershed.

F. Climate Change and Resiliency

To address climate change, Connecticut has launched several initiatives to promote the use of renewable energy alternatives to improve energy efficiency and reduce carbon emissions. At the same time, climate change is causing rising sea levels, greater storm frequency, and increased flooding. Municipalities, particularly in coastal areas and along tidal wetlands, must consider these issues in making land use decisions and in planning critical infrastructure.

G. Transportation and Traffic Safety

Land use planning decisions require assessment of traffic and parking. Traffic management, of course, is both a safety and quality of life issue, as congestion should be avoided or mitigated where possible, which is critical to protecting public safety. While zoning regulations often require excessive and unnecessary parking, which can affect residential density and water quality, adequate parking is essential to controlling off-site impacts.

IV. REVIEW OF § 8-30j AFFORDABLE HOUSING PLANS PREPARED AND FILED 2021-2022

In 2021, the General Assembly imposed a June 2022 deadline on its 2017 directive that all towns should file an affordable housing plan every five years. This became General Statutes § 8-30j. By June 2022, more than 100 of Connecticut's 169 towns had filed a report, and by November, more than 110. To the date of this report, additional reports have been submitted, but some municipalities, including several larger cities, have not complied. A link to filed plans is at Appendix A. The filed reports are collected and accessible at the Connecticut Chapter, American Planning Association website, see Appendix A, footnote.

In preparing this report, the Working Group has read the reports filed as of November 1, 2022. As noted earlier, we have viewed the reports as a real-time laboratory for identifying and assessing both best practices, and areas that need improvement.

We reviewed these reports bearing in mind that: (1) the legislature's 2021 direction and timetable were an unfunded mandate; (2) some towns have limited

staff to devote to the task, little money to hire a consultant, or both; (3) internally, some towns are divided about, if not opposed to, the need for affordable housing or their obligation to provide more of it; and (4) the towns that proceeded with their reports had relatively sparse guidance from the state government about what was expected.

We are pleased to recognize very good sections of municipal reports:

- Most of the reports do a good job of reviewing the town’s existing housing stock, prices and rents, existing and projected demographics, “affordability gaps,” and identification of “cost-burdened” households;
- Several small and medium-sized towns included specific recommendations for amending their land use regulations, and identified specific locations where higher density and lower cost housing could be pursued (Andover, Bethany, Bozrah, Bristol, Brookfield, Brooklyn, Danbury, Fairfield, Glastonbury, Guilford, Hebron, Killingly, Marlborough, Meriden, Milford, Newington, Weston, Westport, Windham, Woodstock);
- Fairfield’s and Canterbury’s reports contain cogent statements about the importance of affordable housing;
- Several larger cities produced thoughtful plans about how to maintain already economically diverse housing stock (New London, Meriden, Stamford, Bristol, Groton, Windham);
- A variety of towns took the time to prepare an illuminating chart of their current residential zones and what types of residential uses are allowed in each zone (Danbury, Killingly, Montville, South Windsor, Woodstock), (*see* Appendix E for examples);
- One town, Newington, made a specific point of planning for special needs housing; and
- The Town of Suffield’s report contains a page with photos of different types of people and households and the varying types of housing that people need during their lifetimes, *see* Appendix E.

The list above is the good news. On the other hand, while many municipalities filed reports that were well researched as to housing need, predominantly the reports were, in a word, concerning. By way of example:

- Several reports were only a cover placed on a photocopy of the housing section of the town's most recent Plan of Conservation and Development;
- About 30 percent of the reports mainly asserted limitations, such as infrastructure, that were presented as reasons why the town had not developed a substantive plan or action steps, and could not, going forward, promote lower cost housing;
- Several reports noted existing community opposition to affordable housing as their basis for submitting a minimal plan;
- Several towns with thousands of housing units set miniscule goals, such as five to ten units during the next five years;
- One town stated defiantly, "We are committed to remaining a small town," and in effect said that it would take no steps to promote affordable housing; another took the same tack, explaining that, "We have a history of opposition to affordable housing;"
- Several towns asserted that they are "fully built out" and/or that their land is generally "too expensive" to accommodate affordable development;
- A few towns said, in so many words, that our cities contain plenty of affordable housing and the state should not impose on suburban and rural towns;
- More than twenty town reports only contained recommendations that address maintenance of existing single-family housing; and
- Nearly all of the reports written and filed in 2022 contained little or no recognition of the legal obligations with respect to zoning regulations contained in Public Act 21-29 (see § VI of this report).

Finally, a predominant characteristic of a majority of the 2021-2022 reports is the absence of specific, concrete action steps and deadlines aimed at enabling the actual development, financing, construction, and occupancy of lower cost housing. Recommendations that are vague, non-specific, with little or no detail, and a timetable that is either not specific or several years out, are present in about 75 percent of the filed reports. As a state in which 169 separate municipalities have not only the authority and ability to enable lower-cost housing, but also now a clear legal obligation to do so, we can and we must do better with our municipal plans, which must review the details of their existing regulations and policies, identify what can be improved or changed, and commit to a timetable for executing the needed steps.

V. CREATING AND IMPLEMENTING AN AFFORDABLE HOUSING PLAN

The state Department of Housing provides technical assistance, guidance, and planning grants to assist municipalities in developing and implementing affordable housing plans, including a template for conducting a housing needs assessment.¹²

We recognize that volunteers at the municipal level can be hard to find. A new, standalone group to tackle a complex task may not be possible, and the task may require a private consultant. Nonetheless, if an Affordable Housing Plan Committee can be formed, ideally it should have between five and ten members who are current residents of the municipality. Expertise in different areas related to housing and community development is essential, including:

- Architect, community planner, engineer;
- Transportation specialist;
- Real estate agent or broker;
- Finance and lending expert;

¹² Committees in suburban or rural towns with low affordable housing stock should consider partnering with Committees in nearby cities to assess this demand and perform outreach.

- Attorney;
- Landlord, experienced property manager, or developer;
- Business owner and economic/workforce development specialist;
- Leaders of non-profit community organizations;
- Members of relevant local committees and boards, *e.g.*, Youth Services, Senior Services, Disability Services, Boards of Education, Planning and Zoning, Inland Wetlands; and
- Current and prospective residents of affordable housing, and may include non-residents who are interested in living in the municipality.

The members of an appointing body, such as a local town council or equivalent, can decide which areas of expertise they would like to see utilized. A thorough search process should include outreach through a Chamber of Commerce, local nonprofit networks, the Housing Authority, town-wide distribution lists, and recommendations of local officials.

Stakeholders in the local community, particularly those who currently are and will be making use of affordable housing stock, should be included in the process through both representation in the Committee and through surveys, community conversations, and public messaging about the process from before it begins until the report is published. Local stakeholder groups from all sectors (business, nonprofit, community associations, youth) should be invited to present to the Committee about their needs.

A. Facilitating Discussion and Process

Facilitation of the group is ideally performed by a neutral person with communication and facilitation experience who is comfortable performing tasks like sending materials electronically, soliciting feedback, synthesizing and reframing members' points, and managing shared documents.

B. Conducting a Housing Needs Assessment

A major role of the Committee will be conducting a housing needs assessment and reporting it in an understandable fashion. Helpful data

sources will include affordable housing need calculations prepared by the Open Communities Alliance;¹³ the American Community Survey,¹⁴ United Way A.L.I.C.E. Reports,¹⁵ AdvanceCT Town Profiles,¹⁶ the CTdata collaborative,¹⁷ the Affordable Housing Appeals Lists published annually by the Connecticut Department of Housing,¹⁸ and new data acquired through surveys and the work of local housing authorities.

A needs assessment should report on:

1. Numbers and types of households and housing units. In addition to affordable units that are not deed-restricted, an inventory of government subsidized units, units receiving tenant rental assistance, deed-restricted units, accessory apartments (also called alternative dwelling units), and lower-cost single-family mortgages through the Connecticut Housing Financing Authority (CHFA).
2. Demographic trends and expectations. Income and employment type in each municipality are important to track to determine the scale and speed at which affordable housing is needed. Data about average household size can speak to the need for single-family homes versus middle and other types of housing.
3. A definition and count of “housing-cost-burdened households.” Towns can draw conclusions through income data and survey results, or draw conclusions through Housing Authority wait lists.
4. Utility costs. The working group should quantify utility costs as a part of the overall housing cost burden.
5. Transportation costs. Committee members with expertise in community planning should plan to assess traffic patterns, bus routes,

¹³ <https://www.ctoca.org/fairshare>

¹⁴ <https://www.census.gov/programs-surveys/acs/data.html>

¹⁵ <https://alice.ctunitedway.org/meet-alice-2/>

¹⁶ <https://www.advancect.org/site-selection/town-profiles>

¹⁷ <https://www.ctdata.org/housing>

¹⁸ <https://portal.ct.gov/DOH/DOH/Programs/Affordable-Housing-Appeals-Listing>

and ridership rates, and how these may change as the affordable housing stock increases.

6. The types of units most needed to achieve affordability and diversity in housing types in the municipality. New developments, new deed restrictions, and repurposing existing units all provide different options for actionable plans.

C. Data Collection

The Affordable Housing Plan should be formulated based on responses to a resident survey on housing conditions. The survey should ask about housing cost burden and satisfaction with current housing, and consider factors like household size, age, race, and disability status.

When collecting data for the Plan, local data should be the priority; as land use regulation is town-by-town, the plan must be formulated and adopted at the municipal level. However, as further described below, Connecticut law requires towns to use zoning to encourage the development of housing opportunities “for all residents of the municipality and the planning region in which the municipality is located.” Local planning must also take into account regional need. Regional Councils of Government can be supportive in providing data for planning regions. Partnerships with regional councils can help with sharing information and recruiting those who might want to live in a particular municipality.

Regional data should not be used to justify towns with little affordable housing absolving themselves of the need to create more. Rural towns or suburbs relying on cities for affordable housing exacerbates segregation.

D. Timing

Six to 12 months is a reasonable time period for creating a plan. A significant amount of time should be spent on survey creation, distribution, and compilation to ensure that respondents are representative of community sentiment.

Committees should anticipate that existing residents responding to a survey may not understand the need for it or its benefits, and may be simply opposed to change. The Committee should use public input to assess how much community education will be needed to move forward with action recommendations.

E. Relationship to Planning and Zoning Commission

Though it will be a separate body, the Affordable Housing Plan Committee should maintain a relationship with the Planning and Zoning Commission in its municipality, the simplest way to have a member of the Planning and Zoning Commission in its ranks. PZC buy-in will be needed in the process, as most strategies in the Plan will need to be carried out through PZC action.

F. Public Involvement and Education¹⁹

Beyond conducting a survey and drafting a report, the Committee should work to make its presence known in the local community. Events promoted through the Mayor or First Selectperson can gauge interest and promote turnout.

Committees should consider public education initiatives on § 8-30g, understanding municipal zoning maps and “opportunity maps,” and assessing regional housing needs, and partnering with nonprofit organizations and/or municipal departments (with staffing and more resources) to spread this information.

Survey distribution should be done both online and in-person. In addition to town-wide distribution lists, presence at local events and public event venues (e.g., public health facilities and libraries), promotion at other municipal meetings, and door-to-door canvassing should be considered by Committee members, who will act as ambassadors of the work.

G. Important Process Steps:

- decide early who will ultimately “adopt” the plan, how made available, how and where filed, such as with OPM and/or regional planning council;

¹⁹ A key part of public education about affordable housing is identifying and overcoming myths. The most prevalent are that affordable housing lowers the value of nearby properties; affordable housing developments bring crime; and affordable housing generates large numbers of school-aged children, many with special needs. The Partnership For Strong Communities maintains on its website a list of the myths and explains why they are inaccurate. See <https://pschousing.org/news/affordable-housing-land-use-appeals-act-8-30g-factsheets> and <https://pschousing.org/mixed-income-housing-Connecticut>.

- consider online vs. hybrid vs. in person meetings;
- confirm which meetings are subject to Freedom of Information Act;
- identifying existing resources and data such as current Plan of Conservation and Development; U.S. Census; website of the Partnership for Strong Communities;
- focus on actually creating units;
- bear in mind the importance of specific action steps, with timelines and deadlines;
- understand the challenge of identifying specific locations where lower cost housing may be proposed and developed;
- be willing to be concrete and prescriptive;
- circulate a draft report for public comment, with ample time for review;
- adopt a schedule and process for final report adoption, distribution, presentation;
- after adoption, assign clear responsibility for implementation; and
- prepare a plan for periodic, ongoing review of implementation, and timing of next revision.

H. A checklist for a municipal process will include these items:

- Engaged a variety of stakeholders.
- Demonstrated an understanding of the residents' opinions and experience.

- Informed and educated community while developing the plan.
- Demonstrated knowledge and awareness of what affordable housing is, and its benefits.
- Demonstrated knowledge and awareness of current housing conditions:
 - a. Overall housing demographics;
 - b. Affordable housing supply; and
 - c. Racial and economic segregation.
- Specific strategies, including:
 - a. Modifying and implementing zoning and land use regulations;
 - b. Modifying and implementing building codes and regulations;
and
 - c. Implementing financial strategies such as grants, subsidies, and tax incentives.
- Implementing public education and information campaigns.
- Implementing specific strategies to meet affordable housing goals.
- Timeline for executing steps and implementing strategies.
- Recommended procedures to review and maintain the plan.

VI. STATE LAW REQUIREMENTS FOR AFFORDABLE HOUSING

A. Minimum Legal Requirements for Municipal Affordable Housing Plans

As prefaced earlier, one of the first and important steps that a municipality must take with respect to an affordable housing plan is to review, in cooperation with the town's planning and zoning commission, the existing zoning regulations to ensure that they are consistent with the requirements of state laws intended to promote affordable housing. Generally speaking, this effort requires each town to take a list of the requirements of General Statutes § 8-2, the Zoning Enabling Act, and then review the existing town regulations to see if they comply.

This exercise has two parts: The first is to examine whether the text of the town's existing regulations violates an express state law requirement. For example, if a zoning regulation requires that certain single-family homes contain at least 1,000 square feet of floor area, which would far exceed what the state building code requires, that regulation would violate the prohibition in the Zoning Enabling Act, as revised in 2021, against zoning regulations imposing minimum floor area requirements in excess of the state building code.

The second inquiry will be more subtle. A common zoning requirement is that a residential lot, to be buildable, must have a minimum frontage on a public street. What if that requirement is 400 feet? On paper, nothing in the Zoning Enabling Act prohibits such a regulation, but the requirement does result in a very substantial minimum lot size, and if the requirement applies to most of a town's buildable land, does the regulation promote economic diversity and choice in housing? For a group reviewing the town's regulations, the question is whether the town's minimum street frontage regulation strikes an appropriate balance between single-family residential zoning and making land available for higher density development.

B. Promoting "Housing Opportunities" and "Economic Diversity and Housing Choice"

These phrases were converted in 2021 from an encouragement to a requirement. Towns must provide for the development of housing opportunities "for all residents of the municipality and the planning region in

which the municipality is located.” Towns must consider the regional need and their obligation to meet it.

As the words imply, the legislature’s direction is that a town’s zoning regulations must allow housing across an array of price points. A town whose regulations, in effect, allow only single-family homes or large lots does not comply with this requirement. Economic diversity and housing choice are facilitated by a combination of actions that enable higher density and modify or eliminate rules that have an exclusionary impact.

This requirement does not mean that the same array of housing and density must be allowed uniformly across a town. Rather, it means that a town’s regulations should identify locations where higher density and thus lower cost can be achieved in light of the available or potential infrastructure, and deleting regulations that make higher density more difficult without a valid planning reason for doing so.

C. Allowing Multi-Family Housing

A similar requirement, also made mandatory in 2021, is that regulations allow multi-family housing, which generally means four or more units on one parcel of land, consistent with soil types, terrain, and infrastructure.

Generally, multi-family is higher density than single-family (except for some “cluster” subdivisions), housing, and the more that construction, infrastructure, utility, and occupancy costs can be divided among occupants, the lower the cost on a per unit basis. Thus, a municipal affordability plan should carefully review the town’s regulations to ensure that they allow multi-family housing as a permitted use, and that the regulations do not contain requirements that otherwise undermine feasibility.

D. “Affirmatively Furthering” The Purposes of the Federal Fair Housing Act

Public Act 21-29 requires zoning regulations to “affirmatively further” the purposes of the federal Fair Housing Act. The main purposes of the federal Fair Housing Act are to prohibit discrimination in housing on the basis of a tenant’s/occupant’s/owner’s race, color, religion, sex, familial status, or national origin. “Affirmatively furthering” means that the availability of low and moderate housing is publicized in ways that it will come to the attention

of economic, racial, and ethnic groups that need such housing but are “least likely to apply” for it, based on living in other towns, or having language barriers or limited transportation. (Thus, for example, “redlining” in housing finance would be the antithesis of affirmatively furthering.)

This is not at all a new concept. State Regulations § 8-37ee is a longstanding requirement for an affirmative fair housing marketing plan, which must be prepared, filed, and followed in certain state and local housing finance programs, and is also required for § 8-30g developments. However, the 2021 amendment to § 8-2 requires that zoning regulations promote these purposes, and thus affordable housing plans should acknowledge and reflect this new requirement.

E. Racial Segregation

Though not part of § 8-2, it should be noted that the Connecticut Constitution, Article I, § 20, states that, “No person shall . . . be subjected to segregation or discrimination in the exercise or enjoyment of . . . civil or political rights because of religion, race, color, ancestry or national origin.” This provision, of course, applies to all activities of state and local government, and thus supports the provision of General Statutes § 8-2 regarding housing choice, and is consistent with the federal Fair Housing Act, and requirements to “affirmatively further” housing opportunity.

F. Minimum Floor Area Requirements

In 1988, the Connecticut Supreme Court, in *Builders Service Corp. v. East Hampton Planning and Zoning Commission*, invalidated a zoning regulation that required, in several parts of the town, that single-family homes be no less than 1,200 square feet, regardless of the number of intended occupants. The Court held that the regulation constituted economic exclusion, and did not serve a “legitimate purpose of zoning.” Generally speaking, the state building code and the public health code require, for the safety and health of occupants, only 320 square feet for a single structure, and 100 square feet for two occupants.

Since the *Builders Service* decision, however, several dozen towns have persisted with non-occupancy based minimum floor area requirements, ranging from about 600 to 1500 square feet. As a result, in the 2021 amendments, the General Assembly outlawed minimums that exceed the

building code. (This statute of course, does not prohibit residential units or structures that exceed the applicable codes; it does not allow zoning regulations to require minimums that exceed the codes.)

G. Minimum Parking Requirements

Generally speaking, in the past 15-20 years, planners have pointed out the prevalence in municipal zoning regulations nationally of excessive parking requirements. Excessive parking rules result in excessive paving, which creates challenges for stormwater management and water quality. While much of the criticism has been directed at commercial uses (such as shopping malls that are required to provide parking for peak holiday periods, which creates spaces that go unused for the other eleven months), unnecessary minimums are also common for multi-family housing. Rules that assume that every adult occupant of an apartment will have his/her own car is an example. An important reality of this situation is that excessive parking requirements are a recognized tool of exclusionary zoning; the more parking spaces required, the less density can be achieved on a particular lot, in light of parking, buffering, and stormwater management needs.

To address this issue, the 2021 amendments prohibit zoning regulations from requiring more than one parking space for a one-bedroom unit, and 2.0 spaces for a two bedroom unit, with the *proviso* that a town, after a public hearing and vote, may “opt-out” of this program. *See* General Statutes § 8-2p, attached in Appendix C.

Many factors influence parking needs, including the demographics of the intended residents (for example, housing for the elderly generally requires less parking than housing for families); proximity to public transportation, shopping, and services; and most recently, the availability of remote work.

It is important to note that the combination of the bans on excessive minimum floor area and minimum parking rules create a potentially powerful effect: a property owner/developer can create greater density just with smaller units and fewer parking spaces, so attention to these two parameters in an affordable housing plan is an important task.

H. Alternative Dwelling Units (“ADU’s”)

So-called “ADUs” are residential units (sometimes called “accessory” units)

that are created within an existing residential structure or as a free-standing building on the same lot, but are intended to be smaller than and subsidiary to the main residential use. Other labels include “accessory apartment” and “in-law apartment.”

The 2021 amendments to General Statutes § 8-2 standardized statewide rules for ADU’s, specifying minimum and maximum standards, facility requirements, and prohibitions. They are now codified at General Statutes § 8-2*o*. However, the legislature gave towns the power to opt-out of this program also.

ADUs are a recognized way to create affordable housing. While their economic and structural feasibility varies widely, the legislature’s 2021 rule changes provide a set of best practices, along with a few rules prohibiting practices that are exclusionary, with little or no justification.

I. Caps on Multi-Family Units

The 2021 amendments also prohibited numerical or percentage limits (“caps”) on multi-family housing, such as a regulation prohibiting more than x units of multi-family housing, or units that would exceed more than x percent of the single-family homes in town. Such limits are arbitrary and exclusionary. Multi-family proposals must be considered based on their specific merits.

Of course, regulations can have the effect of imposing a cap on multi-family units, with no other justification except imposing a limit. Drafters of an affordable housing plan should assess existing regulations individually and in combination for this impact.

J. Preserving Town “Character”

The 1988-89 Blue Ribbon Commission on Housing concluded that too many zoning applications for multi-family and low/moderate income housing, were being denied for “vague and insubstantial reasons.” One such recurring reason was “inconsistency with the character of the town” which expressly or implicitly referred to a town’s predominately high-end or expensive housing.

The 2021 amendments prohibit a town from denying a zoning application on

the basis of the character of the town, as an amorphous concept, and allow only reference to demonstrable physical characteristics. Thus, an existing zoning regulation that states “character of the town” as a general decision-making criterion on a zoning application contravenes § 8-2 as amended in 2021 unless the regulation is revised to align with the new limitation on this factor.

K. Excessive Application Fees

It has always been the law that towns may only charge application fees to cover their reasonable administrative costs to process an application. Any fee in excess of processing cost is an illegal tax. The 2021 amendments add specific parameters to application fees, by prohibiting excessive fees and specifying rules for so-called “peer review” fees.

L. Public Education and Property Tax Implications

It has long been the law in Connecticut that criteria for municipal review of a residential development zoning application may not include the projected number of school-aged children; effect on the town’s education budget; or property tax collection. Regulations that contain or allow these factors to be considered in reviewing development applications need to be modified.

Again, each of the items above is now a state law requirement, and every municipal affordable housing plan must identify existing regulations that do not comply and propose modification.

M. Reaching Ten Percent Affordable Units On The Department Of Housing’s Annual List Earns An Exemption From § 8-30g, But Does Not Mean That Local Housing Need Has Been Satisfied

Several § 8-30j reports discuss the Department of Housing’s § 8-30g Ten Percent List – the list of towns that are exempt from § 8-30g – as “the state’s 10 percent goal.” This is inaccurate. The Ten Percent List was established when § 8-30g was enacted in 1989 as a recognition that those municipalities – historically, about 30 of the state’s 169 towns – that are already home to the largest percentage of government subsidized units should not also be subject to § 8-30g. Thus § 8-30g established ten percent affordability as the

threshold for achieving an ongoing exemption from § 8-30g. But neither the legislature nor the Department of Housing has ever said or intended that towns who have reached 10 percent on the state's § 8-30g Ten Percent List have no need for additional lower-cost housing, or that when a town achieves 10 percent, it has met a state standard for affordable housing needs. One way to understand this is to consider that affordable housing is generally defined as units that are within the economic reach of those earning 80 percent or less of area median income. Roughly speaking, this is 40 percent of the population (80 percent of the 50 percent median). It is not Connecticut's housing policy that affordable housing need at the municipal level is satisfied if only 10 percent of a town's housing is affordable; the need extends to approximately 30 percent more of the population. The point is that achieving 10 percent affordability does not mean that a town has met housing needs at the town or regional level.

VII. MENU OF LAND USE REGULATIONS TO REVIEW FOR WAYS TO PROMOTE AFFORDABLE UNITS

An essential task for any group drafting a municipal affordable housing is to carefully review the town's existing land use regulations and identify what must, or should be, added, amended, clarified, or deleted. There are likely to be provisions clearly in need of modification, but also items that require a keen eye for exclusionary impacts and effects, especially in combination with other provisions. In § V of this report, we have discussed what type of team is best suited to carry out this analysis.

It is important to bear in mind that requirements that may impede affordable housing may be located in municipal ordinances, meaning rules adopted by the city or town legislative body as opposed to the land use commissions. Examples include road and driveway width rules and stormwater management policies.

As also stated above, the list below is a menu, and what each town needs to order and deliver will be different. Urban, suburban, and rural will hone in on different options, and population and political reality will undoubtedly be factors in the process.

The items in this section of the report are discretionary in the sense that the previous section identified legal mandates – what state law now requires of every town – while this section deals with regulations that each town shapes and drafts. In other words, in this section, it is mainly the impact of the regulation rather than

its facial legality that warrants your attention.

Our suggested menu is as follows:

A. Density

Because it is a reality that allowing more units on a parcel of land decreases the cost per unit and thus the price or rent, a starting point for regulation review is maximum allowable density. This involves minimum lot size for a single-family home, which results in how many homes can be built in a subdivision or planned unit development; and units per acre, which defines both “middle housing” (duplex/triplex/quadruplex), and multi-family housing.

Too often, zoning commission members and the public focus on density as a number. Land use professionals often hear commissioners say, “We’ve never allowed more than four units per acre.” But professional planners and architects know that the key to density is design: a site plan showing two units per acre can look overly dense – trying to fit ten pounds in a five pound bag – while twenty units per acre can fit nicely with good design. It depends on lot shape, topography, slope, adjacent uses, architecture, screening, and similar factors. So an important consideration in density regulation is: Don’t get hung up with numbers *per se*.

With these caveats in mind, an affordable housing plan should identify where existing maximum residential density rules can be modified.

B. “Buildable Land”

A similar characteristic to density is the definition of buildable land. This is sometimes done by specifying a minimum amount of square footage that must be present on a lot, and then subtracting defined characteristics such as wetlands, slopes above a certain percentage. In subdivisions, regulations often require a percentage of a parcel to be preserved as open space, and some go further in specifying that the percentage cannot include wetlands, steep slopes, etc. In other words, these types of regulations can have the effect, whether intended or not, of allowing residential units only on unnecessarily large lots, all of which drives up the cost of housing.

Yet another variety is “open space cluster” regulations, which allow, or sometimes require, a greater number of smaller subdivided lots, but with more open space than a conventional subdivision. While such regulations can be beneficial in

avoiding “sprawl” and creating larger, more ecologically connected open space, they can also push up housing prices.

C. Single-Family vs. Middle Housing v. Multi-Family

Simply put, to ensure economic diversity and housing choice, each town’s zoning regulations should allow, in at least several places within its borders, single-family, middle housing, and multi-family housing. A review of the town’s regulations should include making sure that each type is realistically enabled, and that the regulations as a whole do not exclude, but achieve balance.

D. Rehabilitation vs. New Construction

It is important to recognize that affordable housing can be new construction; repair of existing residential units; and conversion of existing non-residential uses (hotels and motels, for example). The third category may be particularly viable due to existing infrastructure. So identifying all three methods as part of affordable housing creation is part of the menu.

E. Profit vs. Non-Profit vs. Governmental

Obviously, who takes the lead in creating affordable housing is a critical factor, as planning and financial resources available to private, for-profit developers, non-profit entities, and government agencies are different. However, it is not uncommon for municipal regulations to specify *who* may develop certain types of housing. For example, some regulations provide that multi-family housing is allowed as a use but only if it will be sponsored/financed/built/operated by a government agency. Such a regulation recognizes that multi-family residential use is appropriate in a particular zone, but cuts off private-sector initiations and public-private partnerships. These types of limits should be carefully scrutinized for whether there is a compelling reason for the limitation.

F. Most Needed Unit Types

Among needed “affordable” housing units, some types are needed more than others, mainly because they are less frequently built; are more expensive to build; requiring some form of government subsidy; or are the type of unit most often identified – or stereotyped – as needing the most services from the city or town. Housing for the disabled, families with children, and the lowest household incomes (generally, with annual income of 30 percent or less of median income) are

examples. In other words, while affordable housing plans should address middle housing, workforce housing, and alternative dwelling units, and such units can often be built without subsidies, the most compelling need in the region is often for units for those least able to afford housing. A good plan will address this need.

G. Design Standards

A common concern about affordable housing is that when built, it will look “cheap” or poorly built, or simply not consistent with neighboring homes or units. Several considerations apply here: First, good design is the key to making less expensive housing units look attractive. While a review of site layout, site design, and architectural techniques is beyond the scope of this report, those drafting an affordable housing plan or revised regulations should not assume that lower cost housing will look inferior.

Connecticut towns have authority, within limits, to review design and architecture. While color is generally off limits, towns may specify bulk, massing, and building materials, especially in special districts such as village districts or downtown streets. Architectural review boards, acting in an advisory capacity, are common, and affordable housing proposals can benefit from reviews.

This said, specifying building materials can be a tool of exclusionary zoning. Requiring particular types of siding, such as wood, can increase building costs unnecessarily, because there are less expensive options that achieve essentially the same appearance.

An affordable housing plan, therefore, should be based on recognition that higher density can be shaped and improved by design to achieve a high quality appearance; and on review of existing regulations to ensure that they do not impose extra, unnecessary costs on housing production.

H. “Look Under The Hood”

Many towns have a zone or zones labeled as providing affordable housing, and tout these zones in their plans. But the issue is whether these zones are actually workable. For example, are the uses as-of-right or subject to discretionary controls such as a special permit? Are there requirements or conditions that make the zone applicable only to a small number of parcels? Review of existing zones for actual viability is an important part of regulatory review.

I. Unnecessary Procedural Requirements

One of the most important tasks of an affordable housing plan is to review the procedural requirements imposed on higher density or lower cost housing and ask if the rules are necessary, or can be eliminated or streamlined. Simply put, excessive and unnecessary procedures are a common tool of exclusionary zoning in Connecticut.

Perhaps the most frequent procedure that is unnecessarily applied to affordable housing is that it be approved as a special permit, instead of “as-of-right.” Special permit uses allow zoning and planning boards much more discretion to approve, deny, or approve with conditions than uses allowed by the filing of a site plan. Site plan reviews are intended to be objective and less expensive. Generally, a special permit application requires a public hearing, while a site plan does not. So, affordable housing planners should be on the lookout for regulations that, for example, allow all single-family homes to be approved with nothing more than a zoning permit (which might be approved by town staff and not even brought before the zoning commission), but require a special permit, public hearing, and much more detailed information for a duplex or triplex, even if these structures will be built under the same maximum structure rules and minimum setbacks as the single-family home.

J. Non-Residential Zones

One of the primary purposes of zoning is to separate incompatible land uses, the most common being heavy industrial, which generates noise and environmental impacts, from housing. However, planners should bear in mind that multi-family residential, middle housing, and single-family residential uses are all residential, and should not be considered incompatible uses; and office, commercial, institutional (schools, places of worship, government buildings, etc.) and even “light industrial” (uses that involve manufacturing but occur entirely within a building, with no external impacts) may be well-suited to residential development, either as a stand-alone or as a mixed use. Thus, affordable housing planners should not assume that non-residential zones are off-limits for housing; all zones should be reviewed for housing opportunities, except perhaps heavy industrial or major traffic generators.

K. “Middle Housing”

This term refers to developments that have two, three, or four units per building (five and above being “multi-family”). Simply put, middle housing promotes affordability by dividing infrastructure among a higher number of units. Impacts of middle housing should be considered comparable to single-family homes. Middle housing can often be built on a community septic system or alternative on-site treatment system, without need of sewer.

Thus, an affordable housing plan should include a town-wide review of where regulations can be amended to facilitate middle housing (on an as-of-right/site plan basis). Regulations to review in this regard include minimum lot size, setbacks, density, floor area rules, parking ratios, and open-space requirements.

L. Transit-Oriented Development

Housing near public transportation facilities – rail, bus, airport – have been recognized in recent years as a highly efficient land use, because “transit-oriented development” reduces dependence on cars, and is often close to necessary infrastructure. In fact, it may be that the highest density housing in most municipalities should be land that has necessary utility infrastructure and is proximate to existing or planned public transportation.

It should also be remembered that transit routes such as bus lines can be altered. Just because a parcel of land is not on a bus line today does not mean that it cannot ever be. Transportation planners will adjust routes to where population is.

M. Financial Steps

Many of the 2021-2022 town reports include what might be called “financial steps” such as:

- Promoting awareness of lower-cost CHFA (Connecticut Housing Finance Authority)²⁰ and USDA (U.S. Department of Agriculture) lower-interest-rate mortgages for the purchase of single-family homes or condominiums;

²⁰ CHFA mortgages are counted by the Department of Housing on the 8-30g Ten Percent List.

- Property tax relief and/or utility bill assistance, mainly for senior citizens or those with disabilities;
- Verifying the availability of rental assistance payments and Section 8 vouchers;
- Establishing an affordable housing trust fund, sometimes in conjunction with an inclusionary zoning ordinance, to raise money that can be used in several different ways to subsidize lower cost units;
- Considering donation or sale of municipally-owned land for housing development, with affordability requirements;
- Considering payments to a housing provider or developer to “buy down” unit rents to create deeper affordability;
- Making information to these programs available on the town’s website; and
- Tasking a town staff person as a resource for information about affordable housing.

N. Quick(er) Fixes vs. Longer Term Solutions

When drafting this report, our Working Group recognized the reality that many of the action recommendations in this report are longer-term steps that at best will create more affordable housing over a period of years, but such plans are of little help to households that, for whatever reason, need housing within their economic reach as soon as possible. Thus, yet additional criteria for drafting and prioritizing action steps in an affordable housing plan are (1) ensuring that households in crisis are informed about where and how to get help with finding new housing or obtaining financial help (such as home heating assistance) for a shorter-term or seasonal challenge; and (2) renovating or rehabilitating existing units if doing so will be a more cost-effective effort than relocation.

O. Inclusionary Zoning: Proceed with Caution

Inclusionary zoning – meaning a municipal-level program in which owners of multi-family properties are required to preserve a percentage of units (generally

rental) for a period of years at a maximum monthly payment – is recognized in General Statutes § 8-2i, and has been adopted as a voluntary or mandatory program in a handful of Connecticut towns. About one third of the § 8-30j plans mention consideration of inclusionary zoning. It is beyond the scope of this report to engage in a review of such programs, but the pros and cons include:

Across the nation, inclusionary zoning has worked in locations where the demand for housing is so strong that developers are willing and able to absorb the additional cost of compliance while moving forward with their plans. Arguably, there are towns and regions in Connecticut where these conditions exist, and where these programs have been successful. However, because housing markets are cyclical, inclusionary zoning can sometimes be an inflexible tool that appears acceptable in a rising market, but can handcuff a property owner or landlord in a downturn. Inclusionary programs are also difficult to draft and administer, and a well-intended but confusing program can drive development away. Thus, if a municipality adopts an inclusionary program in a region where developers can simply shift to a nearby town without inclusionary rules, economic rationality will likely direct them elsewhere. And, of course, it would be a misuse of regulatory authority to adopt an inclusionary zoning program for the unstated purpose of deterring potential development. If an inclusionary program is mandated, developers should be given flexibility as to how to comply.

P. Examine Nonconforming Uses

A nonconforming use is one that was legal when built but now is not a permitted use. Generally speaking, nonconforming uses cannot be expanded or substantially rehabilitated. One method of reviewing existing regulations and zoning maps is to identify parcels that can be rezoned from non-conforming to permitted uses, making them eligible for substantial rehabilitation or expansion.

Q. Zoning Is Not a “Promise”

At land use public hearings, members of the public sometimes voice two misconceptions: that “zoning is a promise,” and existing uses have a right to insist that new, abutting uses will not be visible to them.

Zoning, as noted, is intended to separate incompatible uses, and zoning regulations and plans of conservation and development are essential tools to ensuring compatibility, peaceful enjoyment of residential uses, and property values. But property owners who claim that “I bought my property in reliance on the zoning

next to me” are incorrect if they are asserting a legal right to maintain the existing zone of abutting land. Thus, when identifying opportunities to modify zones, or use or dimensional standards, affordable housing planners should consider development patterns and impacts, but not be concerned that they may be violating legal rights.

Similarly, while setbacks, screening, and buffering are important, unless a property owner has paid for and recorded a legally-binding easement guaranteeing that no structure, or no structure above a certain height or bulk, will be built on adjoining land, no one “owns a view.” Planners should not disqualify land from affordable housing development because the structure will be visible from nearby properties.

R. Residency Preferences

Some towns have tried, in their affordable housing programs, to reserve or prioritize affordable units for “existing residents.” Historically, such restrictions have been at least frowned upon by the federal government as potentially preserving racially segregated housing patterns. Long-existing state law and regulations have required “affirmative fair housing” marketing plans²¹, meaning mandated, regional geographic outreach with information about housing opportunities. Moreover, the legislature’s 2021 requirement that zoning regulations “affirmatively further” the purposes of the federal Fair Housing Act would appear to be a clearer statement that residency preferences in affordable housing programs are not valid.

S. Subdivision and Wetlands Regulations

Zoning regulations determine allowable land uses, including types of housing, and then subdivision regulations establish more objective rules for how land should be developed when the result will be separate, privately owned lots. Wetland regulations, mainly dictated by state law, impose rules to avoid water pollution. Thus, while regulations that can impede affordable housing are mostly found in the zoning code, subdivision and wetlands regulations should be reviewed for modifications that will mitigate per-unit costs.

In subdivision rules, the regulations to review include open space requirements, road widths, and maximum cul-de-sac lengths.

²¹ See Connecticut State Agency Regulations § 8-37ee

In wetlands applications, regulations that exceed state requirements without justification, and excessive application fees (such as those based on number of units rather than review of potential impacts) warrant reconsideration.

T. Plans of Conservation and Development

POCD's are important municipal planning exercises, but are less applicable to affordable housing plans because they are only advisory as to zoning actions. They are also revised only once every ten years. However, all proposed zone changes, in theory, need to be "consistent" with a town's POCD, and thus an endorsement in a POCD of a municipal group's affordable housing plan as a town goal will be a helpful, though perhaps not essential, step.

U. CHFA/Low Income Housing Tax Credit Points

The Connecticut Housing Finance Authority (CHFA) in 2022 made a programmatic change that provides an incentive for municipal affordable housing plans to identify specific development locations. CHFA allocates tax credits, in amounts specified by the federal government for the Low Income Housing Tax Credit program. Tax credit allocations are done through a competitive, points-driven application. CHFA will now award up to three points for a proposed development that is identified in a § 8-30j municipal affordable housing plan. In the Connecticut Housing Finance Authority's 2022-23 Low Income Housing Tax Credit/Qualified Allocation Plan, *see* § III.H. 3(g).

V. Lowering Development and Construction Cost

Not to be forgotten as to promoting affordable housing are accepted methods for lowering costs: reducing or waiving permit fees, and utility connection charges; "value engineering"; reducing labor costs; and streamlining or expediting approval processes.

VIII. SUMMARY OF RECOMMENDATIONS AND BEST PRACTICES

1. Appoint a committee to update the town's 2021-2022 plan, or draft its initial plan.
2. Appoint 5-10 people to serve, drawing on the areas of expertise recommended in § V.
3. Conduct a housing needs assessment.

4. Collect demographic and similar data aimed at identifying local and regional need for affordable housing.
5. While collecting data, assemble and distribute public education information about why affordable housing and an updated plan are important.
6. Focus on specific steps, specific areas or locations, and specific timetables and responsible parties.
7. Try to avoid verbs such as facilitate, consider, examine, review, and other non-specific words as “action items.” Use concrete, specific words and timetables.
8. Bring the town’s zoning regulations and plan of conservation and development into conformance with General Statutes § 8-2, as amended by Public Act 21-29. Specifically:
 - a. Promote economic diversity and housing choice.
 - b. Allow multi-family housing.
 - c. Adhere to the “affirmatively further” requirements of the federal Fair Housing Act.
 - d. Ensure the regulations do not intentionally or indirectly maintain or promote racial segregation.
 - e. Eliminate minimum floor area requirements in excess of the public health and building code.
 - f. Eliminate excessive parking requirements.
 - g. Conform to state law regarding alternative dwelling units, or if opting out, adopt regulations that promote ADUs.
 - h. Eliminate caps on the number or percentage of multi-family units.
 - i. Eliminate “town character” or similar phrases as a zoning approval criterion.

- j. Eliminate excessive application fees.
 - k. Eliminate zoning approval criteria that refer to public school impact or property tax revenues.
9. Review all zones for what, if any, residential uses are allowed, and revise regulations that unnecessarily exclude residential.
 10. Review all residential zones for rules that unnecessarily limit density.
 11. Review the definition of “buildable land” and eliminate or reduce requirements.
 12. Ensure that the zoning regulations provide for “middle housing,” noting that such housing (generally 2-3-4 attached unit structures) does not always require public sewer.
 13. Review town rules on rehabilitation of existing structures and eliminate unnecessary restrictions.
 14. Ensure that town regulations allow affordable housing to be proposed and pursued by for-profit in addition to non-profit and governmental entities.
 15. Be sure the affordable housing plan identifies and promotes the most needed unit types, for the elderly, disabled, and lowest income households.
 16. If the town imposes design standards on residential construction, review them for unnecessary added costs.
 17. Review the town’s procedural requirements that go beyond state law and eliminate or mitigate those that add unnecessary time or cost.
 18. Revise existing residential zones, including affordable housing zones, to ensure they are economically feasible, and practical to develop.
 19. Review all non-residential zones to determine if residential or mixed use can be adapted.
 20. Identify land proximate to public transportation and consider its suitability as higher-density transit-oriented zoning.

21. Consider regional housing needs in addition to local need, and utilize the various sources of need calculation referred to in § V of this Report.
22. Review the town's subdivision and wetlands regulations for unnecessary requirements that exceed state law and add unnecessary expense or delay.
23. Revise the town plan of conservation and development to be consistent with Public Act 21-29, and to ensure that at least its housing element is consistent with the Town's affordable housing plan.
24. Review town ordinances and budget for direct financial assistance that can make existing residences more affordable.
25. Circulate a draft report for robust public comment.
26. Confirm who adopts the final plan.
27. After adoption, set a timetable for implementation and periodic review.

IX. POTENTIAL CHANGES/CLARIFICATIONS TO STATE LAW TO ASSIST WITH AFFORDABLE HOUSING PLANS

The General Assembly should consider the following as amendments to General Statute § 8-30j:

1. Direct towns, in a specified timetable, to revise their 2021-2022 plans in light of the guidance stated in this report.
2. Specify which board/agency/commission has the responsibility to approve and administer the plan.
3. Consider adopting specific recommendations in this report as action steps and timetables.
4. Require each updated report contain a checklist against the criteria stated in § VIII of this report.
5. Require the Department of Housing to prepare and publish a model

Affordability Plan, to demonstrate best practices for affordable housing administration. Topics could include how to handle capital improvements; comparability among units; determination of mortgage rates in affordable units for sale; utility cost calculations; and where to go online for median income and fair market rent data.

Appendices

- A. List of § 8-30j reports reviewed for this report
- B. Sample Affordable Housing Rental and Sales Calculation
- C. Connecticut General Statutes 8-2; General Statutes § 8-2o; General Statutes § 8-2p, all as revised by Public Act 21-29
- D. Excerpt, Suffield § 8-30j Report, p.5
- E. Illustration of chart analyzing a town's existing residential zones and permitted uses (from Danbury and Killingly Reports)
- F. Summary of Affordable Housing Plan Working Group Meetings and Topics, March – September 2022

APPENDIX A

Section 8-30j Reports Reviewed By The Working Group For This Report²²

²² Links to town reports are at: The State Office of Policy and Management, <https://portal.ct.gov/OPM/IGPP/ORG/Municipal-Plans/Municipal-Affordable-Housing-Plans> and The Connecticut Chapter of the American Planning Association, <https://ct.planning.org/knowledge-center/resource-library/connecticut-municipal-affordable-housing-plans/>

Andover	Fairfield	Plainville
Avon	Farmington	Portland
Berlin	Glastonbury	Preston
Bethany	Granby	Roxbury
Bethel	Greenwich	Salem
Bolton	Groton, Town	Salisbury
Bozrah	Guilford	Sharon
Branford	Haddam	Southbury
Bridgewater	Hampton	Southington
Bristol	Harwinton	South Windsor
Brookfield	Hebron	Sprague
Brooklyn	Kent	Stafford
Burlington	Killingly	Stamford
Canaan	Killingworth	Stonington
Canterbury	Lebanon	Stratford
Canton	Lisbon	Suffield
Chaplin	Litchfield	Torrington
Cheshire	Lyme	Union
Chester	Madison	Vernon
Clinton	Mansfield	Voluntown
Colchester	Marlborough	Wallingford
Colebrook	Meriden	Waterbury
Columbia	Middlefield	Waterford
Cornwall	Middletown	Westbrook
Cromwell	Milford	West Haven
Danbury	Monroe	Weston
Darien	Montville	Westport
Deep River	New Canaan	Wilton
Durham	New Fairfield	Windham
Eastford	Newington	Windsor
East Granby	New London	Windsor Locks
East Haddam	Newtown	Woodbridge
East Hampton	North Branford	Woodstock
East Lyme	Norwich	Groton, City of
Easton	Old Saybrook	Fenwick, Borough of
Essex	Orange	

APPENDIX B

**Sample § 8-30g maximum monthly rent and sale price calculation.
These are only intended to illustrate methodology. “Town A” is Colchester.**

FOR **TOWN A**, CONNECTICUT

TWO BEDROOM RENTAL UNIT FOR FAMILY EARNING LESS THAN <u>80 PERCENT</u> OF STATEWIDE MEDIAN INCOME	SAMPLE COMPUTATIONS BASED ON FY 2022 DATA
1. Determine lower of relevant year (2022) area median income for Colchester-Lebanon, CT HUD Metro FMR (\$128,500) or statewide median income (\$112,600), adjusted for family size (family of 4), as published by HUD	\$112,600
2. Determine adjusted income for household of 3 persons by calculating 90 percent of Item 1	\$101,340
3. Calculate 80 percent of Item 2	\$81,072
4. Calculate 30 percent of Item 3, representing maximum portion of a family's income that may be used for housing	\$24,322
5. Divide Item 4 by 12 to determine maximum monthly housing expense	\$2,027
6. Compare HUD 2022 Fair Market Rents for TOWN A (\$1,318) times 120 percent	\$1,582
7. Use Lesser if calculated maximum monthly expense (Item 5) and HUD fair market rent (Item 6)	\$1,582
8. Determine by reasonable estimate monthly expenses for heat and utility costs, excluding telephone and cable television but including any fee required for all tenants (tenant responsible for such expenses)	\$150
9. Subtract reasonable monthly expenses (Items 8) from maximum housing expense (Item 7) to determine maximum amount available for rent	\$1,432

FOR **TOWN A**, CONNECTICUT

TWO BEDROOM RENTAL UNIT FOR FAMILY EARNING LESS THAN 60 PERCENT OF STATEWIDE MEDIAN INCOME	SAMPLE COMPUTATIONS BASED ON FY 2022 DATA
1. Determine lower of relevant year (2022) area median income for Colchester-Lebanon, CT HUD Metro FMR (\$128,500) or statewide median income (\$112,600), adjusted for family size (family of 4), as published by HUD	\$112,600
2. Determine adjusted income for household of 3 persons by calculating 90 percent of Item 1	\$101,340
3. Calculate 60 percent of Item 2	\$60,804
4. Calculate 30 percent of Item 3, representing maximum portion of a family's income that may be used for housing	\$18,241
5. Divide Item 4 by 12 to determine maximum monthly housing expense	\$1,520
6. Compare HUD 2022 Fair Market Rents for TOWN A	\$1,318
7. Use Lesser if calculated maximum monthly expense (Item 5) and HUD fair market rent (Item 6)	\$1,318
8. Determine by reasonable estimate monthly expenses for heat and utility costs, excluding telephone and cable television but including any fee required for all tenants (tenant responsible for such expenses)	\$150
9. Subtract reasonable monthly expenses (Items 8) from maximum housing expense (Item 7) to determine maximum amount available for rent	\$1,168

EXAMPLE AFFORDABLE SALES CALCULATIONS

THREE BEDROOM UNITS – TOWN A

USING 2022 HUD FIGURES

**SALES PRICE OF A THREE BEDROOM UNIT FOR A
FAMILY EARNING LESS THAN
80 PERCENT OF STATEWIDE MEDIAN INCOME**

**SAMPLE
COMPUTATIONS BASED
ON FY 2022 DATA**

1. Determine lower of relevant year (2022) area median income for Colchester-Lebanon, CT HUD Metro FMR (\$128,500) or statewide median income (\$112,600), adjusted for family size (family of 4), as published by HUD	\$112,600
2. Determine adjusted income for a household of 3 persons by calculating 108 percent of Item 1	\$121,608
3. Calculate 80 percent of Item 2	\$97,286
4. Calculate 30 percent of Item 3, representing maximum portion of a family's income that may be used for housing	\$29,186
5. Divide Item 4 by 12 to determine maximum monthly housing expense	\$2,432
6. Determine reasonable estimate of monthly expenses, including real estate taxes (\$500) ²³ , utilities (\$150), insurance (\$75), and association fee (\$50)	\$775
7. Subtract Item 6 from Item 5 to determine amount available for mortgage principal and interest	\$1,657
8. Apply Item 7 to reasonable mortgage term (such as 30 years) at a reasonably available interest rate (6 percent rate for the sample calculation) to determine mortgage amount	\$276,300
9. Assume 20 percent downpayment	\$34,537
10. Add items 8 and 9 to determine MAXIMUM SALES PRICE	\$310,837

²³ Sample uses mill rate of 0.02265 mills (taken from 2022 Grand List year - effective 7/1/23) applied to a unit assessed at 70 percent of market value.

**SALES PRICE OF A THREE BEDROOM UNIT FOR A
FAMILY EARNING LESS THAN
60 PERCENT OF STATEWIDE MEDIAN INCOME**

**SAMPLE
COMPUTATIONS BASED
ON FY 2022 DATA**

1. Determine lower of relevant year (2022) area median income for Colchester-Lebanon, CT HUD Metro FMR (\$128,500) or statewide median income (\$112,600), adjusted for family size (family of 4), as published by HUD	\$112,600
2. Determine adjusted income for a household of 3 persons by calculating 108 percent of Item 1	\$121,608
3. Calculate 60 percent of Item 2	\$72,965
4. Calculate 30 percent of Item 3, representing maximum portion of a family's income that may be used for housing	\$21,890
5. Divide Item 4 by 12 to determine maximum monthly housing expense	\$1,824
6. Determine reasonable estimate of monthly expenses, including real estate taxes (\$375) ²⁴ , utilities (\$150), insurance (\$75), and association fee (\$50)	\$650
7. Subtract Item 6 from Item 5 to determine amount available for mortgage principal and interest	\$1,174
8. Apply Item 7 to reasonable mortgage term (such as 30 years) at a reasonably available interest rate (6 percent rate for the sample calculation) to determine mortgage amount	\$195,800
9. Assume 20 percent downpayment	\$24,475
10. Add Items 8 and 9 to determine MAXIMUM SALES PRICE	\$220,275

²⁴ Sample uses mill rate of 0.02265 mills (taken from 2022 Grand List year - effective 7/1/23) applied to a unit assessed at 70 percent of market value.

APPENDIX C

**General Statutes § 8-2
the Zoning Enabling Act,
as amended by Public Act 21-29;
and General Statutes § 8-2p, regarding parking space limitation,
and General Statutes § 8-2o, regarding Alternative Dwelling Units**

Connecticut General Statutes Annotated

Title 8. Zoning, Planning, Housing and Economic and Community Development (Refs & Annos)

Chapter 124. Zoning (Refs & Annos)

C.G.S.A. § 8-2

§ 8-2. Regulations

Effective: October 1, 2021

[Currentness](#)

(a) (1) The zoning commission of each city, town or borough is authorized to regulate, within the limits of such municipality: (A) The height, number of stories and size of buildings and other structures; (B) the percentage of the area of the lot that may be occupied; (C) the size of yards, courts and other open spaces; (D) the density of population and the location and use of buildings, structures and land for trade, industry, residence or other purposes, including water-dependent uses, as defined in [section 22a-93](#); and (E) the height, size, location, brightness and illumination of advertising signs and billboards, except as provided in subsection (f) of this section.

(2) Such zoning commission may divide the municipality into districts of such number, shape and area as may be best suited to carry out the purposes of this chapter; and, within such districts, it may regulate the erection, construction, reconstruction, alteration or use of buildings or structures and the use of land. All zoning regulations shall be uniform for each class or kind of buildings, structures or use of land throughout each district, but the regulations in one district may differ from those in another district.

(3) Such zoning regulations may provide that certain classes or kinds of buildings, structures or use of land are permitted only after obtaining a special permit or special exception from a zoning commission, planning commission, combined planning and zoning commission or zoning board of appeals, whichever commission or board the regulations may, notwithstanding any special act to the contrary, designate, subject to standards set forth in the regulations and to conditions necessary to protect the public health, safety, convenience and property values.

(b) Zoning regulations adopted pursuant to subsection (a) of this section shall:

(1) Be made in accordance with a comprehensive plan and in consideration of the plan of conservation and development adopted under [section 8-23](#);

(2) Be designed to (A) lessen congestion in the streets; (B) secure safety from fire, panic, flood and other dangers; (C) promote health and the general welfare; (D) provide adequate light and air; (E) protect the state's historic, tribal, cultural and environmental resources; (F) facilitate the adequate provision for transportation, water, sewerage, schools,

parcs and other public requirements; (G) consider the impact of permitted land uses on contiguous municipalities and on the planning region, as defined in [section 4-124i](#), in which such municipality is located; (H) address significant disparities in housing needs and access to educational, occupational and other opportunities; (I) promote efficient review of proposals and applications; and (J) affirmatively further the purposes of the federal Fair Housing Act, [42 USC 3601 et seq.](#), as amended from time to time;

(3) Be drafted with reasonable consideration as to the physical site characteristics of the district and its peculiar suitability for particular uses and with a view to encouraging the most appropriate use of land throughout a municipality;

(4) Provide for the development of housing opportunities, including opportunities for multifamily dwellings, consistent with soil types, terrain and infrastructure capacity, for all residents of the municipality and the planning region in which the municipality is located, as designated by the Secretary of the Office of Policy and Management under [section 16a-4a](#);

(5) Promote housing choice and economic diversity in housing, including housing for both low and moderate income households;

(6) Expressly allow the development of housing which will meet the housing needs identified in the state's consolidated plan for housing and community development prepared pursuant to [section 8-37t](#) and in the housing component and the other components of the state plan of conservation and development prepared pursuant to [section 16a-26](#);

(7) Be made with reasonable consideration for the impact of such regulations on agriculture, as defined in subsection (q) of [section 1-1](#);

(8) Provide that proper provisions be made for soil erosion and sediment control pursuant to [section 22a-329](#);

(9) Be made with reasonable consideration for the protection of existing and potential public surface and ground drinking water supplies; and

(10) In any municipality that is contiguous to or on a navigable waterway draining to Long Island Sound, (A) be made with reasonable consideration for the restoration and protection of the ecosystem and habitat of Long Island Sound; (B) be designed to reduce hypoxia, pathogens, toxic contaminants and floatable debris on Long Island Sound; and (C) provide that such municipality's zoning commission consider the environmental impact on Long Island Sound coastal resources, as defined in [section 22a-93](#), of any proposal for development.

(c) Zoning regulations adopted pursuant to subsection (a) of this section may:

- (1) To the extent consistent with soil types, terrain and water, sewer and traffic infrastructure capacity for the community, provide for or require cluster development, as defined in [section 8-18](#);
 - (2) Be made with reasonable consideration for the protection of historic factors;
 - (3) Require or promote (A) energy-efficient patterns of development; (B) the use of distributed generation or freestanding solar, wind and other renewable forms of energy; (C) combined heat and power; and (D) energy conservation;
 - (4) Provide for incentives for developers who use (A) solar and other renewable forms of energy; (B) combined heat and power; (C) water conservation, including demand offsets; and (D) energy conservation techniques, including, but not limited to, cluster development, higher density development and performance standards for roads, sidewalks and underground facilities in the subdivision;
 - (5) Provide for a municipal system for the creation of development rights and the permanent transfer of such development rights, which may include a system for the variance of density limits in connection with any such transfer;
 - (6) Provide for notice requirements in addition to those required by this chapter;
 - (7) Provide for conditions on operations to collect spring water or well water, as defined in [section 21a-150](#), including the time, place and manner of such operations;
 - (8) Provide for floating zones, overlay zones and planned development districts;
 - (9) Require estimates of vehicle miles traveled and vehicle trips generated in lieu of, or in addition to, level of service traffic calculations to assess (A) the anticipated traffic impact of proposed developments; and (B) potential mitigation strategies such as reducing the amount of required parking for a development or requiring public sidewalks, crosswalks, bicycle paths, bicycle racks or bus shelters, including off-site; and
 - (10) In any municipality where a traprock ridge or an amphibolite ridge is located, (A) provide for development restrictions in ridgeline setback areas; and (B) restrict quarrying and clear cutting, except that the following operations and uses shall be permitted in ridgeline setback areas, as of right: (i) Emergency work necessary to protect life and property; (ii) any nonconforming uses that were in existence and that were approved on or before the effective date of regulations adopted pursuant to this section; and (iii) selective timbering, grazing of domesticated animals and passive recreation.
- (d) Zoning regulations adopted pursuant to subsection (a) of this section shall not:

- (1) Prohibit the operation of any family child care home or group child care home in a residential zone;

- (2) (A) Prohibit the use of receptacles for the storage of items designated for recycling in accordance with [section 22a-241b](#) or require that such receptacles comply with provisions for bulk or lot area, or similar provisions, except provisions for side yards, rear yards and front yards; or (B) unreasonably restrict access to or the size of such receptacles for businesses, given the nature of the business and the volume of items designated for recycling in accordance with [section 22a-241b](#), that such business produces in its normal course of business, provided nothing in this section shall be construed to prohibit such regulations from requiring the screening or buffering of such receptacles for aesthetic reasons;

- (3) Impose conditions and requirements on manufactured homes, including mobile manufactured homes, having as their narrowest dimension twenty-two feet or more and built in accordance with federal manufactured home construction and safety standards or on lots containing such manufactured homes, including mobile manufactured home parks, if those conditions and requirements are substantially different from conditions and requirements imposed on (A) single-family dwellings; (B) lots containing single-family dwellings; or (C) multifamily dwellings, lots containing multifamily dwellings, cluster developments or planned unit developments;

- (4) (A) Prohibit the continuance of any nonconforming use, building or structure existing at the time of the adoption of such regulations; (B) require a special permit or special exception for any such continuance; (C) provide for the termination of any nonconforming use solely as a result of nonuse for a specified period of time without regard to the intent of the property owner to maintain that use; or (D) terminate or deem abandoned a nonconforming use, building or structure unless the property owner of such use, building or structure voluntarily discontinues such use, building or structure and such discontinuance is accompanied by an intent to not reestablish such use, building or structure. The demolition or deconstruction of a nonconforming use, building or structure shall not by itself be evidence of such property owner's intent to not reestablish such use, building or structure;

- (5) Prohibit the installation, in accordance with the provisions of [section 8-1bb](#), of temporary health care structures for use by mentally or physically impaired persons if such structures comply with the provisions of said section, unless the municipality opts out in accordance with the provisions of subsection (j) of said section;

- (6) Prohibit the operation in a residential zone of any cottage food operation, as defined in [section 21a-62b](#);

- (7) Establish for any dwelling unit a minimum floor area that is greater than the minimum floor area set forth in the applicable building, housing or other code;

- (8) Place a fixed numerical or percentage cap on the number of dwelling units that constitute multifamily housing over four units, middle housing or mixed-use development that may be permitted in the municipality;

(9) Require more than one parking space for each studio or one-bedroom dwelling unit or more than two parking spaces for each dwelling unit with two or more bedrooms, unless the municipality opts out in accordance with the provisions of [section 8-2p](#); or

(10) Be applied to deny any land use application, including for any site plan approval, special permit, special exception or other zoning approval, on the basis of (A) a district's character, unless such character is expressly articulated in such regulations by clear and explicit physical standards for site work and structures, or (B) the immutable characteristics, source of income or income level of any applicant or end user, other than age or disability whenever age-restricted or disability-restricted housing may be permitted.

(e) Any city, town or borough which adopts the provisions of this chapter may, by vote of its legislative body, exempt municipal property from the regulations prescribed by the zoning commission of such city, town or borough, but unless it is so voted, municipal property shall be subject to such regulations.

(f) Any advertising sign or billboard that is not equipped with the ability to calibrate brightness or illumination shall be exempt from any municipal ordinance or regulation regulating such brightness or illumination that is adopted by a city, town or borough, pursuant to subsection (a) of this section, after the date of installation of such advertising sign or billboard.

Credits

(1949 Rev., § 837; Nov., 1955, Supp. § N 10; 1959, P.A. 614, § 2; 1959, P.A. 661; 1961, P.A. 569, § 1; 1963, P.A. 133; 1967, P.A. 801; 1977, P.A. 77-509, § 1; 1978, P.A. 78-314, § 1; 1980, P.A. 80-327, § 1; 1981, P.A. 81-334, § 2; 1983, P.A. 83-388, § 6, eff. July 1, 1985; 1984, P.A. 84-263; 1985, P.A. 85-91, § 2, eff. May 1, 1985; 1985, P.A. 85-279, § 3; 1987, P.A. 87-215, § 1, eff. July 1, 1987; 1987, P.A. 87-232; 1987, P.A. 87-474, § 1; 1987, P.A. 87-490, § 1; 1988, P.A. 88-105, § 2; 1988, P.A. 88-203, § 1; 1989, P.A. 89-277, § 1, eff. Oct. 1, 1989; 1991, P.A. 91-170, § 1; 1991, P.A. 91-392, § 1; 1991, P.A. 91-395, § 1, eff. July 1, 1991; 1992, P.A. 92-50; 1993, P.A. 93-385, § 3; 1995, P.A. 95-239, § 2; 1995, P.A. 95-335, § 14, eff. July 1, 1995; 1997, P.A. 97-296, § 2, eff. July 8, 1997; 1998, P.A. 98-105, § 3; 2010, P.A. 10-87, § 4; 2011, P.A. 11-124, § 2; 2011, P.A. 11-188, § 3; 2015, P.A. 15-227, § 25, eff. July 1, 2015; 2017, P.A. 17-39, § 1, eff. July 1, 2017; 2017, P.A. 17-155, § 2; 2018, P.A. 18-28, §§ 1, 2, eff. July 1, 2018; 2018, P.A. 18-132, § 1, eff. July 1, 2018; 2021, P.A. 21-29, § 4, eff. Oct. 1, 2021.)

Relevant Notes of Decisions (2)

[View all 860](#)

Notes of Decisions listed below contain your search terms.

IN GENERAL

Purpose generally

Purpose of [§ 8-2](#) which requires uniformity in zoning regulations is to assure property owners that there shall be no improper discrimination, all owners of the same class in the same district being treated alike, with provisions for relief,

in cases of exceptional difficulty or an unusual hardship, by action of the zoning board of appeals. *Veseskis v. Bristol Zoning Commission* (1975) 362 A.2d 538, 168 Conn. 358. *Zoning And Planning* 🗝️ 1047

EXCEPTIONS

---- Conditions for grant, special permits

Requiring that perpetual restrictive use covenant be placed on land records and that buffer zone be created between property at issue and surrounding properties as prerequisite to approval of zone change and special permit to allow construction of medical office building in what had been residential zone violated statutory requirement that all zoning regulations be uniform for each class or kind of buildings, structures, or use of land throughout each district [C.G.S.A. § 8-2]. *Bartsch v. Planning and Zoning Com'n of Town of Trumbull* (1986) 506 A.2d 1093, 6 Conn.App. 686. *Zoning And Planning* 🗝️ 1145; *Zoning And Planning* 🗝️ 1373

C. G. S. A. § 8-2, CT ST § 8-2

The statutes and Constitution are current through General Statutes of Connecticut, Revision of 1958, Revised to January 1, 2023.

Connecticut General Statutes Annotated

Title 8. Zoning, Planning, Housing and Economic and Community Development (Refs & Annos)

Chapter 124. Zoning (Refs & Annos)

C.G.S.A. § 8-20

§ 8-20. Zoning regulations re accessory apartments. Municipal opt-out; exception

Effective: January 1, 2022

[Currentness](#)

(a) Any zoning regulations adopted pursuant to [section 8-2](#) shall:

(1) Designate locations or zoning districts within the municipality in which accessory apartments are allowed, provided at least one accessory apartment shall be allowed as of right on each lot that contains a single-family dwelling and no such accessory apartment shall be required to be an affordable accessory apartment;

(2) Allow accessory apartments to be attached to or located within the proposed or existing principal dwelling, or detached from the proposed or existing principal dwelling and located on the same lot as such dwelling;

(3) Set a maximum net floor area for an accessory apartment of not less than thirty per cent of the net floor area of the principal dwelling, or one thousand square feet, whichever is less, except that such regulations may allow a larger net floor area for such apartments;

(4) Require setbacks, lot size and building frontage less than or equal to that which is required for the principal dwelling, and require lot coverage greater than or equal to that which is required for the principal dwelling;

(5) Provide for height, landscaping and architectural design standards that do not exceed any such standards as they are applied to single-family dwellings in the municipality;

(6) Be prohibited from requiring (A) a passageway between any such accessory apartment and any such principal dwelling, (B) an exterior door for any such accessory apartment, except as required by the applicable building or fire code, (C) any more than one parking space for any such accessory apartment, or fees in lieu of parking otherwise allowed by [section 8-2c](#), (D) a familial, marital or employment relationship between occupants of the principal dwelling and accessory apartment, (E) a minimum age for occupants of the accessory apartment, (F) separate billing of utilities otherwise connected to, or used by, the principal dwelling unit, or (G) periodic renewals for permits for such accessory apartments; and

(7) Be interpreted and enforced such that nothing in this section shall be in derogation of (A) applicable building code requirements, (B) the ability of a municipality to prohibit or limit the use of accessory apartments for short-term rentals or vacation stays, or (C) other requirements where a well or private sewerage system is being used, provided approval for any such accessory apartment shall not be unreasonably withheld.

(b) The as of right permit application and review process for approval of accessory apartments shall require that a decision on any such application be rendered not later than sixty-five days after receipt of such application by the applicable zoning commission, except that an applicant may consent to one or more extensions of not more than an additional sixty-five days or may withdraw such application.

(c) A municipality shall not (1) condition the approval of an accessory apartment on the correction of a nonconforming use, structure or lot, or (2) require the installation of fire sprinklers in an accessory apartment if such sprinklers are not required for the principal dwelling located on the same lot or otherwise required by the fire code.

(d) A municipality, special district, sewer or water authority shall not (1) consider an accessory apartment to be a new residential use for the purposes of calculating connection fees or capacity charges for utilities, including water and sewer service, unless such accessory apartment was constructed with a new single-family dwelling on the same lot, or (2) require the installation of a new or separate utility connection directly to an accessory apartment or impose a related connection fee or capacity charge.

(e) If a municipality fails to adopt new regulations or amend existing regulations by January 1, 2023, for the purpose of complying with the provisions of subsections (a) to (d), inclusive, of this section, and unless such municipality opts out of the provisions of said subsections in accordance with the provisions of subsection (f) of this section, any noncompliant existing regulation shall become null and void and such municipality shall approve or deny applications for accessory apartments in accordance with the requirements for regulations set forth in the provisions of subsections (a) to (d), inclusive, of this section until such municipality adopts or amends a regulation in compliance with said subsections. A municipality may not use or impose additional standards beyond those set forth in subsections (a) to (d), inclusive, of this section.

(f) Notwithstanding the provisions of subsections (a) to (d), inclusive, of this section, the zoning commission or combined planning and zoning commission, as applicable, of a municipality, by a two-thirds vote, may initiate the process by which such municipality opts out of the provisions of said subsections regarding allowance of accessory apartments, provided such commission: (1) First holds a public hearing in accordance with the provisions of [section 8-7d](#) on such proposed opt-out, (2) affirmatively decides to opt out of the provisions of said subsections within the period of time permitted under [section 8-7d](#), (3) states upon its records the reasons for such decision, and (4) publishes notice of such decision in a newspaper having a substantial circulation in the municipality not later than fifteen days after such decision has been rendered. Thereafter, the municipality's legislative body or, in a municipality where the legislative body is a town meeting, its board of selectmen, by a two-thirds vote, may complete the process by which such municipality opts out of the provisions of subsections (a) to (d), inclusive, of this section, except that, on and after January 1, 2023, no municipality may opt out of the provisions of said subsections.

Credits

(2021, P.A. 21-29, § 6, eff. Jan. 1, 2022.)

Editors' Notes

Relevant Additional Resources

Additional Resources listed below contain your search terms.

HISTORICAL AND STATUTORY NOTES

Codification

The 2022 Supplement to the Connecticut General Statutes codified 2021, P.A. 21-29, § 6, as C.G.S.A. § 8-2o.

C. G. S. A. § 8-2o, CT ST § 8-2o

The statutes and Constitution are current through General Statutes of Connecticut, Revision of 1958, Revised to January 1, 2023.

Connecticut General Statutes Annotated

Title 8. Zoning, Planning, Housing and Economic and Community Development (Refs & Annos)
Chapter 124. Zoning (Refs & Annos)

C.G.S.A. § 8-2p

§ 8-2p. Municipal opt-out re dwelling unit parking space limitations

Effective: October 1, 2022

Currentness

The zoning commission or combined planning and zoning commission, as applicable, of a municipality, by a two-thirds vote, may initiate the process by which such municipality opts out of the provision of subdivision (9) of subsection (d) of section 8-2 regarding limitations on parking spaces for dwelling units, provided such commission: (1) First holds a public hearing in accordance with the provisions of section 8-7d on such proposed opt-out, (2) affirmatively decides to opt out of the provision of said subsection within the period of time permitted under section 8-7d, (3) states upon its records the reasons for such decision, and (4) publishes notice of such decision in a newspaper having a substantial circulation in the municipality not later than fifteen days after such decision has been rendered. Thereafter, the municipality's legislative body or, in a municipality where the legislative body is a town meeting, its board of selectmen, by a two-thirds vote, may complete the process by which such municipality opts out of the provision of subdivision (9) of subsection (d) of section 8-2.

Credits

(2021, P.A. 21-29, § 5, eff. Oct. 1, 2021; 2022, P.A. 22-23, § 2, eff. Oct. 1, 2022.)

C. G. S. A. § 8-2p, CT ST § 8-2p

The statutes and Constitution are current through General Statutes of Connecticut, Revision of 1958, Revised to January 1, 2023.

Connecticut General Statutes Annotated

Title 8. Zoning, Planning, Housing and Economic and Community Development (Refs & Annos)

Chapter 124. Zoning (Refs & Annos)

C.G.S.A. § 8-2p

§ 8-2p. Municipal opt-out re dwelling unit parking space limitations

Effective: October 1, 2022

[Currentness](#)

The zoning commission or combined planning and zoning commission, as applicable, of a municipality, by a two-thirds vote, may initiate the process by which such municipality opts out of the provision of [subdivision \(9\) of subsection \(d\) of section 8-2](#) regarding limitations on parking spaces for dwelling units, provided such commission: (1) First holds a public hearing in accordance with the provisions of [section 8-7d](#) on such proposed opt-out, (2) affirmatively decides to opt out of the provision of said subsection within the period of time permitted under [section 8-7d](#), (3) states upon its records the reasons for such decision, and (4) publishes notice of such decision in a newspaper having a substantial circulation in the municipality not later than fifteen days after such decision has been rendered. Thereafter, the municipality's legislative body or, in a municipality where the legislative body is a town meeting, its board of selectmen, by a two-thirds vote, may complete the process by which such municipality opts out of the provision of [subdivision \(9\) of subsection \(d\) of section 8-2](#).

Credits

(2021, P.A. 21-29, § 5, eff. Oct. 1, 2021; 2022, P.A. 22-23, § 2, eff. Oct. 1, 2022.)

C. G. S. A. § 8-2p, CT ST § 8-2p

The statutes and Constitution are current through General Statutes of Connecticut, Revision of 1958, Revised to January 1, 2023.

APPENDIX D

FROM SUFFIELD'S 8-30j REPORT



Younger Singles



Younger Families



Recent Graduates



Moderate Income Workers



Moderate Income Workers



Moderate Income Workers



Single Adults



Single Parents



Veterans



Multi-Generation Household



Parents



You!



APPENDIX E

**Sample Chart Analyzing Residential Zones and Uses
(From Danbury and Killingly § 8-30j Reports)**

Zoning Summary: Attached, Multi-Unit, Age Restricted, and Incentive Based Housing by District																			
Housing or Development Type	RA-8	RA-20	RA-40	RA-80	RMF-4	RMF-6	RMF-10	R-3	RH-3	RR-10	R-O	PND	CG-20	CA-80	LCI-40	CL-10	C-CBD	CRP	IL-40
2 or 3 Family Dwellings					✓	✓	✓	✓	✓		✓	✓			✓		✓	✓	
Rowhouse or Townhouse					✓	✓	✓		✓	✓		✓					✓	✓	
Garden Apartments or Apartments					✓	✓	✓		✓	✓		✓					✓	✓	
Age-Restricted												✓							
Congregate Housing					✓	✓	✓	✓	✓			✓	✓	✓		✓	✓		✓
Continuing Care					✓	✓	✓	✓	✓			✓	✓	✓		✓	✓		✓
Nursing Home or Assisted Living					✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	✓		
Cluster Development		✓	✓	✓			✓												
Housing Incentive Option					✓	✓													
Housing Redevelopment Option					✓				✓										

Town of Killingly ZONING REGULATIONS	SINGLE FAMILY	TWO- FAMILY	MULTI- FAMILY	SECONDARY DWELLING	PLANNED RESIDENTIAL	CLUSTER FLEX DEV	LETTING OF ROOMS	CONVALES ELDERLY	LIVE / WORK SPACE
RURAL DEVELOPMENT	ALL	ALL	NO	ALL	SP	SP	NO	NO	
LOW DENSITY	ALL	ALL	SP	ALL	SP	SP	SP	SP	
MEDIUM DENSITY	ALL	ALL	SP	ALL	SP	SP	SP	NO	
PROF. & BUS. OFFICE	ALL*	ALL	NO	NO	NO	NO	NO	NO	
VILLAGE COMMERCIAL	ALL*	NO	NO	NO	NO	SP*	NO	NO	
GENERAL COMMERCIAL	NO	NO	NO	NO	NO	SP*	NO	NO	
INDUSTRIAL DISTRICT	NO	NO	NO	NO	NO	SP*	NO	NO	
LIGHT INDUSTRIAL	NO	NO	NO	NO	NO	SP*	NO	NO	
MIX USE INTERCHANGE	NO	NO	NO	NO	NO	NO	NO	NO	
BUSINESS PARK DIST	NO	NO	NO	NO	NO	NO	NO	NO	
FLOOD HAZARD DIST	SP*	NO	NO	NO	NO	NO	NO	NO	
MILL MIXED USE DIST	ALL	ALL	ALL	NO	NO	NO	NO	SP	ALL

Borough of Danielson ZONING REGULATIONS	SINGLE FAMILY	TWO- FAMILY	MULTI- FAMILY	SECONDARY DWELLING	PLANNED RESIDENTIAL	CLUSTER FLEX DEV	LETTING OF ROOMS	CONVALES ELDERLY	LIVE / WORK SPACE
RESIDENTIAL MEDIUM	ALL	ALL	NO	NO	NO	SP	NO	NO	NO
RESIDENTIAL HIGH	ALL	ALL	ALL	NO	NO	SP	SP	SP	NO
GENERAL COMMERCIAL	ALL*	NO	NO	NO	NO	SP	NO	NO	NO
CENTRAL BUS. DIST	ALL*	NO	ALL	NO	NO	NO	NO	NO	NO
INDUSTRIAL ZONE	NO	NO	NO	NO	NO	SP*	NO	NO	NO
FLOOD HAZARD DIST	SP*	NO	NO	NO	NO	NO	NO	NO	NO

Legend:

ALL – Allowed

SP – Special Permit

NO – Not Allowed

* – Special Requirements must be met.

APPENDIX F

March 17: Presentation about Connecticut General Statutes § 8-2, the Zoning Enabling Act; §8-30g, the Affordable Housing Land Use Appeals Act; presentation by Dara Kovel of Beacon Communities about Connecticut's Consolidated Plan for housing and community development; presentation by Bruce Wittchen of OPM (and Working Group Member) about Connecticut's State Plan of Conservation and Development.

March 31: Presentation by Glenn Chadler, a Planning Consultant; Jocelyn Ayer, a planning consultant; Don Poland, planning consultant and Group Member; and Jeremy Ginsberg, Town Planner of Darien, regarding their experiences with affordable housing plans.

April 4: Presentation by Open Communities Alliance about "fair share" housing obligations

In May 2022, the Group began to formulate an outline for this report, and in June 2022, began to assign the drafting of report sections to Group Members.

The Group kept the other Working Groups and the full Commission apprised of its focus, plan, timetable, progress, and target deadline during this time period. During the Summer of 2022, the Group completed a first draft and began to circulate it to the other Working Groups, the full Commission, and stakeholders statewide.