

**THE GLASTONBURY TOWN PLAN AND ZONING COMMISSION
SPECIAL MEETING MINUTES OF TUESDAY, SEPTEMBER 15, 2020**

The Glastonbury Town Plan and Zoning Commission with Khara Dodds, AICP, Director of Planning and Land Use Services, and Jonathan Mullen, AICP, Planner, in attendance held a Special Meeting via Zoom video conferencing.

ROLL CALL

Commission Members Present

Mr. Robert Zanolungo, Jr., Chairman
Ms. Sharon Purtill, Vice Chairman
Mr. Christopher Griffin
Mr. Raymond Hassett
Mr. Keith S. Shaw

Commission Members Absent

Mr. Michael Botelho, Secretary
Ms. Alice Sexton, Alternate
Mr. Scott Miller, Alternate
Vacancy, Alternate

Chairman Zanolungo called the meeting to order at 7:00 P.M.

1. CONSENT CALENDAR

- a. Request of William M. Dufford and Suzanne Dufford for a final 90-day extension to file mylars and documents – River Road Subdivision, Phase 3 – westerly portion of Assessor’s Lot S-4 Dug Road & northeasterly portion of Lot S-00003A Dufford’s Landing
- b. Motion Revision for Application of Mark Bielawski for a Section 6.11 Accessory Apartment Special Permit – 60 Brookview Drive – Rural Residence Zone – Original Approval 08-18-20

Motion by: Commissioner Hassett

Seconded by: Vice Chair Purtill

MOVED, that the Town Plan and Zoning Commission approve the application of Mark Bielawski for a Section 6.11 Accessory Apartment Special Permit – 60 Brookview Drive – Rural Residence Zone – in accordance with **plans on file with the Office of Community Development** and in compliance with the following conditions:

1. Compliance with standards contained in a report from the Fire Marshal, File #20-032, plans reviewed 07-29-2020.
2. Adherence to:

- a. The Town Engineer's memorandum dated August 14, 2020.
 - b. The Police Chief's memorandum dated August 10, 2020.
3. This is a Section 6.11 Special Permit for an Accessory Apartment. If unforeseen conditions are encountered during construction that would cause deviation from the approved plans, the applicant shall consult with the Office of Community Development to determine what further approvals, if any, are required.

Result: Corrected motion passed unanimously {6-0-0}.

MOVED, that the Glastonbury Town Plan and Zoning Commission move the consent calendar as presented above.

Result: Motion passed unanimously {6-0-0}.

2. **Chairman's Report** *None*
3. **Report from Community Development Staff** *None*

There being no further business to discuss, Chairman Zanlungo adjourned the meeting at 7:05 P.M.

Respectfully Submitted,

Jonathan E. Mullen

Jonathan E. Mullen
Planner