Remote support session

Overview

A remote support session allows you to remotely control a Windows or macOS computer. In

our case, the support session will only be granted for:

• Request Application Control (in order to change your email password)

Prerequisites

- Zoom Desktop Client
 - Windows: 5.4.3 or higher
 - macOS: **5.4.3** or higher
 - Linux: 5.4.5 or higher
- Free or Paid account
- Remote support feature enabled on the meeting host's account

Enabling remote support sessions

Note: Remote support session will disable <u>simultaneous screen sharing</u>.

User

To enable remote support sessions for your own use:

- 1. Sign in to the Zoom web portal, https://zoom.us/
- 2. In the navigation menu, click <u>Settings</u>.
- 3. Click the **Meeting** tab.
- 4. Verify that **Remote Support** is enabled.
- 5. (Optional) Click the check box to **Allow remote controlling user to share clipboard**. This will automatically copy the remote controlled user's clipboard to the remote controlling user's clipboard.
- 6. If the setting is disabled, click the toggle to enable it. If a verification dialog displays, click **Turn On** to verify the change.

Remote support

Allow meeting host to provide 1:1 remote support to another participant

Note: If the option is grayed out, it has been locked at either the group or account level. You need to contact your Zoom admin if the account is shared.

Using remote support session



Note:

- IT Support will send you a Zoom invite **DO NOT** run Zoom in Remote Desktop.
- Enable the remote control of all applications in your Zoom desktop client <u>settings</u> see example below:

Settings		
Θ	General	Enter full screen when a participant shares screen
0	Video	O Maximize Zoom window when a participant share screen
	Audio	Scale to fit shared content to Zoom window
_		Enable the remote control of all applications
	Share Screen	✓ Side-by-side mode
0	Chat	Silence system notifications when sharing desktop
	Virtual Background	
0	Recordina	

- During a remote support session, enter admin credentials in UAC (User Access Control) windo<u>ws if prompted.</u>
- Click **Support** in your meeting controls, then select Request Application Control options:



You may be prompted to set Advanced Sharing options if you have not already set them - see below:



Once you set these options, click on Request Application Control again.

IT support will have an internet browser window ready for you to change your password.