

**WATER POLLUTION CONTROL AUTHORITY – SEPTEMBER 8, 2021
WATER POLLUTION CONTROL AUTHORITY MINUTES
REGULAR MEETING – WEDNESDAY, SEPTEMBER 8, 2021
6:00 p.m. Town Hall, Town Council Chambers**

Board Members:

Louis M. Accornero (**EXCUSED**), Chairman; John M. Tanski, Vice Chairman; John A. Davis, Jr., Secretary; Daniel Horvath; James Campbell; and Richard P. Lawlor; Brian J. Comerford

Gregory J. Mahoney, Senior Engineering Technician and Michael J. Bisi, Superintendent of Sanitation, Julie B. Twilley, Director of Finance were also in attendance.

1. Developments

**A. 1040 Main Street – Proposed 7 Lot Subdivision
Developer’s Permit Agreement #228
Resolution 2021-07
(Carrier Construction, Inc.- Owner/Developer)**

Ron Wolff, Engineer representing Carrier Construction, Inc., explained the sewer extension plans for the 7-lot, open space subdivision and requested WPCA acceptance of Developer’s Permit Agreement #228 and the Special Conditions associated with it.

Mr. Davis asked for confirmation on the 7 lots shown and Mr. Wolff explained that it is part the Town open space and will exist on a permanent cul-de-sac. He stated that the lots will connect on Main Street.

Mr. Tanksi requested clarification on a hill located at the entrance of the site and Mr. Wolff explained and displayed plans that show the existing grade, and proposed plans for regrading and sewer main install. He also displayed where an 8-inch water main would be installed and that archaeology and pesticide sampling was done here as well. Mr. Wolff also showed proposed storm drainage plans.

Mr. Davis **MOVED** that the Town of Glastonbury Water Pollution Control Authority **APPROVE** Developer’s Permit Agreement #228, Resolution 2021-07, for the proposed 7 Lot Subdivision - 1040 Main Street – Carrier Construction, Inc., Owner/Developer.

Mr. Campbell **SECONDED** the **MOTION** and it was **APPROVED** unanimously.

John M. Tanski, Chairman
John A. Davis, Jr., Secretary

2. Subcommittees

A. Sewer Use Subcommittee
1. Recommendation
2. Set Public Hearing

The Vice Chairman stated that the sewer use subcommittee met and the recommended a 10-cent increase to rates for the upcoming fiscal year. Levels will continue to be reviewed going forward as recommended.

The Subcommittee recommended, based on Mr. Bisi's suggestion, not to change the charge for process of septage. Mr. Bisi monitors how surrounding towns handle these charges in an effort to keep the Town in range. The recommended rates are as follows:

- A. \$3.25 per ccf for 100 percent of metered flows.
- B. \$3.25 per ccf for non-metered flow of 140 ccf.
- C. \$0.075 per gallon of septic sewage.
- D. \$20.00 surcharge for processing special metered accounts.
- E. \$60.00 minimum bill/standby charge.

Mr. Davis added that they would like to increase by 10 cents based on the current Master Plan until the new plan comes into view. This increase is consistent with past years and assists with future capital improvements.

Mr. Comerford asked why the Equipment and Maintenance on the sinking fund increased by 56%. Mr. Bisi noted that this is based on past, current and projected equipment repairs.

Mr. Tanski stated that the per gallon surcharges are in line with other towns and he asked where Glastonbury ranks with CCF's. Mr. Bisi stated that the subcommittee surveys surrounding towns in comparison. This was compared with rates in seven towns and Glastonbury ranks number two, averaging 3.5 per CCF and that this is on the lower end.

Mr. Comerford requested information on reasoning for the WPCF upgrade that occurred 11 years ago. Mr. Bisi explained of recent equipment upgrades that were done, and prior to that, had not been done since the 1970's. He also explained functionality was added to remove nitrogen from the waste water and that aging equipment was also a factor. Mr. Bisi also explained other reasons included increased clean water credits that are received from the State which change on an annual basis. He stated that odor control and disinfectant were also added.

Mr. Lawlor MOVED that the Town of Glastonbury Water Pollution Control Authority **ACCEPT** the report and recommendation of the Sewer Use Subcommittee and set the public hearing to October 13, 2021 due to the rate change.

Mr. Hovarth SECONDED the MOTION and it was **APPROVED** unanimously.

B. Assessment Subcommittee	NO REPORT
C. Engineering Subcommittee	NO REPORT
D. Legal Subcommittee	NO REPORT

3. Acceptance of Minutes

A. Regular Meeting and Public Hearings – July 14, 2021

Mr. Davis MOVED that the Town of Glastonbury Water Pollution Control Authority **APPROVE** the Minutes for the Regular Meeting and Public Hearings of July 14, 2021 as presented.

Mr. Comerford SECONDED the MOTION and it was approved 4-0-2, with the Vice Chairman vote. Richard P. Lawlor and Daniel Horvath Abstained.

4. Other Business Properly to Come Before the Authority

A. Sewer Operating/Sewer Sinking Fund – June 30, 2021 Year’s End Report (Julie B. Twilley – Director of Finance, Town of Glastonbury)

Ms. Twilley explained the basis of the report contained in packet Item 4.A and assured that both funds are in good order. She explained the impacts of the market and investment valuation and interest earned with the CD and Money Market accounts. Mr. Comerford asked if the Town is tied to certain financial institutions and Ms. Twilley clarified that there are statutory requirements in which the Town can invest. She stated reaching out to several other towns and received an overwhelming response requesting findings with regards to potential investment research. Ms. Twilley and Mr. Comerford discussed different investment options and the advantages and disadvantages with both. Ms. Twilley stated the research is ongoing in the best interest of existing plans and results show the large impact interests rates currently have.

Ms. Twilley went on to explain statistics of the sewer operating fund as shown in packet Item 4.A. She stated that it took in a surplus of revenues, transfers and over-expenditures and explained driving factors in the year-to-year reduction in surplus were the point reduction revenues driven by lower interest on investments and lower sewer-use billing charges. Expenditures were higher due to higher employee-related insurance, higher equipment maintenance, and higher machinery and equipment charges. She states that some of these higher charges were offset by lower full-time wages and some generated by the refunding of the Clean Water Fund previously discussed.

Ms. Twilley concluded with a brief summary of reports included in packet Item 4.A.

The Vice Chairman thanked Ms. Twilley.

B. WPCA member contact list and Subcommittee make-up sheet

Mr. Davis commented that, after discussion with Chairman Accornero, Mr. Campbell will Chair the Assessment Subcommittee, along with appointments to Mr. Campbell, Mr. Horvath and Mr. Lawlor. Mr. Davis will Chair the Engineering Subcommittee with appointments to Mr. Campbell and Mr. Comerford. Both the Legal and Sewer Use Subcommittees will remain unchanged. This will be presented for approval by Chairman Accornero and discussed at the next month’s meeting scheduled for October 13, 2021. The contact list and subcommittee make-up sheet will then be finalized.

5. Correspondence

A. 2834 Main Street – Glastonbury Dairy Queen – July 16, 2021 – Letter of Non-receipt of first quarter sewage testing report.

Mr. Mahoney explained the purpose of the letter included in packet item 5.A was due to a delay in receiving the required Wastewater Sampling Report.

B. 2834 Main Street – Glastonbury Dairy Queen – July 23, 2021 – Wastewater Sampling Report

Mr. Mahoney stated the first-round sampling report included in packet Item 5.B was eventually received and passed testing. He also stated that there is just under two years of tests remaining. Tests are required to be submitted every three months.

Mr. Davis MOVED to adjourn the meeting.

Mr. Lawlor SECONDED the MOTION and it was unanimously APPROVED.

The meeting ADJOURNED at 6:28 p.m.

Respectfully submitted,



Dawn Luke
Recording Secretary