

**TOWN PLAN AND ZONING COMMISSION  
PROPOSALS FOR PLANS REVIEW  
SUBCOMMITTEE**

Proposals which are to be reviewed by the Plans Review Subcommittee to determine if they are to be considered Minor or Insignificant Changes and need action/approval by the Town Plan and Zoning Commission, must initiate with the completion of this form to be submitted with one (1) **FOLDED** set of appropriate materials. Once a Subcommittee meeting date is set, you will be notified by email with an agenda. You or your representative must attend the meeting and bring relevant materials. At the meeting it will be determined whether your proposal is a Minor (Section 12.9) or Insignificant (Section 12.10) Change. A Minor Change will require submittal of a Special Permit Application, an application fee and additional sets of plans and will move forward for approval by the full Commission. An Insignificant Change will be handled internally with the Chairman's signature and requires no application or fee.

Please return this form and any enclosures to the Community Development Office, 2155 Main Street Post Office Box 6523, Glastonbury, CT 06033-6523.

- CHECK LIST**
- |                                     |                           |                          |                           |
|-------------------------------------|---------------------------|--------------------------|---------------------------|
| <input type="checkbox"/>            | General Map or Charts (1) | <input type="checkbox"/> | Other Documentation (1)   |
| <input checked="" type="checkbox"/> | Site Plan (1)             | <input type="checkbox"/> | Architect's Rendering (1) |

TITLE/ADDRESS OF APPLICATION: Addition of Food Truck and Farm Kitchen at Crystal Ridge Winery at 257 Belltown Road (Lot W-4 Belltown Road (F14/0360/W0004)) – Country Residence Zone

APPLICANT'S NAME: Harold T. James, Jr.

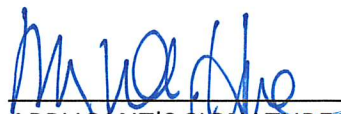
APPLICANT'S ADDRESS: 196 Belltown Road, South Glastonbury, CT 06073

PHONE #S: (860)983-5658

EMAIL: crystalridgewinery@gmail.com

OTHER REPRESENTATIVE(S): Alter & Pearson, LLC – mhope@alterpearson.com

STATEMENT OF INTENT: The Applicant obtained approval for a §12 Special Permit with Design Review for a Farm Market and winery on July 12, 2012, approval for a §12.10 Insignificant Change to expand the farm market/winery building on August 7, 2013, and approval for a §12.10 Insignificant Change to add a farm brewery on October 24, 2018. The Applicant now seeks approval to have a food truck located between the existing building and the handicapped parking spaces to serve food on Site, and for a farm kitchen to be located within the building. The food truck would only be on site when the other farm market/winery is open. The farm kitchen would be used for events held on site that are catered and for which a full kitchen is needed.

  
APPLICANT'S SIGNATURE  
Harold T. James, Jr.

By: Meghan A. Hope, his attorney

3/2/21

DATE