

Music & Arts Extended Day



GENERAL INFORMATION

Program meets Mon-Fri 11:55-4:00 (immediately following Music & Arts Camp) on June 21 – July 15 (No camp on July 5)

THE STAFF

There are 16 campers per group and two staff per group. Ratio of campers to staff is a minimum 10:1. Group Leaders are certified in First Aid/CPR.

CHANGES DUE TO COVID:

This year camp will have changes to it due to COVID. All campers and staff must wear their masks indoors at all times. Masks are not required outside or during swimming. This year instead of doing field trips, special events will be happening on-site. During the special events all group may be in the same space but groups will be socially distanced. Campers will spend majority of their time solely with their specific group. Counselors will plan a fun filled day with a variety of activities.

DIAGNOSIS/EXPOSURE TO COVID-19

If your child is exhibiting symptoms or diagnosed with COVID 19 or has been in contact with anyone who is exhibiting symptoms of or who has COVID 19, you must contact us immediately so that we may consult with the Glastonbury Health Department on an appropriate protocol.

In the event, of a positive case of COVID-19 at camp, we will consult with the Glastonbury Health Department for current quarantine recommendations. If all protocols stated herein are followed, confirmed by Camp Directors, the remaining groups will be permitted to continue normal camp activities. All parents will be notified.

INCLEMENT WEATHER

During periods of excessive heat /humidity, send your child a water bottle, dressed in appropriate light weight, light color, loose fitting clothing. Be sure they wear sunscreen. We will limit strenuous activity, take frequent breaks and do our best to stay indoors or in shaded areas during the hottest part of the day. Smith Middle School is air conditioned. Please pay attention to the schedule of activities. If you have concerns about your child, please consider keeping them home when high heat/humidity advisories are in effect.

ARRIVAL AT EXTENDED DAY

Direct your camper to report immediately to the cafeteria when dismissed from their last class at Music & Arts camp. **If you pick your camper up at Music & Arts Camp be sure to notify Music & Arts Extended Day staff.** Attendance from M&A Camp is used to mark campers who are out for the day and the staff will be looking for a child who attended M&A and does not show up for Music & Arts Extended Day.

PICK-UP

Parents will pick up from Extended Day outside the Cafeteria at Smith Middle School (located to the left of the main entrance). A staff member will be waiting outdoors and dismissing the campers. If your camper will walk/bike to the program you will need to give the Staff a permission note.

Please be advised written permission is required when someone other than the Parent/Guardian is to pick up your child. It is important campers be picked up **promptly at 4:00 p.m.** Staff has evening commitments such as other jobs they need to get to.

LATE PICK-UP FEE

A **\$15 late fee** will be charged to a Parent/Guardian picking their child up **after 4:10 p.m.** The Staff member left to wait with your child will be responsible for collecting the fee. Campers who have not been picked up by the time the school building closes may need to be brought to the Parks & Recreation office and/or Glastonbury Police Department.

ATTENDANCE

Please let camp staff know ahead of time if your child plans on missing days of camp. **If you plan to drop-off or pick up your child at times other than 11:55 a.m. or 4:00 p.m. respectively, advise the Staff in writing in advance to avoid any problems. Emails may be sent to musicartdirector@glastonburyct.gov.**

LUNCH

Campers will eat lunch with their groups and staff. Children will be socially distanced when eating. Please send your child with a nutritious lunch and beverage. Send your child's lunch in a paper or soft insulated bag.

PERSONAL BELONGINGS

Campers should not bring their personal belongings to camp. **The Parks & Recreation Department and Camp Staff will not be responsible for damage/theft of such items.**

SUNSCREEN

Camp Staff advise campers to apply sunscreen before the group goes outside for the afternoon. Camp Staff will assist campers will using spray sunscreen and can verbally assist with lotions. We will be spending a lot of time outdoors so it is advised that you send your child with sunscreen.

ADDITIONAL FEES

There may be times when Camp Staff asks for additional fees to cover the cost of items for special activities (i.e. pizza, ice cream, picnics etc.) These are always optional and for those who choose to participate.

CAMPER INFORMATION FORM

A Camper Information & Emergency Form must be completed online prior to the start to camp. Please be sure to fill out your form online by June 17th.

YOUR CHILD WILL NOT BE ALLOWED TO PARTICIPATE WITHOUT A FORM ON FILE!

SPECIAL NEEDS & HEALTH/MEDICAL CONCERNS

Please make us aware in writing, prior to the start of the program of any other special needs that your child might have. You should email Liz Gambacorta at liz.gambacorta@glastonbury-ct.gov with any questions.

If your child requires medication **you must complete and submit an "Authorization for Administration of Medication" form to the Parks & Recreation Office prior to the start of Camp.** You may also be required to provide a written Treatment Plan from your Physician/Allergist with specific instructions of how and when medication is to be given. Forms are available online at www.glastonbury-ct.gov/prforms.

FOOD ALLERGIES

Because of food allergies, Camp Staff will enforce strict "No food trading/sharing" rules. Please instruct your child not to trade or share food with anyone else!

APPROPRIATE BEHAVIOR

Safety, respect of others, and a positive experience are our most important priorities. Our first step in preventing inappropriate behavior is to set clear limits as to what is expected at Camp. At the beginning of Camp, Staff will discuss the Camp Rules, the reasons for them and the consequences if they are not adhered to. We will attempt to redirect inappropriate behavior; however, situations may still occur. If a problem continues, the Team Leader, Leader and/or the Recreation Program Coordinator will discuss the situation with you and attempt to come to some solution.

Written Behavior Forms may also be sent home with the child. These will need to be signed and returned by the Parent/Guardian so that we know the behavior has been discussed with the child. While it is not our intent to discourage participation because of behavior problems, we are limited as to what we may be able to do to work with you to improve the situation. In cases where there is no marked improvement, the child may be asked to stay home for a day, miss a field trip and/or be removed from the program.

BULLYING BEHAVIOR THAT IS HARMFUL TO THE SAFETY OF OTHER CAMPERS AND/OR STAFF WILL NOT BE TOLERATED.

Please talk with your child daily to be sure he/she is having a positive experience. Encourage them to bring problems to the attention of a Staff member as soon as they occur. Inform the Team Leader of any problem your child may be experiencing at Camp.

CAMP CALENDAR

Campers will bring home a group specific calendar for the entire 4 weeks that details activities, times, etc. Please plan to look for it!

*There is no swimming on the first day of camp.

SWIMMING

Campers will swim at GHS (1-2 time per week). Make sure on these days your camper has a swimsuit and towel with them. Certified Lifeguards help to ensure safety at the pool with the support of the Music & Arts Extended Day staff. Wristbands are used to identify Camp campers and their swimming ability. Please be sure to indicate your child's swimming ability on the Child Information Form included. If the information is left blank, the child will be considered a non-swimmer and restricted to the non-swimmer area only.

All non-swimmers swim in the shallow end of the pool.

GROUPS & FRIEND REQUESTS

Campers will be grouped by age and there will be 3 groups at Music & Arts Extended Day, combining the Teen Scene and Camp After Camp programs. If you want to ensure that your child is placed in the same group as a friend you may fill out a "[Friend Request Form](#)" by Wednesday, June 15th.

THE WEEKLY SCHEDULE

The schedule varies daily with majority of on-site activity only going off-site when going to the GHS. It is essential you familiarize yourself with the day to day schedule as outlined on the Camp Calendar. Always read the Camp Calendar carefully! If you plan to drop-off or pick up your child at times other than 11:55 a.m. or 4:00 p.m. respectively, advise the Staff in writing in advance to avoid any problems. We may be unable to accommodate these requests on days when we travel to the GHS pool.

THE OUTLINE LISTED BELOW SHOWS THE SPECIAL ACTIVITIES PLANNED TO DATE AND ARE SUBJECT TO CHANGE!

Music & Arts Extended Day - 2021		
<u>Week 1</u>	<u>June 24-June 28</u>	<u>Time</u>
Wed. June 23	Campardy	1:00
<u>Week 2</u>	<u>July 1-July 5</u>	<u>Time</u>
Wed. June 30	Bike Stunt	1:30
Fri. July 2	Foam Party	1:00
<u>Week 3</u>	<u>July 8-July 12</u>	<u>Time</u>
Wed. July 7	Mini-Golf	1:00
<u>Week 4</u>	<u>July 15-July 18</u>	<u>Time</u>
Wed. July 14	Wild & Crazy Game Show	1:00