## **MEMORANDUM**

To:

Michelle Krampitz, Town Clerk

From:

Richard J. Johnson, Town Manager

Date:

August 30, 2021

Re:

Special Meeting Notice - Town Council

The Town Council will hold a Special Meeting at 7:00 p.m. on Tuesday, August 31, 2021. This meeting will be conducted through Zoom Video Conferencing.

The business to be transacted is discussion and action concerning mask/face covering requirements per Executive Order 13A.

Please post this Notice.

RJJ/sal