

Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500 FAX (860) 652-7505

Richard J. Johnson Town Manager ITEM #7 09-08-2020 Meeting

September 4, 2020

The Glastonbury Town Council 2155 Main Street Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID-19

Attached is a copy of the most recent weekly report and summary of Town operations.

2. Route 17 - Crosswalk - Main Street and Buttonball

Discussions continue with State DOT for a reconfigured pedestrian crosswalk at Main, Route 17 and Buttonball. Proposed plan attached. Preliminary cost estimate of \$60,000. This project was discussed as part of the July 1, 2020 capital program and funding considered accordingly.

3. Project Updates

Several project updates as follows:

- Slocomb Dam contract awarded for work over coming months
- Multi-Use Trail October substantial completion anticipated
- Fisher Hill Bridge substantial completion by calendar year end expected
- Glastonbury Boulevard -on schedule for substantial completion by calendar year end
- GHS Fieldhouse design and local approvals in progress
- GHS Kitchen substantially complete
- Main Street Sidewalks permitting approved, bid process in progress

4. Household Hazardous Waste Collection

720 vehicles attended the household hazardous waste collection event on Saturday, August 22nd. The next collection day is scheduled from 8:00 a.m. to 1:00 p.m. at the Regional Collection Facility, 324 Olcott Street, Manchester on Saturday, September 19th. There is no fee and proof of residency is required.

5. Storm Clean Up

Total trips to the Bulky Waste Facility over the month of August for Storm Isaias totaled almost 5,000 through the fee waiver protocol.

6. Town Staff Appreciation

Recent thank you notes to Town staff are attached for your information.

7. Comprehensive Annual Financial Report (CAFR)

The CAFR for the year ended June 30, 2019 is recognized with the Government Finance Officer Association (GFOA) Certificate of Excellence in financial reporting. This is the highest form of recognition for a communities' financial report. Thanks and congratulations to all those involved with the Town's ongoing financial success.

8. Gideon Welles House

The Town has leased the Gideon Welles House to Emmy Lou's Limited (main level) and EB Taylor Photography (upper level) for many years. The lease term is typically three years subject to renewal. The current leases for both spaces extend through October 31, 2020. Both Emmy Lou and Elizabeth Taylor have expressed interest in a new three-year lease and experiencing continuing challenges of the pandemic. This has required closures and limited operations. A suggestion is to extend each lease for one year through October 31, 2021 and reduce the monthly rent for the six months November through March. I would like to talk with each lessee and arrive at a reasonable reduction consistent for both. The final six months can be determined based on conditions present in March 2021.

9. GHS Locker Room

The capital budget allocates \$1.85M (construction) for a new locker room and restroom facility at GHS. The attached pages show three concept plans as follows:

- Concept 1 This is the design reviewed during the capital budget process and considered for a preengineered option. The roof line allows for maximum solar PV and aesthetics can be enhanced through architectural shingles, exterior building materials, coloring and lettering (e.g. GHS, etc.). This is the most costefficient option and the design now moving through the Town approval process.
- Concept 2 The floor plan remains consistent with Concept 1 with the change involving the roof line. This is intended to improve the appearance of the structure and the option favored by the Board of Education. The roof line limits solar PV. According to the project architect, this concept is more costly than Concept 1.
- Concept 3 This design would add "dormers" as a add alternate to break up the roof line for aesthetics. This
 limits solar PV.

The goal is to complete design, approvals and bidding so that this information is available for the July 2021 capital program and subject to funding, a timely construction start in spring 2021. I will appreciate Council comment so that the project can proceed.

10. 2157 Main Street - Affordable Rental Option

Based on discussions with Neil Griffin, Executive Director of the Housing Authority, and Carl Stenman, Chair of the Commission, the plan is for the Housing Authority to identify a family from its waiting list for this affordable rental opportunity. The general standard for affordability is 30% of monthly income allocated to rent and calculated at 80% of the area median for a low-income family. With this calculation, the estimated monthly rent after utilities is estimated in the \$1,400-\$1,500 range. This is for a family of three-four for this three-bedroom home.

Before leasing, the lead paint abatement (windows, doors, etc.) should proceed and the windows replaced. Most of the windows appear to date back to original construction in 1910. Additionally, some months ago, there was a discussion on a ductless split system for air conditioning. A budget of \$125,000-\$150,000 is estimated including the ductless split system estimated at \$18,000. Actual costs are subject to design, competitive bidding, etc. A combination of grants, donations and municipal funding can be considered for these improvements.

11. Affordable Housing

Public Act 17-170 requires cities and towns to publish an Affordable Housing Plan within five years or by 2022. This can involve data gathering and description of successful models in place throughout the country. A number of consultants are working with other communities on such assignments. The general cost is \$20,000 for these services. Since other communities are working through this same process, there could be some opportunity for shared data gathering. A project like this requires thoughtful review and the suggestion is to begin over coming months. I can provide more information and a specific recommendation but wanted to remind Council of this timeline. In the meantime, an RFQ process is under way for consultant services.

Richard J. Johnson Town Manager

Sincerel

RJJ/sal Attachments



Memo

August 30, 2020

To: Richard J. Johnson

Town Manager

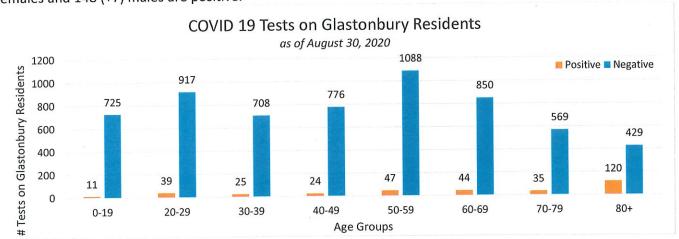
Fr: Wendy S. Mis WSM

Director of Health

Re: COVID 19 update

Numbers in (parentheses) indicate change from the previous week

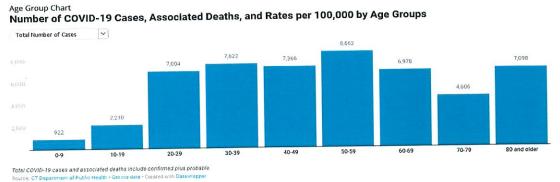
As per CT Department of Public Health (DPH) lab testing data available 8/30/20, Glastonbury has 6,409 (+584) residents who have been tested for COVID-19. Of those 6,409 residents, 345 (+14) are laboratory-confirmed positive and probable cases of COVID-19. Data correction for previous weeks occurs frequently, including this week. Data correction occurs if test results are not provided timely to DPH, are received in paper form requiring manual data entry, or needs "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. Results are associated with the date of testing, deaths are tied to the date of death. This week's data correction attributes additional cases in April, May, June, July and August. Positive cases in the past two weeks have spanned the age groups of 0-19, 20-29, and 50-59. There was one death recorded this week, bringing the overall loss of Glastonbury residents to 82 (+1). A total of 197 (+7) females and 148 (+7) males are positive.



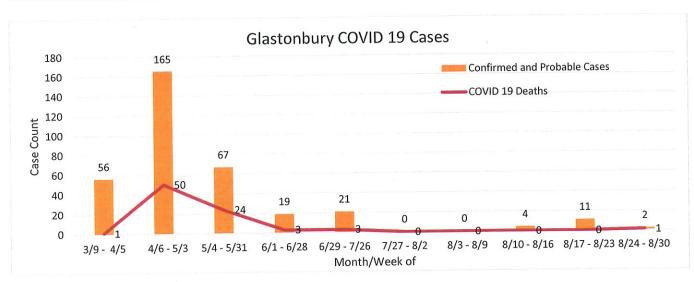
Testing is readily available in multiple locations in the greater Glastonbury area. Testing results are attributed to the town of residency as shown on the individual's identification at the time of testing. Testing of Glastonbury residents continues to increase across all age groups. The greatest number of residents tested

remains the 50 - 59 year age group. The second most frequently tested age group this week is the 20-29 year age group, followed by the 60-69 group. Glastonbury Health Department uses the state-required contact tracing system to follow up on positive cases in attempt to keep the potential spread of disease and number of new cases down. Residents who answer honestly and share information during our contact tracing calls can help prevent the further spread of COVID 19.

The August 28 data snapshot below from CT DPH shows the number of confirmed and probable cases in Connecticut by age group.



The graph below shows a count of residents with confirmed positive and probable cases and COVID 19 related deaths. The weeks in March, April, May, June and July have been condensed and show as monthly columns, while data for August is shown by the week. The weekly positive case counts are remaining low, but have increased somewhat over time.



Data from DPH is considered preliminary, and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together. ¹

¹ https://portal.ct.gov/Coronavirus/COVID-19-Data-Tracker

News

Weekly Town Manager COVID-19 Update - September 1, 2020

Post Date: 09/01/2020 3:52 PM

Recent COVID-19 updates are summarized herein.

The following 3 document links further outline the most recent updates regarding Town facility openings/closures and modified service delivery processes.

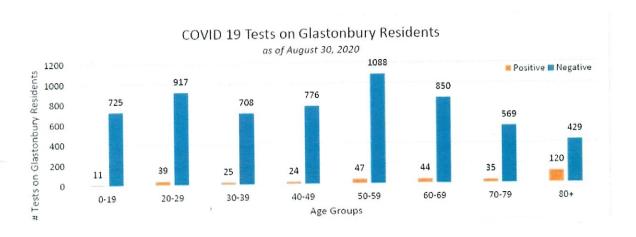
- 1. Summary of Services Available vs. Suspended
- 2. Facility Closures and Openings
- 3. Modified Processes for Town Services

Glastonbury COVID-19 Figures as of 8/30/2020

Note: Numbers in (parentheses) indicate a change from the previous week.

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- View the Connecticut COVID-19 website, including resources & data points
- Latest COVID-19 Data on Nursing Homes and Assisted Living Facilities

* Data from DPH is considered preliminary and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.

Records/Title Searching Workstations Relocated to Meeting Room C in Academy Building

During the pandemic, Records/Title Searching workstations have been available in the Academy Cafeteria during select hours on a first come, first served basis. These workstations have been relocated to Meeting Room C in Academy (just down the hall from the prior location). Despite the room change, the same hours and usage rules apply, however users should now use the <u>Parks & Recreation office</u> entrance for access and <u>review the usage rules before visiting this facility</u>.

Friends of the WTML Offering 'Grab Bags of Books to Go!'

The Friends of Welles Turner Memorial Library is excited to offer the \$5 'Grab Bag of Books to Go!' program. With a large inventory of quarantined book donations and the cancellation of the annual Spring/Fall book sales, the non-profit organization is launching this program to try something new. Grab Bags containing 4-7 books in the requested category will be available for purchase with options for Adult's and Children's books. The bags are organized by volunteers of the Friends Committee and all volunteers will be following the library reopening safety protocols. Proceeds from this program support the purchase of new materials and other Library programs/resources. For more information, please visit their website and place your order!

P.S. WTML has a number of virtual programs and events coming up for residents of all ages and interests. Click here to check them out!

Reminders

- Best Face Masks to use Reusable cloth masks and Disposable surgical-style masks.
- Renter's Rebate Program Now Open to Eligible Glastonbury Residents
- Legal Notices Posted online until further notice at www.glastonbury-ct.gov/legalnotice
- Absentee ballot resources www.glastonbury-ct.gov/absentee

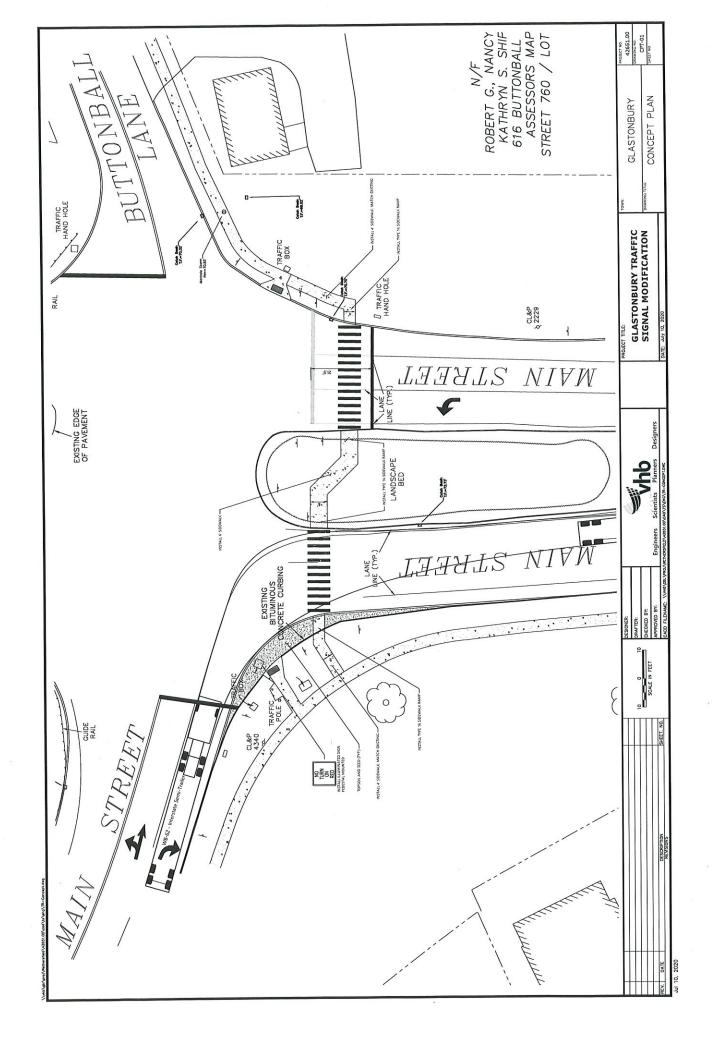
Resources:

- Real-Time COVID Data & Charts https://data.ct.gov/stories/s/COVID-19-data/wa3g-tfvc/
- State of Connecticut COVID-19 updates www.ct.gov/coronavirus
- Glastonbury COVID-19 updates www.glastonbury-ct.gov/covid19
- Grocery services for residents in need. Click here to view options.
- Town Facebook Pages for Real-Time Updates Click here to view all Town Facebook pages.

Sincerely,

Richard J. Johnson Town Manager

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To The men, women, and canines of the Glastonbury police

department,

We support you all and appreciate all you do for the citizens of our town, We are always getting phone calls and mail ins asking for contributions to police departments all over the country. Since we cannot contribute to everyone who solicits for donations, we prefer to support our own law enforcement right here in town. Enclosed is a check for a contribution toward your drive for K9 vests. The lunacy that is currently pervading our large cities is extremely upsetting to all of us. The elected officials in these cities appear to be doing nothing to protect law abiding citizens and are bowing to all these so called protestors who want to burn down all that we stand for. We can't let that happen. It is totally insane and out of control. As we see it in the near future we will have two choices before us. One will be choose civilization or choose anarchy, chaos, and mob rule. We know which of these choices we will make, and it will be for civilization, law, and order.

So accept our donation to help in getting vests for our wonderful

canine protectors.

May you all be safe and well. God Bless You and may He continue to bless America.

Thankyou!

From: Mark Catania

Sent: Sunday, July 12, 2020 1:36 PM

To: Jason Trudeau < jason.trudeau@glastonbury-ct.gov>; Laura Caruso < laura.caruso@glastonbury-

ct.gov>

Cc: Marshall Porter <marshall.porter@glastonbury-ct.gov>

Subject: Motor Vehicle Stop

While I was in my yard doing some work on Saturday a neighbor of mine stopped by. The neighbor for the town of Enfield, stopped by to tell me that both of you helped his mother-in-law with a case. His mother-in-law was called in for driving erratically on Glastonbury Boulevard and the two of you responded. Once she was stopped you were able to communicate with her and find out who her family members were and made contact with him to come to the scene. He couldn't be happier with your service. Thanks for all your help and continuing to do a great job for us at the PD. Very much appreciated.

Sent: Monday, July 27, 2020 2:41 PM

To: Liz Gambacorta < liz.gambacorta@glastonbury-ct.gov

Subject: Summer Playground

Dear Liz.

I hope this email finds you well.

I would like to Thank you, Ms Nadine, and Mr Josh for this wonderful experience that my son Oliver (Pulliero) had for the whole month of July at Summer Playground Camp.

It was the first time for Oliver, and every morning he was super excited to go to camp. At pick up time, he always had a big smile. He was showing me his beautiful art, telling me about the team building games and activities, and how much respect he had for his counselors.

From my prospective, as a mom of Oliver, I could finally see him very excited to be part of a structured group, with rules and socialization, after so many months home with e-learning.

Thank you again and keep doing what you are doing, because it works well and makes kids Happy!

Sincerely,

Sent: Thursday, August 6, 2020 4:30 PM

To: Anna Park <anna.park@glastonbury-ct.gov>

Subject: Thank You

Hi Anna I want to thank you for letting my son be a part of Camp Sunrise. He is doing so much better

than he was before he started. The staff is exceptional, hard working, and extremely caring. It was such a relief to have a place besides school where I felt totally comfortable leaving my son. I've only heard

good things about your camp from co workers and other parents. And they were right. Thank you to you, Leah, Danny and all of the other camp staff!

Sent: Sunday, August 9, 2020 6:42 AM

To: Marshall Porter < marshall.porter@glastonbury-ct.gov>

Subject: Wellness check commendation

Dear	Chief	Porter,
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I am commending two of your officers for helping my family out on a wellness check on Friday, August 7th. Our family had been unable to communicate with my brother in law for several days. We were very concerned for his well being, especially in the aftermath of the recent storm. I called in a wellness check and Officer Verre did all she could to find him, going to his house and workplace and confirmed to me that his car was at his workplace, which made us feel much better. However, there was still no personal contact with for the search continued into the next shift, and I got a voicemail at 8:40 PM that my brother in law had been found safe and sound. He was without power and had no battery power in his cell.

Unfortunately, the voicemail from the officer was a bit garbled and I could not make out his name.

Please thank these two officers for all their efforts to check on safety. With all the things you guys deal with, you managed to find time to help Richard and his family out.

Thanks again

Dear officers Dacruz and Thomas,

2 rods seem so unadequate to
express my gratitude for your help
express my gratitude for your help
in resetting my garage door opened
in resetting for was a great comfort
and remote. It was a great comfort
and remote my anxiety with
and allayed my security I'm so
question to my peindness. "and
you for your peindness." and
you for your Boys in Blue police Dept.
One of all Boys in Police Dept.
out that she blastorbury community.

Other for our beautiful community.

Subject:

Sent: Monday, August 10, 2020 12:13 PM

To: maggie@personaleuphorla.com; Liz Gambacorta < liz.gambacorta@glastonbury-ct.gov>

Subject: Core Make-Up with Ashley-Thanks!

Hi!

It was a stressful 4 days without power and all that it brought with it. I missed Ashley and my core class. I want to thank both of your for bringing this bit of new normal into my life this morning. I had just returned back from my morning walk feeling brighter and this e-mail was waiting for me - a real boost.

Again, thanks for all at P & Rec and PE are doing for us...so appreciated!

Sincerely,

Sent: Monday, August 10, 2020 9:35 PM

To: Marshall Porter <marshall.porter@glastonbury-ct.gov>

Subject: Exceptional Job

Police Chief Porter -

My name is and I live on Main Street in South Glastonbury. I would like to bring you attention to two specific situations that I experienced in the last couple of weeks in regards to one of your officers.

My girlfriend and I walk everyday with our children (ages 3, 2, and 4 months) from my house on Main Street down to the Ferry and back. We always try to make the walks as entertaining for the kids as possible - stopping to see animals, farmers, the firehouse, etc. One day a couple of weeks ago we were on our way toward the ferry, walking down Ferry Lane and a Police car drove past us toward the ferry. After it passed we talked about it being a police car and police officers. When it came back toward us we all waved at it and the officer turned on the lights and stopped. Officer Olivia got out and brought the kids each a sticker and talked to them for a minute. This was the highlight of their day!! She was fantastic with them and the kids were so excited to meet her. They went home and told the dads about their experience and continue to talk about it to this day. Her Field Training Officer was great too (but I didn't catch his name).

Yesterday, Sunday, we were once again on our daily walk. This time I still had no power and there was an officer and several power company trucks along Main Street working on the power. I saw one of the regular walkers talking to Officer Olivia (who was in her car) as we got closer. As we walked toward South Congregational Church he had finished talking with Officer Olivia and was walking North toward us. We stopped to hear his update on the power situation and then continued on our walk, which turns right onto High Street. As we were getting to the intersection of High Street and Main Street, one of the eversource trucks on High Street yelled to Officer Olivia, who pulled into the parking lot of South Congregational Church and around the back. As we started to walk down High Street we could see someone laying on the ground in the road. We knew that we had just started our walk and had full water bottles of ice, so we headed closer to see if we could offer help. I also called 911 and was told that several people had already called the incident in and that there were people with him. We arrived to the

person just as Officer Olivia was getting her medical bag out of her car and running over to him. She was very calm and immediately sprung into action. We only stayed for a few minutes until the ambulance came, because we only wanted to be of help and didn't want to be a bigger hindrance to the situation. Officer Olivia did a phenomenal job responding to this situation in the few minutes that we were there! On the way back from our walk she was directing traffic on Main Street and we told her what a great job we both thought she had done earlier. At that point she told us it was her first day without her Field Training Officer.

I just wanted to let you know that we are very impressed with Officer Olivia in both "fun and friendly" and "life threatening" situations!! I'm happy to know she is part of the great team of Police Officers who are working in town!

Thank you for your time!

Sent: Friday, August 14, 2020 12:08 PM

To: Marshall Porter < marshall.porter@glastonbury-ct.gov>

Subject: Officer Magrey

Dear Chief,

I have long been concerned about the homeless people who beg at the Route 2 exit ramps. Today I passed two of them while running errands. I decided I wanted to have a thoughtful conversation with someone at the police department about this situation. Connie in your office put me in touch with Officer Magrey. He called me within just a few minutes and we had a great conversation. I learned a lot about this very complex issue from him. Officer Magrey was professional, knowledgeable and informative. He is a credit to the Glastonbury Police Department and to our community. Thank you.

P.S. Connie provides callers with great customer service.

From: Glastonbury, CT Webmaster < webmaster@glastonbury-ct.gov >

Sent: Sunday, August 16, 2020 3:10 PM

To: Anna Park <anna.park@glastonbury-ct.gov>

Subject: Addison pool staff

Message submitted from the <Glastonbury, CT> website.

Anna,

I just wanted to recognize the excellent staff and service we have received at the Addison pool. I actually received a phone call today from Rachel stating that due to the weather, the pool would be closing early. My husband and I had a 2:30 time slot for the pool, and although we would not have gone because of the weather, I did appreciate the notification.

In addition, all of the staff have been extremely professional to all patrons upon on arrival. During the changeover of lifeguards, the common handrails in and out of the pool are sanitized. When there are too many people in the wading pool area, the staff members respectfully ask that people would need to leave the area because the maximum number of people had been exceeded.

Please feel free to forward to the person(s) responsible for supervising this facility.

Sent: Tuesday, August 18, 2020 8:57 AM

To: Richard Johnson < richard.johnson@glastonbury-ct.gov > Cc: Liz Gambacorta < liz.gambacorta@glastonbury-ct.gov >

Subject: Camp Discovery

Mr. Johnson,

I just wanted to take a moment to commend you and Liz Gambacorta and all the folks in the Parks and Rec Department for making Camp Discovery happen this summer.

Prior to the start of camp, the communication regarding changes to this year's program was outstanding. The drop off procedure and increased health related protocols were instituted and carried out seamlessly.

My 9 year old son has attended camp for the last 3 years and always has enjoyed the experience, but this year might have been the best year yet. Having the opportunity for safe and meaningful interaction with other kids and adults after 3 months of quarantining was invaluable. As a working parent, I cannot express how grateful I am to live in a town that figured out a way to make this option available during these extraordinary times, and I appreciate all the time and energy it took to make that happen.

Thank you for all your hard work. Very truly yours,

From: Glastonbury, CT Webmaster < webmaster@glastonbury-ct.gov >

Sent: Tuesday, August 25, 2020 8:58 AM

To: Richard Johnson < richard.johnson@glastonbury-ct.gov>

Subject: Hello

Message submitted from the <Glastonbury, CT> website.

Good morning Mr Johnson,

Just a quick note to appreciate our town's employees who are currently helping the repaving of Stanley Dr and Chalker Hill Rd.

They are meticulous, polite and very professional.

We all in our area appreciate that.

Truly,



655 Winding Brook Drive Glastonbury, CT 06033 t: 860.657.2500 f: 860.657.0757



655 Winding Brook Drive Glastonbury, CT 06033 t: 860.657.2500 f: 860.657.0757



655 Winding Brook Drive Glastonbury, CT 06033 t: 860.657.2500 f: 860.657.0757