



**GLASTONBURY FIRE DEPARTMENT
STANDARD OPERATING GUIDELINES**



SOG NUMBER: FDO-003 ISSUED DATE: 12-17-95 EFFECTIVE DATE: 12-17-95
REVISION #: 2 REVISED DATE: 01-11-16 EFFECTIVE DATE: 01-11-16
CATEGORY: EMERGENCY OPERATIONS - GENERAL
SUB-CATEGORY: INCIDENT COMMAND SYSTEM
SUBJECT: COMMAND POST
RELATED GUIDELINES: FDO-001, FDO-002, FDO-004, FDO-005, FDO-006, FDO-007, FDO-008, FDO-009

Section I – Introduction

A. Objective

To familiarize members with the guidelines involved in the establishment of a Command Post.

B. Applicability

Command post shall be established at all incidents involving two or more companies and any incident involving the release of hazardous materials.

C. References

Town of Manchester Fire-Rescue-EMS General Operating Guideline

Section II – Command Post

The Incident Commander shall establish a Command Post at all incidents requiring the coordination of multiple fire department units.

Section III – Criteria

A. Command Post should have the following:

- Good Communications
- Distance from traffic, evolutions, PIO
- Proximity to support agencies
- Visibility

A Command Post should be:

- Safe; Secure
- Sheltered from the elements
- Suitably quartered
- Available for the extent of the emergency

Section IV- Guidelines

The first arriving Officer at an emergency scene is the Incident Commander and continues as such until formally relieved by a superior Officer. The first arriving Officer may select a fixed or mobile location.

If the emergency is not going to progress to the point where it will require additional personnel and apparatus, then a formal command post may not be necessary.

If the emergency will require additional personnel and apparatus than a single incident command post is mandatory. One central location is needed so that monitoring and control of the incident can occur in an organized manner. For emergencies that will be prolonged; consideration should be given to utilizing the Duty Officer's vehicle as the fixed Command Post.

Section V – Upgrading Command Post Facility

If the emergency progresses to the point of multi-jurisdictional and multi-agency response and the emergency will be lengthy in duration the Incident Commander must consider a more spacious area in which to command the incident. Consideration should be given to utilizing a building, mobile command post or a space within a building.

Section VI- Approval

Fire Chief Michael P. Huey

Date of Approval: 7/11/16