

**FINANCIAL ADMINISTRATION  
MEMORANDUM**

**To:** Michelle Krampitz, Town Clerk

**From:** Julie Twilley, Director of Finance & Administrative Services

**Date:** June 21, 2021

**Re:** Glastonbury Board of Finance  
Special Meeting Notice

**Board Members:** Constantine Constantine; Chairman, Jennifer Sanford; Vice Chairman, Walter Cusson, Robert Lynn, James McIntosh, and James Zeller.

This is to advise you there will be a special meeting of the Board of Finance on Wednesday, June 23, 2021, at 9:00 a.m. in Meeting Room A of Town Hall, 2155 Main Street, Glastonbury. Subject to attendance, the meeting may be moved to Council Chambers immediately across the hall from Meeting Room A of Town Hall, 2155 Main Street, Glastonbury.

Business to be transacted includes options for funding capital improvement program including debt service, capital reserve fund, with options for various scenarios including review of capital project pro forma with related discussion.

cc: Richard Johnson