



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

ITEM #7
05-10-2022 Meeting

Richard J. Johnson
Town Manager

May 6, 2022

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID-19 Report/Protocols

Attached is a copy of the most recent weekly report.

Per previous discussions, the Council established a protocol whereby 2 consecutive weekly reporting periods within the red zone (15+ new cases per 100,000 population). Glastonbury totaled 16.4 and 19.5 for the weekly report of April 7th and April 14th. The report for April 21st shows Glastonbury at 25.1. Council will want to confirm meeting protocols given the increasing new case numbers.

2. Public Act 490 – Open Space Designation

The attached page provides background information concerning the potential to establish a local option open space tax relief program per PA 490. This matter was referred to the P&O Review Subcommittee and I would be happy to provide additional information should Council choose to continue discussions in this regard.

3. Meeting Format – Remote and Hybrid Meetings

House Bill 5269 is adopted through the 2022 legislative session enabling cities and towns to continue meetings through remote and hybrid format along with in person meetings. This Act extends the April 30th deadline established previously.

4. Pollinator Pathway Golf Tournament

Per the attached flyer, a golf tournament scheduled for Minnechaug Golf Course on Friday, June 10th at 3:00 p.m. to raise monies in support of pollinator pathway gardens throughout Glastonbury.

5. Affordable Housing Plan Extension

State OPM has acknowledged the Glastonbury Affordable Housing Plan is expected to be adopted and submitted by June 30, 2022. A Council public information hearing is scheduled for the June 14th meeting.

6. State Budget

The budget enacted by state legislative action sustains operating and capital grants to Glastonbury for FY23 consistent with the adopted budget. However, the MV mill rate cap of 29 mills recommended by Governor Lamont is approved at 32.46 mills with a revised state grant. I am confirming details and will have more information on Tuesday evening. State budget action authorizes the local legislative body (Town Council) to adjust previously adopted mill rates as applicable.

7. Reserve for Land Acquisition and Preservation

Several steps are required for a referendum to replenish the appropriation and bond authorization per the Reserve for Land Acquisition and Preservation. This includes introducing the bond resolution, referral and action by the Town Plan and Zoning Commission and Board of Finance, Council public hearing, and action on the bond resolution and related matters. These steps typically begin in late June and continue through late July/early August.

8. 8-30g – May 24th

Attorney Kari Olson is available to meet with the Council to discuss CGS Section 8-30g. A tentative schedule is before or as an agenda topic for the regular meeting of May 24th. Public hearings scheduled for 8:00 p.m. that evening include the sidewalk connection along Bell Street and proposed Town purchase of the 95-acre Beck parcels. Subject to schedules an early start (before 7:00 p.m.) is suggested.

9. Design Guidelines

Work on the process to develop Design Guidelines will begin this month. FHI Studios is selected to assist the Town through this process. A Steering Committee of Council, TP&Z, ASDRC, Chamber of Commerce, and staff is in place. Meetings and all information concerning this process will be posted to the Town website.

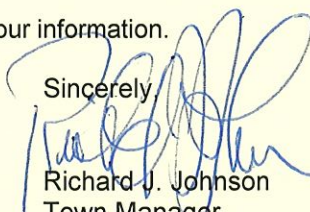
10. Vietnam Veterans Ceremony

Lt. Governor Bysiewicz and the Department of Veterans Affairs is sponsoring programs across the state to recognize and honor veterans of the Vietnam War era. A ceremony is scheduled in Glastonbury on Tuesday, June 21, 2022 at 5:00 p.m. at the RCC. Invitations will be forwarded to veterans on file with the Town and background posted to the website. A process will be established for veterans to pass along information on colleagues that might not be on file with the Town.

11. Town Staff Appreciation

Recent thank you notes to Town staff are attached for your information.

Sincerely



Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Town of Glastonbury

Health Department

Memo

May 3, 2022

To: Richard J. Johnson
Town Manager

Fr: Wendy S. Mis *WSM*
Director of Health

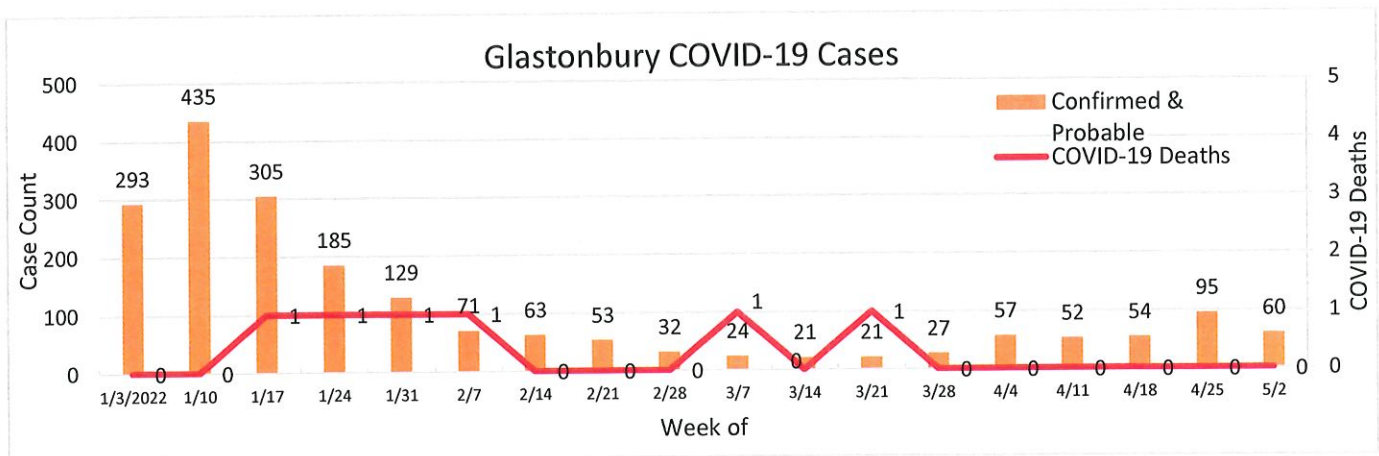
Re: COVID-19 update

This COVID-19 update uses the publicly available data from CT Department of Public Health. Case data is collected each Monday, and vaccination and map data is reported from their most recent posting date. This report includes data from January 3, 2022 to May 3, 2022, and is not directly comparable to reports dated January 20, 2022 or earlier. The graph below shows a weekly count of residents with confirmed and probable cases and COVID-19 associated deaths. COVID-19 deaths are depicted on a secondary Y axis with a separate (right hand) scale.

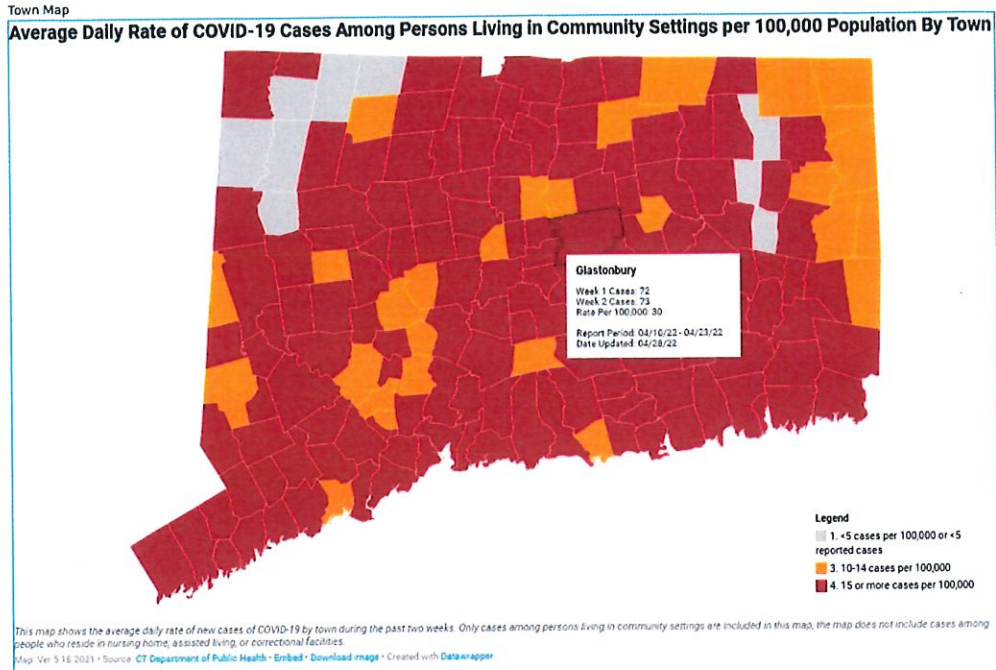
Numbers in (parentheses) indicate change from the previous week.

As per CT Department of Public Health (CT DPH) data collected 5/3/2022:

- A total of 119,543 tests for COVID-19 have been administered to Glastonbury residents. (+535)
- Of the 119,543 tests conducted, 5,308 are laboratory confirmed positive and probable cases of COVID-19. (+60)
- No new deaths were recorded this period. The loss of Glastonbury residents remains at 118. (+0)

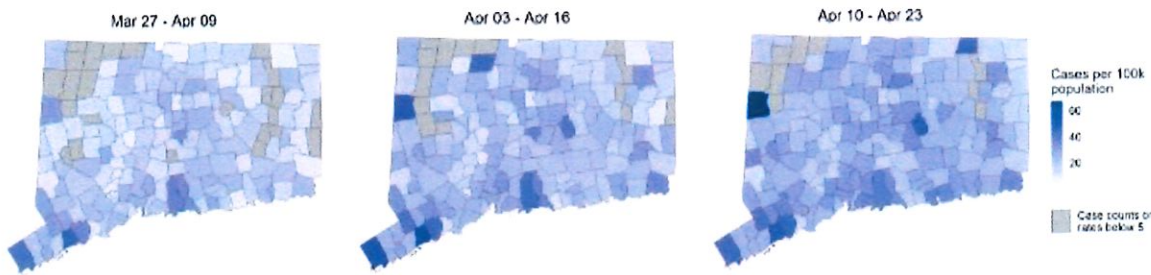


CT DPH's COVID-19 Town Alert System map, updated weekly, shows the average daily rate of new cases of COVID-19 during the past two weeks. Using a color-coded system of grey (<5 cases), yellow (5 – 9 cases), orange (10 – 14 cases), and red (15 or more cases), viewers can understand at a glance the occurrence of cases statewide. Only cases among persons living in community settings are included in this map; the map does not include cases among people who reside in nursing home, assisted living, or correctional facilities.



- Glastonbury is currently shown in red at 30 cases per 100,000 population (+4.9).
- The most recently updated map, dated April 28, shows 131 (+23) cities and towns have 15 or more cases per 100,000 population.

The graphic below shows the average number of new cases per 100,000 population per day. Darker colors indicate towns with higher rates. Towns in grey have fewer than 5 cases per 100,000 population per day. New cases in nursing homes, assisted living or correctional facilities are not included.



Glastonbury vaccination status:

State data from 4/27/22 (below) shows the percent of all fully vaccinated Glastonbury residents who are eligible for vaccination (aged 5 and over) is more than 86%. The percent of residents who have received an additional dose of vaccine is over 64%. ∇NOTE: A third primary series dose is recommended for children age 5 through 11 years who have certain medical conditions or take medicines that weaken the immune system. There is no approved “booster” for this age group.

Age group (yrs)	Percent fully vaccinated*	Percent additional dose received
5 - 11	56.61	0.24
12 - 17	83.69	45.44
18 - 24	100	63.35
25 - 44	92.21	59.14
45 - 64	84.28	64.48
65+	100	89.84
Average of Glastonbury residents with full vaccination (5 years of age and over) and additional doses received (12 years and over).	86.13	64.45 ∇

*Fully vaccinated is 2 weeks after the last shot in the vaccination series

∇ The additional dose data for 5 – 11 year olds is not included in the average of Glastonbury residents who have received their additional or booster dose.

Vaccination and second booster doses

CDC has recently announced that people age 50 years and older are eligible to receive an additional COVID-19 booster shot. The Glastonbury Health Department will sponsor a **COVID-19 booster clinic** on **Thursday, May 12th from 1:00 - 5:00 pm** at the **Riverfront Community Center (300 Welles St)**. The vaccinating partner for this event is *Hartford HealthCare*. Both Pfizer and Moderna vaccine will be available. The clinic is open to individuals 12 years and older. Guardians must be present for children under 18 years old. Attendees should bring their CDC vaccine record of previous doses.

Pre-registration is preferred; walk-ins accepted as vaccine supply lasts. [Click here](#) to access registration/appointment scheduling links. Please contact the Health Department with questions **(860) 652-7534**.

People seeking additional options for COVID-19 vaccination or booster shots can go to www.vaccines.gov and enter the zip code of the area they are searching.

COVID-19 testing locations and at home test kits

2-1-1 of Connecticut has an online site to search for COVID-19 testing. Users may refine their search by zip code, type of test and key demographics of individual to be tested. A search of the Glastonbury area can be found by [clicking here](#).

Every home in the U.S. is eligible to order two sets of four (4) free at-home COVID-19 tests. If you have already ordered your first set, you can now order a second set. The tests are completely free, and can be ordered at <https://www.covidtests.gov/>

If you have difficulty accessing the internet or need additional support, call 1-800-232-0233 (TTY 1-888-720-7489) to get help in English and more than 150 other languages, 8am to midnight, 7 days a week.

The Disability Information and Access Line (DIAL) is also available to specifically help people with disabilities place their orders. To get help, call 1-888-677-1199, Monday-Friday from 9AM to 8PM, or email DIAL@usaginganddisability.org.

NOTE: The FDA allows an extended expiration date for certain COVID-19 Home Antigen Tests beyond the expiration date on their box. If you have a home test kit that is nearing expiration, check the box for the manufacturer's website or information phone line, where you can contact the company and inquire about expiration extensions.

The FDA is aware of counterfeit at-home over-the-counter (OTC) COVID-19 diagnostic tests being distributed or used in the United States. These counterfeit tests **should not** be used or distributed. A list of FDA approved at-home OTC COVID-19 diagnostic kits can be found by [clicking here](#).

Data from DPH is considered preliminary. Test results may be reported several days after the result. Data are incomplete for the most recent days. Data from previous dates are routinely updated. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 include persons with positive antigen results. Positive cases include molecular and antigen tests. Prior to June 1, 2020, probable and confirmed cases were reported together.¹

¹<https://portal.ct.gov/Coronavirus/COVID-19-Data-Tracker>

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CONSIDERATIONS FOR ADOPTING OPEN SPACE

PA490 was created as a conservation tool to reduce the assessment on qualified land, in order to reduce the tax burden so as not to force the land owner into a more intensive use. There are 3 components to PA490: Farm, Forest & Open Space. Farm & Forest are mandated, Open Space is a local option, which about 58 CT municipalities have adopted.

Farm - must be owned by a farmer or leased to a farmer to qualify. Also considered with; amount of land in use, type of equipment used, type of outbuildings used, productivity, income, expenses, supplies used tax forms, etc.

Forest- minimum of 25 contiguous acres, certified by DEEP approved forester and report.

- A **penalty conveyance tax** is due upon transfer or change of use from **farm or forest** classification. The penalty period is 10 years from date of ownership and starts as 10% of the sales price (or market price in the case of a change of use) and declines by 1% each year of ownership until after the tenth year when there is no penalty conveyance tax.

Open Space - local option portion of PA490, must be recommended and delineated in the Plan of Conservation & Development (POCD) and adopted by the municipality's legislative body. The **conveyance penalty tax** is the same as for farm & forest, except the open space penalty is calculated from the first year of classification. It declines the 1% each year from the date of classification, not tied to the date of ownership.

Key points to consider for implementing open space are:

1. What is the goal for Glastonbury in adopting the Open Space designation?
 - Property owners do not often express a concern for the additional acreage assessment of \$5,600 per acre on their building lot site value.
2. Who would typically benefit from the reduced open space assessment?
 - In some cases, owners of open space are awaiting future residential development. The open space designation might reduce taxes for a number of years, but ultimately the property developed for residential purposes. The program might not support continued dedication to open space purposes.
 - The program could support a type of "land banking" with reduced taxes until the ten-year penalty period has passed. The open space program does not ensure the land will be kept as open space in perpetuity.
 - Land can be preserved through a conservation easement thereby reducing assessment or limiting the number of potential building lots.
3. What is the minimum acreage over the required lot size in the zone? Can only the excess be classified or the entire parcel? For example, would the minimum required acreage be 5, 10, other, acres.
4. A per acre value will need to be determined. Statutorily, the per acre value cannot be lower than farmland which is now \$2,530/acre.
5. There is a balance between providing the open space tax program and any change to the mill rate absorbed by other tax payers.



Birdies, Bees & Bogeys

GLASTONBURY POLLINATOR PATHWAY GOLF TOURNAMENT

Minnechaug Golf Course

9 Hole Scramble

3pm — Friday, June 10, 2022

Tickets: \$75 per person, includes a round of golf with cart, a gift bag, prizes, & dinner. To register use the QR code or email: glastonburypollinatorpathway@gmail.com



HELP US RAISE MONEY TO PLANT POLLINATOR GARDENS AROUND GLASTONBURY

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]
Site Visitor Email: [REDACTED]

To: Town Manager, and
Building Department Officer

This a first time for us because during COVID, most of the notes we have had to write have been to complain on how long our supplies are taking (4 months for basement windows and still waiting) or why the scheduled work had to be moved again due to COVID, but I thought the service carried out by one of the town's employees was exceptional, and this note should be included in his personnel file.

In short, we used to own a home in the art deco section of South Beach, FL, and for most of the community there - the city's building inspectors were not highly regarded nor seen as providing any kind of real value to homeowners who wanted to make sure their projects were done correctly and safely. Therefore, when we called for the inspection of a new energy efficient HVAC system we were having installed in our home in Glastonbury which we are trying to renovate one room at a time, we were not sure what to expect.

We did not pass the initial inspection by the inspector named "Sal" (not sure on his last name & he does not know we are writing this note), but instead of being upset over the failed initial inspection - we were very thankful that he found several things our HVAC contractor should have taken care of but did not, and if it had not been by this inspector - we would have had no clue that these things were not done correctly. With his inspection notes, we went back to our HVAC contractor and thankfully they addressed all of them immediately.

Bottomline, we wanted to send out a thank you to the city and the city's building department for their employee training; the caliber of its employees and most importantly for inspectors, like "Sal", which in our case proved to be a true quality resource in our home renovation project.

From: [REDACTED]
email: [REDACTED]

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]
Site Visitor Email: [REDACTED]

Hi, just wanted to tell you your employees do a wonderful job. Clearing snow, keeping us safe fire/police/ambulance, highway all of you deserve a big virtual hug as covid prohibits real hugs at the moment. Keep up the good work. Tell everyone THANK-You! Stay safe [REDACTED]

2/8/22

*Thank you for your
continued service to our
town -*

[REDACTED]

Glastonbury CT

[REDACTED]

February 19, 2022

Mr. Richard Johnson, Town Manager
Town of Glastonbury
2115 Main Street
Glastonbury, CT 06033

Dear Mr. Johnson,

I want to share with you my working experience of Sherri Tanguay. Her dedication to Glastonbury is impressive, her knowledge of Human Resources is second to none, her excellent working relationship with Shannon Dzat is admirable.

Rarely do I see such a good professional working relationship where both parties are committed to the welfare of the workforce and community. Their attention to detail and familiarity procedures and policies is noteworthy.

Affirmative Action is a federal mandate, and it actually makes good business sense, both Sherri as well as Shannon understand that and respect the concept.

I am sharing this with you because in my 27 years with the federal government, 10 years with the US DOL OFCCP and 10 years as an Affirmative Action Consultant, I rarely see these qualities. I know you will be pleased to learn this.

Respectfully,

Diana Younts
Managing Partner
FACF LLC

Thank you greatly
for thinking of us!
We appreciate the
N95's and will
put them to good use.
Happy Spring ☀️

I have no way to email or text [REDACTED] Will you please tell him that my husband left two checkbook registers on top of his car at work and drove away.....ugh. They literally flew around the neighborhood. The NICEST young police officer came to our office yesterday in an effort to return one of the checkbooks. This officer went above and beyond- he truly cared and did everything he could to find [REDACTED] and help. He was working day shift on Tuesday, on the shorter side, thin, dark brown hair (cute, lol) with a nice, new SUV vehicle. Please tell [REDACTED] to compliment him on his community policing. [REDACTED] was incredibly appreciative.

From: [REDACTED]
Sent: Thursday, April 7, 2022 8:00 AM
To: Nicole Lintereur <Nicole.Lintereur@glastonbury-ct.gov>
Subject: Re: Property Valuation and Taxation

Nicole,

I was going to wait to thank you until after I heard the students' comments in class today but I received so many emails from them about you there was no need to wait. They loved you. But you have undermined the grim picture of the assessor community that I had painted before you visited class, so I have lost all my credibility with the students.

Thanks again, keep up the good work. Wish they were all like you.

[REDACTED]

[REDACTED]

Glastonbury, Connecticut 06033-6620

**To the officers that answered the
call on 4/15 around 3:25 pm at the
Home Depot in
Glastonbury,**

**The [REDACTED] family thanks you!
[REDACTED] had an EEG and will be
meeting with a neurologist to see
what is going on. Thank you for
keeping me calm and charging my
phone! Thank you also for parking
my car for me! You made a horrible
situation just that much better. We
appreciate all you do!**

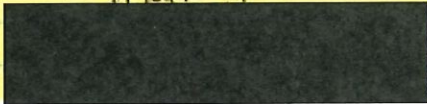
Love,

[REDACTED]

4/29/2022 To Whom this may concern

On 4/29/2022 I entered Perkins Blend Coffee Shop to use their Restroom. My wallet dropped out and landed on the floor without me knowing. I got to my Job Site and noticed I didn't have my wallet. I walked up and down Main St in South Glastonbury looking for it. When I couldn't find it I started to panic and was trying to think where it could have possibly fallen out. My husband mentioned to me to call Perkins Blend. I called and I was told it was found and given to one of your fellow officers. The body gave all of the info on where to find me so it could be returned. Then Officer Magrey showed up and had my wallet. I can't thank him enough for personally returning my wallet to me. The Town I'm from would probably hold it at the police station, but Officer Magrey took the time to deliver it back to me and I'm very grateful and greatly appreciate it

Thank you



Cavanaugh
DiSenedetto


On Saturday evening 4/16/22 around 8:30pm my car broke down by Hebron Avenue. Being in a dark unfamiliar area and unable to reach my family, I was scared and upset.

Although I never got their names, I just wanted to say thank you to the two officers who came to my aid and pushed my car out of the traffic lane to a lighted area to await AAA. I only remember one officer was wearing a K&S uniform. Their actions helped me feel more comfortable and less anxious. My thanks go out to these officers and the Glastenbury Police Department.

Thank You
So Much

With warmest thanks for
all your help.

Sincerely,


Southbury, CT