

**TOWN PLAN AND ZONING COMMISSION  
PROPOSALS FOR PLANS REVIEW SUBCOMMITTEE**

Proposals which are to be reviewed by the Plans Review Subcommittee to determine if they are to be considered Minor or Insignificant Changes and need action/approval by the Town Plan and Zoning Commission, must initiate with the completion of this form to be submitted with one (1) **FOLDED** set of appropriate materials. Once a Subcommittee meeting date is set, you will be notified by email with an agenda. You or your representative must attend the meeting and bring relevant materials. At the meeting it will be determined whether your proposal is a Minor (Section 12.9) or Insignificant (Section 12.10) Change. A Minor Change will require submittal of a Special Permit Application, an application fee and additional sets of plans and will move forward for approval by the full Commission. An Insignificant Change will be handled internally with the Chairman's signature and requires no application or fee.

Please return this form and any enclosures to the Community Development Office, 2155 Main Street Post Office Box 6523, Glastonbury, CT 06033-6523.

**CHECK LIST**       General Map or Charts (1)       Other Documentation (1)  
                          Site Plan (1)                                       Architect's Rendering (1)

TITLE/ADDRESS OF APPLICATION: Proposed Townhomes at 2610 Main Street

APPLICANT'S NAME: Jays & Tee LLC

APPLICANT'S ADDRESS: 2650 Main Street, Glastonbury, CT 06033

PHONE #S: 860-657-8805

EMAIL: jpi@jaconettalaw.com

OTHER REPRESENTATIVE(S): Jonathan Sczurek, P.E., Megson, Heagle & Friend, C.E. & L.S., LLC  
Jack Kemper, Kemper Associates Architect

STATEMENT OF INTENT: Construction of two multifamily townhome buildings (10 units total)  
served by public water and sanitary sewer. Located on 0.71 ac in Town Center Zone.

EXISTING HOUSE WILL REMAIN AND BE CONVERTED TO 2 UNITS.  
ADDITIONS TO EXISTING HOUSE WILL ADD 1 UNIT ON NORTH SIDE  
AND 2 UNITS ON SOUTH SIDE.

 FOR JAYS & TEE, LLC  
APPLICANT'S SIGNATURE

11-1-21  
DATE