

ARCHITECTURAL AND SITE DESIGN REVIEW COMMITTEE  
SPECIAL MEETING MINUTES OF THE APRIL 8, 2022 MEETING

*The meeting commenced at 12:00 PM in Meeting Room A, 2<sup>nd</sup> floor, Town Hall.*

**1. ROLL CALL**

**Present:** Mark Branse, Brian Davis, Debra DeVries-Dalton, David Flinchum, Jeff Kamm, Amy Luzi, and Bob Shipman; Rebecca Augur, Director of Planning & Land Use Services, Gregory Foran, Parks Superintendent/Tree Warden and Jonathan E. Mullen, AICP, Planner

Rebecca Augur called the meeting to order. She then made a presentation regarding the role and responsibilities of the Architectural and Site Design Review Committee. There was discussion among the group regarding the role and purview of the ASDRC.

Ms. Augur then presented a draft meeting schedule. The group agreed that meetings will be held once monthly on the third Tuesday. The group also agreed to hold special meetings on an as-needed basis.

The group held an election of officers. The results are as follows:

Chair – Brian Davis  
Vice-Chair – Debra Devries-Dalton  
Secretary – Mark Branse

The meeting adjourned at 1:00 p.m.

Respectfully submitted,



Jonathan E. Mullen, AICP  
Planner