

## AGENDA

*THIS DOCUMENT IS FOR INFORMATIONAL PURPOSES ONLY. FOR OFFICIAL DOCUMENTS, PLEASE CONTACT THE TOWN CLERK'S OFFICE*

### **GLASTONBURY BOARD OF FINANCE MEETING**

#### **AGENDA OF SPECIAL MEETING**

**Wednesday, January 20, 2021, 4:00 PM**

**Held through Zoom Video Conferencing (details on page 2)**

**Board Members:** Constantine Constantine; Chairman, Jennifer Sanford; Vice Chairman, Walter Cusson, Robert Lynn, James McIntosh, and James Zeller.

1. Public Comment Session
2. Communication: Minutes – December 16, 2020
3. Communication: Pension Report – November 2020
4. Communication: Month End Investments – November 2020
5. Communication: Financial Summary (Revenues & Expenditures) for 6 months - December 2020
6. Communication: Education Reconciliation – November 2020
7. Communication: Capital Projects – December 2020
8. Communication: Self Insurance Reserve Fund – December 2020
9. Communication: Transfers Approved by Town Manager Since Last Meeting (None)
10. Action: Transfers over \$5,000
  - a. Parks & Recreation Plow Trucks
11. Action: Potential Land Acquisition
12. Communication: Audit Review Meeting
13. Board of Finance Committee Reports, comments and remarks (no action to be taken)
14. Adjournment

IN ACCORDANCE WITH GOVERNOR LAMONT'S EXECUTIVE ORDER 7B.1 "SUSPENSION OF IN-PERSON OPEN MEETING REQUIREMENTS", GLASTONBURY BOARD OF FINANCE MEETINGS ARE CURRENTLY BEING CONDUCTED THROUGH ZOOM VIDEO CONFERENCING UNTIL FURTHER NOTICE.

**Join the Meeting** - The public may join the Zoom Video Conference as an Attendee (view and listen function only) as follows:

**Join by Zoom Meeting link:**

<https://us02web.zoom.us/j/89183548802?pwd=RnptcEJmNHVVZ1BPc2xVOFRNZytKdz09>

**Passcode:** 164651

**Join by Phone:**

**Dial:** +1 312 626 6799 or +1 646 558 8656

**Webinar ID:** 891 8354 8802

**Passcode:** 164651

**Public Comment** may be submitted through a form at the following link no later than 2:00 p.m. one business day BEFORE the meeting is held for your comments to be included in the public comment session of the meeting. Be sure to select *Board of Finance* in question 4 of the form:

[www.glastonbury-ct.gov/publiccomment](http://www.glastonbury-ct.gov/publiccomment)

There is also the opportunity to give Public Comment as part of the virtual meeting if joining through the Zoom Meeting Link.

**Watch the Meeting** - This meeting will be broadcast in real-time through Public Access Television on Channel 16, or live streamed on the town website. [Click here to view by live streaming.](#)

If you are unable to join/participate in the meeting at the time it is held, the meeting will be available on the [Video On Demand page of the town website](#) within one week of the meeting date.



INSTR # 2020009312  
 DATE FILED 12/18/2020 12:50:33 PM  
 MICHELLE KRAMPITZ  
 TOWN CLERK  
 GLASTONBURY CT

**BOF 1/20/21**  
**Item # 2**

**GLASTONBURY BOARD OF FINANCE  
 REGULAR MEETING MINUTES  
 WEDNESDAY, DECEMBER 16, 2020**

The Glastonbury Board of Finance, along with Finance Director, Julie Twilley, and Town Manager, Richard J. Johnson, held a regular meeting at 4:00 p.m. via dial-in conferencing.

Also on the call was controller Narae McManus.

**Roll Call**

***Members***

- Mr. Constantine “Gus” Constantine, Chairman
- Ms. Jennifer Sanford, Vice Chairman
- Mr. James McIntosh
- Mr. Walter Cusson
- Mr. James Zeller
- Mr. Robert Lynn

- 1. Public Comment Session Pertaining to the Call** *None*
- 2. Communication: Minutes – November 18, 2020** *Accepted as presented.*
- 3. Communication: Pension Report – October 2020**

Ms. Twilley reviewed the report dated December 2, 2020.

- 4. Communication: Month End Investments – October 2020**

Ms. McManus reviewed the report dated November 10, 2020.

- 5. Communication: Financial Summary for 5 months - November 2020**

Ms. Twilley reviewed the report dated December 1, 2020. Mr. Constantine asked about the increase in administration services (59% versus 48% this time last year). Ms. Twilley explained that the difference is explained by the following: the timing of insurance payments, the election expenditures, and the big increase in the annual pension contribution.

- 6. Communication: Education Reconciliation – October 2020**

Ms. McManus reviewed the report dated November 17, 2020. Ms. Sanford asked how long it takes to do the reconciliation. Ms. McManus stated that she does not know how long it takes on the BOE’s side, but she explained her process: when Ms. McManus receives the monthly reconciliations, which come in at different times, she quickly reviews them by checking the beginning balance and the monthly activities; then, she books them and reconciles the ending balance with the BOE’s number.

## **7. Communication: Capital Projects – November 2020**

Ms. Twilley reviewed the report dated December 1, 2020. Mr. Cusson stated that the multi-use trail from Western Boulevard to House Street has been substantially completed. He finds that it was well done and likes how, in many places, it is close to Salmon Brook. Mr. Zeller stated that the new Fisher Hill Bridge is nice. He asked if the piece between Manchester Road and the bridge will be paved. Mr. Johnson believes that is on the tentative list for next spring, but he will double check.

## **8. Communication: Self Insurance Reserve Fund – November 2020**

Ms. Twilley reviewed the report dated December 7, 2020. There have been two large loss claims from the BOE and neither have exceeded the individual stop-loss limit.

## **9. Communication: Bank Collateralization Report**

Ms. Twilley explained that this is simply a listing of banking institutions and whether or not they meet the minimal collateral requirements, which they all do.

## **10. Communication: Transfers Approved by Town Manager Since Last Meeting (None)**

### **11. Action: Transfers over \$5,000**

#### **a. Election Expenditures**

Ms. Twilley explained that while they increased the budget for the election, they did not anticipate the pandemic or the absentee ballots, so these are the accounts that were overspent and need to be replenished via a transfer. Ms. Twilley did note that they received about \$37,000 to \$38,000 in revenue to offset some of these expenditures.

*Motion by:* Mr. Zeller

*Seconded by:* Mr. McIntosh

BE IT RESOLVED, that the Glastonbury Board of Finance recommends to the Town Council the transfer of \$52,961 from the General Fund - Unassigned Fund Balance to the Registrar of Voters and Town Clerk funds.

*Result:* Motion passed unanimously {6-0-0}.

## **12. Communication: Bond Refunding and Moody's Affirmation of AAA Stable Rating**

Ms. Twilley reviewed the report dated December 7, 2020. She explained that they did a refunding a few weeks ago. The Town will save around \$875,000 over the term of the loan, which is 10 years. Mr. McIntosh asked what the interest rate was. Ms. Twilley stated that it is 0.556%.

Mr. Zeller asked if the Town Council will take a look again at the BOF's previous recommendation, which is to borrow for capital projects as opposed to continuing on a cash

basis, which drives the tax rate up. Mr. Johnson stated that the Council is not discussing that now, but he will raise that as a potential at the upcoming CIP workshop. Mr. McIntosh stated that Mr. Zeller's point is a good one. This is a very good market to borrow money, and it shifts the cost of the bonds to the people who will benefit from the improvements that are being proposed, so it is an equitable and advantageous action. Mr. Lynn agreed, as long as they can maintain their capital and use it for pensions.

Mr. Lynn asked how Glastonbury's AAA rating is 40 basis points below a 10-year treasury bond rate. Ms. Twilley stated that she will look into that and get back to him. Ms. Sanford remarked that there are some differences in tax treatments which generate a spread that some bonds might trade better than treasuries, based on taxes in municipality. There is also a fixed universe of people who need to own municipal bonds of a certain rating, of which there is a small supply, which forces people to own things, regardless of its price.

### **13. Communication: Budget Schedule FY21/22**

Ms. Twilley reviewed the options for next year's meeting schedule. All budget meetings will be held via Zoom. She discussed the option of rescheduling the January meeting from January 21 to January 20, so that it would occur on the same evening as the CIP workshop. She also listed a few options for holding the BOF workshops.

**Motion by:** Mr. Zeller

**Seconded by:** Mr. Lynn

BE IT RESOLVED, that the Glastonbury Board of Finance move their scheduled regular meeting from Thursday, January 21 to Wednesday, January 20 at 4:00 p.m., to be held via Zoom.

**Result:** Motion passed unanimously {6-0-0}.

**Motion by:** Mr. Zeller

**Seconded by:** Mr. Cusson

BE IT RESOLVED, that the Glastonbury Board of Finance schedule the following budget meetings, all to be held via Zoom:

- BOF Town Operating Budget and CIP Workshop: Monday, February 1 from 3:30 p.m. to 6:30 p.m.
- Workshop during which the BOF recommends the Budget to the Town Council: Monday, February 8 from 3:30 p.m. to 6:30 p.m.
- Board of Education and Public Hearing: Wednesday, February 3 from 3:30 p.m. to 6:30 p.m.

**Disc:** Mr. McIntosh asked about reverting to in-person meetings for their regular BOF meetings. Ms. Twilley stated that all of the budget meetings will be held via Zoom, but they are not committed to holding their regular meetings throughout next year via Zoom. When she submitted the 2021/2022 calendar, she requested that meetings be held either via Zoom or in person. The Board came to a consensus that they would like a hard copy of the budget at CIP. Mr. Johnson stated that they will make the hard copies available to the Board. Mr. McIntosh requested hard

copies of the BOE budget, as well. Mr. Johnson will make that request known to Dr. Bookman.

**Result:** Motion passed unanimously {6-0-0}.

#### **14. Communication: Pension Follow-Up**

Mr. Zeller asked about the timeline. Mr. Johnson explained that he and Dr. Bookman have discussed it and he also spoke with the actuary, Becky Sielman, following the BOF's last meeting. Mr. Johnson would prefer to base discussions on the updated valuation. They have asked a series of questions for comparative data, which he expects to have by the end of this month, no later than the second week of January. When he receives it, they will discuss it with the actuary and then circle back with the Board. Mr. Zeller stated that his only concern is the hard stop on the BOE's contracts. Mr. Johnson stated that he and Dr. Bookman discussed that very matter, in terms of scheduling. Ms. Sanford asked if the actuary is going to do additional work on comparative data, such as on the assumed rate of return or on adding an additional contribution of \$1 million and its impact to liquidity. Mr. Johnson will double check with Ms. Sielman, but he is fairly certain that she has those points on her list.

#### **15. Board of Finance Committee Reports, comments and remarks (no action to be taken)**

Mr. Constantine stated that the PBC has not yet met, but there is a ground opening this Saturday at 9:00 a.m. at the library.

#### **16. Adjournment**

**Motion by:** Mr. Cusson

**Seconded by:** Mr. McIntosh

BE IT RESOLVED, that the Glastonbury Board of Finance moves to adjourn their meeting of December 16, 2020, at 4:31 p.m.

**Result:** Motion passes unanimously {6-0-0}.

**Respectfully submitted,**

*Lilly Torosyan*

Lilly Torosyan

Recording Clerk

*For anyone seeking more information about this meeting, a video on demand is available at [www.glastonbury-ct.gov/video](http://www.glastonbury-ct.gov/video); click on Public Broadcast Video On Demand, and an audio recording is available in the Finance and Administrative Services Office.*

## DEPARTMENT OF FINANCE &amp; ADMINISTRATIVE SERVICES

December 2, 2020

BOF 1/20/21  
Item # 3

TO: Board of Finance & Richard J. Johnson, Town Manager  
 FROM: *JBT* Julie Twilley, Director of Finance & Administrative Services  
 RE: Pension Investment Review – **November 2020**

As of November 30, 2020 the pension asset value is \$189,655,856, a net increase of \$27,630,464 from July 1, 2020. Through the month of November, the fund experienced an unrealized gain of \$21,839,162, which is indicative of the current market and there were realized losses of \$1,102,760. Investment income through November totaled \$868,879.

July 1, 2020 Balance	\$	162,025,392
----------------------	----	-------------

**Revenues:**

Employer Contributions	\$	9,880,190
------------------------	----	-----------

Employee Contributions	\$	862,599
------------------------	----	---------

Total Contributions	\$	10,742,789
---------------------	----	------------

Investment Income	\$	868,879
-------------------	----	---------

Realized Gains/Losses	\$	(1,102,760)
-----------------------	----	-------------

Unrealized Gains/Losses	\$	21,839,162
-------------------------	----	------------

Total Revenues	\$	32,348,070
----------------	----	------------

**Expenditures:**

Benefit Payments	\$	4,562,297
------------------	----	-----------

Administrative Fees	\$	94,909
---------------------	----	--------

Investment Management Fees	\$	60,400
----------------------------	----	--------

Total Expenditures	\$	4,717,605
--------------------	----	-----------

<b>Net Increase/Decrease</b>	<b>\$</b>	<b>27,630,464</b>
------------------------------	-----------	-------------------

<b>Ending Balance November 30, 2020</b>	<b>\$</b>	<b>189,655,856</b>
---	-----------	--------------------

Assuming a 6.5% long-term return on the plan's investments, the July 1, 2019 Unfunded Accrued Liability is \$74.9 million (GASB 68 financial reporting basis) and the corresponding funded ratio is 67.3%. The Town's policy for paying off the unfunded liability is such that there are 14 years remaining in our amortization schedule.

cc: Narae McManus, Controller  
 Karen Bonfiglio, Finance Manager, Glastonbury Public Schools

**Town of Glastonbury**

**Administrative Services**  
**Accounting Division**

December 10, 2020

**To:** Board of Finance  
Richard J. Johnson, Town Manager  
**From:** Narae L. McManus, Controller  
**Subject:** Monthly Investment Status

**Pooled Investments**

The Town's pooled cash investment balances at November 30 were \$90,269,690. As of month-end, the investment balances for all funds combined were as follows:

<b>Type of Investment</b>	<b>Amount</b>	<b>Rate</b>	
STIF	\$ 8,386,421	0.07	
Citizens Bank	1,223,086	0.15	
Northern Capital Investment Account	11,640,476	0.25-3.40	Est. current accrued interest \$20,337
Northern Capital Sewer Funds	9,389,177	0.25-3.15	Est. current accrued interest \$7,512
People's United Investments	35,128,239	0.20	
Liberty Bank Investments	11,004,405	0.20	
TD Bank Investments	488,910	0.15	
Liberty Bank CD	5,003,576	0.30	Matures 04/16/21
TD Bank CD	<u>8,005,400</u>	0.20	Matures 02/12/21
<b>Total</b>	<b><u>\$90,269,690</u></b>		

**General Fund Earnings**

- The General Fund portion of pooled investments at November 30 was \$55.4 million.
- As of November 30, the General Fund has realized investment earnings of \$80,190.
- As of November 30, Sewer Sinking funds totaling \$9,373,000 were invested in fully-insured CDs with terms varying from 6 months to seven years, with current-year realized investment earnings of \$48,436.

Comparative information concerning General Fund earnings follows.

<b>Fiscal Year</b>	<b>Budget</b>	<b>Realized Investment Earnings July-November</b>	<b>Percent of Budget</b>
2020	\$1,500,000	543,755	36.25%
2021	838,000	80,190	9.57

cc: Julie B. Twilley, Director of Finance



**TOWN OF GLASTONBURY**  
ADMINISTRATIVE SERVICES - Financial Administration

BOF 1/20/21  
Item # 5

January 8, 2021

TO: Board of Finance and  
Richard J. Johnson, Town Manager

FROM: JBT Julie Twilley, Director of Finance & Administrative Services

RE: Financial Summary for the Six Months Ended December 31, 2020 (FY 2020/21)

**Note that some of the variances to budget and prior year mentioned below are a result of the COVID-19 pandemic. Efforts are on-going to reduce non-business critical expenditures to help offset reductions in revenues.**

**Revenues & Transfers Summary:**

Following is a comparison of revenues received to date, percent of budget collected and percent of revenue category to the total Town budget for the current and previous fiscal year.

Fiscal Year	Amend/Budget	Actual Through December	Actual % of Budget Collected	Category as % of Total Town Budget
<b>Tax Revenues</b>				
2019/2020	153,589,767	101,076,277	66%	92%
2020/2021	157,985,075	104,013,064	66%	93%
<b>Licenses &amp; Permits</b>				
2019/2020	1,150,800	688,230	60%	1%
2020/2021	1,280,600	817,392	64%	1%
<b>Intergovernmental</b>				
2019/2020	8,146,340	2,207,689	27%	5%
2020/2021	6,905,560	2,524,034	37%	4%
<b>Charges for Services</b>				
2019/2020	1,448,895	686,944	47%	1%
2020/2021	1,441,663	817,129	57%	1%
<b>Other Revenues</b>				
2019/2020	2,474,251	940,424	38%	1%
2020/2021	1,843,251	291,063	16%	1%

Anticipated revenues for 2020/21 total \$170.4m comprised of revenues, transfers and an appropriation from Fund Balance to finance the 2020/21 adopted operating budget. At the end of the second quarter, the Town collected \$108.5m in revenues (\$62m remaining due to meet full year budget) which represents an increase of \$2.3m when compared to the previous year for the same period. The majority of the year-over-year change is related to:

- Tax Revenues collected were approximately \$2.9m higher than through December 2019. The majority of this increase was on the Current Levy.
- Licenses and Permits revenues were \$0.1m higher than the prior year, due to higher building inspection, refuse permit and health fees.
- Intergovernmental revenues were \$0.3m higher than the prior year due to receipt of Coronavirus Relief Fund (CRF) grant funds.
- Charges for Services were \$0.1m higher than the prior year. Higher Town Clerk conveyance and recording fees and higher solid waste tip fees were partially offset by lower Senior Programming,

cc: Karen Bonfiglio, Finance Manager  
Narae McManus, Controller

Parks & Rec, Passport and Library fees.

- Other Revenues were \$0.6m lower than the prior year driven by lower investment interest, property rentals, the timing of auction sales and sale of bulky waste fill.

The biggest drivers of the \$62m variance of actual revenues collected through December 31, 2020 compared to the full year budget include the following:

- \$54m Tax Revenue (Current Levy and Auto Supplemental)
- \$4.4m Intergovernmental (ECS)
- \$1.6m Other Revenues (interest on investments; *the 2020/2021 Budget assumed an interest rate of 1.25%, which, if achieved, would yield \$0.8m in revenue.*)
- \$0.6m Charges for Services (Town Clerk Conveyance fees, Solid Waste Tip fees, Parks/Rec fees and Senior Programming fees)
- \$0.5m Licenses & Permits (Building Inspection fees, Health Dept. and Town Clerk fees)
- Also note that the budgeted Transfer In is \$975k

**Expenditure Summary:**

Through December 31, 2020, encumbrances total \$62.3m and expenditures total \$80.4m. Combined, this represents 83% of the Town's revised general fund budget of \$171.8m. This compares to \$58.7m and \$78.6m respectively, or 83%, for the same period in the prior year.

The expenditure increase of \$1.8m is driven by the BOE (\$1.1m), Debt/Transfers (\$0.4m) and Town (\$0.3m). The increase is largely attributable to the annual Pension contribution, which increased because of the implementation of the PUB-2010 Mortality Tables. The year-over-year increase in Pension contribution for the Town was \$1.1m and for Education was \$0.5m. Note that the assumed long-term rate of return on investments was held at 6.5% in FY2020/2021 and the amortization period set at 14-years. Also contributing to the increase is higher wage rates.

Below is an Expenditure & Transfer summary report through December 31, 2020.

**FINANCIAL COMPARISONS**

*The below comparison includes Education encumbrance amounts not reflected in the Town's system Reports.*

Fiscal Year	Amend/Budget	Expended	Encumbered	Comit %
<b><u>2019/2020</u></b>				
Town	\$ 43,592,562	\$23,377,783	\$ 10,270,808	77%
Education	108,699,846	46,058,910	44,003,644	83%
Debt/Transfers	13,973,755	9,160,851	4,377,037	97%
<b><u>2020/2021</u></b>				
Town	\$ 45,731,755	\$23,669,662	\$ 11,254,423	76%
Education	111,754,046	47,114,190	46,706,013	84%
Debt/Transfers	14,331,799	9,583,085	4,356,362	97%

Expenditure comparisons of the three major Town Departments are presented below:

	2019/2020	%	2020/2021	%
ADMIN SERVICES	\$ 3,399,234	54%	\$ 3,976,180	59%
PUBLIC SAFETY	8,246,943	56%	8,695,433	55%
PHYSICAL SERVICES	3,854,323	52%	3,363,280	45%

cc: Karen Bonfiglio, Finance Manager  
Narae McManus, Controller

**TOWN OF GLASTONBURY**  
**CURRENT YEAR EXPENDITURES BY DIVISION**  
**FY 2021 THROUGH DECEMBER 31 2020**

**FUND 010 - GENERAL FUND**

Description	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	FY2021 THRU DECEMBER	2021 ENCUMB	AVAILABLE BALANCE	2021 % USED
<b>GENERAL GOVERNMENT</b>						
TOWN COUNCIL	141,507	146,007	97,356	7,335	41,316	71.7%
CUSTOMER SERVICE	63,179	63,179	29,043	362	33,774	46.5%
TOWN MANAGER	638,161	798,586	309,246	199,386	289,954	63.7%
HUMAN RESOURCES	549,746	549,746	267,458	147,497	134,791	75.5%
FACILITIES MAINTENANCE	1,961,262	1,992,177	964,111	463,788	564,277	71.7%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>3,353,855</b>	<b>3,549,695</b>	<b>1,667,214</b>	<b>818,369</b>	<b>1,064,111</b>	<b>70.0%</b>
<b>COMMUNITY DEVELOPMENT</b>						
COMMUNITY DEVELOPMENT	600,358	601,558	303,083	191,253	107,222	82.2%
BUILDING INSPECTION	554,679	587,854	284,851	208,406	94,597	83.9%
FIRE MARSHAL	375,905	374,705	195,770	98,493	80,442	78.5%
HEALTH	755,234	755,234	340,320	187,688	227,225	69.9%
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>2,286,176</b>	<b>2,319,351</b>	<b>1,124,024</b>	<b>685,841</b>	<b>509,486</b>	<b>78.0%</b>
<b>ADMINISTRATIVE SERVICES</b>						
FINANCIAL ADMINISTRATION	645,603	664,843	304,136	250,754	109,952	83.5%
INFORMATION TECHNOLOGY	1,018,641	1,026,641	512,542	231,148	282,951	72.4%
ACCOUNTING	427,845	428,505	198,899	147,184	82,422	80.8%
PROPERTY ASSESSMENT	630,733	630,733	348,591	167,399	114,743	81.8%
REVENUE COLLECTION	489,616	489,616	263,073	163,520	63,023	87.1%
TOWN CLERK	545,271	602,271	378,564	154,080	69,627	88.4%
VOTER REGISTRATION	179,867	179,867	141,489	941	37,437	79.2%
LEGAL SERVICES	300,000	300,000	152,438	-	147,562	50.8%
PROBATE SERVICES	24,800	24,800	5,606	11,574	7,620	69.3%
INSURANCE/PENSIONS	2,361,331	2,361,331	1,670,842	178,639	511,850	78.3%
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>6,623,707</b>	<b>6,708,607</b>	<b>3,976,180</b>	<b>1,305,240</b>	<b>1,427,187</b>	<b>78.7%</b>
<b>PUBLIC SAFETY</b>						
POLICE	14,156,194	14,409,232	8,141,212	3,905,881	2,362,139	83.6%
VOLUNTEER AMBULANCE	-	-	8,912	-	(8,912)	0.0%
FIRE	1,224,288	1,225,463	532,154	146,020	547,288	55.3%
CIVIL PREPAREDNESS	33,732	33,732	13,155	179	20,398	39.5%
<b>TOTAL PUBLIC SAFETY</b>	<b>15,414,214</b>	<b>15,668,427</b>	<b>8,695,433</b>	<b>4,052,081</b>	<b>2,920,913</b>	<b>81.4%</b>
<b>PHYSICAL SERVICES</b>						
ENGINEERING	1,613,071	1,613,071	863,209	496,978	252,884	84.3%
HIGHWAY	4,559,588	4,559,588	1,924,356	1,293,256	1,341,976	70.6%
FLEET MAINTENANCE	1,287,972	1,287,972	575,714	327,007	385,251	70.1%
<b>TOTAL PHYSICAL SERVICES</b>	<b>7,460,631</b>	<b>7,460,631</b>	<b>3,363,280</b>	<b>2,117,241</b>	<b>1,980,110</b>	<b>73.5%</b>

**TOWN OF GLASTONBURY**  
**CURRENT YEAR EXPENDITURES BY DIVISION**  
**FY 2021 THROUGH DECEMBER 31 2020**

**FUND 010 - GENERAL FUND**

Description	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	FY2021 THRU DECEMBER	2021 ENCUMB	AVAILABLE BALANCE	2021 % USED
<b>SANITATION</b>						
REFUSE DISPOSAL	996,357	997,082	486,019	268,715	242,348	75.7%
<b>TOTAL SANITATION</b>	<b>996,357</b>	<b>997,082</b>	<b>486,019</b>	<b>268,715</b>	<b>242,348</b>	<b>75.7%</b>
<b>HUMAN SERVICES</b>						
CONTRIBUTORY GRANTS	32,577	32,577	32,577	-	-	100.0%
YOUTH/FAMILY SERVICES	1,553,103	1,553,103	671,733	358,226	523,144	66.3%
SENIOR & COMMUNITY SERVICES	1,465,253	1,503,653	640,812	242,635	620,206	58.8%
<b>TOTAL HUMAN SERVICES</b>	<b>3,050,933</b>	<b>3,089,333</b>	<b>1,345,122</b>	<b>600,861</b>	<b>1,143,350</b>	<b>63.0%</b>
<b>LEISURE/CULTURE</b>						
PARKS/RECREATION	3,950,817	4,080,016	2,134,427	891,756	1,053,833	74.2%
WELLES TURNER LIBRARY	1,843,614	1,843,614	862,963	514,319	466,332	74.7%
SOUTH GLASTONBURY LIBRARY	7,500	7,500	7,500	-	-	100.0%
EAST GLASTONBURY LIBRARY	7,500	7,500	7,500	-	-	100.0%
<b>TOTAL LEISURE/CULTURE</b>	<b>5,809,431</b>	<b>5,938,630</b>	<b>3,012,390</b>	<b>1,406,075</b>	<b>1,520,165</b>	<b>74.4%</b>
<b>OTHER:Debt &amp; Transfers</b>						
DEBT SERVICE	7,076,799	7,076,799	2,365,739	4,356,362	354,698	95.0%
TRANSFERS	6,605,000	7,255,000	7,217,346	-	37,654	99.5%
<b>TOTAL OTHER:Debt &amp; Transfers</b>	<b>13,681,799</b>	<b>14,331,799</b>	<b>9,583,085</b>	<b>4,356,362</b>	<b>392,352</b>	<b>97.3%</b>
<b>EDUCATION</b>						
EDUCATION	111,754,046	113,267,802	47,731,208	693	65,535,901	42.1%
<b>TOTAL EDUCATION</b>	<b>111,754,046</b>	<b>113,267,802</b>	<b>47,731,208</b>	<b>693</b>	<b>65,535,901</b>	<b>42.1%</b>
<b>TOTAL 010 - GENERAL FUND</b>	<b>170,431,149</b>	<b>173,331,356</b>	<b>80,983,955</b>	<b>15,611,478</b>	<b>76,735,923</b>	<b>55.7%</b>

# GLASTONBURY PUBLIC SCHOOLS

BOF 1/20/21  
Item # 6

TO: Board of Education  
Board of Finance  
FROM: Alan B. Bookman, Superintendent  
Karen Bonfiglio, Finance Manager  
DATE: December 17, 2020  
RE: Reconciliation  
Education General Fund Total Expenditures &  
Checking Accounts for All Programs

- 1) The Education and Town staff has agreed as to the total expenditures for the Education Budget, in concert with the Town's control totals.  
The year to date General Fund expenditures through November 2020 are \$38,340,590.
- 2) Checking Account Reconciliations:

<b><u>ACCOUNT TITLE</u></b>	<b><u>Date Completed By Education</u></b>	<b><u>Date Reviewed By Town</u></b>
<b><u>General Fund:</u></b>		
Accounts Payable	12/04/2020	12/07/2020
Payroll	12/04/2020	12/07/2020
<b><u>Other Funds:</u></b>		
Educational Grants	12/04/2020	12/07/2020
Student Activities	12/16/2020	12/17/2020
School Foods	12/16/2020	12/17/2020
Dependent Care	12/16/2020	12/17/2020
Planetarium	12/04/2020	12/07/2020

cc: Narae McManus, Controller

Note: Reconciliation of checking accounts will generally follow a two month time frame after the applicable month for which the report is being prepared. We would suggest that we do not expect to complete reconciliations until that time. In completion of various accounting functions, administrative assignments will also stagger the work for those reconciliations.

## TOWN OF GLASTONBURY

### ADMINISTRATIVE SERVICES - Financial Administration

---

January 8, 2021

TO: Board of Finance  
FROM: **QBT** Julie Twilley, Director of Finance & Administrative Services  
RE: Capital Projects Fund Expenditures Report  
For the Period Ended December 31, 2020 (FY 2020/2021)

---

The funding presented on this statement has been authorized by referendum, the annual Capital Improvement Program and additional appropriations from the Capital Reserve Fund balance as noted below. The Capital Program designation includes funding resources of the Capital Reserve Fund, Sewer Assessments Fund, or Sewer Operating Fund and grants. In some cases, funding resources may also be provided from General Fund fund balance.

Current appropriated funding for all Capital projects as indicated on the December 31, 2020 report is **\$97.3m**.

Expenditures for current projects since inception through December 31, 2020 total **\$77.4m**. Encumbrances outstanding total **\$6.8m**. The most significant encumbrances are for Welles Turner Library Renovation (\$4.4m), the Fire Department Self Contained Breathing Apparatus (\$0.5m), Bridge Replacement/Rehabilitation (\$0.4m) and Glastonbury Blvd Paving (\$0.4m).

Capital expenditures through the month of December totaled **\$6.8m** and were for Glastonbury Blvd paving, the GHS Kitchen Upgrades, Road Overlay, Bridge Replacement/Rehabilitation, the Multi-Use Trail, and other capital projects.

Attachment

Cc: Richard J. Johnson, Town Manager  
Narae McManus, Controller  
Karen Bonfiglio, Finance Manager, Board of Education

**TOWN OF GLASTONBURY**  
**CAPITAL PROJECTS FUND**  
**FY 2021 THROUGH DECEMBER 31 2020**

Description	REVISED BUDGET	EXPENDITURES INCEPTION TO DATE	FY2021 THRU DECEMBER	2021 ENCUMB	AVAILABLE BALANCE
<b>FUND 301 - CAPITAL RESERVE PROJECTS</b>					
<b>GenGovt/Public Safety (31006)</b>					
51825 Academy Re-Use Phase One	2,221,238	2,219,672	-	-	1,566
51827 Town Buildings Security	675,000	539,048	29,602	2,195	133,757
51828 Facilities Study	70,000	-	-	-	70,000
51833 Disaster Prep/Recovery Resourc	884,000	883,866	-	-	134
51835 Fire Co Renovations/Code Compl	510,960	285,245	22,662	7,619	218,096
51836 Self Containd Breath Apparatus	520,000	-	-	520,788	(788)
51849 Public Safety Communications	890,000	397,516	-	-	492,484
51854 Police Building Windows	142,500	88,301	80,085	55,852	(1,653)
51854 Police Building Windows (Pol Bthrm Ren)	110,000	88,848	33,109	1,065	20,087
51855 Fiber Optic Network-School/Twn	1,167,000	1,116,058	-	-	50,942
51873 Land Acquisition	1,253,639	1,168,068	3,383	-	85,571
51875 Town Facilities Shop/Storage	1,195,000	1,046,185	4	-	148,815
51888 Property Revaluation	1,851,500	1,562,358	16,891	-	289,142
51890 Townwide Boiler/HVAC Replaceme	557,323	556,812	-	-	511
51892 Document Management System	460,000	270,493	1,672	62,082	127,425
51911 Telephone System	175,000	173,630	-	-	1,370
51912 Tn Hall Improvements	1,717,283	1,712,342	12,495	-	4,941
51914 Townwide Roof Replacement	800,000	657,532	1,715	-	142,468
51915 Clean Renewable Energy In	1,437,044	1,275,555	1,115	792	160,697
<b>Total GenGovt/Public Safety</b>	<b>16,637,487</b>	<b>14,041,529</b>	<b>202,734</b>	<b>650,392</b>	<b>1,945,566</b>
<b>PhyServices Sanitation (31007)</b>					
51834 Bulky Waste Scale	91,000	91,523	-	-	(522)
52827 Dam Maintenance/Replacement	22,624	22,624	-	-	-
52827 Dam Maintenance/Replacement (Blackledge Dam)	592,907	592,907	-	-	-
52827 Dam Maintenance/Replacement (Slocumb Dam)	-	-	-	-	-
52830 Bridge Replacement/Rehabil	5,150,000	4,266,066	763,856	390,979	492,955
52841 Bulky Waste Closure Fund	-	-	-	-	-
52847 Douglas/Sycamore Str Alignment	235,000	28,811	-	1,089	205,100
52848 Main Street Sidewalks Phase 3	1,040,000	531,898	486,256	135,314	372,788
52871 Parking/Access Drive Improvmnt	800,000	596,889	-	-	203,111
52872 Hebron Avenue Resurfacing	1,276,806	1,072,994	14,186	28,459	175,353
52879 Sidewalk Construction Townwide ()	199,522	3,928	3,928	-	195,595
52881 Cedar Ridge Public Water	250,000	50,000	-	-	200,000
52882 Sidewalk Repair and Maintenanc	350,000	349,643	174,835	-	357
52883 Townwide Drainage Solutions	200,000	117,159	117,159	-	82,841
52884 Town Center Streetscape Improv	200,000	-	-	-	200,000
52886 Old Maids Lane-Public Water	175,000	-	-	-	175,000
52946 Road Overlay ()	1,396,735	991,150	991,150	15,980	389,604
52949 Gen Bicycle/pedestrian Imprvmt	89,262	-	-	-	89,262

**TOWN OF GLASTONBURY**  
**CAPITAL PROJECTS FUND**  
**FY 2021 THROUGH DECEMBER 31 2020**

Description	REVISED BUDGET	EXPENDITURES INCEPTION TO DATE	FY2021 THRU DECEMBER	2021 ENCUMB	AVAILABLE BALANCE
52951 Heavy Equipment	439,070	163,702	-	-	275,368
52951 Heavy Equipment (San Wheel Loadr)	235,000	195,049	-	-	39,951
52958 Glastonbury Blvd Paving	2,200,000	1,466,937	1,466,635	371,227	361,836
52959 Traffic Calming	100,000	-	-	-	100,000
52960 Renovation andSite Restoration	1,573,189	1,576,344	-	-	(3,155)
52960 Renovation andSite Restoration (Slocumb Dam)	275,000	211,973	198,241	6,696	56,331
52961 Town Center Traffic/Street Imp	2,125,000	2,118,814	-	-	6,186
52963 Hebron Ave/House St Improvemen	1,975,000	1,515,866	150	236,763	222,371
52964 Public Water Service - Uranium	50,000	-	-	-	50,000
52965 Mill St Bridge Replacement	180,000	-	-	-	180,000
<b>Total PhyServices Sanitation</b>	<b>21,221,114</b>	<b>15,964,278</b>	<b>4,216,396</b>	<b>1,186,506</b>	<b>4,070,331</b>
<b>Culture/Parks &amp;Recreation (31008)</b>					
53825 Addison Park Renovations	225,000	-	-	9,382	215,618
53832 Aquatics Facility	125,000	112,896	-	-	12,104
53837 Minnechaug Golf Improvements	512,500	374,909	19,163	2,006	135,585
53838 Library Exterior Renovations	94,624	-	-	-	94,624
53839 Multi-Use Trail	1,228,000	1,000,181	785,000	36,034	191,785
53841 Splash Pad	500,000	-	-	196,692	303,308
53853 Mower 16' Rotary Mower Rplcmnt	120,000	113,415	113,415	-	6,585
53856 Parks Facility Renov/Expansion	1,067,500	1,002,736	-	23,391	41,373
53856 Parks Facility Renov/Expansion ()	-	925	925	-	(925)
53857 Riverfront Park Extension	803,973	777,023	-	-	26,950
53860 Library Upgrade/Redesign	450,000	247,561	-	-	202,439
53861 Library Windows	156,376	156,376	-	-	-
53872 Salmon Bk PkStudy	-	-	-	-	-
53873 Grange Pool	350,000	344,572	-	-	5,428
53874 Tree Management	250,000	163,484	44,026	56,974	29,542
53875 Cider Mill	80,000	39,926	-	-	40,074
53920 Open Space Access	540,000	337,421	-	1,000	201,579
53921 Winter Hill	125,000	100,153	153	13,000	11,847
53930 Library Space Planning Study	39,485	39,485	-	-	-
<b>Total Culture/Parks &amp;Recreation</b>	<b>6,667,458</b>	<b>4,811,062</b>	<b>962,682</b>	<b>338,479</b>	<b>1,517,917</b>
<b>Education (31009)</b>					
55836 HVAC/Boilers Study K-6	-	-	-	-	-
55836 HVAC/Boilers (CAP RES-GID WEL)	1,414,178	1,358,077	-	51,199	4,902
55839 Energy Audit--All Schools	275,500	241,303	-	-	34,197
55847 GHS Fieldhouse	1,965,000	111,519	24,204	16,153	1,837,328
55858 Schools Air Conditioning	2,175,000	2,175,000	-	1	(1)
55859 School Code Compliance	190,000	186,996	-	-	3,004
55860 GHS Kitchen Upgrades	1,675,000	1,540,185	1,256,828	108,797	26,018
55863 GHS Parking and Access Drives	365,000	365,616	-	-	(616)
55868 Smith Middle School Gym Floor	506,664	309,663	3,000	-	197,001



**TOWN OF GLASTONBURY**  
**CAPITAL PROJECTS FUND**  
**FY 2021 THROUGH DECEMBER 31 2020**

Description	REVISED BUDGET	EXPENDITURES INCEPTION TO DATE	FY2021 THRU DECEMBER	2021 ENCUMB	AVAILABLE BALANCE
55870 School Roofs	50,000	14,788	-	3,600	31,612
<b>Total Education</b>	<b>8,616,342</b>	<b>6,303,148</b>	<b>1,284,032</b>	<b>179,750</b>	<b>2,133,444</b>
<b>TOTAL 301 - CAPITAL RESERVE PROJECTS</b>	<b>53,142,401</b>	<b>41,120,016</b>	<b>6,665,843</b>	<b>2,355,127</b>	<b>9,667,258</b>
<b>FUND 302 - SEWER SINKING PROJECTS</b>					
<b>PhySer Sewer Sinking (32007)</b>					
52888 WPC Emergency Power	202,500	154,104	2,154	-	48,396
52889 WPC Energy Conservation Prog	315,000	92,247	-	12,021	210,731
52893 Cider Mill Pump Station	1,791,000	1,670,692	9,800	-	120,308
52894 Sewer Forced Main Evaluation	-	-	-	-	-
<b>Total PhySer Sewer Sinking</b>	<b>2,308,500</b>	<b>1,917,043</b>	<b>11,954</b>	<b>12,021</b>	<b>379,435</b>
<b>TOTAL 302 - SEWER SINKING PROJECTS</b>	<b>2,308,500</b>	<b>1,917,043</b>	<b>11,954</b>	<b>12,021</b>	<b>379,435</b>
<b>FUND 303 - LAND ACQUISITION</b>					
<b>Land / Open Space (33157)</b>					
78827 Land 2009	2,233,000	2,233,000	-	-	-
78828 Land 2012	4,700,000	4,700,000	-	-	-
78829 Land 2016	3,000,000	3,000,000	-	-	-
78830 Land 2017	4,000,000	3,187,938	-	-	812,062
<b>Total Land / Open Space</b>	<b>13,933,000</b>	<b>13,120,938</b>	<b>-</b>	<b>-</b>	<b>812,062</b>
<b>TOTAL 303 - LAND ACQUISITION</b>	<b>13,933,000</b>	<b>13,120,938</b>	<b>-</b>	<b>-</b>	<b>812,062</b>
<b>FUND 304 - TOWN AID</b>					
<b>PhySer Conn Grant (33207)</b>					
52942 Town Aid Improved Rds ()	626,034	86,044	86,044	38,956	501,034
52943 Town Aid Unimproved Rds ()	18,387	-	-	-	18,387
<b>Total PhySer Conn Grant</b>	<b>644,421</b>	<b>86,044</b>	<b>86,044</b>	<b>38,956</b>	<b>519,421</b>
<b>TOTAL 304 - TOWN AID</b>	<b>644,421</b>	<b>86,044</b>	<b>86,044</b>	<b>38,956</b>	<b>519,421</b>
<b>FUND 314 - RIVERFRONT PARK</b>					
<b>Riverfront Park - Phase I (34560)</b>					
66805 Administrative	147,738	147,737	-	-	1
66810 Engineering	121,418	121,417	-	-	1
66824 Machinery & Equipment	196,373	196,373	-	-	-
66825 Construction	3,784,471	3,784,470	-	-	1
66829 Contingency	-	-	-	-	-
<b>Total Riverfront Park - Phase I</b>	<b>4,250,000</b>	<b>4,249,998</b>	<b>-</b>	<b>-</b>	<b>2</b>
<b>RIVERFRONT PARK - PHASE II (34561)</b>					
66805 Administrative	18,000	17,962	-	-	38
66810 Engineering	863,500	844,120	-	74	19,306

**TOWN OF GLASTONBURY**  
**CAPITAL PROJECTS FUND**  
**FY 2021 THROUGH DECEMBER 31 2020**

Description	REVISED BUDGET	EXPENDITURES INCEPTION TO DATE	FY2021 THRU DECEMBER	2021 ENCUMB	AVAILABLE BALANCE
66825 Construction	14,680,000	14,712,305	-	-	(32,305)
66829 Contingency	48,500	30,833	-	-	17,668
<b>Total RIVERFRONT PARK - PHASE II</b>	<b>15,610,000</b>	<b>15,605,220</b>	<b>-</b>	<b>74</b>	<b>4,706</b>
<b>TOTAL 314 - RIVERFRONT PARK</b>	<b>19,860,000</b>	<b>19,855,218</b>	<b>-</b>	<b>74</b>	<b>4,708</b>
<b>FUND 316 - GATEWAY PROJECT</b>					
<b>Gateway Corporate Park (35357)</b>					
52845 Gateway Corp. Park	888,541	869,410	-	-	19,131
<b>Total Gateway Corporate Park</b>	<b>888,541</b>	<b>869,410</b>	<b>-</b>	<b>-</b>	<b>19,131</b>
<b>TOTAL 316 - GATEWAY PROJECT</b>	<b>888,541</b>	<b>869,410</b>	<b>-</b>	<b>-</b>	<b>19,131</b>
<b>FUND 318 - LIBRARY RENOVATION</b>					
<b>Welles Turner Library Renov (34509)</b>					
66805 Administrative	60,515	5,675	5,675	-	54,840
66810 Engineering	500,000	344,343	25,714	93,954	61,703
66825 Construction	5,000,000	49,643	49,643	4,282,740	667,617
66829 Contingency	950,000	-	-	-	950,000
<b>Total Welles Turner Library Renov</b>	<b>6,510,515</b>	<b>399,661</b>	<b>81,031</b>	<b>4,376,694</b>	<b>1,734,160</b>
<b>TOTAL 318 - LIBRARY RENOVATION</b>	<b>6,510,515</b>	<b>399,661</b>	<b>81,031</b>	<b>4,376,694</b>	<b>1,734,160</b>
<b>GRAND TOTAL</b>	<b>97,287,378</b>	<b>77,368,331</b>	<b>6,844,872</b>	<b>6,782,871</b>	<b>13,136,176</b>

**TOWN OF GLASTONBURY**

**MEMORANDUM**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

**FINANCIAL ADMINISTRATION**

TO: Board of Finance  
Richard J. Johnson, Town Manager

FROM: <sup>GBT</sup> Julie Twilley, Director of Finance & Administrative Services

DATE: January 8, 2021

SUBJECT: Self Insurance Reserve Update December 2020

---

The attached report summarizes the Self Insurance Reserve fund through December 31, 2020. The total reserve is \$11,197,709 allocated \$2,082,086 and \$9,115,623 between Town and Board of Education, respectively. As of December the fund is experiencing a \$1,456,260 gain for the fiscal year.

There are 3 large loss claims which are defined as any claims that exceed \$50,000. BOE has 3 while the Town has no large loss claims. None have exceeded the individual Stop Loss limit. The Individual Stop Loss limit is \$200,000 for BOE and \$150,000 for the Town

Enc.

cc: Dr. Alan Bookman, Superintendent  
Karen Bonfiglio, Business Manager  
Rose Brown, Human Resources Manager

**SELF INSURANCE RESERVE FUND**

YTD Balances As of: December 31, 2020

	Town	Education	Total
<b>Contributions</b>			
Employer	2,617,648	\$6,219,912	\$8,837,560
Employee	633,289	1,241,944	1,875,233
Stop Loss Reimbursement	31,657	33,689	65,346
<b>Total Revenues</b>	<b>\$3,282,594</b>	<b>\$7,495,545</b>	<b>\$10,778,139</b>
<b>Expenditures</b>			
<b>Anthem</b>			
ASO Fees	\$49,320	\$163,125	\$212,445
Claims	1,129,489	4,462,828	5,592,317
	<u>\$1,178,809</u>	<u>\$4,625,953</u>	<u>\$5,804,762</u>
<b>CTCare</b>			
ASO Fees	\$3,582	\$15,839	\$19,421
Claims	462,601	1,560,168	2,022,769
	<u>\$466,183</u>	<u>\$1,576,007</u>	<u>\$2,042,190</u>
<b>Delta Dental</b>			
ASO Fees	\$8,678	-	\$8,678
Claims	93,557	-	93,557
	<u>\$102,235</u>	<u>-</u>	<u>\$102,235</u>
Bank Fees/PCORI Fee	\$1,098	\$3,753	\$4,851
CT Prime	355,400	967,440	\$1,322,840
OneDigital Consultant Fees	9,000	36,000	45,000
	<u>\$365,498</u>	<u>\$1,007,193</u>	<u>\$1,372,691</u>
<b>Total Expenditures</b>	<b>\$2,112,726</b>	<b>\$7,209,152</b>	<b>\$9,321,878</b>
Current Year Revenues Less Expenses	\$1,169,868	\$286,392	\$1,456,260
Reserve July 1, 2020	\$912,218	\$8,829,231	\$9,741,449
Reserve at end of month	<u>\$2,082,086</u>	<u>\$9,115,623</u>	<u>\$11,197,709</u>

Note: The Reserve formula will be updated at the end of each quarter. The next update will be provided in February 2021.

TOWN OF GLASTONBURY  
TRANSFER OF FUNDS

FUND	General
SOURCE OF FUNDS	Within Department
ACTION REQUIRED	Town Manager, Board of Finance

REASON FOR REQUEST:

This year's Parks & Recreation budget includes the purchase of 3 Plow Trucks. The cost of the trucks has increased on trucks and plows since budgeted.

TRANSFER FROM	ACCOUNT CODE	AMOUNT
Leisure/Culture/Parks & Recreation		
Part-time Wages (seasonal maintainer)	05073-40430	\$17,000

TRANSFER TO	ACCOUNT CODE	AMOUNT
Leisure/Culture/Parks & Recreation		
Capital Outlay-Trucks & Vehicles	05073-44720	\$17,000

Date 1-15-2021

Town Manager

Date

Board of Finance

**MEMORANDUM**

To: Julie Twilley, Director of Finance & Administrative Services

From: Richard J. Johnson, Town Manager

Date: January 13, 2021

**Re: Town Council Action – Potential Land Acquisition**

By action at its meeting of Tuesday, January 12, 2021, the Council referred a proposed land purchase to the Board of Finance for a funding report and recommendation. The subject parcel is 30 acres of the 34.1-acre parcels owned by James and Rebekah Wright located off Hill Street as shown on the attached page. The 30 acres is adjoined by open space owned by the Kongscut Land Trust and Manchester Water Company. The purchase price is \$390,000 and proposed for funding per the Reserve for Land Acquisition and Preservation.

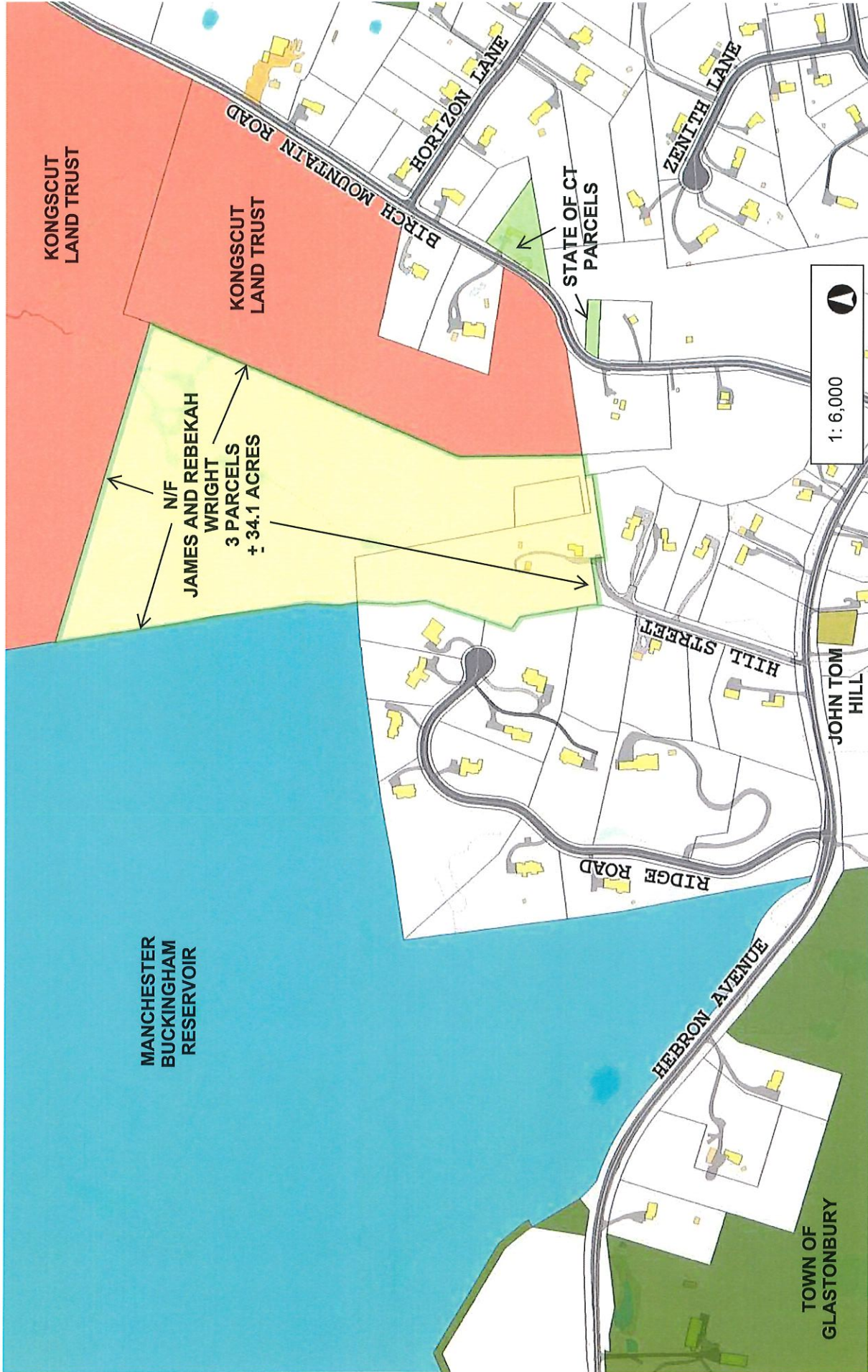
Please schedule this matter for action at the Wednesday, January 20, 2021 Board meeting. I will be prepared to provide additional information as applicable when the Board next meets.

RJJ/sal  
Attachment





# MAP DEPICTING PARCELS OF INTEREST LOCATED ON HILL STREET GLASTONBURY CT



1,000 Feet  
500  
0

1:6,000

This map is a user generated static output from an Internet mapping site and is for reference only.  
Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

NAD\_1983\_StatePlane\_Connecticut\_FIPS\_0600\_Feet  
© Town of Glastonbury GIS