



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
10-13-2020 Meeting

October 9, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID-19

Attached is a copy of the most recent weekly report and summary of Town operations.

2. Town Staff Appreciation

Recent thank you notes to Town staff are attached for your information.

3. Building Permit Activity

Attached is the Building Permit Activity Report for the period August through September.

4. Director of Youth and Family Services

As noted previously, Durlene Mikkelson will retire this month after a 13-year career with the Town. Lori LaCapra is appointed to succeed as Director of Youth and Family Services. Lori started her career with the Town in 2009 as an Outreach Social Worker based at Smith Middle School and more recently at GHS. Before coming to Glastonbury, she worked with Middlesex Hospital as a Crisis Social Worker and with organizations providing employee assistance programs. Lori holds a BS in Social Work from St. Joseph's University and a Master's Degree in Social Work from Fordham University. She is licensed in the State of Connecticut as a Clinical Social Worker and member of the Connecticut Youth Services Association and National Association of Social Workers. Lori will assume her new responsibilities this month.

5. Upcoming Programs

- Household Hazardous Waste Collection – final two collection dates this calendar year scheduled for Saturday, October 31st and November 14th at the Collection Facility off Olcott Street in Manchester. Hours 8:00 a.m. to 1:00 p.m. Proof of residency required.
- Bulky Waste - free brush disposal amnesty day held on Saturday, October 10th. Next scheduled for Saturday, November 7th from 7:00 a.m. to 3:00 p.m.
- Paper Shred – 9:00 a.m. to 1:00 p.m. on Saturday, October 17th at the Highway Facility at 2380 New London Turnpike, proof of residency required.
- Sunday Leaf Drop off at TS – 6 weeks on Sundays starting 10/18 thru 11/22 – 8 AM to 4 PM
- Compost Bin/Rain Barrels – as of Friday, October 9th 32 compost bins and 36 rain barrels ordered.

6. Wastewater Treatment Plant

Highly efficient operations continue. As reported recently, the sewer use rate remains among the lowest statewide for similar plants. Nitrogen removal also continues well below limits established by State DEEP. Recent results indicate 62 pounds per day average as compared to the DEEP standard of 98 pounds (lower is better). A credit of \$16,960 is issued to Glastonbury for this performance. Nice job by all.

7. BikeWalk Glastonbury

Recently advised of two gifts for the Western Boulevard/House Street multi-use trail now being completed. Anonymous donor is funding a repair station which includes various tools and hand pumps securely attached to a post. Such stations have been well received on other trails. The organization will be donating two benches to be located along the trail. These benches enhance the trail and also support the Town's Age-Friendly designation. In accordance with the recently enacted policy for acceptance of gifts and donations, I have formally accepted on behalf of the Town and wanted to make you aware accordingly. Many thanks to BikeWalk Glastonbury for its continued support of a variety of Town initiatives.

8. Glastonbury Gives/Food Bank Donations

To date 478 donations have been received totaling \$77,000±.

9. Intersection Realignment

This involves the suggestion to construct a roundabout at the intersection of Route 17/Main Street and Buttonball. I previously discussed this potential with members of State DOT and more recently asked to more formally review the potential. I will advise accordingly. In the meantime, I have attached a copy of a letter of support from Dan Stafford and Christine Wood.

10. Bulky Waste Closure Fund

When establishing the Bulky Waste Closure Fund, annual revenue estimates included three components.

1. Revenue from sale of fill (10-year average - \$40,000);
2. Annual allocation through the capital program (current year - \$50,000); and
3. increasing the rate for non-recyclable items (those items deposited to the land fill) through a bifurcated rate effective July 2021.

For fiscal year 2020, sale of fill totaled \$118,000± and \$100,000 transferred from the General Fund to start the Closure Fund protocol. For the nine years 2011-2019, sale of fill totaled \$590 to \$103,000 and averaged \$32,000±. For the ten years including FY2020, the average is \$40,000.

With the assumptions presented when this matter was last discussed and assuming a 10-12-year period before the Phase I closure, the Fund would total 73%-85% of estimated costs. This includes \$40,000 annually from sale of fill. Should sale of fill revenues vary and other assumption hold true, the percent of reimbursement will change.

A question was asked at the September 22nd meeting on whether annual revenue from sale of fill will automatically be deposited to the Fund or require yearly Council action. My understanding is that sale of fill revenues would automatically be deposited to the Fund along with the increased per ton rate for non-recyclable items and capital funding as applicable. Since this question was asked, I will appreciate Council direction in this regard.

Note: The \$100,000 transfer was based on information available when the Fund was previously discussed and before final revenue totals available.

11. Cotton Hollow – Parking Pass

The recommendation is to discontinue the parking pass requirement for the Cotton Hollow Preserve for the remainder of 2020 and re-establish for the 2021 season. The thought is to have the parking pass required on a seasonal basis. For example, mid-May through mid-September. This captures the Memorial Day and Labor Day holidays and the typically busier warmer months. A proposal for a potential seasonal Friends of Cotton Hollow and daily pass can be established over coming months.

Note: At the September 22nd meeting, there was a public comment suggestion to add trash receptacles at the entrances/exits to the Cotton Hollow Preserve. This would require trash and recycling containers. The decision not to place receptacles at these locations is intentional. The probability of trash and recycling finding its way from the Preserve to these containers is low. However, probability is high that the containers will be abused, e.g. household trash. The goal is to reduce Town cost for trash and recycling containers throughout the system and encourage a carry in/carry out process.

12. Town Manager Expense Report

A copy of my expense report for the three months July through September 2020 was forwarded separately. I will appreciate Council recognizing receipt of this report on Tuesday evening.

13. State Grant – Cemetery Maintenance

Glastonbury is awarded a \$3,332 State grant per the Neglected Cemetery Program. These funds will support care and maintenance of locations typically maintained by the Town including Eastbury Cemetery, John Tom Hill Cemetery, Still Hill (Old South) Cemetery and Wassuc Cemetery.

14. Firing Ranges

State Statute enables local noise control for firing ranges provided such limits do not exceed standards established by State DEEP. A question was recently asked of me concerning a possible Glastonbury regulation for such facilities per State Statute. Should you wish to consider, a referral to the Policy & Ordinance Review Subcommittee is suggested.

15. Uranium

The process of qualifying for the State grant and loan program and the pandemic has slowed progress. Information is received from the Metropolitan District and Tighe and Bond will begin its review of this information shortly along with analysis of the area served by Manchester Water. I would expect this information to be in hand by calendar year end.

16. Slocomb Dam

The Slocomb Dam project is well under way and not all conditions of the structure as anticipated. Specifically, a section of the rubble spillway that was intended to remain was removed given instability of this material. The rubble spillway was resting on a part of the concrete dam structure which was badly deteriorating. In turn, this presented a safety issue and the Town's consultant with Princeton Hydro determined the best course of action was to remove this area. Unfortunately, the plan was to retain this section, but actual conditions did not reasonably allow.

17. Pollution Liability Insurance

After environmental cleanup of the 23± acre former Field Holstein parcel (RCC and fairgrounds), the Town purchased a pollution liability policy in 2003 for a ten-year term. The policy provided for a \$5M aggregate liability coverage. The Riverfront Park Phase II project disturbed some of the earlier environmental remediation and the initial ten-year term extended two years through November 2015. By Council action in November of 2015, the policy was extended an additional five years and the coverage reduced from \$5M to \$3M. The five-year term is ending this month. Since some 17 years have passed since the policy was first established, the question is whether to execute a further extension. AIG has indicated it will not renew the policy. Options include identifying a new carrier to extend at the current or lower liability coverage or letting the policy lapse with no action. Premium estimates are being developed for informational purposes. I can schedule for formal action at the October 27th meeting and wanted to provide this general background. The general sense is with the passing of time there is no strong support for an extended policy or if such an extension is desired, perhaps at a lower liability coverage.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments

News

Town Manager Weekly COVID-19 Update - October 7, 2020 Features Halloween best practices during the Pandemic

Post Date: 10/07/2020 10:06 AM

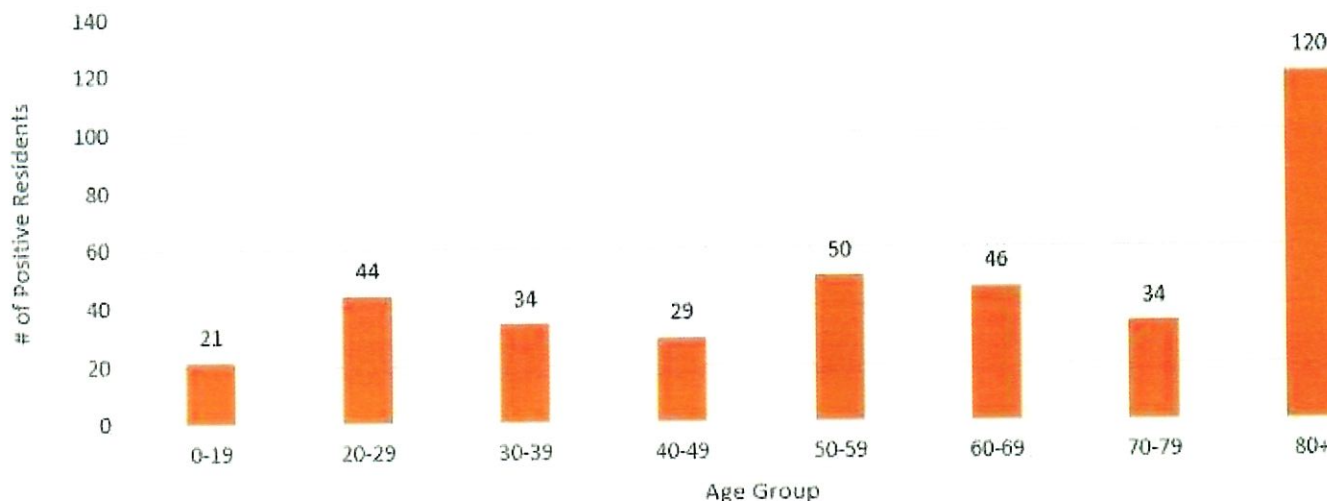
Recent COVID-19 updates for the Town of Glastonbury are summarized herein.

Glastonbury COVID-19 Figures as of 10/4/2020

Note: Numbers in (parentheses) indicate a change from the previous week.

As per CT Department of Public Health (DPH) lab testing data available 10/4/20, 8,226 (+366) COVID 19 tests have been conducted on residents. Of those 8,226 tests, 378 (+13) are laboratory-confirmed positive and probable cases of COVID-19. This week's results include data corrections for previous weeks. Positive cases were added for May (+1), June (+1), and September (+7), and 4 new cases for this past week. Data correction occurs if test results are not timely provided to DPH, are received in paper form (requiring manual data entry), or need "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. No additional resident deaths were recorded this week. By gender, 214 (+6) female and 164 (+7) male, positive test results have been received.

Glastonbury Residents Positive for COVID 19
as of October 4, 2020



- [View the Connecticut COVID-19 website, including resources & data points](#)
- [Latest COVID-19 Data on Nursing Homes and Assisted Living Facilities](#)

** Data from DPH is considered preliminary and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.*

Phase 3 of 'Reopen Connecticut' Begins October 8

Effective Thursday, October 8, the State will enter Phase 3 of 'Reopen Connecticut' after shutdowns due to the COVID-19 pandemic. Governor Ned Lamont said 99% of the economy will be able to open with Phase 3, excluding bars and nightclubs. Many of the changes of Phase 3 encompass expansions to permissible public and private gathering sizes. For example:

- Restaurants, libraries, personal services, hair salons, and barbershops may increase to 75% capacity (previously 50%)
- Indoor commercial venues - capped at 100 people or 50% capacity
- Outdoor commercial venues - capped at 150 people
- Indoor private gatherings - capped at 25 people

Despite this transition to Phase 3, the Glastonbury Health Department reminds residents that it's extremely important to continue to social distance, wear masks when within 6 feet of non-household members, and to wash your hands frequently with soap and water, particularly after touching common surfaces. The cases of COVID-19 continue to rise across the state and it's imperative that residents remain diligent in observing the pandemic best practices outlined by the CDC and CT DPH to help prevent further spread of the virus. [Click here for more information about this next phase.](#)

Halloween Best Practices from CDC and Governor's Office

"The CT DPH recommends that everyone planning to participate in Halloween activities this year review the [guidance](#) recently issued by the Centers for Disease Control and Prevention (CDC), which describes "lower", "moderate", and "higher" risk activities. DPH recommends Connecticut residents avoid "higher risk" Halloween traditions and focus celebrations on the lower and moderate risk activities." [Click here to review this guidance in preparation for Halloween 2020.](#)

Appointment-Based Flu Clinics Offered this October

The Glastonbury Health Department will offer 2 more of 3 flu clinics this October at the Riverfront Community Center on the dates below. Due to the pandemic, appointments will be required and face masks/coverings are mandatory for entry (no exceptions). To schedule your flu shot, contact the Customer Service Center at **(860) 652-7710**. Appointments must be made at least 1 business day in advance. For more information, including insurance accepted, consent forms, and more, please visit www.glastonbury-ct.gov/flushot.

- **Saturday, October 10; 10:00 am - 2:00 pm (Family Event - Ages 6 months and older)**
- **Thursday, October 22; 1:00 pm - 5:00 pm (Ages 19+ only)**

Helpful Reminders

- **Records/Title Searching Workstations** - Now in Meeting Room C in Academy Building
- **Legal Notices** – Posted online until further notice at www.glastonbury-ct.gov/legalnotice
- **Absentee ballot resources** – www.glastonbury-ct.gov/absentee

Resources:

- Real-Time COVID Data & Charts - <https://data.ct.gov/stories/s/COVID-19-data/wa3g-tfvc/>
- State of Connecticut COVID-19 updates - www.ct.gov/coronavirus
- Glastonbury COVID-19 updates - www.glastonbury-ct.gov/covid19
- Town Facebook Pages for Real-Time Updates - [Click here to view all Town Facebook pages.](#)

Sincerely,

Richard J. Johnson
Town Manager

[Return to full list >>](#)



Memo

October 5, 2020

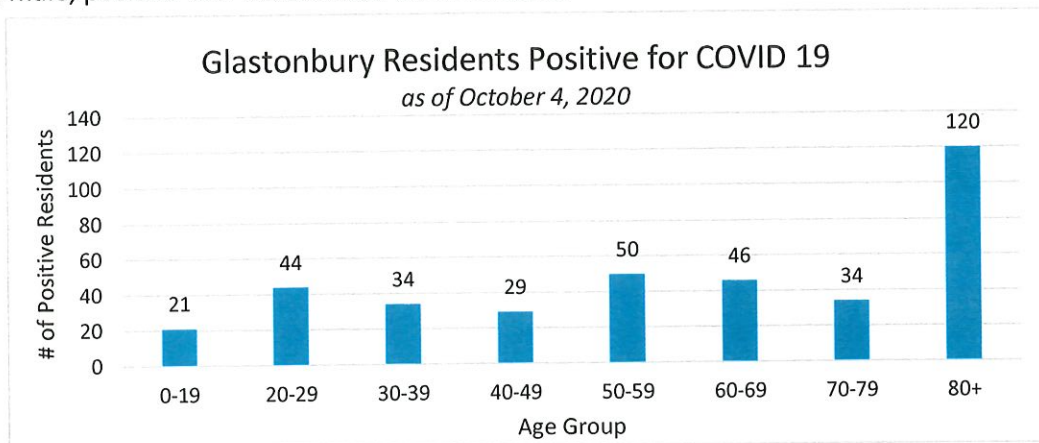
To: Richard J. Johnson
Town Manager

Fr: Wendy S. Mis
Director of Health

Re: COVID 19 update

- Numbers in (parentheses) indicate change from the previous week

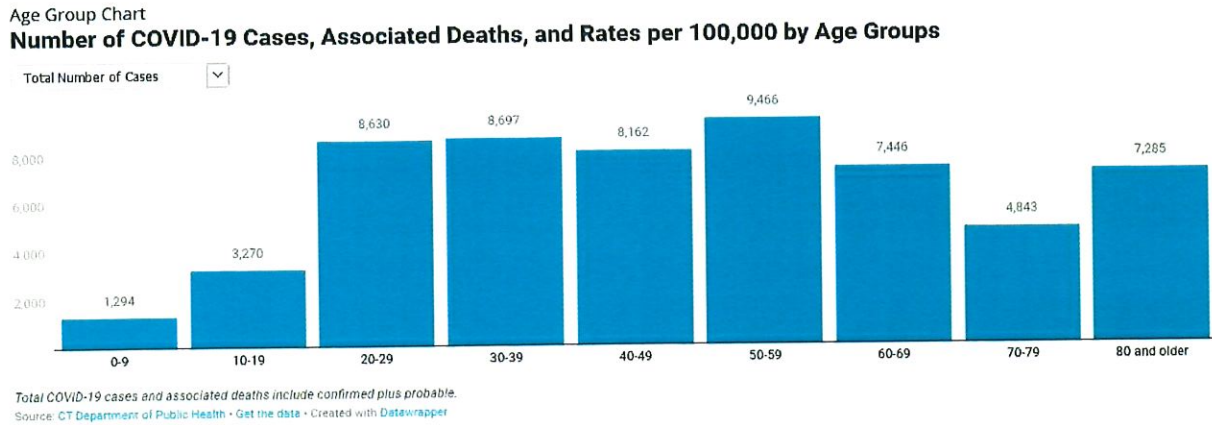
As per CT Department of Public Health (DPH) lab testing data available 10/4/20, 8,226 (+366) COVID 19 tests have been conducted on residents. Of those 8,226 tests, 378 (+13) are laboratory-confirmed positive and probable cases of COVID-19. This week's results include data corrections for previous weeks. Positive cases were added for May (+1), June (+1), and September (+7), and 4 new cases for this past week. Data correction occurs if test results are not provided timely to DPH, are received in paper form (requiring manual data entry), or need "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. No additional resident deaths were recorded this week. By gender, 214 (+6) female and 164 (+7) male, positive test results have been received.



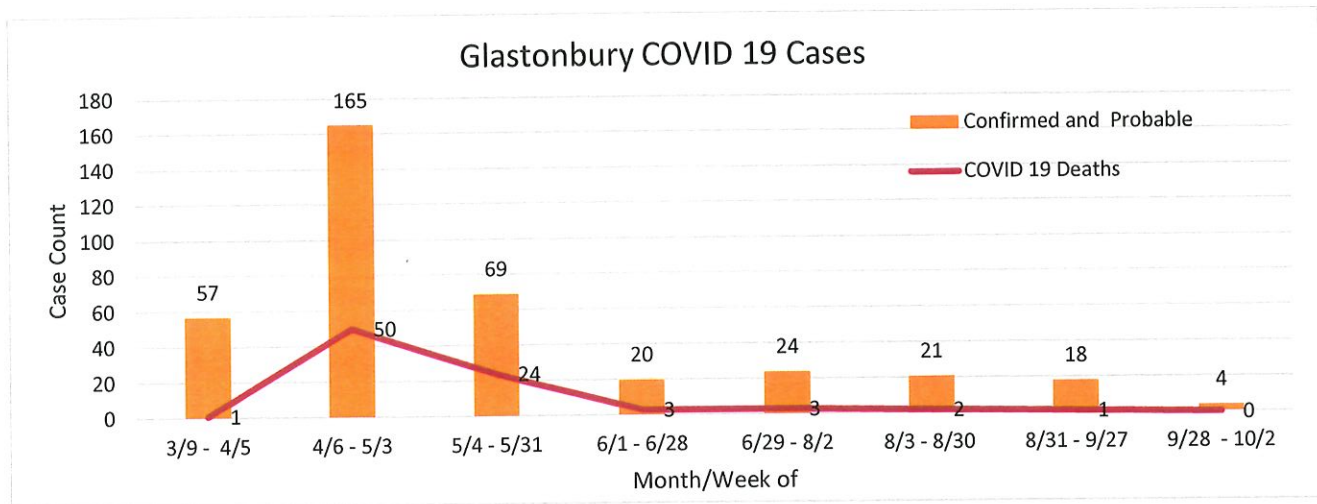
Testing is readily available in multiple locations in the greater Glastonbury area. Testing results are attributed to the town of residency as indicated on the individual's identification at the time of testing. Testing of Glastonbury residents continues to increase across all age groups. The greatest number of residents tested remains the 50 - 59 year age group. The second most frequently tested age group is the 20 - 29 year age group, followed by the 60 - 69 group. Glastonbury Health Department uses the state-required contact tracing

system to follow up on positive cases and contacts in attempt to keep the potential spread of disease and number of new cases down. Residents who answer honestly and share information during contact tracing calls can help prevent the further spread of COVID 19.

The October 5, 2020 data snapshot below from CT DPH shows the number of confirmed and probable cases in Connecticut by age group.



The graph below shows a count of residents with confirmed positive and probable cases and COVID 19 related deaths. Data for the months of March through September have been condensed and shown as monthly columns, while data for October is shown by the week. The positive case counts for the last few months remain relatively consistent, with group exposures causing most new cases.



Data from DPH is considered preliminary, and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.¹

¹ <https://portal.ct.gov/Coronavirus/COVID-19-Data-Tracker>

Sent: Monday, August 31, 2020 1:50 PM
To: Marshall Porter <marshall.porter@glastonbury-ct.gov>
Cc: Kenneth Keeney <kenneth.keeney@glastonbury-ct.gov>
Subject: THANK YOU!

Hi Chief Marshall,

Thank you so much for your wonderful letter! It was my pleasure and can't thank you enough for all that our 'Men in Blue' do each and every day to protect our communities.

I want to tell you about a few days that changed the course of my life.

From 2010 -2014, I was in an abusive relationship with no end in sight. This man abused drugs and just about sold everything in my house to support his habit. He had me believing that the police were not there to help me, but to hurt me. I was raised to respect authority and to call on when in trouble. During this relationship I was brainwashed, depressed and forbidden to call or reach out. I was even arrested myself for creating a false police report at the request of my abuser. He had me so brainwashed and scared that it was the right thing to do. I was put in a jail cell until I was able to be bonded out, my name was in the paper, and I was soooo ashamed. What a mistake that was!

UNTIL one day in 2014...A friend of mine called me to tell me that she called the police. My abuser was at M & R purchasing alcohol and proceeded to drink this alcohol while on the motorcycle. I financed this motorcycle for my abuser and he refused to keep up on the payments. I was in process of surrendering the motorcycle back to Harley Davidson but could not find it. (it was being hidden from me) My great credit was suffering, along with the rest of my miserable life at the time. I called a tow truck to help take possession of the motorcycle and headed to M & R package store to find the bike chained up. This was when I met Ken Keeney in person and the day my life FINALLY turned around. Ken must have seen the fear in my eyes and almost seemed to stall the situation (while I waited for the tow truck to arrive). My abuser was picked up by his son and a little while later the tow truck arrived. I was a shaking mess and Ken was there to make sure I was OK. While the tow truck driver was getting the motorcycle on the flatbed, my abuser showed up and caused a scene. Ken stood by my side and protected me from further abuse. He kept the abuser at a distance while the motorcycle was taken into possession. My Nightmare was ALMOST over! Ken showed me that he would get me through this. He was there to help me! Ken was the light that I needed to see that day and I am so grateful! A lightbulb went off in my head. I was DONE being abused and taken advantage of!

Not too long after I finally put all of my abuser's things outside and asked that he come get them. I WAS DONE! I asked that a couple of officers also be present to keep an eye on the situation. 2 officers showed up and helped keep him in line. He was told a few times to pick up with things and be on his way. I felt so supported from those who I was made to believe were there to hurt me.

I can't thank Ken and the rest of our officers on the Glastonbury Police Department enough. I look back at that time in my life with a smile knowing that I DID IT! I got through it. THANKS for the help of our Men in Blue!

I have also attached a picture of my home. The Red, White and Blue lights were put on in late March to show all of our first responders that we are in this together. Numerous people have stopped by to thank us for showing the community our support. The lights are lit up each night and will continue to until we are past COVID -19! We are USA STRONG.

It really feels good to know that my once dim light shines brightly and I'm able to make others smile too.

My Utmost Respect to You and Yours, Chief! Stay safe and healthy!

Sent: Friday, September 4, 2020 1:43 PM
To: khara dodds; Richard Johnson
Subject: Thank You

My wife and I want to thank you for your promptness in sending Mark DeCapua to our property on [REDACTED] in response to the clear cutting of trees behind our property. Our main concern was the logging company hired by [REDACTED] (adjacent property owner) over extending the clear cutting into our property. Mark and I went to the property lines in the back. I felt somewhat reassured that a town official witnessed the property lines and the posted no trespassing signs along the boundary between the two properties. Should any problems develop I can at least contact the town for a resolution. Mark's prompt visit this morning also gave me confidence that Glastonbury's town government is functioning well for its citizens. Mark is a great asset for the town in that he was both courteous and knowledgeable.

Thank you.

Regards,

lisa zerio

From: Glastonbury, CT Webmaster <webmaster@glastonbury-ct.gov>
Sent: Sunday, September 13, 2020 10:09 AM
To: lisa zerio
Subject: Great day at JB Williams Park

Message submitted from the <Glastonbury, CT> website.

Site Visitor Name: [REDACTED]
Site Visitor Email: [REDACTED]

Dear Ms. Zerio,
My family rented the pavilion at JB Williams Park on September 12 to host a hike and luncheon in memory of my father-in-law. We had a great afternoon at the park.

The kitchen, bathrooms and pavilion were so clean and beautiful. The kids enjoyed the playground and volleyball net. Many of us hiked the red/orange trail which was well maintained and wide to accommodate distancing for the group.

Please extend our thanks to the staff who maintain and coordinate events at JB Williams Park. They do a terrific job.

Sincerely,

9-14-2020
P.S. Please accept
this donation to
the K9 program

Thank you
To Everyone at The
Glastonbury Police
Department for your
hard work.
You are appreciated!

Hello Mark How many officers work during the day at GPD? I ask because I want to bring over Seed bagels and cream cheese one day this or next week. They have to be ordered ahead so I don't take all their stock. FYI I wasn't anywhere near the Fountain yesterday but I saw plenty of video from both sides. I commend your team for their demeanor and patience. Best always
Maria

From: Michael Magrey

Sent: Monday, September 14, 2020 8:47 AM

To: Police Department Users <PoliceDepartmentUsers@glastonbury-ct.gov>

Subject: Appreciation Photo

FYI, Some of you may be aware of the drive in event that has been going on at the Elks club in town weekly. I was sent this photo, reportedly this is what's up on the screen prior to the movie showing. Just another example of the appreciation we get in this town.



9/16/20

With immense
gratitude to all the
men + women of The
Glastonbury Police Dept.
Thank you.
I'm a grateful resident.

-----Original Message-----

[REDACTED]
Sent: Friday, September 25, 2020 8:51 AM
To: recreation <recreation@glastonbury-ct.gov>
Subject: Re: Visiting on Thursday 9/24/2020

Dear Angela,

Your facilities were superb and exactly what was described. We loved sitting in your Gazebo overlooking the river.

We met my brother there from Boston, whom we'd not seen since February and thank you very much for helping me make the decision.

The decision to come to you - was perfect.

Thanks. Stay safe and healthy.

Warm regards.

[REDACTED]

> On Sep 23, 2020, at 10:13 AM, recreation <recreation@glastonbury-ct.gov> wrote:
>
> You're very welcome. Have a wonderful visit!
>
>
> Angela Paiker
> Executive Assistant
> Town of Glastonbury
> Parks & Recreation
> (860) 652-7680
> angela.paiker@glastonbury-ct.gov
>

From: Cynthia Lea
Sent: Friday, September 25, 2020 8:27 AM
To: lisa zero; Gregory Foran
Subject: Thank you

[REDACTED] called

She had done a Qalert about the fallen trees at Shoddy Mill and wanted to thank everyone for cleaning them up



East Hampton Ambulance Association Inc.
4 Middletown Avenue
P.O. Box 144
East Hampton, CT 06424
Neighbors Helping Neighbors Since 1953

September 22, 2020

Dispatcher Kimberly Winalski, Dispatcher Jonathan Quealy, Officer Matthew Hanlon, Sergeant Timothy Dowty, FF Jim Burke, FF Peter Freund, FF Scott Howell, FF Dan Miller, FF Chris McDowell, FF Paul Owen, FF Robb Rainville, FF Ken Royce, EMT Michelle Fuchs, EMT Dante Petruzzello, Paramedic Jeffrey Vaughan;

On behalf of East Hampton Ambulance Association, I would like to express our sincerest thanks for your rapid response to the cardiac arrest at [REDACTED] in East Hampton on September 6th, 2020.

I've personally witnessed your exemplary actions during this call, and I'm proud of how it was handled from the initial 911 call, to the first aid provided on scene and the transfer to the hospital.

I'm happy to report that the patient was successfully resuscitated and is being discharged from the hospital today. Your dedication and commitment made all the difference in obtaining a positive outcome for this family.

A personalized letter will follow in the mail to be included in your file.

Thank you for saving a life in our community.

Donald Scranton
Chief of Service
Cell: 860-918-4544
Office: 860-267-9679
Chief@ehems.org

cc: Dennis Woessner; East Hampton Police Chief
Greg Voelker; East Hampton Fire Chief
James Burke; East Hampton Fire EMS Coordinator
Gene Jopeck; Glastonbury Police Communications Supervisor
Mark Catania; Glastonbury Police Captain
Jim Santacrocce; Middlesex Health EMS Coordinator
Thomas Donnelly; East Hampton Ambulance Association Assistant Chief

Chief Donald Scranton

Phone (860) 267-9679 - Cell Phone (860) 918-4544 - chief@ehems.org - www.ehems.org

From: Smith, Austin <ATSmith@middletownctpolice.com>

Sent: Tuesday, September 29, 2020 12:09 PM

To: Marshall Porter <marshall.porter@glastonbury-ct.gov>; Mark Catania <mark.catania@glastonbury-ct.gov>

Subject: Thank you

Chief Porter and Captain Catania,

My name is Austin Smith and I am a patrol officer with the Middletown Police Department.

This morning 09/29/2020 I was dispatched to a well-being check of a resident recently discharged from the hospital who did not show up or call out of work. The resident was in fact in medical distress when I found him.

I learned during the well being check that the patient was the brother of retired Glastonbury Police Officer [REDACTED] and his sister is a resident of South Glastonbury. The patient wished for me to contact with his family to notify them that he was going to be hospitalized again. The only phone number that the patient was able to provide for me was out of service.

I called your agency and spoke to Dispatcher William Little. Dispatcher Little was tremendously helpful and thorough. It took two phone calls from me to Dispatcher Little and him researching several possible address and people files in NexGen and carry over files from Spillman before finding a working phone number.

I want to extend my gratitude to your agency and specifically to Dispatcher Little for going above and beyond to assist me. Please let Dispatcher Little know how much I appreciate his assistance.

Officer Austin Smith
Patrol Division
Middletown Police Department
[222 Main Street](#)
[Middletown, CT 06457](#)
atsmith@middletownctpolice.com
[\(860\) 638-4000](tel:(860)638-4000) Headquarters
[\(860\) 347-2541](tel:(860)347-2541) Central Dispatch
[\(860\) 638-4078](tel:(860)638-4078) Fax

Department of Community Development-Building Inspection

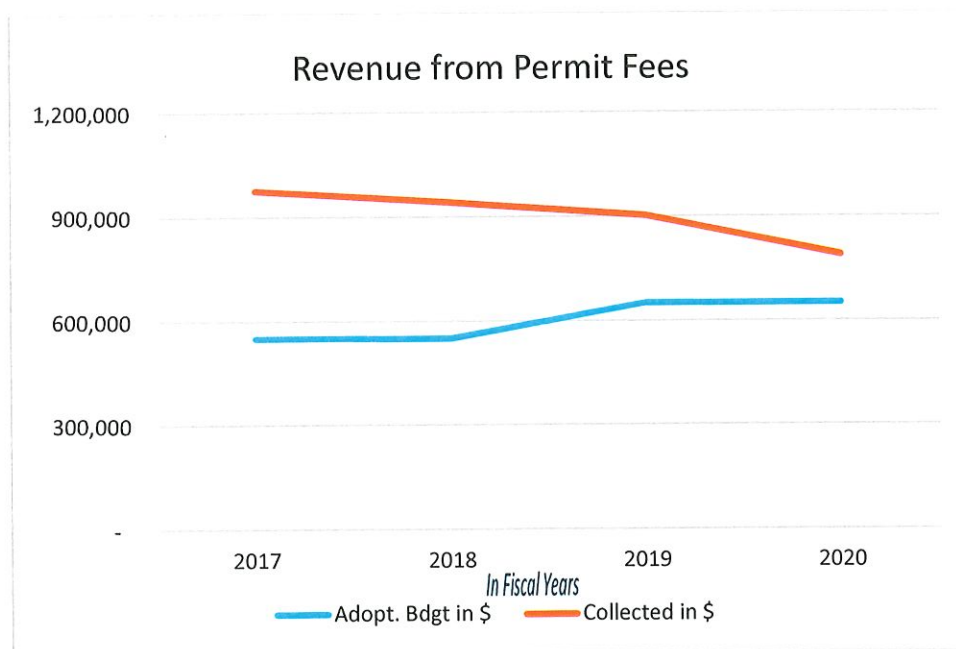
Building Permit Activity Report

October 8, 2020

At the end of FY 2020, \$788,074 was collected in revenue from building permit fees which exceeded the projected budget by \$138,074. The revenue collection was not as high at the end of the fiscal year as it was in the fiscal years proceeding it. However, this was a positive outcome considering the last quarter of the fiscal year was disrupted by the COVID-19 pandemic, which reached its peak in Connecticut in the month of April. In Glastonbury, the peak for illnesses and deaths reported was the week of April 13-19.

Analyzing the last four fiscal years, overall building permit fee collection is trending downward. However, the revenue collected stays above the projected budget each fiscal year. Overall, the gap between what is projected and what is actually collected over the past two fiscal years has narrowed.

FY	Adopt. Bdgt. in \$	Collected in \$	% Collected
2020	650,000	788,074	121.2
2019	650,150	901,868	138.7
2018	550,150	941,858	169.7
2017	550,100	975,584	177.3



Ending the first quarter of FY 2021, \$96,427 in building permit fees has been collected. This is 59 percent of what was collected last fiscal year at the end of the first quarter, which was \$164,075. This could be attributed to a number of external and internal factors. It is very likely that the drop in revenue collection is largely due to the COVID-19 pandemic which has had negative impacts on the economy and has resulted in market instability. This leads to uncertainty and hesitancy when making investment decisions in development projects. This change may also be partially attributed to the technological infrastructure issues with the new online permitting software program, which has slowed down the permit processing speed. The software vendor is currently working to troubleshoot the challenges so that more permits can be processed in less time. This may result in a slight uptick in collection over time.

Month	Adopt. Bdgt in \$	Collected in \$	% Collected
FY2020			
Aug	750,000	51,865	6.9
*Sept	750,000	96,427	12.9
FY2019			
Aug	650,000	107,592	16.6
*Sept	650,000	164,075	25.2

**End of first quarter of fiscal year*

In terms of the number of permits processed, a total of 575 permits have been processed during the first quarter of FY 2021. This is 67 percent of what was collected at the end of the first quarter of FY 2020. In both fiscal years, more permits were processed for residential uses than any other use type. In the beginning of the first quarter of this fiscal year (July and August), a higher percentage of residential permits were processed than the beginning of the first quarter of last fiscal year. At the end of September, this number dropped slightly, but there was a substantial uptick in municipal permits processed.

FY 21- Number of Permits Processed						
Month	Total	Residential		Commercial		*Municipal
			% of Total		% of Total	
Jul	199	183	91%	10	50%	5
Aug	178	162	91%	11	60%	1
Sept	198	154	78%	5	3%	39
Total	575	499		26		45

All Numbers also include electrical, mechanical and plumbing permits

Municipal permits include municipal and Board of Ed buildings

FY 20- Number of Permits Processed						
Month	Total	Residential		Commercial		*Municipal
			% of Total		% of Total	
Jul	314	242	84%	38	12%	10
Aug	277	236	85%	35	13%	6
Sept	274	266	88%	29	11%	3
Total	865	744		102		19

All Numbers also include electrical, mechanical and plumbing permits

Municipal permits include municipal and Board of Ed buildings

susan lauzier

Subject: FW: Letter to the Glastonbury Town Council and Town Manager Re: The Main Street, Buttonball, Rt. 17 Intersection

From: CHRISTINE WOOD <czw30@aol.com>

Sent: Sunday, September 27, 2020 2:16 PM

To: Thomas P. Gullotta <thomas.gullotta@glastonbury-ct.gov>; Lawrence Niland <lawrence.niland@glastonbury-ct.gov>; Deborah Carroll <deborah.carroll@glastonbury-ct.gov>; Chip Beckett <chip.beckett@glastonbury-ct.gov>; Kurt P. Cavanaugh <kurt.cavanaugh@glastonbury-ct.gov>; Mary LaChance <mary.lachance@glastonbury-ct.gov>; Jacob McChesney <jacob.mcchesney@glastonbury-ct.gov>; lillian tanski <lillian.tanski@glastonbury-ct.gov>; Whit C. Osgood <whit.osgood@glastonbury-ct.gov>; Richard Johnson <richard.johnson@glastonbury-ct.gov>

Cc: Dan Stafford <dan@danstafford.net>

Subject: Letter to the Glastonbury Town Council and Town Manager Re: The Main Street, Buttonball, Rt. 17 Intersection

Dear Glastonbury Town Council and Town Manager Richard Johnson:

With regard to the article on the front page of the Glastonbury Citizen, dated September 24, 2020: Rt. 17 Buttonball Crosswalk Discussed:

As residents on Overlook Road, just south of the Main Street, Buttonball, Rte 17 intersection, We would like to see a roundabout installed at this intersection, in agreement with Council Chairman Thomas Gullotta, as a "calming measure" to slow vehicles approaching the intersection.

This "calming measure" may also help to slow typical speeding traffic on Overlook Road, which has caused numerous accidents and property damage. If you try to maintain the speed limit on Overlook Road, you risk being traumatized by bullying drivers who seem to be in a 'highway' mentality.

Thank you,

Dan Stafford (dan@danstafford.net)

Christine Wood (czw30@aol.com)

83 Overlook Road
Glastonbury, CT 06033