

**THE GLASTONBURY TOWN PLAN AND ZONING COMMISSION
REGULAR MEETING MINUTES OF TUESDAY, JANUARY 17, 2023**

The Glastonbury Town Plan and Zoning Commission with Shelley Caltagirone, Director of Planning and Land Use Services, in attendance held a Regular Meeting at 7:00 P.M in the Council Chambers of Town Hall at 2155 Main Street with an option for Zoom video conferencing. The video was broadcast in real time and via a live video stream.

ROLL CALL

Commission Members Present

Mr. Robert J. Zanolungo, Jr., Chairman
Ms. Sharon Purtill, Vice Chairman
Mr. Raymond Hassett
Mr. Corey Turner
Mr. Emilio Flores
Mr. Philip Markuszka
Ms. Laura Cahill, Alternate {participated via Zoom video conferencing}

Commission Members Absent

Ms. Alice Sexton, Alternate
Alternate Vacancy

Chairman Zanolungo called the meeting to order at 7:02 P.M.

Richard Johnson, Town Manager, introduced Shelley Caltagirone, the new Director of Planning and Land Use Services. Today was her first day. For 15 years, she worked for the City of San Francisco as a senior planner. She has a background in historical architecture, which will be particularly helpful as Glastonbury develops its design guidelines. There is also a recruitment process underway for a new Planner.

REGULAR MEETING

- 1. Informal session for the purpose of hearing from citizens on Regular Meeting agenda or non-agenda items** *None*
- 2. Acceptance of the Minutes of the December 13, 2022 Regular Meeting**

Motion by: Commissioner Hassett

Seconded by: Commissioner Turner

Result: Minutes were accepted {4-2-0}, with two abstentions from Commissioners Purtill and Markuszka since they were not present at the meeting.

- 3. Recommendation to the Town Council concerning an amendment to Building-Zone Regulations Section 3.27 to extend Temporary and Limited Moratorium on Cannabis establishments through June 1, 2023**

Ms. Caltagirone stated that staffing has been difficult over the past year, so they seek another three months to conduct more research on the matter, before bringing it to the Commission for discussion. She noted that they investigated the feasibility of a longer extension, which the Town Attorney advised is not possible, as this is the extension limit. Commissioner Cahill noted that the Town of West Hartford recently approved cannabis establishments, so they might be a good source to analyze benefits and drawbacks. Ms. Caltagirone stated that about four or five towns have approved cannabis regulations in the new year. She is unsure of how much best practices can be gathered in three months, but she will look at how the regulations were structured.

Motion by: Secretary Turner

Seconded by: Vice Chairman Purtill

MOVED, that the Town Plan and Zoning Commission provides a favorable recommendation to the Town Council regarding the proposed amendment to the Building-Zone Regulations Section 3.27, 12(d) to extend the Temporary and Limited Moratorium on Cannabis establishments through June 1, 2023. The three-month extension to the Moratorium results from vacancies experienced with Planning staff supporting the Commission and to provide the time required for review of a proposed amendment to the Building-Zone Regulations and to seek public comment through the public hearing process to develop a formal recommendation.

Result: Motion passed unanimously {6-0-0}.

4. CONSENT CALENDAR

- a. Scheduling of Public Hearings for the Regular Meeting of January 31, 2023: **to be determined**
- b. Final Release of Construction Bond for the Matson Hill Road Subdivision

Motion by: Vice Chairman Purtill

Seconded by: Secretary Turner

Result: The consent calendar was approved unanimously {6-0-0}.

5. Acceptance of 2023 Meeting Calendar

Motion by: Secretary Turner

Seconded by: Commissioner Hassett

MOVED, that the Town Plan and Zoning Commission hereby approves their 2023 Meeting Calendar from February 2023 through January 2024.

Result: The 2023 Meeting Calendar was approved unanimously {6-0-0}.

6. Chairman's Report

Chairman Zanolungo stated that there is a day-long Land Use webinar in March. He did it a couple years ago, in person, and found it very helpful. In addition to the ethics video, commissioners might also need to fulfill some form of continuing education requirements.

Commissioner Purtill also attended the program years ago and recommended it to new commissioners.

7. Report from Community Development Staff

Ms. Caltagirone would like to start meeting with officers again. She will reach out via email to set up the first meeting.

Motion by: Commissioner Hassett

Seconded by: Secretary Turner

MOVED, that the Glastonbury Town Plan and Zoning Commission adjourns their regular meeting of January 17, 2023 at 7:18 P.M.

Result: Motion was passed unanimously {6-0-0}.

Respectfully Submitted,

Lilly Torosyan

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Recording Clerk