



GLASTONBURY FIRE DEPARTMENT STANDARD OPERATING GUIDELINES



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CATEGORY: EMERGENCY OPERATIONS - GENERAL

SUB-CATEGORY: INCIDENT COMMAND SYSTEM

SUBJECT: COMMON TERMINOLOGY

RELATED GUIDELINES: FDO-001, FDO-002, FDO-003, FDO-004, FDO-005, FDO-007, FDO-008, FDO-009

Section I – Introduction

A. Objective

To define the common Glastonbury Fire Department's Incident Command System terminology.

B. Applicability

Relates to Glastonbury Fire Department radio communications

C. References

Town of Manchester Fire-Rescue-EMS - General Operating Guidelines

Section I – Guideline

Members of the Department shall use like terminology during field operations and such terminology is defined herein:

FIRE ATTACK: Attack designation is assigned to hose line crews. Each hose line shall be assigned a number; such as *Attack -1, Attach-2*, etc. When the personnel assigned to a hose line changes, the designation remains the same.

COMMAND: Command is the Incident Commander. Command is the *individual* in charge with the responsibility and authority for resources operating at any specific emergency operation. While the "voice" of the *Command* may change (IC aide) the responsibility does not until a formal transfer of Command occurs.

CREW: A specific number of personnel assembled for an assignment (SAR-Attack-Ventilation)

DECONTAMINATION: Decontamination crews shall be those personnel assigned to the physical and/or chemical process of reducing and preventing the spread of contamination from persons and equipment used at a hazardous materials incident or medical incident.

DIVISION: Division designations are assigned to *interior* operations. Divisions are further designated by their area within a building. Each individual floor shall be designated a Division (first floor is Division-1; second floor is Division-2). The basement, attic and roof shall be designated as Divisions.

EXTRICATION: Extrication crews are those assigned to perform extrication work and are designated by number; Extrication-1, Extrication-2, etc.

DISPATCH: The Title of the fire dispatch center.

GLASTONBURY LZ: The designation of the member or unit assigned as a landing zone coordinator. All initial and ongoing communications between helicopter pilots and ground go through Glastonbury LZ.

OPERATIONS: Responsible for all tactical operations at an incident or for a segment of an operation such as *Interior Operations*. Used when the complexity of an operation or need for more stringent control of resource, than the Incident Commander can afford, is required.

PUMP: Refers to a member assigned to pump apparatus operations at an incident. The designation is preceded by the fire unit the member is tending such as: Engine 11 Pump.

SAFETY: Refers to *Safety Officer*.

S.A.R.: (Search and Rescue); Crews assigned the task of performing a primary or secondary search or coordinated outdoor search. Numerical designations are attached to distinguish different crews; i.e. SAR-1, SAR-2. May also be called *SEARCH*.

SECTOR: A designation for and *exterior* geographical area. A sector will be assigned an alphabetic designator to identify *where* geographically such as SECTOR-C, SECTOR-D, ETC. (see "Side").

SIDE: Each side of a structure is given a letter designation. The side of a structure facing the street (address side) is generally referred to as *SIDE-A*. The remaining sides shall be designated *SIDE-B, SIDE-C and SIDE-D*, in a clockwise manner from Side-A. If an Incident Commander changes designations (not using address side as "A" side; the Incident Commander will advise all on-scene members).

STAGING: A defined location where incident personnel or units report to congregate while awaiting assignment or reassignment.

UNIT: A Department vehicle.

VENT: A crew assigned to perform vertical or horizontal ventilation; interior or exterior. May be assigned a number to distinguish between other Vent crews.

9-1-1: The Police Department Dispatchers.

360: A task regarding checking all exterior sides of a building generally performed by a Recon crew.

Section II- Approval

Fire Chief: Michael P. King

Date of Approval: 1/11/16