



Town of Glastonbury

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FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
09-08-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID-19

Attached is a copy of the most recent weekly report and summary of Town operations.

2. Minnechaug Golf Course

Rounds played through September 17th total 22,092 as compared to 15,322 and 10,564 for the 2019 and 2018 seasons.

3. Compost Bins and Rain Barrels

To date 29 compost bins and 11 rain barrels have been ordered through the sustainability program. This repeats the highly successful program introduced in 2019 in cooperation with South Windsor whereby residents can purchase rain barrels and compost bins at a significant discount.

4. Open Space Fund

The Neighborhood Assistance Act projects recently approved at Council public hearing have received formal state approvals. This includes the open space fund for the Town. To supplement possible business donations through the NAAP, the fund is also available to those individuals, organizations, etc. wishing to support the Town's ongoing land acquisition and preservation program.

Funds can be made payable to the Town of Glastonbury Open Space Fund and forwarded to the Town Manager's Office. These funds will supplement bond authorizations, capital funding, grants, etc. in support of activities per the Reserve for Land Acquisition and Preservation.

5. Fiscal Year End – June 30, 2020

Combined results for FY2020 show a \$3.16M gain in Unassigned Fund Balance from \$27.6M to \$30.76M. Net operating revenues met budget. Town operations completed approximately \$1.4M below budget and other factors including the Riverfront Park Settlement and final repayment of the school air conditioning project combined for the \$3.16M. Town operations below budget resulted from full and part-time wage savings, contractual services, training and other factors attributed to pandemic conditions.

6. **LINKS Program**

The attached information is provided in response to questions asked at the September 8th Council Meeting concerning Board of Education budget topics.

7. **Main Street Sidewalks**

The competitive bid process is complete and steps in progress to award the contract for construction. You should expect to see work begin this fall.

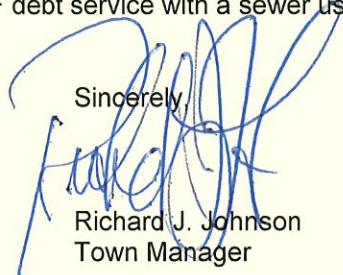
8. **1098 New London Turnpike**

The tenant at the Town-owned residence at 1098 New London Turnpike is planning to relocate at calendar year end to a newly purchased home. The suggestion is to work with the Housing Authority to provide an affordable rental opportunity as planned with 2157 Main Street. Unless advised otherwise, I will proceed accordingly.

9. **Sewer Use Rate**

The sewer use rate remains unchanged from 2019-2020 at \$3.15 per ccf for metered flow. Glastonbury continues to operate the WWTP and fund the CWF debt service with a sewer use rate among the lowest state wide.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments

News

Weekly Town Manager COVID-19 Update - September 17, 2020

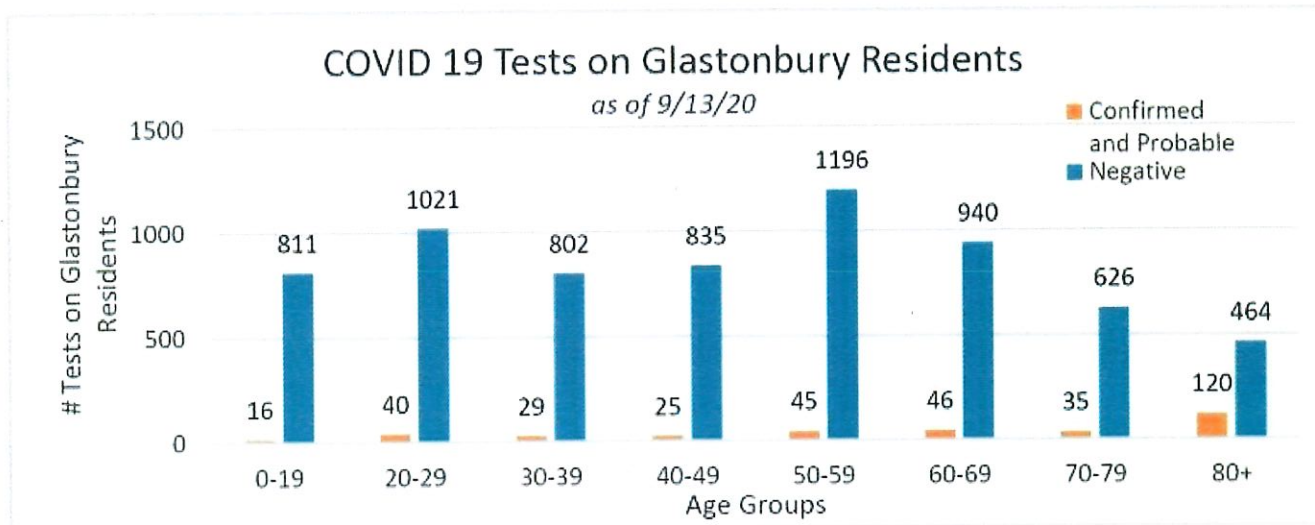
Post Date: 09/17/2020 9:21 AM

Recent COVID-19 updates for the Town of Glastonbury are summarized herein.

Glastonbury COVID-19 Figures as of 9/13/2020

Note: Numbers in (parentheses) indicate a change from the previous week.

Per CT Department of Public Health (DPH) lab testing data available 9/13/20, 7,051 (+322) COVID 19 tests have been conducted on residents. Of those 7,051 tests, 356 (+5) are laboratory-confirmed positive and probable cases of COVID-19. This week's results include data corrections for previous weeks. Data correction occurs if test results are not timely provided to DPH, require manual data entry, or need "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. Results are associated with the date of testing and deaths are tied to the date of death. Regrettably, 1 death was recorded for the week of August 31, increasing the overall loss of Glastonbury residents to 83 (+1). By gender, 202 (+2) female and 154 (+3) male, positive test results have been received. Testing of Glastonbury residents continues to increase across all age groups. The greatest number of residents tested remains the 50 - 59 year age group. As seen in recent weeks, the second most frequently tested age group is the 20 - 29 year age group, followed by the 60 - 69 group. The Glastonbury Health Department uses the state-required contact tracing system to follow up on positive cases in an attempt to minimize the potential spread of disease and number of new cases. Residents who answer honestly and share information during contact tracing calls can help prevent the further spread of COVID 19.



- [View the Connecticut COVID-19 website, including resources & data points](#)
- [Latest COVID-19 Data on Nursing Homes and Assisted Living Facilities](#)

** Data from DPH is considered preliminary and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.*

WTML Reintroduces Saturday Hours - Beginning Saturday, Sept. 19

WTML is reintroducing Saturday hours starting Saturday, September 19th! All users must adhere to current CDC guidelines, including wearing a face mask/covering over the nose and mouth and maintaining a social distance of at least 6 feet. Services will be limited to borrowing and picking up holds. Access to the Children's Department is no longer by appointment, but still at a limited capacity. A limited number of public computers are now available for a maximum of 1 hour per day per user up to twice a week. This is also by appointment only, by calling the Reference staff at **(860) 652-7720**. Due to social distance requirements, WTML staff are NOT available for one-on-one assistance so please bring a computer-savvy friend or relative if needed. Copy, fax, print, and scan service are also available with exact change required. WTML will not handle cash at this time.

Services that are NOT currently available include access to magazine and newspaper collections, study rooms, and meeting rooms. Seating throughout the library will not be available either.

Lastly, please return materials in the book drop only. Library materials quarantine for 3 days prior to coming off a patron's record. **Please see the WTML website for more information.**

Recycling Events with COVID-19 Guidelines

- **Household Hazardous Waste Event – Sept 19** – Please observe special COVID-19 guidelines at this event, including remaining in your vehicle for drop off! **Click here for more details.**
- **Compost Bin and Rain Barrel Sale – Now – Oct 14** - Through a Town partnership with BrandBuilders, the Town is now offering its second Compost Bin and Rain Barrel Sales and Pickup event. Between now and October 14, residents may purchase these, and related items online for 50% off retail prices for pickup on Saturday, October 17. **Learn more here.**

Governor Lamont signs 70th executive order to mitigate the spread of COVID-19 including Fines

Governor Lamont signed his **70th Executive Order**, which builds upon his efforts to encourage mitigation strategies that slow down transmission of the virus. **Executive Order No. 9B** enacts the following provisions:

- Modifies State Travel Advisory to expand testing exemption to all travelers who test negative for COVID-19 in the 72 hours prior to arrival. (Effective at 12:01 a.m. on Friday, Sept. 18, 2020.)
- Authorizes the commissioner of Public Health, local health departments, municipal chief elected officers, and state and local Police to issue fines for violations of certain COVID-19 protective measures. These fines include:
 - \$100 for any person who fails to wear a mask or cloth face covering
 - \$500 for any person or business entity who organizes, hosts, or sponsors a gathering that violates the gathering size restrictions set forth in the **DECD Rules for Gatherings and Venues and Sector Rules for Outdoor Events**
 - \$250 for any person who attends a gathering that violates the gathering size restrictions set forth in the Gathering Rules linked above.

Reminders

- **Records/Title Searching Workstations** - Now in Meeting Room C in Academy Building
- **Parks & Recreation 2nd Annual Doggy Paddle – Sunday, Sept. 20.** Pre-registration is required. Details and registration at webtrac.glastonbury-ct.gov.
- **Best Face Masks to use** - Reusable cloth masks and Disposable surgical-style masks.
- **Renter's Rebate Program Now Open to Eligible Glastonbury Residents**
- **Legal Notices** – Posted online until further notice at www.glastonbury-ct.gov/legalnotice

- **Absentee ballot resources** – www.glastonbury-ct.gov/absentee

Resources:

- Real-Time COVID Data & Charts - <https://data.ct.gov/stories/s/COVID-19-data/wa3g-tfvc/>
- State of Connecticut COVID-19 updates - www.ct.gov/coronavirus
- Glastonbury COVID-19 updates - www.glastonbury-ct.gov/covid19
- Grocery services for residents in need. [Click here to view options.](#)
- Town Facebook Pages for Real-Time Updates - [Click here to view all Town Facebook pages.](#)

Sincerely,

Richard J. Johnson
Town Manager

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Memo

September 13, 2020

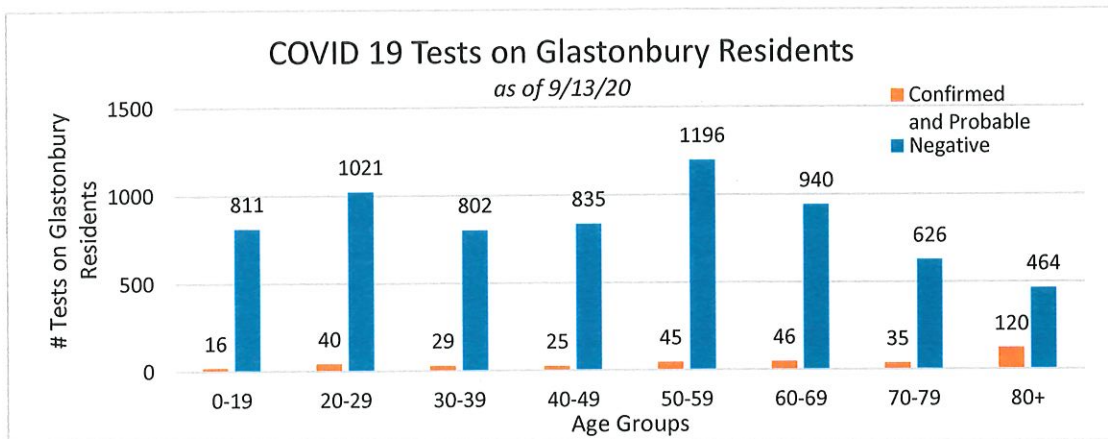
To: Richard J. Johnson
Town Manager

Fr: Wendy S. Mis *WSM*
Director of Health

Re: COVID 19 update

- Numbers in (parentheses) indicate change from the previous week

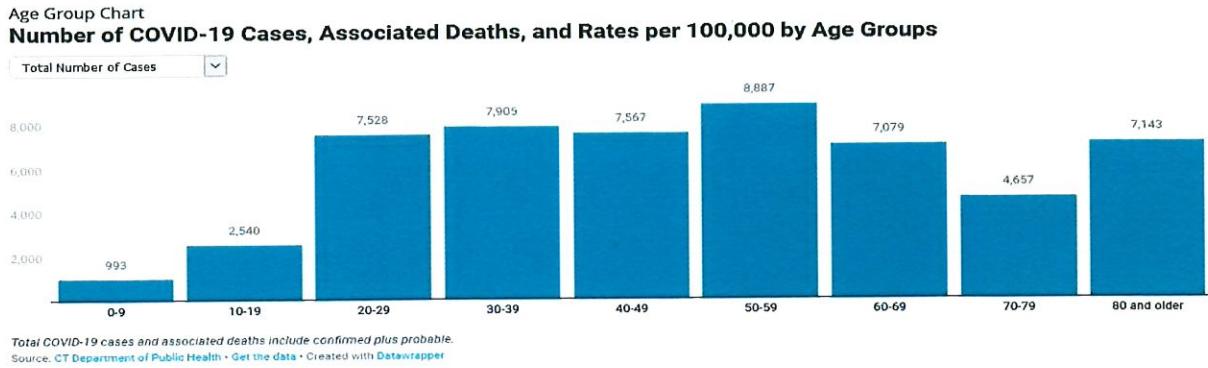
As per CT Department of Public Health (DPH) lab testing data available 9/13/20, 7,051 (+322) COVID 19 tests have been conducted on residents. Of those 7,051 tests, 356 (+5) are laboratory-confirmed positive and probable cases of COVID-19. This week's results include data corrections for previous weeks. Data correction occurs if test results are not provided timely to DPH, are received in paper form requiring manual data entry, or need "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. Results are associated with the date of testing, deaths are tied to the date of death. One death was recorded for the week of August 31, increasing the overall loss of Glastonbury residents to 83 (+1). By gender, 202 (+2) female and 154 (+3) male, positive test results have been received.



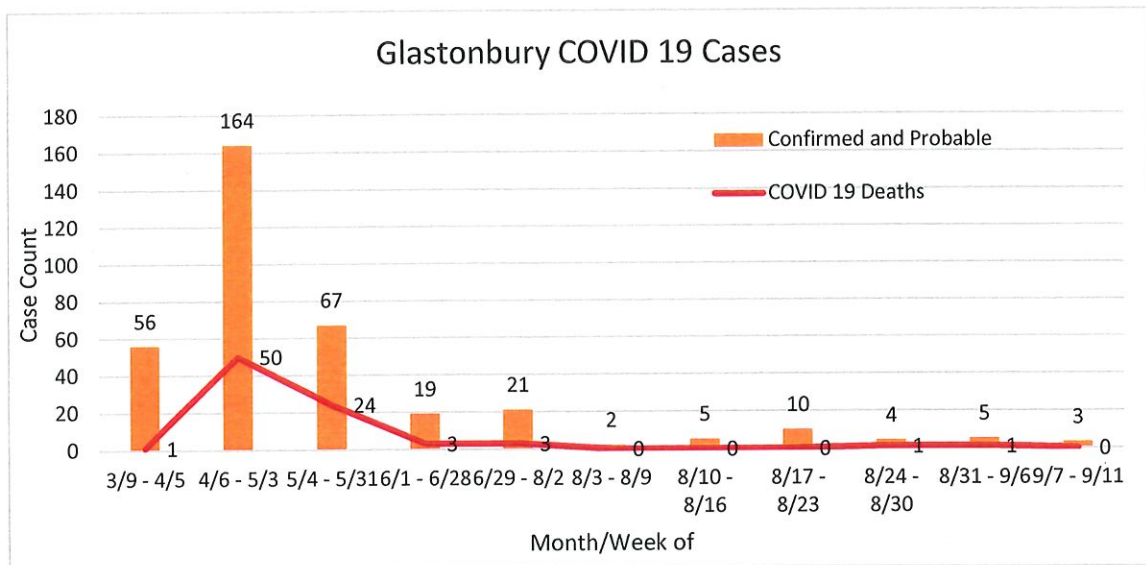
Testing is readily available in multiple locations in the greater Glastonbury area. Testing results are attributed to the town of residency as indicated on the individual's identification at the time of testing. Testing of Glastonbury residents continues to increase across all age groups. The greatest number of residents tested remains the 50 - 59 year age group. As seen in recent weeks, the second most frequently tested age group is the 20 - 29 year age group, followed by the 60 - 69 group. Glastonbury Health Department uses the state-

required contact tracing system to follow up on positive cases in attempt to keep the potential spread of disease and number of new cases down. Residents who answer honestly and share information during contact tracing calls can help prevent the further spread of COVID 19.

The September 11 data snapshot below from CT DPH shows the number of confirmed and probable cases in Connecticut by age group.



The graph below shows a count of residents with confirmed positive and probable cases and COVID 19 related deaths. The weeks in March, April, May, June and July have been condensed and shown as monthly columns, while data for August and September is shown by the week. The weekly positive case counts remain low, but fluctuate over time.



Data from DPH is considered preliminary, and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.¹

¹ <https://portal.ct.gov/Coronavirus/COVID-19-Data-Tracker>

Direct LINKS Expenditures:

Psychologists	\$75,825
Social Workers	\$101,350
Speech Teacher	\$35,865
Teachers	\$572,235
Supervision	\$41,776
Support Staff	\$284,530
Custodian	\$54,170
Nurse	\$47,886
Security	\$38,840
Benefits	<u>\$259,595</u>
Total	\$ 1,512,072

Estimated Net Links Revenue from Out-of-District Students:

Tuition Received:	\$743,000
Additional Direct Costs (1 teacher):	<u>\$105,000</u>
Net Revenue:	\$638,000

Program 14 School Counseling – Savings

Staff member left and we covered the position with an intern at no cost. Position filled for FY20/21.

Preventative maintenance, repair, and safety projects completed in FY19/20:

Fire Alarms Systems at Naubuc and Eastbury Schools
GHS Outdoor Track Resurfacing
Bathroom Partitions at BB, SMS, GW, and Hebron Ave
GW AC in music room, media center, art room, choral room and band room
Greenhouse maintenance
GHS Kitchen AC – Add Alternate
COVID upgrades
Nayaug Kitchen Floor
LED Lighting
Exterior Replacement Doors