



GLASTONBURY FIRE DEPARTMENT  
STANDARD OPERATING GUIDELINES



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SOG NUMBER: FDO-002

ISSUED DATE: 12-17-95

EFFECTIVE DATE: 12-17-95

REVISION #: 2

REVISED DATE: 01-11-16

EFFECTIVE DATE: 01-11-16

CATEGORY: EMERGENCY OPERATIONS - GENERAL

SUB-CATEGORY: INCIDENT COMMAND SYSTEM

SUBJECT: ESTABLISHING COMMAND

RELATED GUIDELINES: FDO-001, FDO-003, FDO-004, FDO-005, FDO-006, FDO-007, FDO-008, FDO-009

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Section 1 – Introduction

A. Objective

Identify the function of Incident Command during an incident and the member who has the overall management responsibility.

B. Applicability

Command (Incident Command) shall be established at all incidents involving two or more companies and any incident involving the release of hazardous materials.

C. References

Town of Manchester Fire-Rescue-EMS – General Operating Guideline

Section I – Guideline

The first Fire Department Officer\*, arriving on scene, shall establish Command until relieved by an equal or higher ranking Officer, and shall transmit a brief radio report that includes the following:

- Unit identification; Command designation (by street or complex name)
- Brief description of the situation found, where appropriate. This will generally apply to buildings and their occupancies, and any obvious fire (or other) conditions (*What I have*)
- Description of action to take. This applies to task assignment (*What I am going to do*)
- Declaration of incident (*Where is it going; What I'll need to control it*)

\*The first arriving unit shall institute Command for any hazardous material release. This is to comply with current OSHA regulations. In such cases the first arriving Department Officer shall request transfer of Command upon arrival.

As higher ranking Officers arrive on scene, they may take Command at their discretion.

The Fire Dispatcher will advise all companies operating at an incident of the Officer in Command.

Section II- Approval

Fire Chief Michael P. King

Date of Approval: 1/11/16