

TOWN OF GLASTONBURY

INVITATION TO BID

<u>Bid #</u>	<u>Item</u>	<u>Date & Time Required</u>
GL-2010-24	High Density Mobil Storage System For Records Division of the Glastonbury Police Department	November 18, 2009 @ 11:00 a.m.

Bid Forms may be obtained at the Office of the Purchasing Agent, Town Hall, 2155 Main Street, Glastonbury, CT 06033 (second level) or on the Town's website at www.glastonbury-ct.gov.

A **MANDATORY** pre-bid meeting and site walk through will be held at the Glastonbury Police Department, 108 Main Street, Glastonbury, Connecticut on November 9, 2009 at 11:00 a.m. All Bidders must attend in order for their bid to be considered.

The Town reserves the right to waive informalities or reject any part of, or the entire bid, when said action is deemed to be in the best interest of the Town. All Sealed Bids must be submitted to the Office of the Purchasing Agent no later than the time and date indicated. All bids will be publicly opened and read.

Mary F. Visone
Purchasing Agent

INFORMATION FOR BIDDERS

1. Sealed bids (**one original and one copy**) on the attached Bid Forms will be received at the Office of the Purchasing Agent, Town Hall, 2155 Main Street, Glastonbury, Connecticut 06033 (second level). At the designated time of opening, they will be publicly opened, read, recorded and placed on file.
2. Whenever it is deemed to be in the best interest of the Town, the Town Manager, Purchasing Agent or designated representative shall waive informalities in any and all bids. The right is reserved to reject any bid, or any part of any bid, when such action is deemed to be in the best interest of the Town of Glastonbury.
3. The award will be on the basis of bid total cost unless otherwise specified.
4. Bids will be carefully evaluated as to conformance with stated specifications.
5. **The envelope enclosing your bid should be clearly marked by bid number, time & date of opening.**
6. Specifications must be submitted complete in every detail, and when requested, samples shall be provided. If a bid involves any exception from stated specifications, they must be clearly noted as exceptions, underlined, and attached to the bid.
7. The Bid Documents contain the provisions required for the requested item. Information obtained from an officer, agent, or employee of the Town or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him/her from fulfilling any of the conditions of the Bid.
8. Each bidder is held responsible for the examination and/or to have acquainted themselves with any conditions at the job site which would affect their work before submitting a bid. Failure to meet this criteria shall not relieve the Bidder of the responsibility of completing the Bid without extra cost to the Town of Glastonbury.
9. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof. Should there be reasons why a Bid cannot be awarded within the specified period, the time may be extended by mutual agreement between the Town and the bidder.
10. **THIS ITEM WAIVED:** Each bid must be accompanied by a bid bond payable to the Town for ten percent (10%) of the total amount of the bid. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a bid bond. The Town of Glastonbury will not be liable for the accrual of any interest on any certified check submitted. Cashier's checks will not be accepted.
11. **THIS ITEM WAIVED:** A 100% Performance and Payment bonds are required of the successful bidder. This bond shall cover all aspects of the specification and shall be delivered to the Purchasing Agent prior to the issuance of a purchase order. The Performance and Payment Bonds will be returned upon the delivery and acceptance of the bid items.

12. The bidder agrees and warrants that in the submission of this sealed bid, they will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religion, national origin, sex, or physical disability including, but not limited to blindness, unless it is shown by such bidder that such disability prevents performance of that which must be done to successfully fulfill the terms of this sealed bid or in any manner which is prohibited by the laws of the United States or the State of Connecticut: and further agrees to provide the Human Relations Commission with such information requested by the Commission concerning the employment practices and procedures of the bidder. An Affirmative Action Statement will be required by the successful bidder.
13. Bidder agrees to comply with all of the latest Federal and State Safety Standards and Regulations and certifies that all work required in this bid will conform to and comply with said standards and regulations. Bidder further agrees to indemnify and hold harmless the Town for all damages assessed against the Town as a result of Bidder's failure to comply with said standards and/or regulations.
14. All correspondence regarding any purchase made by the Town of Glastonbury shall reference the Town's purchase order number. Each shipping container shall clearly indicate both Town purchase order number and item number.
15. Bidder is required to review the Town of Glastonbury Code of Ethics adopted July 8th, 2003 and effective August 1, 2003. Bidder shall acknowledge that they have reviewed the document in the area provided on the bid / proposal response page (BP). The selected Bidder will also be required to complete and sign an Acknowledgement Form prior to award. The Code of Ethics and the Consultant Acknowledgement Form can be accessed at the Town of Glastonbury website at www.glastonbury-ct.gov. Upon entering the website click on **Bids & RFPs**, which will bring you to the links for the **Code of Ethics** and the **Consultant Acknowledgement Form**. If the Bidder does not have access to the internet a copy of these documents can be obtained through the Purchasing Department at the address listed within this bid / proposal.
16. **Non Resident Contractors (IF APPLICABLE)**
The Town is required to report names of nonresident (out of state) Contractors to the State of Connecticut, Department of Revenue Services (DRS) to ensure that Employment Taxes and other applicable taxes are being paid by Contractors. **Upon award, all nonresident contractors must furnish a five percent (5%) sales tax guarantee bond (state form AU-766), or a cash bond for 5% of the total contract price (state form AU-72) to DRS even though this project is exempt from most sales and use taxes.** See State Notice to Nonresident Contractors SN 2005(12). If the above bond is not provided the Town is required to withhold 5% from Contractor's payments and forward it to the State DRS. Contractor must promptly furnish to the Town a copy of the **Certificate of Compliance** issued by the State DRS.
17. Bidder shall include on a sheet(s) attached to its proposal a complete disclosure of all past and pending mediation, arbitration and litigation cases that the bidder or its principals (regardless of their place of employment) have been involved in for the most recent five years. Please include a statement of the issues in dispute and their resolution. Acceptability of Bidder based upon this disclosure shall lie solely with the Town.
18. Bidder or its principals, regardless of their place of employment, shall not have been convicted of, nor entered any plea of guilty, or nolo contendere, or otherwise have been found civilly liable or criminally responsible for any criminal offense or civil action. Bidder shall not be in violation of any State or local ethics standards or other offenses arising out of the submission of bids or proposals, or performance of work on public works projects or contracts.

19. All provisions of all applicable Federal Labor Standards (Davis-Bacon) must be complied with under this Contract. U.S. Department of Labor Wage Rates are included in this package.
20. It is the responsibility of the bidder to check the Town's website before submitting bid for any addendums posted prior to bid opening.

IMPORTANT:

Failure to comply with general rules may result in disqualification of the Bidder.

For technical questions regarding this Bid, please contact Lt. Dennis Woessner at (860) 652-4220.

For administrative questions regarding this Bid, please contact Mary F. Visone, Purchasing Agent at (860) 652-7589.

INSURANCE

The Bidder shall, at its own expense and cost, obtain and keep in force during the entire duration of the Project or Work the following insurance coverage covering the Bidder and all of its agents, employees and sub-contractors and other providers of services and shall name the **Town, its employees and agents as an Additional Insured** on a primary and non-contributory basis to the Bidders Commercial General Liability and Automobile Liability policies. **These requirements shall be clearly stated in the remarks section on the Bidders Certificate of Insurance.** Insurance shall be written with Carriers approved in the State of Connecticut and with a minimum Best's Rating of A-. In addition, all Carriers are subject to approval by the Town. Minimum Limits and requirements are stated below:

1) Worker's Compensation Insurance:

- Statutory Coverage
- Employer's Liability
- \$100,000 each accident/\$500,000 disease-policy limit/\$100,000 disease each employee

2) Commercial General Liability:

- Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Contractors.
- Limits of Liability for Bodily Injury and Property Damage
Each Occurrence \$1,000,000
Aggregate \$2,000,000 (The Aggregate Limit shall apply separately to each job.)
- A Waiver of Subrogation shall be provided

3) Automobile Insurance:

- Including all owned, hired, borrowed and non-owned vehicles
- Limit of Liability for Bodily Injury and Property Damage:
Per Accident \$1,000,000

The Bidder shall direct its Insurer to provide a Certificate of Insurance to the Town before any work is performed. The Certificate shall specify that the Town shall receive 30 days advance written notice of cancellation or non-renewal. The Certificate shall evidence all required coverage including the Additional Insured and Waiver of Subrogation. The Bidder shall provide the Town copies of any such policies upon request.

INDEMNIFICATION

To the fullest extent permitted by law, the Bidder shall indemnify and hold harmless the Town and its consultants, agents, and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of engineers, attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the Bidder's work, provided that such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission by the Bidder, or breach of its obligations herein or by any person or organization directly or indirectly employed or engaged by the Bidder to perform or furnish either of the services, or anyone for whose acts the Bidder may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

DETAILED SPECIFICATIONS

GENERAL:

The Glastonbury Police Department will be renovating their Records Division by replacing their current metal file cabinets used to store department records with a new high density storage system. The contractor that is awarded the bid for this project will be responsible for supplying and installing the new high density storage system.

SPECIFICATIONS:

The high density storage system will have a mechanical assist operating system which is capable of being locked to secure all the files within the storage system. The high density storage system will have a raised floor and ramp system made out of plywood or a material that is accepted as an approved equal. Existing flooring material will be used to cover the plywood or tile (vct) supplied by the contractor. Existing flooring material is the preferred method unless the material removed during the installation becomes unusable. The contractor will provide the Glastonbury Police Department a list of colors to choose from for the color of the high density storage system. The selected vendor will also provide software to print out colored 8" labels. The vendor will also supply 2500 folders and labels to be applied by the vendor. The labeling sequence will be given to the vendor by the Glastonbury Police Department. These files will be provided by the vendor on the day the system is installed. The overall dimensions of the storage system shall be approximately 12' by 7' 6". The storage system will have a minimum of eight (8) levels at 10 ½" spacing between levels. A proposed design of the high density system is included in the specifications below. The storage system should be of the type typically used in a records storage facility.

Funds for this project have been secured through a grant which requires that all bidders comply with the American Recovery and Reinvestment Act of 2009, Public Law 111-5. Section 1605 of the Recovery Act (Buy American) states:

Use of American Iron, Steel and Manufactured Goods.

(a) None of the funds appropriated or otherwise made available by this Act may be used for a project for the construction, alteration, maintenance, or repair of a public building or public work unless all of the iron, steel, and manufactured goods used in the project are produced in the United States.

(b) Subsection (a) shall not apply in any case or category of cases in which the head of the Federal department or agency involved finds that—

(1) applying subsection (a) would be inconsistent with the public interest;

(2) iron, steel, and the relevant manufactured goods are not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quality; or

(3) inclusion of iron, steel, and manufactured goods produced in the United States will increase the cost of the overall project by more than 25 percent.

(c) If the head of a Federal department or agency determines that it is necessary to waive the application of subsection (a) based on a finding under subsection (b), the head of the department or agency shall publish in the Federal Register a detailed written justification as to why the provision is being waived.

(d) This section shall be applied in a manner consistent with United States obligations under international agreements.

All prospective bidders must be able to prove that their products comply with this act. Bidders shall include documentation with their bid response to support the above requirement.

APPLICABLE LAWS, FEDERAL LABOR STANDARD PROVISIONS AND REGULATIONS

All provisions of all applicable Federal Labor Standards (Davis-Bacon) must be complied with under this Contract. **U.S. Department of Labor Wage Rates are included in this package.**

Section 1606 of the Recovery Act Wage Rate Requirements provide:

Notwithstanding any other provision of law and in a manner consistent with other provisions in this Act, all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to this Act shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. With respect to the labor standards specified in this section, the Secretary of Labor shall have the authority and functions set forth in Reorganization Plan Numbered 14 of 1950 (64 Stat. 1267; 5 U.S.C. App.) and section 3145 of title 40, United States Code.

The execution of the Contract by the Bidder binds it to all applicable Federal Labor Laws and Regulations.

All other statutory laws, to the extent they are required to be incorporated into a contract by statute, are hereby deemed fully incorporated herein and in the Contract.

Violation of Prevailing Wage Law requirements may cause Contract to be terminated and Owner reserves all its rights if such termination is required. **Contractor's invoices will not be paid if certified payrolls are incomplete, incorrect or not received in a timely manner.**

WARRANTY

The Contractor shall extend to the Owner any and all warranties that apply to equipment found to be defective in either materials or workmanship, as extended by the manufacturer and/or distributor to the Contractor. The limits of this equipment warranty shall be as expressly stated by the appropriate manufacturer/distributor in writing. **Warranty information shall be included with the bid response.**

U.S. Department of Labor Wage Rates (10-29-09)

General Decision Number: CT080024 09/04/2009 CT24

State: Connecticut

Construction Type: Building

County: Hartford County in Connecticut.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Modification Number	Publication Date
0	05/22/2009
1	06/05/2009
2	06/12/2009
3	06/19/2009
4	07/03/2009
5	07/24/2009
6	08/07/2009
7	09/04/2009

BOIL0237-001 10/01/2008

	Rates	Fringes
BOILERMAKERS.....	\$ 33.79	34%+8.96

BRCT0001-008 10/01/2008

	Rates	Fringes
TILE SETTER.....	\$ 30.78	16.98

BRCT0001-013 04/06/2009

	Rates	Fringes
BRICKLAYER.....	\$ 32.10	19.48+a

a.PAID HOLIDAY: Employees shall receive 4 hours for Christmas Eve holiday provided the employee works the regularly scheduled day before and after the holiday. Employers may schedule work on Christmas Eve and employees shall receive pay for actual hours worked on that day in addition to holiday pay.

BRCT0001-014 04/06/2009

Rates Fringes

CEMENT MASON/CONCRETE
FINISHER (Including Caulking)....\$ 32.10 19.48+a

a.PAID HOLIDAY: Employees shall receive 4 hours for Christmas Eve holiday provided the employee works the regularly scheduled day before and after the holiday. Employers may schedule work on Christmas Eve and employees shall receive pay for actual hours worked on that day in addition to holiday pay.

BRCT0001-021 04/06/2009

Rates Fringes

PLASTERER.....\$ 32.10 19.48

CARP0024-012 05/04/2009

Rates Fringes

CARPENTER (Including Drywall Hanging, Acoustical Ceiling Installation, Soft Floor/Carpet Laying, Metal Stud Installation, Form Work and Scaffold Building).....\$ 29.00 17.80

CARP0024-013 05/04/2009

Rates Fringes

MILLWRIGHT.....\$ 29.75 17.80

ELEC0035-007 06/01/2009

Entire County excluding Berlin, Bristol, Hartland, New Britain, Newington, Plainville and Southington Townships

Rates Fringes

ELECTRICIAN, Including Low Voltage Wiring.....\$ 35.40 19.51

ELEC0090-007 06/01/2009

Berlin, Bristol, New Britain, Newington, Plainville, Southington Townships

	Rates	Fringes
ELECTRICIAN, Including Low Voltage Wiring.....	\$ 34.95	19.50

 ELECO488-010 06/01/2009

Hartland Township

	Rates	Fringes
ELECTRICIAN, Including Low Voltage Wiring.....	\$ 34.80	19.80

 ELEV0091-001 01/01/2009

	Rates	Fringes
ELEVATOR MECHANIC.....	\$ 42.34	18.285+a+b

a. PAID HOLIDAYS: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Christmas Day, plus the Friday after Thanksgiving.

b. VACATION: Employer contributes 8% of basic hourly rate for 5 years or more of service or 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit.

 ENGI0478-013 04/05/2009

	Rates	Fringes
POWER EQUIPMENT OPERATOR:		
Asphalt Paver.....	\$ 32.01	17.75+a
Asphalt Roller.....	\$ 31.36	17.75+a
Backhoe/Excavator 2 cubic yards and over.....	\$ 33.73	17.75+a
Backhoe/Excavator under 2 cubic yards; Grader/Blade; Rubber Tire		
Backhoe/Excavator.....	\$ 32.99	17.75+a
Bobcat/Skid Loader; Forklift.....	\$ 30.53	17.75+a
Bulldozer (Rough Grade Dozer).....	\$ 31.70	17.75+a
Bulldozer Fine Grade.....	\$ 32.99	17.75+a
Concrete Pump.....	\$ 32.01	17.75+a
Crane handling or erecting structural steel or stone...	\$ 34.05	17.75+a+b
Cranes (100 ton capacity & over).....	\$ 33.73	17.75+a+b
Cranes (under 100 ton		

rated capacity).....	\$ 32.99	17.75+a+b
Earth Roller.....	\$ 28.49	17.75+a
Front End Loader (3 cubic yards up to 7 cubic yards)..	\$ 31.70	17.75+a
Front End Loader (7 cubic yards or over).....	\$ 34.05	17.75+a
Front End Loader (under 3 cubic yards).....	\$ 30.53	17.75+a
Maintenance Engineer/Oiler..	\$ 25.65	17.75+a
Mechanic.....	\$ 30.96	17.75+a
Vibratory Hammer.....	\$ 28.49	17.75+a

a. PAID HOLIDAYS: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, provided the employee works 3 days during the week in which the holiday falls, if scheduled, and if scheduled, the working day before and the working day after the holiday.

- b. Crane with boom, including jib, 150 feet - \$1.50 extra .
- Crane with boom, including jib, 200 feet- \$2.50 extra.
- Crane with boom, including jib, 250 feet - \$5.00 extra.
- Crane with boom, including jib, 300 feet - \$7.00 extra.
- Crane with boom, including jib, 400 feet - \$10.00 extra.

IRON0015-006 06/29/2009

Rates Fringes

IRONWORKER, ORNAMENTAL,
REINFORCING AND STRUCTURAL.....\$ 32.75 25.08+a

a. PAID HOLIDAY: Labor Day provided employee has been on the payroll for the 5 consecutive work days prior to Labor Day.

LABO0056-010 04/05/2009

Rates Fringes

LABORERS

Common or General.....	\$ 24.25	14.45
Mason Tender-Brick.....	\$ 24.75	14.45
Mason Tender- Cement/Concrete.....	\$ 24.75	14.45
Plaster Tender.....	\$ 24.50	14.45

PAIN0011-012 06/01/2009

Rates Fringes

GLAZIER.....\$ 31.73 14.55+a

a. PAID HOLIDAYS: Labor Day and Christmas Day.

PAIN0011-020 06/01/2009

Rates Fringes

PAINTER

Brush and Roller.....	\$ 28.17	14.55
Drywall Finishing/Taping Only.....	\$ 28.92	14.55
Paperhanger Only.....	\$ 28.67	14.55
Spray Only.....	\$ 31.17	14.55

PLUM0777-006 06/01/2009

Rates Fringes

PIPEFITTER, Including HVAC

Pipe Installation.....	\$ 36.32	21.26
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PLUM0777-007 06/01/2009

Rates Fringes

PLUMBER, Excluding HVAC Pipe

Installation.....	\$ 36.32	21.26
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ROOF0009-005 06/01/2009

Rates Fringes

ROOFER

Composition.....	\$ 31.10	14.46
Slate and Tile.....	\$ 31.60	14.46

* SFCT0676-002 08/01/2009

Rates Fringes

SPRINKLER FITTER (Fire

Sprinklers).....	\$ 39.30	17.25+a
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a. PAID HOLIDAYS: Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day, provided the employee has been in the employment of a contractor 20 working days prior to any such paid holiday.

SHEE0040-004 07/01/2009

Rates Fringes

SHEETMETAL WORKER, Including

HVAC Duct Installation.....\$ 31.57 25.92

SUCT2009-005 04/15/2009

Rates Fringes

ASBESTOS WORKER/HEAT & FROST
INSULATOR.....\$ 24.25 10.76

LABORER: Airtool Operator.....\$ 17.04 6.90

LABORER: Fence Erector.....\$ 19.65 7.00

LABORER: Landscape.....\$ 19.97 2.70

LINE CONSTRUCTION: Groundman....\$ 10.00 2.17

LINE CONSTRUCTION: Lineman.....\$ 22.09 6.18

OPERATOR: Asphalt Spreader.....\$ 25.05 8.90

TILE FINISHER.....\$ 24.55 0.00

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.

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Unlisted classifications needed for work not included within
the scope of the
classifications listed may be added after award only as
provided in the labor
standards contract clauses (29 CFR 5.5(a)(1)(ii)).

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In the listing above, the "SU" designation means that rates
listed under the
identifier do not reflect collectively bargained wage and
fringe benefit
rates. Other designations indicate unions whose rates have
been determined
to be prevailing.

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WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in he matter? This can

be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7).
Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

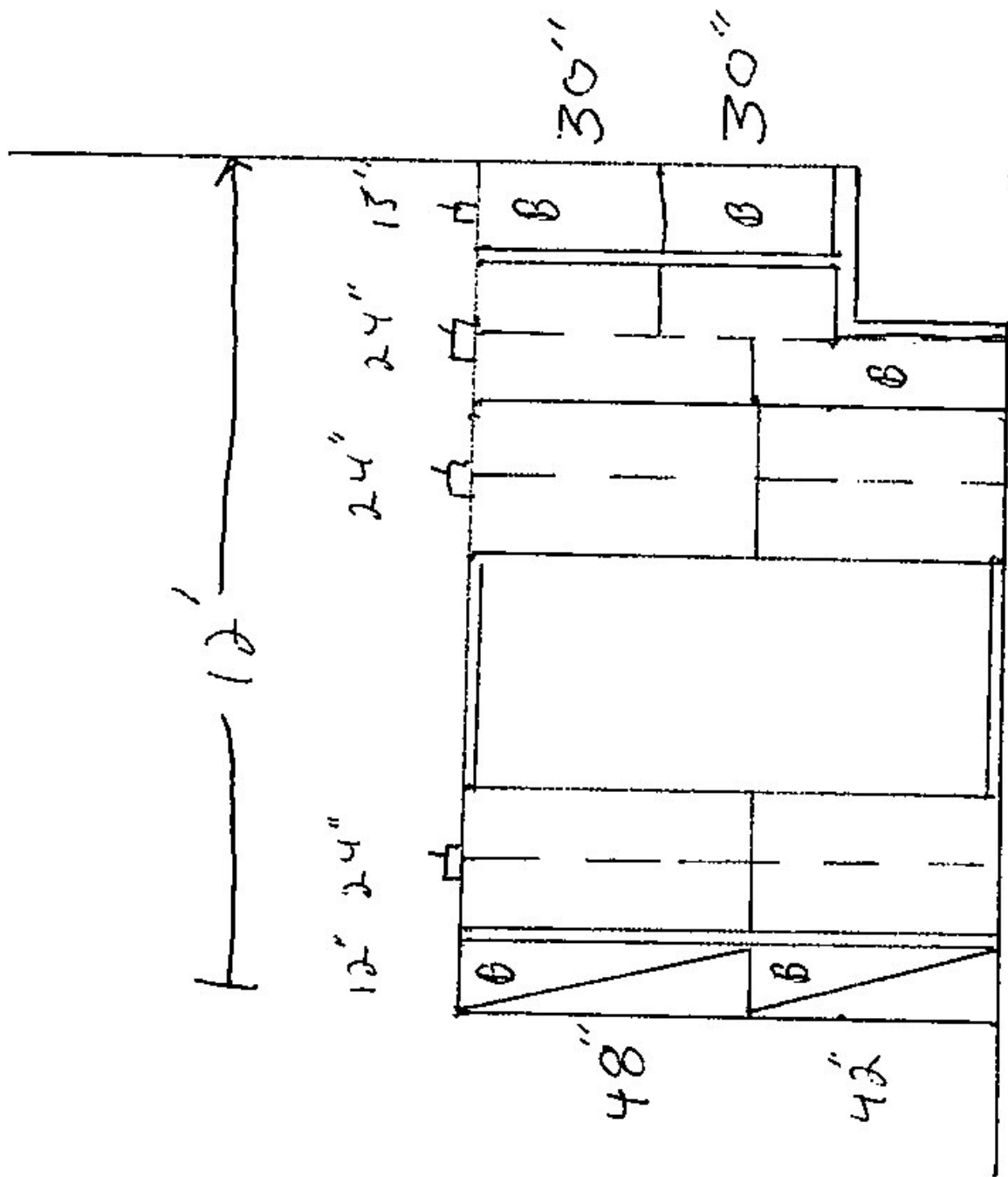
The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers

relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.



B is a Top to bottom panel

Proposal of _____
 (hereinafter called "Bidder"), organized and existing under the laws of the State of _____, doing business as _____.

To the Town of Glastonbury (hereinafter called "Town").

In compliance with your invitation to Bid, the Bidder hereby proposes to furnish materials and/or services as per Bid Number GL-2010-24 in strict accordance with the Bid Documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies, and in the case of a joint bid each party thereto certifies as to their own organization that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

The Bidder hereby agrees to commence this contract on a date to be specified in the Notice to Proceed and to fully complete the project within _____ consecutive calendar days thereafter.

The Bidder acknowledges receipt of the following Addendum:

Addendum #1 _____

Addendum #2 _____

Addendum #3 _____



**THIS FORM AND THE
REQUIRED BID/PROPOSAL
MUST BE RETURNED**

TOWN OF GLASTONBURY

GL #

2010-24

**BID / PROPOSAL
DATE ADVERTISED**

**RPGL #
DATE / TIME DUE**

November 18, 2009
@ 11:00 am

11-02-09

NAME OF PROJECT

High Density Mobil Storage System For Records Division of the
Glastonbury Police Department

Bidders are to quote a lump sum price to supply and install the complete installation as specified:

Lump Sum Price:

\$ _____
numeric amount

\$ _____
written amount

CODE OF ETHICS:

I / We have reviewed a copy of the Town of Glastonbury's Code of Ethics and agree to submit a Consultant Acknowledgement Form if I / We are selected. Yes _____ No _____ *

***Bidder is advised that effective August 1, 2003, the Town of Glastonbury cannot consider any bid or proposal where the bidder has not agreed to the above statement.**

Type or Print Name of Individual

Doing Business as (Trade Name)

Signature of Individual

Street Address

Title

City, State, Zip Code

Date

Telephone Number / Fax Number

Email Address

SS # or TIN#