



Town of Glastonbury

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Richard J. Johnson
Town Manager

ITEM #7
10-11-2022 Meeting

October 7, 2022

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID Report

The October 5th report is attached.

2. Newsletter

September edition attached. This does a nice job highlighting a number of activities over coming weeks. Thanks to Kathryn Paquette for coordinating and preparing this document.

3. Affordable Housing Plan – Building Zone Regulations

A recommendation is to review the Affordable Housing Plan and BZRs to make certain recommendations of the Plan are supported by the Regulations as applicable. There could be some recommendations that are not possible under the current BZRs. For example, the BZRs generally define affordable housing as owner occupied, whereas, the Plan recommends rental affordable opportunities. This could be accomplished by a working group comprised of Council and TP&Z members. A suggestion is to appoint members who also worked on the Affordable Housing Steering Committee.

4. Year-End Results

Unaudited results for FY22 indicate a series of operating revenues above budget (Town Clerk, Building Inspection, Miscellaneous, Tax, etc.) and expenditures below budget. In all after assigned, BOE 1% Fund, and Carry forwards, a \$3.1M increase in the General Fund-Unassigned Balance is estimated. The Unassigned Fund Balance will increase from \$30.4 to \$33.5M which totals 19.4% of expenditures.

5. Town Wide Tag Sale

Revenue from the Town wide tag sale held on October 1st totaled \$1,916.00. There remain a few outstanding items for auction on GovDeals, which will add to this total for surplus Town equipment. Thanks to all for making another successful event possible.

6. Minnechaug Golf Course

The 2022 season at Minnechaug Golf Course is again highly successful with 18,829 rounds through September as compared to 19,457 and 23,415 for the same period in 2021 and 2020.

7. ARPA – Small Business Assistance Program

50 applications are received for the SBA Program. To date 11 are approved, 10 not approved and 9 pending more information. Since applications are considered on a first come, first served basis, additional applications will be considered as applicable after hearing from the 9 pending more information.

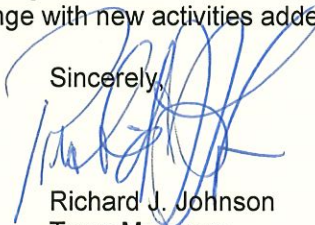
8. Sidewalk Matrix

The Matrix is under review for potential updates. When this is complete, the updated document will be forwarded to Council as an agenda topic. This was discussed at the September 27th meeting and I wanted to advise update in progress.

9. Town Holiday Programs

Given discussion at the September 27th meeting, I thought the attached list of holiday programs and activities would be of interest. This is subject to change with new activities added.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Town of Glastonbury

Health Department

Memo

October 5, 2022

To: Richard J. Johnson
Town Manager

Fr: Wendy S. Mis *WSM*
Director of Health

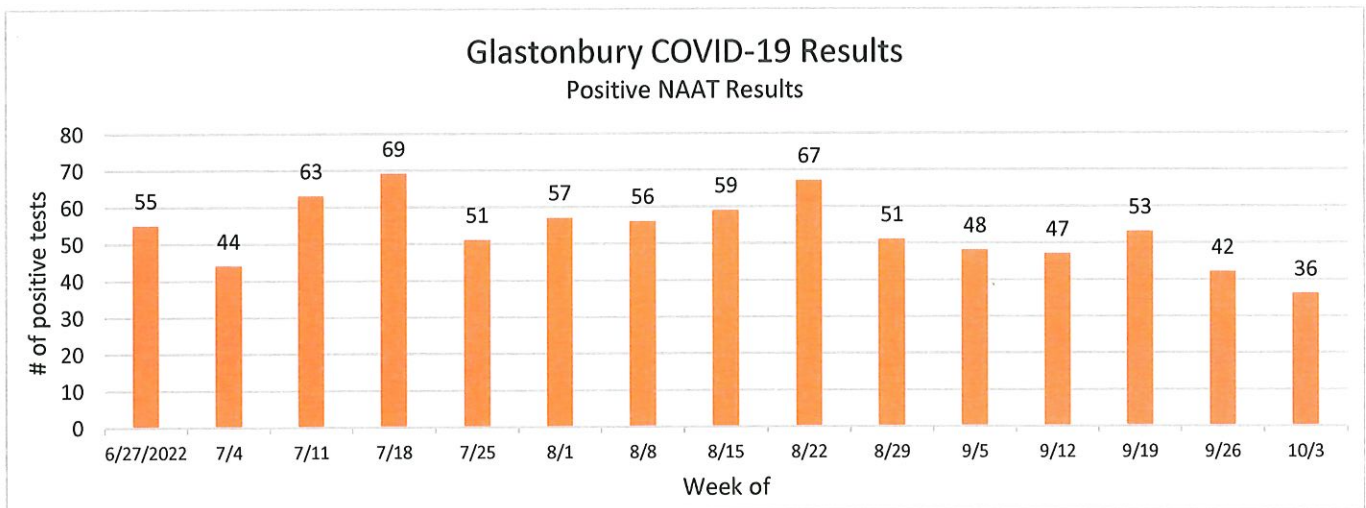
Re: COVID-19 update

Connecticut Department of Public Health (CT DPH) has recently revised how COVID-19 data is presented. Publicly available datasets previously used to populate charts and graphs for Glastonbury's weekly COVID-19 reports are no longer available, and data from the new systems are not directly comparable to old systems. An archive of DPH data can be found [here](#). Previous Glastonbury reports can be found on the Town website [here](#).

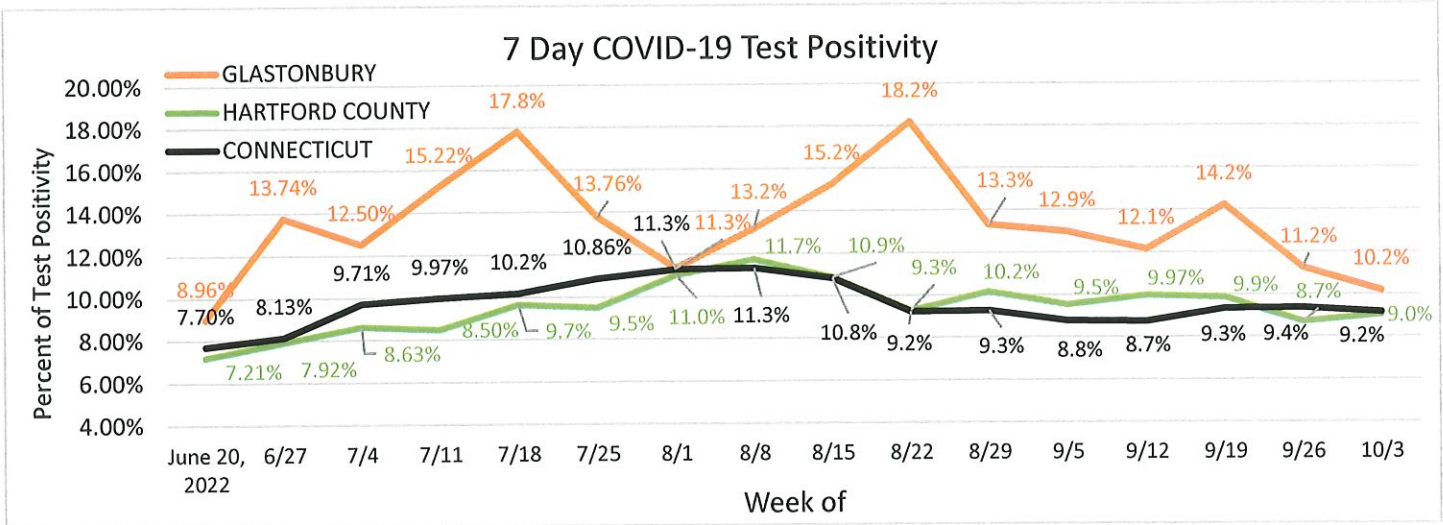
This report contains data from laboratory-confirmed results. At home tests are not included in this data, so information and graphs demonstrate trends rather than a full accounting of cases. Numbers in (parentheses) indicate change from the previous week.

As per CT Department of Public Health data from October 3, 2022:

- A total of 131,673 tests have been administered to Glastonbury residents. (+332)
- Of the 131,673 tests administered, 7,315 were laboratory positive NAAT cases. (+36)
- No additional deaths were recorded this week. The loss of Glastonbury residents remains at 119. (+0)



Test positivity is calculated as a rolling 7-day test positivity by specimen collection date; all positive molecular (PCR/NAAT) test results are divided by all molecular (PCR/NAAT) test results (positive and negative) for the last 7 days and multiplied by 100 to reach a percentage. Results are shown below for Glastonbury, Hartford County, and the state of Connecticut overall.



COVID-19 Vaccine update

The COVID-19 booster vaccine available for this fall is specifically tailored to combat the two most prevalent omicron subvariants, BA.4 and BA.5. A person is eligible for a booster if it has been at least two months since their last COVID-19 vaccine (whether the primary series or any booster). The Moderna booster shot is approved for people ages 18 years and older and the Pfizer-BioNTech vaccine is authorized for people ages 12 years and older.

COVID-19 vaccination clinics *CLINICS FOR 6 MONTHS AND OLDER*

The Town of Glastonbury is hosting Griffin Health Yellow Van no-cost COVID-19 vaccine clinics. The recently approved bivalent vaccine will be available at these clinics for those who are eligible:

Wednesday October 19 at the Spooky Story Stroll at the Riverfront Fairgrounds, 300 Welles Street. Clinic runs from 3 – 7PM

No appointments are necessary. J&J, Moderna, and Pfizer vaccines will be available to everyone 6 months of age and older. View Glastonbury social media for more information.

Additional clinics can be found at www.vaccines.gov and entering the zip code for the search area.

COVID-19 Testing locations

CLICK HERE for the 2-1-1 of Connecticut online site to search for COVID-19 testing. Users may refine their search by zip code, type of test and key demographics of individual to be tested.

Data for this report is gathered from publicly available data at <https://data.ct.gov/stories/s/COVID-19-data/wa3q-tfvc/> Test positivity is calculated as a rolling 7-day test positivity by specimen collection date; all positive molecular (PCR/NAAT) test results are divided by all molecular (PCR/NAAT) test results (positive and negative) for the last 7 days and multiplied by 100 to reach a percentage. All data are preliminary and subject to change. Data from previous dates are routinely updated. CT DPH data reporting changes have been summarized and can be read [here](#).



GLASTONBURY AT A GLANCE

OCTOBER 2022

UPCOMING EVENTS

The list below is a SAMPLING of upcoming events. Please visit the Town website, www.glastonburyct.gov/events, review the Sharing Tree (Senior) Newsletter, www.glastonburyct.gov/sharingtree, or visit the WTML website, www.wtmlib.com, to view a full list and/or more details, applicable fees, etc.

- [10/8 - Brush Disposal Day](#) - 7:00 AM - 3:00 PM @ TS and BWF
- [10/15 & 10/29 - HHW Collection Events](#) - 8:00 AM in Manchester
- [10/18 - Open House at Fire Company 1](#) - 6:00 PM at 2825 Main St.
- [10/19 - Spooky Story Stroll](#) - 4:00 PM @ the RCC
- [10/19 - COVID yellow van vaccine clinic](#) - 3:00 PM @ the RCC
- [10/21 - Family Paint Night](#) - 6:30 PM in Academy
- [10/22 - Bus Trip to Salem, MA](#) - 6:30 AM departure
- [10/22 - Paper Shred Event](#) - 9:00 AM @ Highway Garage
- [10/29 - DEA Drug Take Back Event](#) - 10AM - 2PM in Town Hall Parking Lot - safely dispose of unused/expired medications (Excluding needles & inhalers)
- [10/30 - Bus Trip to NE Patriots vs. NY Jets](#) - 7:15 AM departure

TRANSFER STATION UPDATES

Daylight Savings Time (DST) - Beginning September 28th, the Transfer Station (TS) will modify its **Wednesday only hours** for DST to 7:00AM to 6:00PM. These hours will remain in place through November 2nd, at which point the TS will resume its standard operating hours of 7:00 AM - 3:00 PM.

Leaf/Grass Clipping Disposal - The TS will be open for special Sunday hours; 8:00AM - 4:00PM; from Oct. 16 through Nov. 20 to provide a drop-off for leaves & grass clippings ONLY. Permits required and all existing rules and guidelines apply.

[Please click here to view full Transfer Station hours/details.](#)

HOLIDAY CLOSINGS

Town facilities will be CLOSED on Monday, October 10th in observance of the Columbus Day Holiday. This includes Town Hall, Academy, the RCC, WTML, Youth & Family Services, the Transfer Station, and the Bulky Waste Facility. Town facilities will resume standard operating hours on Tuesday, October 11th.

FLU CLINICS

Flu clinics for individuals 18+ years of age will be held at the RCC, (300 Welles St.), on the dates below. **Appointments are required for all clinics.** To schedule your appointment or to learn more, please visit www.glastonburyct.gov/flushot.

Tues. Oct. 11th; 2:00 - 5:00 PM
Wed. Oct. 19th; 3:00 - 6:00 PM
Tues. Nov. 1st; 2:00 - 5:00 PM

GLASTONBURY'S APPLE HARVEST & MUSIC FESTIVAL

OCTOBER 14-16 | 300 WELLES STREET, GLASTONBURY

TWO STAGES OF LIVE ENTERTAINMENT

NEW KIDZONE!

ROAD RACE

CRAFTERS ARE BACK IN THE CURATED CRAFTER CENTER

FOOD TRUCKS GALORE

NEW CARNIVAL RIDES

AND OF COURSE APPLE PIES!

This event is hosted by the CT River Valley Chamber of Commerce. For all festival details, visit <https://glastonburyapplefest.com/about/>

TRENDING TOPICS

For resident convenience, the Town has created a new 'Trending Topics' web page. This page is designed to provide a central location with quick links to commonly requested and timely information, and can be accessed from the homepage, the "Our Community" menu, or by visiting www.glastonburyct.gov/trending.

The page will be updated regularly and we hope you find it helpful!

FIRE PREVENTION WEEK: OCT. 9TH - 15TH

The National Fire Protection Association launched the Fire Prevention Week (FPW) campaign in 1922 to commemorate the Great Chicago Fire of 1871. The Great Chicago Fire burned from October 8th to October 10th, with most of the damage occurring on October 9th. The fire, which was said to have started when a cow kicked over a lantern in the O'Leary barn in the southwest side of the city, caused roughly \$200 million in damage, with approximately 300 fatalities, and over 17,000 structures destroyed. The consequences extended beyond fire damage, with martial law declared following an outbreak of looting and lawlessness.

In 1925, President Calvin Coolidge proclaimed the first National Fire Prevention Week, (October 4th - 10th), with the purpose of teaching children and adults how to stay safe in the event of a fire. This year, FPW is October 9th through October 15th. In recognition of this event, members of the Glastonbury Fire Department and Fire Marshal's Office will be visiting a number of schools in the coming weeks to review fire safety tips. They will also participate in the annual Apple Harvest & Music Festival with a Kid's Safety Trailer, where they will teach the importance of having an escape plan and the "Close Before You Doze" concept. They will also host an open house at the Fire Headquarters (2825 Main St.) on Tuesday, October 18th from 6:00 PM to 8:00 PM. Please stop by to see the Public Safety staff at these community events.

Most residents don't realize that the members of the Glastonbury Fire Department give of their time to protect and serve the community for a nominal stipend. None of the fire stations are staffed and members give of their time to answer alarms and participate in training exercises. They are currently seeking new members to help keep the community safe. If you're interested in learning more, please contact the Chief's office at info@glastonburyfd.org or (860) 652-7555.

YOUTH & FAMILY SERVICES UPDATES

SAVE THE DATE FOR "HERE COMES TREBLE"

Creative Experiences (CE) will produce "Here Comes Treble" on Friday Nov. 4th and Saturday, Nov. 6th. Transforming the SMS cafeteria into an inviting cabaret hall, CE invites audiences to enjoy a meal while being treated to a cast of talented 7th-12th graders performing some of Broadway's most memorable numbers. Audiences may bring their own food or purchase an array of concessions on-site. Tickets will be on sale through www.showtix4u.com and at the door.

YSAG SEEKING NEW MEMBERS

Youth Services Action Group (YSAG) is looking for new members! If you're in 7th -12th grade and are looking to give back to your community while making friends and having fun, this group is for you! YSAG meets on Tuesdays afterschool at 321 Hubbard Street, and collaborates with Senior Services, the Glastonbury Garden Club, Glastonbury Town Center Initiative, Friends of the Welles-Turner Library, the Glastonbury River Runners, the Glastonbury Chores Program, school PTOs, and others. See photos of past YSAG programs at right.

For more information on these programs, please contact Jason Stankowski at (860) 652-7675 or email jason.stankowski@glastonbury-ct.gov.

TALK IT OUT CAMPAIGN

Glastonbury's local prevention council (GCAP) will launch their "talk it out" campaign in late September/October to encourage parents to have conversations with their children about substance misuse. The campaign is also designed to provide teens with resources to educate themselves on current trends and how/where they can access help if needed, as well as how families can continue to adapt their conversations to address emerging trends. Be sure to visit glastonburyct.gov/talkitout for more information and [follow them on Facebook](#) for helpful parenting tips and resources for your family. If you have any additional questions, please reach out to Mirela, Glastonbury Substance Abuse Prevention Coordinator, at (860) 652-7531. All information will remain confidential.



NEW RECREATION APPS

Glastonbury has developed two (2) new applications to help community members explore the numerous parks, fields, and open spaces located throughout the community. Read more below and click on the app name to explore each!

Hiking/Walking Trails App - This new website application allows community members to view hiking/walking trails on their PC, tablets, and smartphones. The platform includes trail facts, downloadable maps, the ability to create your own trail map or elevation profile, and a "find my location" tool to use when out on a trail.

Park, Field & Facility Viewer App - This application is designed to help citizens locate a park, field, or facility and obtain information about recreation activities in their community. Simply enter the address or click on the map to select your location. You can search by park, field, or facility name in the search box or select desired amenities/activities. The map will then highlight the applicable area(s), along with relevant information regarding each site's recreational amenities.

A special thank you to Jenna Gosselin (Engineering Dept.) and the Parks & Recreation staff for creating these tools!

WE'RE HIRING!

The Glastonbury Youth & Family Services division is currently seeking candidates for the [Mental Health Clinician](#) and [Outreach Clinician](#) positions, both essential roles within the Glastonbury School system and community. Please share with anyone who may be interested.

The Town is also seeking candidates for the Director of Planning & Land Use Services, Fire Marshal, Benefits Administrator, CDL Van Driver, and more. [View a full list of current openings here.](#)

POETRY IN THE PARKS

The Poetry in the Parks initiative has installed poetry signs and banners in numerous parks across Glastonbury. Each sign/banner displays an excerpt from a poem chosen to highlight the intersection between art and nature. During your next visit to our community parks, enjoy the beauty that surrounds you and some poetry too! We encourage you to find all of the poems throughout town and post photos of your experience on Facebook with the hashtag #poetryintheparks! To view poem locations and learn more about this project, visit glastonburyct.gov/poetry.

STATE & FEDERAL ELECTION INFO: NOVEMBER 8, 2022

Please contact the Registrar of Voters office with questions at (860) 652-7628 or (860) 652-7627

Important Dates/Deadlines:

- **October 7, 2022** - Ballots available for mailing to those who have already submitted Absentee Ballot Applications. Applications are available online, by phone, and by appearing in person.
- **November 1, 2022** - Online and Mail-In Registration deadline with Special Registration Session from 9:00 AM - 8:00 PM.
- **November 2 - 7, 2022** - In-Person Registrations for those whose birthdays fall between those dates, or those who have moved into Glastonbury between those dates. Registration is in-person prior to 5:00 PM.
- **November 8, 2022** - Election Day. Polls open promptly at 6:00 AM and close at 8:00 PM.

Resources

- To find your polling location, visit Glastonburyct.gov/wheredoivote
- Voter Registration:
 - Online - <https://voterregistration.ct.gov/OLVR>; Registration forms can also be downloaded from the [Town website](#)
 - In-person - Available through the Registrars' Office and Town Clerk (located in lower level of Town Hall)

REDISTRICTING BASED ON THE 2020 CENSUS – UPDATE

In mid-October 2022, each household will receive a postcard providing their current voting location for the voting years 2022 and forward. The postcard also provides information regarding representation by Congressional District, State Assembly District, and State Senatorial District. Please retain the postcard for your reference on Election Day.

A NOTE FROM THE POLICE DEPARTMENT REGARDING PEDESTRIAN SAFETY



The National Highway Traffic Safety Administration (NHTSA) reported that a pedestrian was killed every 81 minutes in a traffic crash in 2020, and the highest percentage of crashes nationwide occurred between the hours of 6:00 PM and 9:00 PM. With the fall months now upon us and the days getting shorter, it's an essential time for community pedestrians to review the "rules of the road". The list below provides a SUMMARY of State Statutes pertaining to pedestrian road use (summarized from C.G.S.: 14-300 and its subsections):

Pedestrian Responsibilities:

- If not using a crosswalk, pedestrians must yield right of way to each vehicle on the roadway
- If a pedestrian control signal is present, pedestrians shall not cross until signaled to do so
- When upon a roadway, pedestrians shall yield the right-of-way to each vehicle
- Obey the signal of any Police officer, pedestrian control, sign, signal, or marking device
- No pedestrian shall:
 - cross an intersection diagonally, except within marked crosswalk areas
 - walk along and upon a roadway where a sidewalk adjacent to such roadway is provided
 - suddenly leave a curb, sidewalk, crosswalk, or other place of safety adjacent to, or upon a roadway, and walk or run into the path of a vehicle, which is so close to such pedestrian as to constitute an immediate hazard
 - use any street/highway negligently or recklessly, or disregard his/her own safety or the safety of others

Vehicle Operators should:

- Yield right of way and slow or stop for any pedestrian who has stepped onto a crosswalk
- Exercise due care to avoid colliding with any pedestrian or person propelling a human powered device, and shall give reasonable warning by sounding a horn or other lawful noise emitting device to avoid a collision
- When emerging from a driveway, residence, alley, or business, vehicles shall come to a stop prior to entering the sidewalk area that stretches across, and yield right of way to any pedestrian
- NOT drive on, park, stop, or leave a vehicle standing upon any public sidewalk, except to cross such sidewalk

Tips for pedestrian safety while walking/running outdoors:

- Use the sidewalks!
- Avoid use of electronic devices and other potential distractions
- Wear highly visible reflective clothing in the evenings/inclement weather
- Stay as far to the right of the road as possible (e.g. on the shoulder or outside edge of the roadway), when a sidewalk is not available/accessible
- Maintain awareness of your surroundings at all times and try to anticipate the actions of others

For further information on Pedestrian Safety, please visit <https://www.nhtsa.gov/road-safety/pedestrian-safety>

NEW 'CALL BEFORE YOU DIG' SYSTEM

The Engineering Division recently implemented a new, automated Call-Before-You-Dig (CBYD) ticket screening and response system provided by PelicanCorp. Excavators who submit a CBYD ticket through the state, one-call system will receive an automated email from Glastonbury@ticketaccess.pcgcs.com containing important details regarding the Town's utility infrastructure that is located within the identified excavation area, and a corresponding GIS map. All excavators should ensure that the email address noted above is added to their 'safe-sender list' in their email application to ensure these important emails are not mistaken for junk or spam. Questions regarding this system may be directed to the Engineering Division at (860) 652-7735.

Town Holiday Programs as of 10/6/2022

Parks & Rec

- **Santa's Run - 12/4**
- **Holiday Fair at Boathouse – Saturday, Dec. 3 – same day as TCI “Lighting the Center” event listed below (the latter will be held in evening so these events will not overlap) – to include vendors, Santa, etc.**
- Spooky Story Stroll – 10/19
- Letters to Santa/Snowman/etc.
- Holiday decorating contest / Festive driving tour and scavenger hunt
- Holiday juke box bingo – 12/17
- Pet photo contest
- Festive family bike and skate with Santa – 12/16
- Winter wishes and Artsy Kisses teen program
- Ice skating – rink open for season dependent on conducive weather conditions

Human Services

- Thanksgiving and holiday food program
- Holiday wish list/match program
- create your own wreaths event - 10/26
- hocus pocus showing @ RCC - 10/31
- Family Paint Night with Snowmen theme – 12/9
- Apple Pie Social Friday October 21, 2022
- Halloween Costume Party Luncheon - October 27, 2022
- 'A Time to Remember Our Veterans' Luncheon - November 10, 2022
- Thanksgiving Luncheon - November 22, 2022
- 'Naughty or Nice' Holiday Luncheon - December 13, 2022
- Holiday Brunch - December 20, 2022

Public Safety/PD

- No Shave November campaign to benefit CT Cancer Foundation (PD)
- PJ Day to benefit CCMC - PD
- PD/FD/GEMS Toy Drive

WTML

- WTML holiday themed programs – 12/19

Y&FS

- Selfie snowman scavenger hunt for 2022-23
- TCI tree lighting ceremony – YSAG to assist
- YSAG caroling @ assisted living facilities (Like Herbert T Clark House)
- Letters to Program Assistance (P&R)

Non-Town Hosted Events

- Chamber of Commerce - Apple Harvest & Music Festival – 10/14 – 10/16
- TCI - Small Business Saturday with holiday trolley - 11/26
- TCI - Lighting the Center –Saturday, December 3rd