

TOWN PLAN AND ZONING COMMISSION  
PLANS REVIEW SUBCOMMITTEE  
MINUTES OF DECEMBER 8, 2021 SPECIAL MEETING

*The meeting commenced at 8:00 AM through Zoom Video Conferencing.*

**Present:** Subcommittee Members Robert Zanlungo and Sharon Purtill; Rebecca Augur, AICP, Director of Planning & Land Use Services and Jonathan E. Mullen, AICP, Planner

**64 OAK STREET – proposal for a new, externally illuminated, monument sign on existing brick base – Planned Commerce Zone – Darcie Roy, National Sign Corporation, applicant**

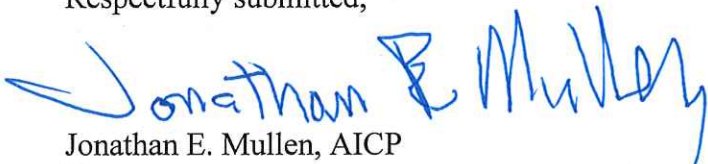
Darcie Roy of National Sign Corporation said the proposal is to remove the existing ground sign for Liberty Bank at 64 Oak Street from its brick base and install a back-lit sign. Ms. Roy added that the existing sign is 17 square feet and the new sign would be 19 square feet. Rebecca Augur noted that the sign was originally approved as part of a Special Permit with Design Review.

Mrs. Purtill asked if the proposed sign size is allowed by the regulations. Jonathan Mullen replied that the new sign size would be allowed by the regulations. Mrs. Purtill then asked if the proposed style of lighting was also in compliance with the regulations. Mr. Mullen responded the sign would indeed be in compliance with the regulations regarding illumination. Mrs. Purtill then asked about the sign materials. Ms. Roy said that the sign would be made of aluminum.

Mr. Mullen announced that, after a second review of the plans during the meeting, the sign as proposed would actually be larger than what is permitted by the regulations. There was a discussion among the group about the sign size. Mrs. Purtill recommended that the applicant revise the sign to meet the regulations. Ms. Roy stated that she would do so.

Meeting adjourned at 8:18 am.

Respectfully submitted,



Jonathan E. Mullen, AICP  
Planner