



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
09-13-2022 Meeting

September 9, 2022

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID Report

The most recent report is attached.

2. Energy Star Award – Town Hall

Town Hall has received the US EPA Energy Star Award with a score of 99 out of 100. This signifies Town Hall is more energy efficient than 99 percent of similar buildings nationwide.

3. Open Space and Forest Management

After a formal RFQ process, GZA is selected to work with the Town on Open Space/Forest Management planning for select open space parcels. The selection was assisted by Anna Gault Galjan representing the Conservation Commission and Michael Corcoran, President of Land Heritage Coalition. The capital budget allocates \$70,000 to begin this process which is anticipated over a multi-year phased approach. The thought is to start with the 5 parcels totaling 542± acres off Hebron Avenue, Keeney Street and Howe Road and proceed to other locations (e.g., J.B. Williams Park, Blackledge Falls, etc.). Since the concept of this process is often misunderstood, I suggest a presentation and discussion at the September 27th or October 11th meetings. In the meantime, Council direction on the initial study parcel will be appreciated.

4. Land Acquisition – Botticello

By action at the June 28th meeting, Council approved purchase of 2 parcels located off Meadow Road totaling 8± acres. These parcels located within the Glastonbury Meadows include river frontage. The purchase was for \$3,200 per acre. Based on survey, the actual acreage totals 9 acres which requires an additional \$3,200 from originally approved. The purchase is funded through the Capital Projects – Land Acquisition account. Given previous Council action based on 8 acres, I wanted to confirm this with you.

5. Opioid Settlement

Council will recall action some months ago to join the National Opioid Settlement process. The Town has received a payment of \$16,531.70. These funds will be available for substance abuse prevention activities in accordance with requirements of the overall opioid settlement.

6. Sanitation Superintendent

Michael Manfre is appointed to the position of Sanitation Superintendent effective September 26th to succeed Mike Bisi who will retire this year after some 49 years of service to the Town. Michael is a graduate of the University of Maine and holds a CT DEEP Class IV Operator Certification. He now serves as Operations Manager for the Mattabassett Wastewater Treatment Facility serving New Britain, Middletown, Berlin and Cromwell. Michael has 18 years of experience in the wastewater treatment profession. Mike Bisi has agreed to remain active on a limited part-time basis to assist Michael in his learning curve for refuse and recycling operations, also the responsibility of the Sanitation Superintendent. I'm confident Michael will have a successful tenure and be well received by the organization.

7. Staff Retirements

Two long-term members of Town staff recently announced plans to retire by calendar year end. Barbara Bailey, whose career at Welles-Turner Memorial Library spans 42 years including the past 22 as Director, will retire this December. Fire Marshal, Chris Siwy, who has served the Fire Marshal's office for 37 years including 35 years as Fire Marshal will retire at the end of September.

Barbara and Chris are thanked and recognized for their many contributions to the Town organization and Glastonbury community throughout their successful tenures.

8. Capital Projects – Pickleball Courts

The cost of town projects continues to be influenced by supply chain and inflationary factors. This is generally experienced across the board for a variety of goods and services. The bid process is complete for the four pickleball courts at the Riverfront Park and, not unexpectedly, the low bid (from a well-established constructor of such facilities) is above budget. At the same time, there are other capital projects under the Cultural/Parks & Recreation category that have available balances. The proposal is to transfer \$50,000 - \$60,000 from these available balances to the pickleball project so that the contract can be executed and meaningful construction completed this calendar year. Unless advised otherwise, I will proceed accordingly.

9. Town-Wide Community Tag Sale

The annual town-wide tag sale will be held on Saturday, September 24th at 8:00 a.m., behind the Academy Complex. Rain date is September 25th.

10. Flu Clinic

Seasonal flu shot clinics are scheduled at the RCC on Tuesdays, October 11th and November 1st from 2:00-5:00 p.m. and on Wednesday, October 19th from 3:00-6:00 p.m.

11. Newsletter

September edition attached.

12. Trending Topics – Town Website

A new feature entitled "Trending Topics" is added to the Town website. This is designed for users to easily and timely access updates and new information. Marketing/Communications Manager Kathryn Paquette will manage this process as with other website related matters.

13. ARPA – Small Business Assistance Program

50 applications are received through this program offering a grant of up to \$5,000 to qualifying small businesses. The Council approved a \$150,000 allocation of ARPA monies for this purpose. Applications are under review and requests for additional information returned to a number of the applicants. I would expect to have the list of approved applications over the next several weeks. These will be considered in the order applications were received to include those meeting program requirements.

14. Main Street Sidewalks

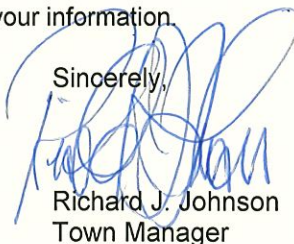
The project to install sidewalks along the east side of Main Street between Overlook Road and Buttonball Lane is under way. This will include a new crosswalk between Main Street and Buttonball Lane.

State DOT is reviewing the Town proposal for sidewalks along the west side of Main Street between the Cider Mill and Red Hill Drive. Town staff have asked for final comments and I expect to have this for the next Council meeting.

15. Town Staff Appreciation

Recent thank you notes to Town staff are attached for your information.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Town of Glastonbury

Health Department

Memo

September 7 2022

To: Richard J. Johnson
Town Manager

Fr: Wendy S. Mis *WSM*
Director of Health

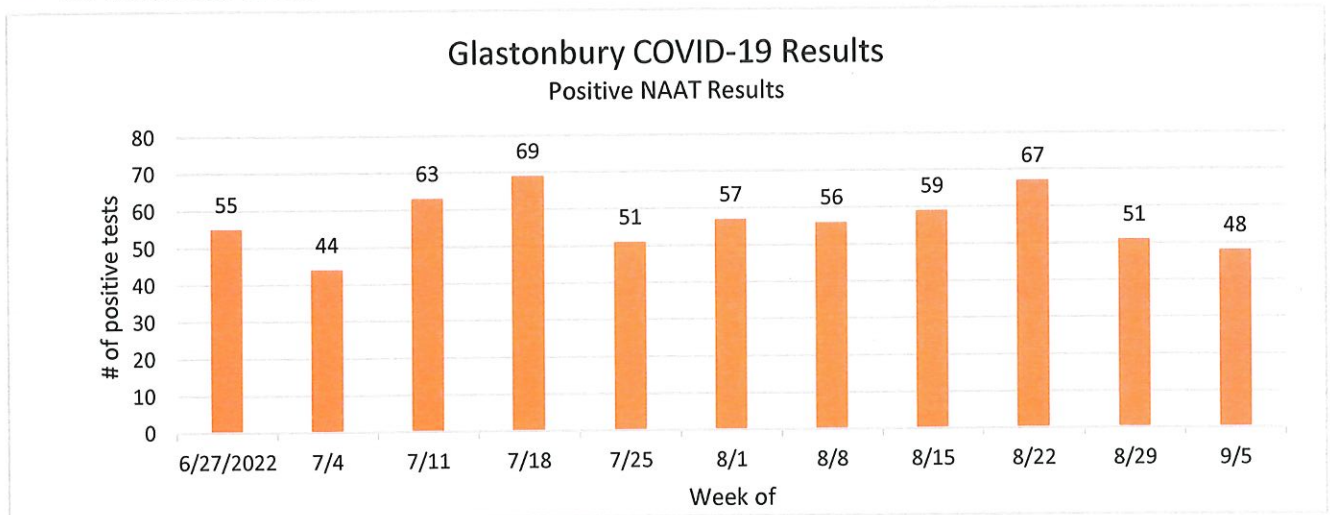
Re: COVID-19 update

Connecticut Department of Public Health (CT DPH) has recently revised how COVID-19 data is presented. Publicly available datasets previously used to populate charts and graphs for Glastonbury's weekly COVID-19 reports are no longer available, and data from the new systems are not directly comparable to old systems. An archive of DPH data can be found [here](#). Previous Glastonbury reports can be found on the Town website [here](#).

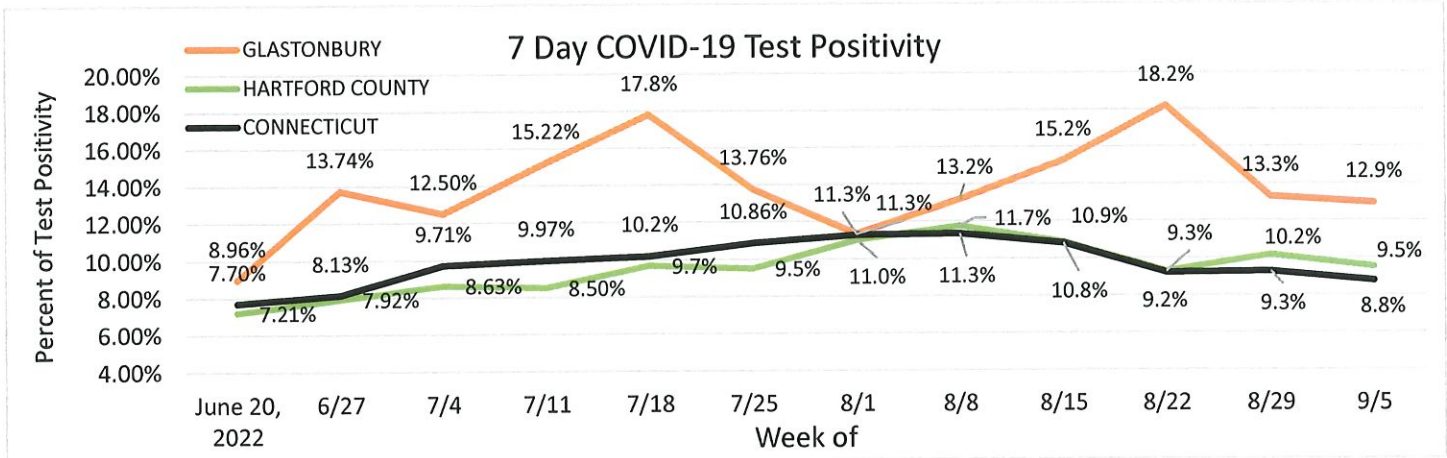
This report contains data from laboratory-confirmed results. At home tests are not included in this data, so information and graphs demonstrate trends rather than a full accounting of cases. Numbers in (parentheses) indicate change from the previous week.

As per CT Department of Public Health data collected 9/7/22:

- A total of 130,190 tests have been administered to Glastonbury residents. (+355)
- Of the 130,190 tests administered, 7,137 were laboratory positive **NAAT** cases. (+48)
- No additional deaths were recorded this week. The loss of Glastonbury residents remains at 119. (+0)



Test positivity is calculated as a rolling 7-day test positivity by specimen collection date; all positive molecular (PCR/NAAT) test results are divided by all molecular (PCR/NAAT) test results (positive and negative) for the last 7 days and multiplied by 100 to reach a percentage. Results are shown below for Glastonbury, Hartford County, and the state of Connecticut overall.



COVID-19 Vaccine update

Last week, the Centers for Disease Control and Prevention endorsed the use of updated COVID-19 booster shots that are specifically tailored to combat the two most prevalent omicron subvariants, BA.4 and BA.5. A person is eligible for a booster if it has been at least two months since their last COVID-19 vaccine. The Moderna booster shot is approved for people ages 18 years and older and the Pfizer-BioNTech vaccine is authorized for people ages 12 years and older.

COVID-19 vaccination clinics *CLINICS FOR 6 MONTHS AND OLDER*

The Town of Glastonbury is hosting Griffin Health Yellow Van no-cost COVID-19 vaccine clinics. The recently approved bivalent vaccine will be available at these clinics for those who are eligible:

Saturday September 24 at the Bargains and Shots at the Town Wide Tag Sale, 2143 Main Street,** behind the Academy Building. **Clinic runs from 8AM to 1PM (Rain date for tag sale and clinic is 9/25) No appointments are necessary. J&J, Moderna, and Pfizer vaccines will be available to everyone 6 months of age and older. View Glastonbury social media or contact Christine.Gacek@Glastonburyct.gov for more information.

Wednesday October 19 at the Spooky Story Stroll at the Riverfront Fairgrounds, 300 Welles Street.** **Clinic runs from 3 – 7PM No appointments are necessary. J&J, Moderna, and Pfizer vaccines will be available to everyone 6 months of age and older. View Glastonbury social media or contact Christine.Gacek@Glastonburyct.gov for more information.

Additional clinics can be found at www.vaccines.gov and entering the zip code for the search area.

COVID-19 Testing locations

2-1-1 of Connecticut has an online site to search for COVID-19 testing. Users may refine their search by zip code, type of test and key demographics of individual to be tested.

http://www.211ct.org/search?page=1&location=06033&taxonomy_code=11048&service_area=glastonbury

Open Space and Woodland Management Plan

Resource Inventory and Mapping:

- Wetlands and Watercourses
- CTDEEP Natural Diversity Database Areas and review of USFWS IPaC tool
- Flood Zones
- Forest Stands and Specimen Trees
- Soils Types
- Invasive Species
- Culturally-significant/Historic Sites
- Existing Trails
- Parking and Access assessment
- Other notable features and habitat characteristics

Report Development:

- I. Title Page
- II. Table of Contents
- III. Executive Summary
- IV. Existing Conditions
 - a. Access and Parking
 - b. Forest Health
 - c. Trail Conditions and Signage
 - d. Wetlands
 - e. Lakes & Ponds
 - f. Rivers and Streams
 - g. Soils
 - h. Cultural Areas
 - i. Wildlife
 - j. Rare Species and Critical Habitats
- V. Public Involvement
- VI. Management Goals
- VII. Implementation Plan
 - a. Sustainability
 - b. Cost
 - c. Responsibilities
- VIII. Appendices
 - a. Site Maps
 - b. References
 - c. Public Survey Results
 - d. Forest Assessment Plan
 - e. Glossary of Terms

Aerial Mapping (Drone) of Subject Parcel(s)

GeoTool link to Town Website and GIS System



GLASTONBURY AT A GLANCE

SEPTEMBER 2022

UPCOMING EVENTS

The list below is a SAMPLING of upcoming events. Please visit the Town website, www.glastonburyct.gov/events, the Sharing Tree (Senior) Newsletter, www.glastonburyct.gov/sharingtree, or the WTML website, www.wtmlib.com, to view a full list and more details, applicable fees, etc.

- [9/6 - In Search of the Himalayan Snow Leopard](#) - Adult Program - 6:30 PM (WTML)
- [9/7 - Riverfront Music Series: Shaded Soul](#) - 6:00 PM @ Riverfront Park
- 9/17 - The Glastonbury Skate Jam! - 11:00 AM ([see page 9](#))
- [9/21 - Indian Classical Dance](#) - 6:30 PM - Adult program (WTML)
- [9/24 - Household Hazardous Waste Collection Event](#) - 8:00 AM

ANNUAL TOWN-WIDE TAG SALE

The annual Town-wide tag sale will be held on Saturday, September 24th. Sale begins at 8:00 AM behind the Academy Building. Residents can attend to shop and have the option of purchasing a table to sell their own items as well (\$35 fee). The Town will be selling bikes, tools, jewelry, and other items! [See page 13 of the Parks & Recreation](#) to learn more about the tag sale!

Bargains and Shots!

The Health Department is hosting a COVID-19 vaccine clinic for adults and children during the tag sale on Sept. 24th. [Learn more about the clinic here.](#)

HOLIDAY CLOSINGS

Town facilities will be CLOSED on Monday, September 5th in observance of the Labor Day holiday. This includes Town Hall, Academy, the RCC, WTML, Youth & Family Services, the Transfer Station, and the Bulky Waste Facility. Town facilities will resume standard operating hours on Tuesday, September 6th.

BUS TRIPS

Sept. 24 - Boston Red Sox vs. New York Yankees @ Yankee Stadium

Oct. 22 - Salem, MA - Includes Admission to the Pirate Museum, Witch History Museum, and More!

Oct. 30 - New England Patriots vs. NY Jets - Includes cookout, prizes & more!

See [page 12 of the Parks & Recreation brochure](#) for fees and more details.

WTML GRAND REOPENING CELEBRATION

Celebrate the Welles-Turner Memorial Library Grand Reopening with a day full of fun for all ages! Check out the fresh, new spaces and enjoy crafts, musicians, performers, refreshments, and more!

Festivities will begin at 10:00 AM on Saturday, September 17, with an outdoor ribbon-cutting ceremony and performance by the Glastonbury String Quartet. Following the presentation, families and children can enjoy a variety of programs and activities including: an exciting show by Danny Magic, custom water bottle painting with Pam's Picassos (for teens), a performance by Cover2Cover, a band who specializes in high-energy dance music from the 1960s - 80s, demonstrations of the Maker Space equipment, storytimes, visits with Elephant and Piggie, a local artist exhibit in the Gallery, and more! There will also be Pop-in enrichment programs in the tent on the front lawn from 12:00 - 4:00 PM.



Visit www.glastonburyct.gov/WTML for a schedule of activities and more!

PROPERTY TAX EXEMPTION FOR VETERANS - FILING DUE SEPT 30

Honorably discharged veterans who have served a minimum of 90 days during wartime may be eligible for a Veteran's exemption, which would be applied to their real estate or to a motor vehicle (if no real estate is owned). Proof of military service (original DD214 discharge document) must be filed with the Town Clerk's Office on or before Sept. 30, 2022 for application on the July 2023 tax bills. Disabled Veterans who submit proof of disability to the Assessor's Office may receive an increased exemption.

Low income Veterans receiving a Veteran's exemption may be eligible to receive increased benefits by applying for the Additional Veterans Program. The income levels are \$38,100/single and \$46,400/married. The application is available at glastonburyct.gov/vet.

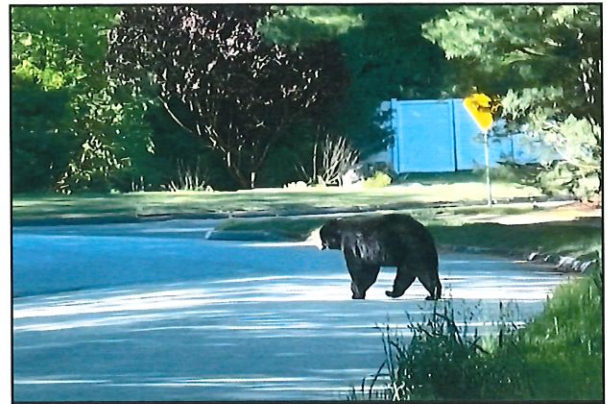
Please contact the Assessor's Office at **(860) 652-7600** or assessor@glastonbury-ct.gov with any questions.

SPONSORSHIPS AT THE SPLASH PAD AT ADDISON!

This summer, Glastonbury Parks & Recreation opened a new Splash pad at Addison Pool. The new amenity has quickly become a popular destination for local families and the Glastonbury Rotary Club is seeking ongoing sponsorships to support this wonderful community park. Sponsorship levels of \$1,000, \$2,500, and \$5,000 are available and will be recognized with a permanent plaque installed at the Splash Pad. For more information, please visit the [Rotary Club website](http://RotaryClubofGlastonbury.com) or Facebook page: www.facebook.com/RotaryClubofGlastonbury.

COMMUNITY ALERT SYSTEM

Sign-up for the Glastonbury Alert system and receive updates regarding community emergencies and public safety matters. Through the Everbridge system, Glastonbury will provide residents with critical information regarding severe weather, missing persons, evacuations, and other emergencies affecting the local community. When there is a potential health/safety hazard or concern in the Glastonbury area, system subscribers will receive a message through their registered communication device(s) - e.g. mobile app, landline, cell phone, text, email, etc. If requested for the notification, you can confirm message receipt and you will not be contacted by any subsequent methods regarding that particular update. If you do NOT confirm, the system will continue to attempt to reach you via all of the contact paths provided upon your registration. To subscribe, visit glastonburyct.gov/alert.



BEAR SAFETY

Bear sightings in Glastonbury have been steadily increasing since 2016. Removing food sources such as bird feeders and garbage cans will help prevent conflicts with bears. They may wander through the area, but will have no reason to stay! The Department of Energy and Environmental Protection (DEEP) web page, "[the basics of Living with Black bears](#)", has a number of useful resources.

Decisions on relocating wildlife are determined by DEEP. Please report any bear sightings to DEEP by using the [Bear sighting report form](#). Glastonbury Animal Control is interested in where the bears are sighted too, as it assists in determining the number of bears in town and the routes they're traveling. AFTER submitting the DEEP form, residents are welcome to inform Animal Control of a bear sighting by leaving a voicemail message at **(860) 633-7227**.

DROUGHT CONDITIONS & WATER CONSERVATION

As of this writing, Windham and New London Counties are in Stage 3 (Moderate Drought) as declared by the Department of Emergency Services and Public Protection. As drying conditions continue, residents are encouraged to conserve water as possible at their residential and business properties. The CT Department of Energy and Environmental Protection (DEEP) suggests turning off water while shaving or brushing teeth, taking shorter showers, watering the lawn/garden during the earliest part of the day (or during the lowest temperatures), and running only full loads of laundry and dishes. For more homeowner water conservation tips from DEEP, [please click here](#).

GLASTONBURY CUSTOMER SATISFACTION SURVEY

1. Please provide date and department(s) you visited:
Date 1-19-2022 Department(s) Tax payment + Assessment
 2. Were you greeted promptly and courteously? Yes No
 3. Did you receive the information or help you needed? Yes No
 4. Please tell us the main purpose of your visit to the Town facility:
Checking tax bill & assessment for car sold
 5. Please rate the overall quality of information/help you were given:
 Excellent Very Good Average Below Average Unsatisfactory
 6. Please share any comments or suggestions which would help us improve our service to the public. Both department were very helpful in giving me the information I needed.
- Feel free to include your name, address, and telephone number if you would like to be contacted:

Thank you for sharing your thoughts with us.
Simply tear this card at the perforation and drop the postage paid survey in the mail.

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]

Site Visitor Email: [REDACTED]

Just want to let you know I greatly appreciate the prompt and excellent work done on Saturday afternoon to remove a tree that fell onto Duck Pond Rd and blocked passage. The police came quickly followed by Sullivan Tree doing an awesome job.

Visitor Comment Card

Please indicate the Date and Department/Facility you visited:

Date 5/13 Department/Facility Assessors Office

Were you greeted promptly and courteously?

Yes No N/A

Did you receive the assistance you needed?

Yes No N/A

Please explain the primary purpose of your visit:

Karen / Sheri Pelakiat were extremely helpful in resolving the problem

Please rate the overall quality of the assistance you were given:

Excellent Very Good Average Below Average Poor

Please share your comments or suggestions regarding your experience with Town staff, programs, or services as applicable:

TOWN MANAGER
MAY 18 PM 2:40
RECEIVED

Would you like a staff member to follow up with you? Yes No

*If so, please provide your contact information below.

Contact Information (Optional)

Full Name _____

Phone _____

Email _____

Prefer to submit online? Scan the QR code or visit www.glastonburyct.gov/feedback.



From: Ryan MacDonough <ryanmacdonough@intercommunityct.org>

Sent: Wednesday, May 18, 2022 9:15 AM

To: Michael Magrey <michael.magrey@glastonbury-ct.gov>

Subject: Thank you to GPD

Hello! I hope all is well. I just wanted to pass along a thank you to the MANY officers there were involved in a crisis call with _____ and _____ yesterday. Honestly it may have been one of the most orchestrated and smooth Police actions I have seen. All the officers were very polite and professional.

Ryan MacDonough, LCSW
Director of Community Support Services
InterCommunity, Inc.
800 Connecticut Blvd, 4th Floor
East Hartford CT. 06108
Office: 860-291-1309
Fax 860-865-0579

Please indicate the date you visited a Town office/interacted with a Town staff member.

05/19/2022 12:10 AM

* Were you greeted promptly and courteously?

N/A

* Did you receive the information and/or assistance you needed?

Yes

* Please explain the main purpose of your visit / interaction with a Town staff member (e.g. building permit, notary public, etc.)

Cancellation of Motor Vehicle from grand list

* Please select the department(s)/division(s) you interacted with.

Assessor (Property Assessment)

* Please rate your overall experience with the Town staff:

Excellent

Please provide any additional feedback regarding your experience or comments/suggestions that would help us improve our services.

Sheri P. was very helpful in telling me the steps needed to cancel my vehicle from the town.

Visitor Comment Card

Please indicate the Date and Department/Facility you visited:

Date 5/27/22 Department/Facility TAX ASSESSOR

Were you greeted promptly and courteously?

Yes No N/A

Did you receive the assistance you needed?

Yes No N/A

Please explain the primary purpose of your visit:

Help e forms for business

Please rate the overall quality of the assistance you were given:

Excellent Very Good Average Below Average Poor

Please share your comments or suggestions regarding your experience with Town staff, programs, or services as applicable:

Nicole & Karen provided
an excellent service
on number of visits.
they patiently answered my questions

Would you like a staff member to follow up with you? Yes No

If so, please provide your contact information below.

Contact Information (Optional)

Full Name

Phone

Email

refer to submit online? Scan the QR code or visit www.glastonburyct.gov/feedback.



Made paying taxes simple

May 2022

Dear Mike,

Thank you for being so
welcoming of our request to
learn more about our
water sanitation.

Chuck B. Darby was a
great presenter - informative,
engaging, & clearly enjoys
his job.

We power women left
feeling we learned a lot
& are proud of our town.
Thank you -

Dear Glastenbury Town Council,

I was very honored to have learned that I was
the recipient of the Town Council Community
Service Award. Thank you for your generous support.
Thanks to this scholarship, the financial burden
of attending college will be greatly lightened.

I have decided to attend Brown University
starting the fall of 2022 and will be pursuing
a degree in psychology. Like in high school, I
will continue to be involved in research in the
area of psychology. I will also continue my
passion for community service by giving back
to the surrounding community at Brown.

Again, I would like to thank you for your generosity
and support.

Sincerely,
Ruvina Komma

The Town of Glastonbury recognizes the importance of providing the highest level of service to all residents and visitors to Town offices and programs. With this in mind, I will appreciate hearing from you concerning your experience when visiting Town offices/facilities. Please take a moment to offer your comments and suggestions in the space below.

We sure will miss you
All the Best

Richard J. Johnson

Richard J. Johnson
Town Manager

RECEIVED
2022 AUG 26 AM 11:39
TOWN MANAGER

GLASTONBURY CUSTOMER SATISFACTION SURVEY

1. Please provide date and department(s) you visited:
Date 8.23.22 Department(s) _____
2. Were you greeted promptly and courteously? Yes No
3. Did you receive the information or help you needed? Yes No
4. Please tell us the main purpose of your visit to the Town facility: To enroll in water color class
5. Please rate the overall quality of information/help you were given:
 Excellent Very Good Average Below Average Unsatisfactory
6. Please share any comments or suggestions which would help us improve our service to the public. I can't think of anything. It is a splendid town!

Feel free to include your name, address, and telephone number in the space provided:

[Redacted Name and Address]
The Riverfront Park has brought such great vitality to one and all

Thank you for sharing your thoughts with us.
Simply tear this card at the perforation and drop the postage paid survey in the mail.

Aug 4, 2022

Dear Chief,

I want to let you know what a fine young man you have in officer Kerillo.

He responded to what turned out to be non-life threatening & rather funny situation but he didn't make me feel foolish - I didn't know what else to do, as I couldn't find the source of this noise. And was pleased the house could catch on fire. He will make a fine detective some day.


Best all of you



RECEIVED
2022 SEP - 1 AM 11:29
TOWN MANAGER

Richard Johnson, Town Manager
Town of Glastonbury
2155 Main Street
Glastonbury, CT 06033

Dear Mr. Johnson:

I am indeed grateful to Barbara Bailey, director of the Wells-Turner Memorial Library for creating community service opportunities for my great-nieces,  From August 15 to August 26, the girls, both age 15, each performed 30 hours of service in a variety of tasks. Ms. Bailey welcomed the girls warmly and kept abreast of their activities. She also included a variety of activities that were both appropriate for the girls and helpful to the library staff. It was an excellent opportunity for the girls to engage in activities that were close to their passions with exposure to fine library science professionals such as Ms. Bailey.

Each morning the girls reported to library staff, Megan Campbell and Hilary Mauro who welcomed the girls enthusiastically. They were prepared with a list of tasks such as locating missing books; gathering and shelving books on- hold; and sequencing books in the stacks. Megan and Hilary shared that the girls were a real help by freeing up the staff to perform other functions. They were also reinforcing by commenting that the girls were polite, precise and motivated. We are fortunate to have an exemplary team in Glastonbury. Barbara Bailey, Megan, Hilary are among them.

Over the years I have expressed gratitude for your truly dedicated and competent service and for attracting and retaining such a fine team. Thank you for your leadership, once gain. The citizens of Glastonbury are fortunate to have your leadership over the years.

Sincerely,



Sal Tromba, building inspector

[REDACTED]
Thu 9/1/2022 12:34 PM

To: Richard Johnson <richard.johnson@glastonbury-ct.gov>;

Hi Richard,

[REDACTED] and I wanted to let you know about the great experience we had with regard to the inspection of our master bath renovation. Sal Tromba came out on three occasions. He was prompt, polite and professional. He is a great representative for the Town and very good in the job he does. Thank you. Have a great weekend.

[REDACTED]