



**GLASTONBURY FIRE DEPARTMENT  
STANDARD OPERATING GUIDELINES**



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SOG NUMBER: FDO-303

ISSUED DATE: 11-15-11

EFFECTIVE DATE: 11-15-11

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REVISED DATE: 01-11-16

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CATEGORY: EMERGENCY OPERATIONS - GENERAL

SUB-CATEGORY: ACCOUNTABILITY

SUBJECT: TAG SYSTEM IMPLEMENTATION

RELATED GUIDELINES: FDO-301, FDO-302, FDO-304, FDO-305, FDO-306, FDO-307, FDO-308, FDO-309

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Section I – Introduction

A. Objective

To identify the methods and means for implementation of the Tag System

B. Applicability

To be used by members of the Glastonbury Fire Department and those firefighters responding from mutual aid departments.

C. References

Town of Manchester Fire-Rescue-EMS – General Operating Guideline

Section II – Guideline

The Incident Command will implement the Tag Accountability System as defined in this guideline.

**GUIDELINE**

Implementation of the Tag System for accountability purposes occurs at any Level I situation.

First Alarm responders will leave their “accurate” tag systems with the Incident Commander.

The Incident Commander, once additional resources (beyond Level II) are summoned, will switch accountability from the tactical worksheet to the Tag System.

The following basic rules must be followed for the accountability system to function properly.

1. Host and personal never enter the hazard zone
  2. Tag Systems must be maintained at the Command Post during large or complex incidents
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3. Tag Systems must only reflect those personnel assigned to the unit designated on tag
4. Crews, other than first alarm assignment, must turn in their Tag System upon arrival at scene to the Command Post
5. Crews must retrieve their Tag Systems once dismissed from the scene.

Section III - Approval

Fire Chief Michael P. King

Date of Approval: 1/11/16