

# Glastonbury Parks & Recreation

## COVID-19 Procedures for Summer Camp 2021

### Camp Layout:

- Group size will be limited and every effort will be made to maintain small cohorts at camp.
- Masks will be required indoors at camp. For specific mask policies, please see the [Glastonbury Parks and Recreation Summer Camp Mask policy](#).
- Groups will be assigned their own classrooms in the school.
- Groups will have staggered use of shared spaces (Cafeteria, Gym, Playgrounds) and when more than one group is in a shared space, groups will be socially distanced.
- As much as possible, each group will have their own set of supplies for indoor and outdoor use.
- No outside visitors except with prior approval by Recreation staff.
- There will be hand sanitizer dispensers and sinks around camp for staff and student use.

### Arrival Procedure

- Staff are asked to call director if they are experiencing a fever, shortness of breath, and/or a cough and cannot come into work.
- Staff member will wash hands with soap or if no sink available apply hand sanitizer.
- Camper arrival – a staff member will greet children at a designate spot outdoors or at their car in a designated drop off lane. Staff member will do a visual check of each child. A child who is experiencing fever, shortness of breath, and/or a cough will not be allowed to attend camp.
- After being cleared the staff member will sign the camper into camp for the day direct them to a staff member from their group who will bring the child to join their group

### **Dismissal Procedure:**

- Parent's pickup at designated spot outside.
- Staff will mark in "sign out" book who picked up and at what time.

### **Health & Hygiene:**

- All children, staff, and volunteers should engage in hand hygiene at the following times:
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  - Arrival to the facility and after breaks
  - Before and after eating or handling food, or feeding children
  - Before and after administering medication or medical ointment
  - After using the toilet or helping a child use the bathroom
  - After coming in contact with bodily fluid
  - After playing outdoors or in sand
  - After handling garbage
- Staff will remind children to cough or sneeze into a tissue or their elbow, then throw the tissue into the trash.
- Staff will report any child feeling sick to Director ASAP
- Any camper not feeling well will be sent home and will be taken to the camp office to be picked up by their parent.

### **Travel:**

- It is recommended that staff and campers follow CT Department of Public Health guidance regarding travel which can be found here:  
<https://portal.ct.gov/coronavirus/travel>
- Camp will not be collecting paperwork or negative test results related to travel.

### **DIAGNOSIS/EXPOSURE OF COVID-19:**

If your child is exhibiting symptoms or diagnosed with COVID 19 or has been in contact with anyone who is exhibiting symptoms of or who has COVID 19, you must contact us immediately so that we may consult with the Glastonbury Health Department on an appropriate protocol.

In the event, of a positive case of COVID-19 at camp, we will consult with the Glastonbury Health Department for current quarantine recommendations. If all protocols stated herein are followed, confirmed by Camp Directors, the remaining groups will be permitted to continue normal camp activities. All parents will be notified.

*This plan was developed in accordance with CT Office of Early Childhood "Guidance for Youth Camps During COVID-19".*

*Changes may be made if updated recommendations by the State are released.*