

**MEMORANDUM**

To: Michelle Krampitz, Town Clerk  
From: Richard J. Johnson, Town Manager  
Date: November 12, 2020  
**Re: Special Meeting Notice**

The Town Council Subcommittee – Commission on Racial Justice and Equity will meet at 7:00 p.m. on Monday, November 16, 2020. The meeting will be held by Zoom Video Conferencing.

The business to be transacted involves the initial planning meeting of above Commission.

Please post this Notice.

RJJ/sal