

**HISTORIC DISTRICT COMMISSION  
MINUTES OF AUGUST 17, 2020 SPECIAL MEETING**

The Historic District Commission held a Special Meeting at 5 o'clock in the afternoon *via* Zoom Conferencing.

**Present:** Barbara Theurkauf, Chairman; Geoffrey Dellenbaugh, Secretary; Commissioners Jane Gordon Julien, Cara Keefe, and Robyn Guimont; Alternates Brian Chiffer and John Langmaid; and Khara C. Dodds, AICP, Director of Planning & Land Use Services

**Excused:** Vice Chair Henry von Wodtke

Chairman Theurkauf called the meeting to order and opened the first Public Hearing.

**PUBLIC HEARINGS**

**1. Application of Marlise Davis for a Certificate of Appropriateness – window & door replacement – 2033 & 2039 Main Street**

Applicant Marlise Davis was present on behalf of the application. She described her property for commissioners. 2033 Main Street is the house that has frontage on Main Street and 2039 Main Street are apartments in the rear of the property fronting along Meadow Road. Mrs. Davis said they would like to replace two kitchen windows and two doors on the house that faces Meadow Road. The proposed windows will consist of the same color, style and pattern as the existing windows. The casements of the windows will be aluminum. The portion of the structure surrounding the opening is not expected to change. One of the windows have four vertical panes side by side. The current window is wood, and only two of the panes can open. With the new window, all four panes will be able to open. The applicant further described the other window, which is in the kitchen of the apartment. This window is not original to the house. The current window is wood, rotting and no longer opens. It has six glass panes, but the muntins are only present on one side. The new window will have muntins on both sides.

Mrs. Davis continued with the presentation and said they would also like to replace two doors. Both doors face Meadow Road. They want both doors to have historic-style locks and handles. There are currently three doors facing Meadow Road and they intend to replace the two doors with the same type of door as the third one so that all three doors facing the road will look similar. The applicant illustrated the window and door replacement to the commission.

Motion to close the public hearing was made by Commission Guimont and seconded by Commissioner Keefe. Vote passed unanimously.

Commissioner Chiffer MOVED to APPROVE a Certificate of Appropriateness for the replacement of windows and doors for 2033 and 2039 Main Street. Commissioner Guimont seconded the motion and it was unanimously approved.

## **2. Application of David and Leslie Horst for a Certificate of Appropriateness – new fencing – 1936 Main Street**

Property owner David Horst was present on behalf of the application. Mr. Horst stated that he would like to replace the white picket fencing on his property. It is about 20 years in age and needs to be replaced. The proposed fence will be a wooden, white picket fence, same as the current one. However, the proposed fence pickets will be slightly wider and flatter than the current one. He would also like to add privacy fencing. He illustrated the locations on his property for the replacement fence and the new privacy fencing.

Commissioner Dellenbaugh made a motion to close the public hearing and it was seconded by Commissioner Chiffer. Vote passed unanimously.

Commissioner Chiffer MOVED to APPROVE a Certificate of Appropriateness for 1936 Main Street for the installation of new picket fencing and privacy fencing. Commissioner Gordon Julien seconded the motion. Vote passed unanimously.

### **REGULAR MEETING**

#### **Acceptance of Minutes – June 24, 2020- Special Meeting**

Commissioner Dellenbaugh MOVED to accept the minutes as presented. Commissioner Chiffer seconded the motion. Vote passed unanimously.

#### **Adjournment**

Commissioner Dellenbaugh MOVED to ADJOURN the meeting. Commissioner Guimont seconded the motion. Vote passed unanimously.

Respectfully submitted,

*Khara C. Dodds*

Khara C. Dodds, AICP  
Director of Planning & Land Use Services