

**GLASTONBURY TOWN COUNCIL  
2021-2023 THIRTY-SECOND TOWN COUNCIL  
ORGANIZATIONAL AND REGULAR MEETING MINUTES  
TUESDAY, NOVEMBER 9, 2021**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held an Organizational and Regular Meeting at 7:00 p.m. in the Council Chambers of Town Hall at 2155 Main Street, with an option for attendance through Zoom video conferencing. The video was broadcast in real time and via a live video stream.

- 1. Call to Order – Town Clerk (Section 302)** *by Michelle Krampitz, Town Clerk*  
**a. Pledge of Allegiance** *by Michelle Krampitz, Town Clerk*

- 2. Introduction of Town Council Members Elect – Town Clerk**

**Thomas P. Gullotta**

**Lawrence Niland**

**Deborah A. Carroll**

**Whit C. Osgood**

**Kurt P. Cavanaugh**

**Mary LaChance**

**Jacob McChesney**

**Jennifer Wang**

**John Cavanna**

- 3. Administration of Oath of Office – Town Clerk (Section 302).**
- 4. Official Town Council Photo.**
- 5. Election of Chair and Vice Chair (Section 302).**

***Nomination by:*** Ms. Carroll

***Seconded by:*** Mr. Cavanaugh

Mr. Tom Gullotta as Chairman

Ms. Krampitz called for other nominations. Hearing none, she closed the nominations.

***Result:*** Mr. Gullotta was elected as Chairman by a unanimous vote {9-0-0}.

***Nomination by:*** Ms. Carroll

***Seconded by:*** Mr. Cavanaugh

Mr. Larry Niland as Vice Chairman

Ms. Krampitz called for other nominations. Hearing none, she closed the nominations.

***Result:*** Mr. Niland was elected as Vice Chairman by a unanimous vote {9-0-0}.

**a. Appointment of Majority Leader**

Mr. Gullotta appointed Ms. Carroll as Majority Leader.

**b. Appointment of Minority Leader**

Chairman Gullotta appointed Mr. Cavanaugh as Minority Leader.

**6. Public Comment.**

**Robert Hale of 832 Hopewell Road**, congratulated all council members and wished them a successful term, though he was disappointed that Ms. Tanski was not reelected. During the last Council meeting, Mr. Hale commented on Mr. Cavanna's absence at the Meet-the-Candidates forum, erroneously stating that Mr. Cavanna was guarding the U.S. President at that time. He apologized for the error, which he also noted in a letter that was mailed to each sitting council member at the time.

Mr. Niland opened the floor for comments from Zoom attendees:

**Dennis J. McBride of 263 Spring Street Extension** spoke about the need to increase safety on Spring Street Extension. The road is very narrow, at only 20 feet wide, and is often used as a cut-through, which is dangerous because drivers cannot see pedestrians on the blind curve. He suggested several solutions, such as putting up road signs, installing street bumps, and/or widening the road; however, he believes that the most economical and ideal solution is to build a sidewalk on the road.

**7. Resolution establishing the Regular Meetings of the Council (Section 304).**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby adopts the Schedule of Regular Council Meetings dated November 9, 2021 for calendar year 2022 and January 2023.*

**Result:** Motion passed unanimously {9-0-0}.

**8. Resolution establishing Rules of Procedure (Section 304).**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby adopts the Council Rules of Procedure dated May 25, 2021.*

**Disc:** By consensus, the Council appointed Mr. Cavanna and Mr. McChesney to represent the Republican and Democratic parties, respectively, in the Rules and Procedure Subcommittee. Mr. Gullotta stated that the Subcommittee will meet soon to review the document before the Council votes on it.

**Result:** Motion passed unanimously {9-0-0}.

**9. Old Business.           None**

**10. New Business.**

**a. Action to cancel the Regular Council Meeting of Tuesday, November 30, 2021.**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby cancels the Regular Council Meeting of Tuesday, November 30, 2021.*

**Result:** Motion passed unanimously {9-0-0}.

**11. Consent Calendar.   None**

**12. Town Manager's Report.**

Mr. Johnson stated that the tenant on 35 Bell Street would like to leave a little early. The Council may either continue to rent out the property at market rate or transition it to an affordable housing opportunity. He asked for the Council's preference on how to proceed. Mr. Osgood asked if the lease expires in June 2022. Mr. Johnson stated yes, but he will double check and return with that information at the Council's next meeting. He also noted that the Council may say no to the tenant's request. Mr. McChesney asked if converting the property to an affordable housing unit would incur any costs. Mr. Johnson stated that the only costs would be the typical cost of preparing for a new tenant, such as putting on a fresh coat of paint.

Mr. Johnson explained that Veterans Day will be commemorated on Thursday at 10:00 A.M. at the Hubbard Green, followed by the marking of veteran graves at the Veterans Cemetery at 11:00 A.M. He also noted that Glastonbury has once again been recognized with the highest designation in the Sustainable CT certification. At the Council's next meeting, Mr. Johnson will present cost estimates to begin the design guideline process. He also provided the most recent COVID-19 report, which shows that the Town's cases have gone back up slightly. Mr. Johnson explained that the Council had previously authorized a bond resolution for refunding of previously issued debt. Both bond ratings were reaffirmed at Triple A. Last week, a pricing was held which reduced the Town's prospective cost.

Mr. Johnson explained that the Historic Preservation Review Board will review the Gaines Wright building as part of the National Historic District. The property is confirmed as a National Historic District, but not a local one. The meeting will take place on Friday, December 3. It will not be a public hearing. Mr. Osgood asked what the designation means. Mr. Johnson explained that it provides an opportunity to express an objection to the demolition of the property to the State Historic Preservation Office (SHPO). SHPO may then submit their findings to the Attorney General. Mr. Cavanaugh responded to a comment made at an earlier meeting, which stated that the house next to the Welles Turner library is not historically significant. He believes that it is, and he will continue to fight to preserve that building, as well.

Mr. Johnson noted that, at the Council's next meeting, there will be a public hearing on the village district zone. Since it may attract a large audience, he inquired whether the Council would like to move the meeting location, to accommodate a larger audience. The Council agreed to move their November 23 meeting to the Riverfront Community Center. They will also meet earlier, at 6:00 P.M. Mr. Johnson will send out a Change of Venue notice.

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby cancels the Regular Council Meeting of Tuesday, November 23, 2021 and schedules a special meeting for 6:00 P.M. on Tuesday, November 23, 2021 in the Riverfront Community Center, with the option for Zoom video conferencing.*

**Result:** Motion passed unanimously {9-0-0}.

### **13. Communications.**

#### **a. Letter from Robert Hale, Jr.**

### **14. Minutes of October 26, 2021 Regular Meeting.**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes of the October 26, 2021 Regular Meeting.*

**Result:** Motion passed with two abstentions {7-2-0} from Ms. Wang and Mr. Cavanna since they were not present at the meeting.

### **15. Appointments and Resignations:**

#### **a. Appointment of Council Clerk (Section 304).**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council appoints Lilly Torosyan to serve as Clerk of the Council for the 2021-2023 Town Council.*

**Result:** Motion passed unanimously {9-0-0}.

**b. Appointment of Alternate Council Clerk.**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council appoints Susan Lauzier to serve as Alternate Clerk of the Council for the 2021-2023 Town Council.*

**Result:** Motion passed unanimously {9-0-0}.

**c. Representative to the Capitol Region Council of Governments.**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council appoints Larry Niland to serve as the Town Council Representative to the Capitol Region Council of Governments.*

**Result:** Motion passed unanimously {9-0-0}.

**16. Executive Session.**

**a. Potential land acquisition.**

**Motion by:** Ms. Carroll

**Seconded by:** Mr. Cavanaugh

*BE IT RESOLVED, that the Glastonbury Town Council hereby enters into executive session to discuss a potential land at 7:35 P.M.*

**Result:** Motion passed unanimously {9-0-0}.

*Present for the Executive Session item were council members, Mr. Tom Gullotta, Chairman, Mr. Lawrence Niland, Vice Chairman, Ms. Deb Carroll, Mr. Kurt Cavanaugh, Ms. Mary LaChance, Mr. Jake McChesney, Mr. Whit Osgood, Mr. John Cavanna, and Ms. Jennifer Wang, with Town Manager, Richard J. Johnson.*

No votes were taken during the Executive Session, which ended at 7:50 P.M.

Meeting adjourned at 7:51 P.M.

**Respectfully submitted,**

**Lilly Torosyan**

**Lilly Torosyan**

**Recording Clerk**

**Thomas Gullotta**

**Chairman**