



# Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500  
FAX (860) 652-7505

Richard J. Johnson  
Town Manager

ITEM #7  
07-13-2021 Meeting

July 9, 2021

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

**Re: Town Manager's Report**

Dear Council Members:

The following will keep you up to date on various topics.

**1. Software – Crime Statistics**

I expect the updated police website for crime statistics to be in place over the next 2-3 weeks. In the meantime, crime statistics reviewed at the June 22<sup>nd</sup> meeting along with talking points for Glastonbury residents when contacting Governor Lamont or State Legislators is posted to the Town website.

**2. Collection Rate**

The collection rate for FY21 totaled 99.49% as compared to 99.41% and 99.51% for FY20 and 19 respectively.

**3. Solid Waste Disposal**

Per previous discussions, the Trash to Energy Plant located in Hartford and operated by the Materials Innovation Recycling Authority (MIRA) and previously CRRA scheduled to close in June 2022. This is the plant which processes solid waste from towns throughout Greater Hartford. Effective June 2022, MIRA will transport solid waste to out of state landfills absent an alternate in-state facility. This will continue until contracts lapse in 2021. Clearly, disposal of solid waste is of significant concern and while ongoing efforts can reduce overall tonnage there will be some level of MSW requiring disposal. Glastonbury is participating in ongoing discussions on this topic with a goal of identifying a long-term cost effective, environmentally appropriate solution. The attached letter on this topic was forwarded to Governor Lamont in July 2020.

**4. Building Zone Regulations – Village Districts – Design Guidelines**

The recent State Legislative session enacted a number of new laws involving land use which could require changes to the Town's Building Zone Regulations. A joint Council/TP&Z Subcommittee is suggested to review and recommend amendments as applicable. Examples of the proposed changes are summarized in the attached memo by Director of Planning Rebecca Augur. Additionally, the TP&Z discussed the proposed Village District Zones and process to develop Design Guidelines, also summarized per the attached memorandum.



**5. Cotton Hollow Mill**

Fundraising is under way for restoration of the Cotton Hollow Mill walls and site. An initial goal of \$125,000 is established. Donations can be made to the Land Heritage Coalition – Cotton Hollow Fund in care of David Haught, 136 Tall Timbers Road. Renovations will be ongoing over coming years.

**6. Welcome Signs – Town Parks**

This is the suggestion to place signs at Town parks confirming all visitors are welcome. This was most recently discussed when the Town Code for Cotton Hollow and the Great Pond Preserve was amended to provide access to all. The thought is to develop a common logo to be placed on the entrance signs to parks such as Riverfront, Addison, Buckingham, etc. with a message such as a “public park - all visitors welcome, open to all” or a similar message. Logo options are being developed and I will forward when the mockup is complete.

**7. Manchester Land Trust (MLT)**

I was asked to provide an update on this topic. Purchase of the 102-acre Lombardo Farm by the MLT closed late last month. The purchase price totaled \$1.7M funded by \$900,000 by the Town of Manchester, \$300,00 State DEEP, other fundraising and reserves of the Trust. As you know, the Town will contribute \$34,000 for this purchase. Glastonbury funds will be forwarded when the Conservation Easement is finalized and recorded. Before this can happen, the Easement required by State DEEP must be finalized and there is also an Easement involving Manchester.

**8. Town Staff Appreciation**

Recent thank you notes to Town staff are attached for your information.

**9. Expense Report**

A copy of my expense report for the three months April through June 2021 was forwarded separately. I will appreciate Council recognizing receipt of this report on Tuesday evening.

Sincerely,



Richard J. Johnson  
Town Manager



# Town of Glastonbury

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Richard J. Johnson  
Town Manager

July 24, 2020

## VIA EMAIL AND UNITED STATES POSTAL SERVICE

The Honorable Ned Lamont  
Office of the Governor  
State Capitol  
210 Capitol Avenue  
Hartford, CT 06106

Re: **MIRA – Trash to Energy Plant**

Dear Governor Lamont:

This letter is respectfully written on behalf of the Town of Glastonbury concerning the Trash to Energy Plant located in Hartford. As you know, this facility has served communities throughout greater Hartford for many years. However, the facility has reached the end of its useful life, and as such, the MIRA Board recently voted to begin transporting municipal solid waste to landfills located in nearby states. I understand this process will begin in 2022. A significant step backwards for solid waste management.

After receiving a presentation on the plant and options for next steps, the Glastonbury Town Council adopted the following action by unanimous vote at its meeting of Tuesday, July 14, 2020. I was asked to forward this letter to you, Senator Cassano, Representatives Barry and Doucette, and DEEP Commissioner Katie Dykes. Glastonbury is prepared to assist as appropriate in helping move this matter forward to achieve the results cited in the Council action and encourages next steps proceed in a timely, thoughtful manner.

*"BE IT RESOLVED, that the Glastonbury Town Council hereby expresses its support to the Materials Innovation Recycling Authority (MIRA) in establishing an efficient, forward thinking, environmentally sensitive and cost effective solution to municipal solid waste disposal by replacing current outdated and inefficient facilities and equipment with state of the art technology to provide a cost effective solution for solid waste disposal within the greater Hartford area and hereby requests Governor Lamont, State Legislature, Department of Energy and Environmental Protection (DEEP) and all those involved with this important matter to work cooperatively and expeditiously to achieve these goals on behalf of communities now served by the MIRA Trash to Energy Plant and all others who currently or will prospectively benefit from updated facilities."*

Lastly, please accept our sincerest thanks for all your good work and leadership throughout the current COVID-19 pandemic. Your efforts along with other state officials in cooperation with cities and towns across the state is greatly appreciated.

Sincerely,

  
Richard J. Johnson  
Town Manager

RJJ/sal

cc: Senator Steve Cassano (via email)  
Representative Jill Barry (via email)  
Representative Jason Doucette (via email)  
Commissioner Katie Dykes (via email)  
Glastonbury Town Council (via email)



**MEMORANDUM**

TO: Richard Johnson, Town Manager

FROM: Rebecca Augur, Director of Planning and Land Use Services

DATE: July 7, 2021

RE: **TPZ Input on Village Districts and Design Guidelines and Recommendation Regarding Building Zone Regulations Revision Process**

At its July 6<sup>th</sup>, 2021 meeting, the Town Plan and Zoning Commission expressed support for broadening community discussion around Village Districts to investigate the appropriateness and applicability of design guidelines. There was not unanimous support among the TPZ members present for either design guidelines or Village District regulations at this time, but general consensus that further investigation and consideration is warranted.

Also at its July 6<sup>th</sup> meeting, the TPZ Commission unanimously passed a motion to recommend to the Town Council the establishment of a joint TPZ and Town Council committee to address potential revisions to the Building Zone Regulations and Plan of Conservation and Development, as a result of recent state legislation and staff recommendations.

RECEIVED  
2021 JUL -7 PM 2:21  
TOWN MANAGER

## MEMORANDUM

TO: Richard Johnson, Town Manager  
FROM: Rebecca Augur, Director of Planning and Land Use Services  
DATE: July 2, 2021  
RE: **Building Zone Regulations Revisions**

As you know, the legislature recently enacted several laws affecting land use and development, which may prompt or require changes to Glastonbury's Building Zone Regulations. In addition, a few other zoning issues have been raised by recent applications and/or studies. The following is a list of suggested items for the Town Plan and Zoning Commission and Town Council to consider amending:

- Sections 4.1.10, 4.2.10, 4.3.10, 4.4.10, and 4.5.10 – Residential Zones Minimum Floor Area Requirements: Remove minimum requirements for floor space per dwelling unit to comply with Public Act 21-29
- Section 6.2 – Excavation Permits: Better delineate and establish parameters around excavation associated with a subdivision or development proposal versus excavation operations
- Section 6.6 – Retail Trade: Comply with Public Act 21-2 regarding outdoor dining. The Act makes many of the Executive Orders around outdoor dining permanent, including as-of-right approval for outdoor dining. The Act requires restaurants to obtain local approval, per any locally adopted regulations, once the current Executive Orders expire on March 31, 2022.
- Section 6.11 - Accessory Apartments: Either comply with or opt out of the provisions of Public Act 21-29, which require that attached or detached accessory apartments be permitted as of right, and nullify other provisions currently in Glastonbury regulations
- Section 12 – Special Permit: Review criteria and standards for compliance with Public Act 21-29 requirements for expressly articulated physical standards and criteria, as opposed to “neighborhood character” as a basis for approval or denial
- Retail Sales of Marijuana: Prohibit or develop regulations around cannabis establishments per Public Act 21-1
- Food Trucks: Establish new regulations
- Table of Permitted Uses: Clean up inconsistencies, omissions and errors between text and table of permitted uses
- Open Space Subdivision: Review language around quality of land devoted to open space

Due to the number of items and the time-sensitive nature of some of them, I suggest a joint committee between the Town Plan and Zoning Commission and Town Council be formed to work on these and any other regulatory amendments they may wish to consider.

April 17, 2013

Thank you



Dear Liz -

Thank you so much for the Park + Rec **Fishing Derby!**

We had a great time and learned a lot about fishing.

The volunteers who were there were so helpful - they assisted us with a spooled line and casting. My son, Arthur, caught his first fish! He has been wanting to go fishing →

for a while now, and this derby gave us the opportunity to get out and try it.

GRAPHIQUE\*

Again, thank you for a wonderful experience -

Thanks especially to Jeanine!

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W6170C3

Hello





Chief Marshall Porter  
Glastonbury Police Department  
2108 Main Street  
Glastonbury CT 06033

April 29, 2021

Dear Chief Porter,

On early Wednesday evening, April 21, 2021, a serious kitchen fire occurred at [REDACTED] at the home of our immediate neighbor, [REDACTED] came to our front door in an excited state saying that her home was on fire. [REDACTED] observed the fire in progress as she returned home which is a duplex attached to our unit.

Using a portable fire extinguisher, I was able to temporarily knock the fire down until the police/fire units arrived. A responding Glastonbury police unit quickly arrived soon after I exited the building and continued to extinguish the fire.

An officer approached my wife and me in a professional and calm demeanor and took a brief statement from us. The officer escorted me to a Glastonbury Volunteer Ambulance unit who evaluated my condition.

Since I experienced smoke inhalation, having entered the building, the responding GVAA ambulance, and in concert with another EMS responding unit, assessed my condition and stated that a precautionary measure required transport to Hartford Hospital for evaluation.

In my former life, I was used to being one of a few individuals charged with school safety having dealt with crises and regularly interacting with town emergency services. It is comforting to know the professional response of the Glastonbury Police Department in concert with the Glastonbury Volunteer Fire Department and The Glastonbury Volunteer Ambulance Association continue to be an exemplar for other municipalities regarding community safety.

Truly appreciative,

[REDACTED]

Retired Glastonbury High School Administrator

May 22, 2021

Dear Katrina,

Stacy's memorial tree is planted, the plaque is installed and we have visited the site a number of times already. You have been so kind and helpful to us as we have pursued the town's Living Legacy program.

We are deeply grateful to you.

Sincerely,

[REDACTED]

[REDACTED]  
**Sent:** Thursday, June 10, 2021 9:13 AM  
**To:** Anna Park <[anna.park@glastonbury-ct.gov](mailto:anna.park@glastonbury-ct.gov)>  
**Subject:** Re: Celebrate the Day!

Thanks Anna. The sign looks great. The kids popped up stairs to get ready for the day and when they came back down the sign was up. They were speechless! LOL. They are trying to figure out how it got there. You are magic!  
Have a great day,  
[REDACTED]

On Jun 9, 2021, at 11:18 AM, Anna Park <[anna.park@glastonbury-ct.gov](mailto:anna.park@glastonbury-ct.gov)> wrote:

Thanks [REDACTED] I'll be putting them out on the morning so I'll make sure to do that!

Thanks,

Anna Park  
Recreation Supervisor  
Glastonbury Parks and Recreation  
2155 Main Street  
Glastonbury, CT 06033  
Phone: (860)652-7683  
Fax: (860)652-7691  
e-mail: [anna.park@glastonbury-ct.gov](mailto:anna.park@glastonbury-ct.gov)  
[www.facebook.com/glastonburyparkrec](http://www.facebook.com/glastonburyparkrec)  
"Diversity is Being Invited to the Party: Inclusion is Being Asked to Dance" ~Vernā Myers

[REDACTED]  
**Sent:** Wednesday, June 9, 2021 11:00 AM  
**To:** Anna Park <[anna.park@glastonbury-ct.gov](mailto:anna.park@glastonbury-ct.gov)>  
**Subject:** Re: Celebrate the Day!

Hi Anna,

I was hoping when they put up the sign tomorrow it can be placed in the back yard in eyesight of the windows. I don't remember putting that on the application. Sorry about that.  
Thanks  
[REDACTED]

6-11-2021

To Chief Porter and the men, women, and K9 of the Glastonbury Police Dept.

Thank you all for your service to our community. We continue our strong support for law enforcement. Last year we chose law and order and civility. Sadly this is not what our country got and we hope and pray we can take our country back. This check is a donation in support of "Soleil" as we know it is with private donations she and her handler Officer Kavanaugh are maintained. I am a hemodialysis nurse. I am retired but continue to work per diem and help out when the need arises and there is always a need. All of you are also essential workers and rose to the challenge during the terrible covid "plague" My husband and I appreciate all of you and are thankful every day there are those willing to put themselves on the front line for the good of humanity and our community. It distresses me greatly to see the lack of patriotism and respect for our flag As I said we can hope and pray we can turn it around.

I am also a POA volunteer with the cat shelter and am a lover of animals. I pray for the safety of all of you and "Soleil".



**Sent:** Monday, June 14, 2021 7:54 PM  
**To:** Liz Gambacorta <[liz.gambacorta@glastonbury-ct.gov](mailto:liz.gambacorta@glastonbury-ct.gov)>  
**Cc:** Music Art. Director <[musicartdirector@glastonbury-ct.gov](mailto:musicartdirector@glastonbury-ct.gov)>  
**Subject:** Re: Supplies for Camp

No worries!!! I just wanted to make sure I hadn't missed it. I can't thank you enough for providing this camp experience for my kid.

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**Sent:** Thursday, June 17, 2021 11:07 AM  
**To:** Marshall Porter <[marshall.porter@glastonbury-ct.gov](mailto:marshall.porter@glastonbury-ct.gov)>  
**Subject:** Congratulations -5 Apprehended

Dear Chief Porter,

Congratulations to you and your officers on apprehending the 5 suspects from the burglary/car theft episode the other day. Thank you for putting yourselves in harm's way to protect the citizens of Glastonbury and Connecticut. I'm sure it was no easy feat to orchestrate these arrests. Its comforting to know that someone is protecting us while our State legislature conducts this grand social experiment of an unworkable catch and release program that in reality, results in a free pass to steal. Catch and release works for fish, not for people. What compounds this situation is they have taken away many of my rights to protect my own property. Protecting my property is a right, not a privilege. Eventually, some innocent motorist, pedestrian, police officer, or perpetrator may be killed as a result of this nonsense. Please stay safe.

Thanks for your service.

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**Sent:** Monday, June 21, 2021 9:05 AM  
**To:** Daniel Pennington <[daniel.pennington@glastonbury-ct.gov](mailto:daniel.pennington@glastonbury-ct.gov)>; Charles Little <[Charles.Little@glastonbury-ct.gov](mailto:Charles.Little@glastonbury-ct.gov)>  
**Subject:** Belle Woods Dr re-paving feedback

Dan/Charles:

I wanted to share my gratitude and appreciation for the respectful, diligent and professional roadwork your town's crew and vendors displayed during the entirety of the 2021 Belle Woods Dr road replacement project which has recently wrapped up with the conclusion of the curbside soil grading.

Thanks to all involved!

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**From:** Richard Johnson  
**Sent:** Wednesday, June 23, 2021 2:56 PM  
**To:** Bobby Ashton <[Bobby.Ashton@glastonbury-ct.gov](mailto:Bobby.Ashton@glastonbury-ct.gov)>  
**Subject:** IT Staff

Bobby, as you know Council members expressed their appreciation for the good work of all IT staff during the COVID shut down. Meetings by zoom, assistance to those in "technically challenged" and all efforts to assist in keeping public meetings possible. Please pass along to Moses, Matt and Jonathan. As you know, my personal thanks as well. Nice job by all.

*Richard*

Richard J. Johnson  
Town Manager  
Town of Glastonbury