

**GLASTONBURY TOWN COUNCIL AGENDA
TUESDAY, SEPTEMBER 22, 2020 – REGULAR MEETING
7:00 P.M. – ZOOM VIDEO CONFERENCING**

Council Members: Thomas P. Gullotta, Chairman; Lawrence Niland, Vice Chairman; Deborah A. Carroll; Dr. Stewart Beckett III; Kurt P. Cavanaugh; Mary LaChance; Jacob McChesney; Whit Osgood; Lillian Tanski

PUBLIC HEARING AND ACTION ON PUBLIC HEARING – 8:00 P.M.

- NO 1 TRANSFER FROM THE GENERAL FUND-UNASSIGNED FUND BALANCE (\$320,826) AND SEWER OPERATING FUND (\$11,725) FOR GOODS AND SERVICES ORDERED BUT NOT YET RECEIVED AS OF JUNE 30, 2020.
- NO 2 \$100,000 TRANSFER FROM THE GENERAL FUND-UNASSIGNED FUND BALANCE TO THE BULKY WASTE CLOSURE FUND.
- NO 3 \$150,000 TRANSFER FROM GENERAL FUND-UNASSIGNED FUND BALANCE TO POLICE-CAPITAL OUTLAY FOR PURCHASE OF POLICE BODY CAMERAS.
-

1. Roll Call.
 - (a) Pledge of Allegiance.
2. Public Comment.
3. Special Reports.
 - (a) Status report on Age-Friendly Community Project.
4. Old Business.
5. New Business.
 - (a) Discussion and possible action concerning GHS locker and restroom project.
 - (b) Action on proposed amendment to Town Code, Chapter 14, Article III – Recreational Areas Use Regulations (set public hearing).
 - (c) Action on proposed land acquisition (refer to Board of Finance and Town Plan and Zoning Commission; set public hearing).
 - (d) Action on appropriation and transfer \$125,000 – renovation of Town-owned residence at 2157 Main Street (refer to Board of Finance; set public hearing).
 - (e) Action on Resolution authorizing the issuance of refunding bonds for General Obligation Project loan (Sewer Bonds) and General Obligation Bonds.
 - (f) Action on Pension Plan Amendment No.18.
6. Consent Calendar.
 - (a) Between department transfer – 2020 year-end close out.
7. Town Manager's Report.
8. Committee Reports.
 - (a) Chairman's Report.
 - (b) MDC.
 - (c) CRCOG.
 - (d) Rules of Procedure Subcommittee Report and Recommendation.
9. Communications.
 - (a) Letter from Reverend Richard Allen regarding affordable housing.
10. Minutes.
 - (a) Minutes of September 8, 2020 Regular Meeting.
11. Appointments and Resignations.
12. Executive Session.
 - (a) Potential land acquisition.

IN ACCORDANCE WITH GOVERNOR LAMONT'S EXECUTIVE ORDER 7B.1 "SUSPENSION OF IN-PERSON OPEN MEETING REQUIREMENTS", THE REGULAR TOWN COUNCIL MEETING OF TUESDAY, SEPTEMBER 22, 2020 WILL BE CONDUCTED THROUGH ZOOM VIDEO CONFERENCING.

- The public may join the Zoom Video Conference as an Attendee (view and listen function only) as follows:

Join by Zoom Meeting Link:

<https://us02web.zoom.us/j/88916544720?pwd=Mkx1ZUtoUjMxMnUzS1laSFhiZ0w1Zz09>

Password: 851670

Join by Phone:

US: +1 646 558 8656

Webinar ID: 889 1654 4720

Password: 851670

- **Public Comment** may be submitted at the following link no later than 2:00 p.m. on Monday, September 21, 2020: <https://www.glastonbury-ct.gov/about-us/town-government/boards-commissions-committees/public-comment-town-council-meetings>
There is also the opportunity to give Public Comment as part of the virtual meeting if joining through the Zoom Meeting Link.
- The meeting will be broadcast in real time through Public Access Television Channel 16 and live video stream at the Town website or through the following link: <https://www.glastonbury-ct.gov/about-us/pr-communications/tv-channel-public-broadcasting/public-broadcast-streaming-video>



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

PUBLIC HEARING NOS. 1, 2 & 3
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: General Fund Transfers – Goods and Services, Bulky Waste Closure Fund, Police Body Cameras

Dear Council Members:

The following matters are scheduled for public hearing and action on Tuesday evening.

General Fund Transfer – Goods and Services – Public Hearing No. 1

This is the annual transfer for goods and services ordered but not received at June 30th. The items ordered but not received are highlighted on the attached page and total a combined \$332,551. Each item was budgeted for fiscal year 2019-2020, ordered within the fiscal year but for various reasons not delivered or accepted as of June 30, 2020. In many cases, the items are now received and the purchase order closed or invoicing in process.

Funds for the items are closed out to the General Fund and Sewer Operating Fund at fiscal year-end. The recommended action is a transfer from the General Fund-Unassigned Fund Balance and Sewer Operating Fund to the respective budget line items in the current year. Essentially, re-appropriating previously funded expenses.

At its meeting of Wednesday, September 16, 2020, the Board of Finance approved a favorable recommendation.

General Fund Transfer – Bulky Waste Closure Fund – Public Hearing No. 2

At the August 11, 2020 meeting, the Council established a Closure Fund for the Bulky Waste Facility. When taking this action, it was recommended \$100,000 from the sale of fill in FY 2020 be transferred to the Closure Fund as an initial allocation. For FY 2021 and subsequent years, revenue from the sale of fill at Bulky Waste will be deposited to the Closure Fund. Action for Tuesday evening is to approve a \$100,000 transfer from the General Fund-Unassigned Fund Balance to the Bulky Waste Closure Fund.

The Board of Finance considered this matter at its meeting of Wednesday, September 16, 2020 and unanimously approved a favorable recommendation.

General Fund Transfer – Police Body Cameras – Public Hearing No. 3

As discussed at the September 8, 2020 meeting, recent state legislation requires use of body cameras by police officers to be effective by July 1, 2022. The proposal is to allocate \$150,000 for purchase of body cameras and related expenses for GPD so this initiative can be in place at the earliest possible date. The body cameras will complement the dash board camera system effective October 2018. By proceeding, this process also improves potential for grant monies totaling up to 50% for these costs. Annual system maintenance costs for the first year will be funded through the initial purchase. Subsequent year estimated costs are \$16,000 for a maintenance contract.

By action at its Wednesday, September 16, 2020 meeting, the Board of Finance unanimously approved a favorable recommendation.

Note: See Motions page for all Motions.

Sincerely,

Richard J. Johnson
Town Manager

Town of Glastonbury
Encumbrance Carry Forward from FY20 to FY21
Goods and Services Ordered But Not Received by June 30, 2020

Department	PO No.	Vendor	Amount	Description
GENERAL FUND				
Financial Administration	65946	Cooperative System	2,000.00	WiFi capabilities survey expected in early FY2021
	63026	Tyler Tech	19,240.00	Munis training to be held once Tyler Tech Upgrade completed
Information Technology	65966	Tyler Tech	6,000.00	Tyler Tech Upgrade postponed due to COVID until early 2021
Building Department	65779	Software Consulting Associates	33,174.52	Delays due to COVID-19. Municipality and Value Payment Systems are still working on the final implementation pieces of the permitting system, which will include credit card processing
Town Council	63045	BlumShapiro	4,500.00	IT Security Assessment; Final Phase to be completed in FY 2021
Town Manager	63045	BlumShapiro	3,225.00	IT Security Assessment; Final Phase to be completed in FY 2021
	63035	Granicus Inc	7,200.00	Work on new Town website delayed due to COVID
Parks and Recreation	65262	Tasca Ford	44,873.20	F350, Delay in delivery due to COVID
	65241	Tasca Ford	55,226.70	F350, Received in FY2021
	65936	Hartford Truck	5,948.70	Sander, Delay in delivery due to COVID
	65935	Fence Man and Sons	9,420.00	Riverfront Fence, Installation done in July
	65938	Fence Man and Sons	1,120.00	Old Stage Fence, Installation done in July
	65937	Fence Man and Sons	700.00	Cider Mill Fence, Installation done in July
	64627	Solitude	1,800.00	Aquatic Treatment, performed in August
	65932	Solitude	2,477.00	Eastbury Aerator, Installation done in July
	65944	Longo Treatment	4,358.00	Longo Treatment, expected in early FY2021
65930	Obrien ME&Sons	3,275.00	Picnic Table Town Hall, delivery expected in early FY2021	
Police	64731	Atlantic Tactical	4,328.80	Rifles, on order
	65899	MHQ	9,708.14	Vehicle Equip., Pending vehicles
	65091	MHQ	34,290.40	Vehicle, on order
	64173	CT Dept. Emer. Serv.	6,000.00	Recruit Training, Resolving Invoice
Refuse	65961	Budget Printers and Office Supplies	725.00	Printing of waste disposal guidelines delayed to Aug. 2020; (Bulky Waste scale fee determined by Council action 8/11)
Town Clerk	65945	NewVision	57,000.00	NewVision Historical Redaction Project to be completed Sep/Oct
Senior Services	65967	Dell Computer	2,400.00	All in one workstations for RCC Lab on back order
Fire	65970	Telrepc Inc	1,175.00	IPAD Cases for Fire Trucks; New Design Production started 6/20
Accounting	66008	E&S Bryan Inc	660.00	Converting Financial Reports to SQL Reports for Finance/Accounting completed in July 2021
Total General Fund			<u><u>320,825.46</u></u>	
SEWER OPERATING FUND				
	65451	Hayes Pump inc	11,725.00	Parker Terrace pump station sewage pump parts received in FY21
Total Sewer Operating Fund			<u><u>11,725.00</u></u>	

Board of Finance Clerk

Date

Town Council Clerk

Date



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #3(A)
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Age-Friendly Community

Dear Council Members:

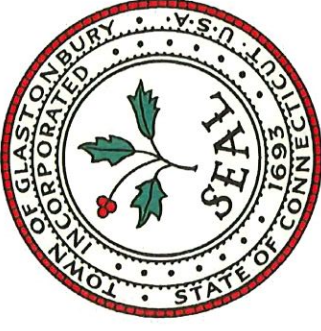
The Leadership Team of the Age-Friendly Community Program has been hard at work on developing an action plan for Glastonbury. A status report through the attached slides is scheduled for Tuesday evening.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments



Age-Friendly Community Town Council Meeting

September 22, 2020



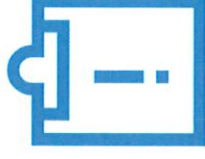
Presentation

OUTLINE

- AARP Eight Domains of Livability
- Core Leadership Team
- Community Outreach
- Three Domains of Livability Priorities
- “Best Practices” AFC Action Plan Research
- Proposed Action Plan Outline
- Next Steps

ACTION

- Approval of Three Domains of Livability Priorities





8 Domains of Livability

- 1. Outdoor Spaces and Buildings
- 2. Transportation
- 3. Housing
- 4. Social Participation

The AARP Network of Age-Friendly Communities
and work within
The 8 Domains of Livability
help communities become great for people of all ages

- 5. Respect and Social Inclusion
- 6. Civic Participation and Employment
- 7. Communication and Information
- 8. Community and Health Services

Learn more at AARP.org/agefriendly





Town of Glastonbury Age-Friendly Community Core Leadership Team

Jennifer DiSette, Chair, Core Leadership Team

Richard J. Johnson, Town Manager

Dr. Stewart Beckett III, Town Council Liaison

Deborah Carroll, Town Council Liaison

Lisa Zerio, Director of Parks & Recreation

Barbara Bailey, Library Director

Neil Griffin, Housing Authority Director

Michael Magrey, Community Outreach Officer

Wendy Mis, Health Department Director

Patti White, Supervisor of Senior Services

Barbara Evans, AARP Chapter # 2010 Representative

Jeff Stein, Bike Walk Glastonbury Representative

Bruce Bowman, Glastonbury TALK Representative

Dr. Carrie Andreoletti, Central State University

Doug Brown, Rotary Club Representative



Core Leadership Team

Purpose

- Support the Age-Friendly Community Initiative
- Work with Town Officials and the Commission on Aging
- Serve as Community Ambassadors
- Create Partnerships
- Assist with the preparation of Age-Friendly Action Plan

AGE- FRIENDLY COMMUNITY OUTREACH

- Survey
- Community Conversation
- Focus Group Meetings
 - Housing
 - Youth
 - Business

Survey

- Responses – 283
- Conducted Fall of 2019
- Age of Respondents:
 - Range 22 to 95 Years
 - Median Age – 66
 - Open Spaces and Buildings, Transportation and Housing were High Priorities

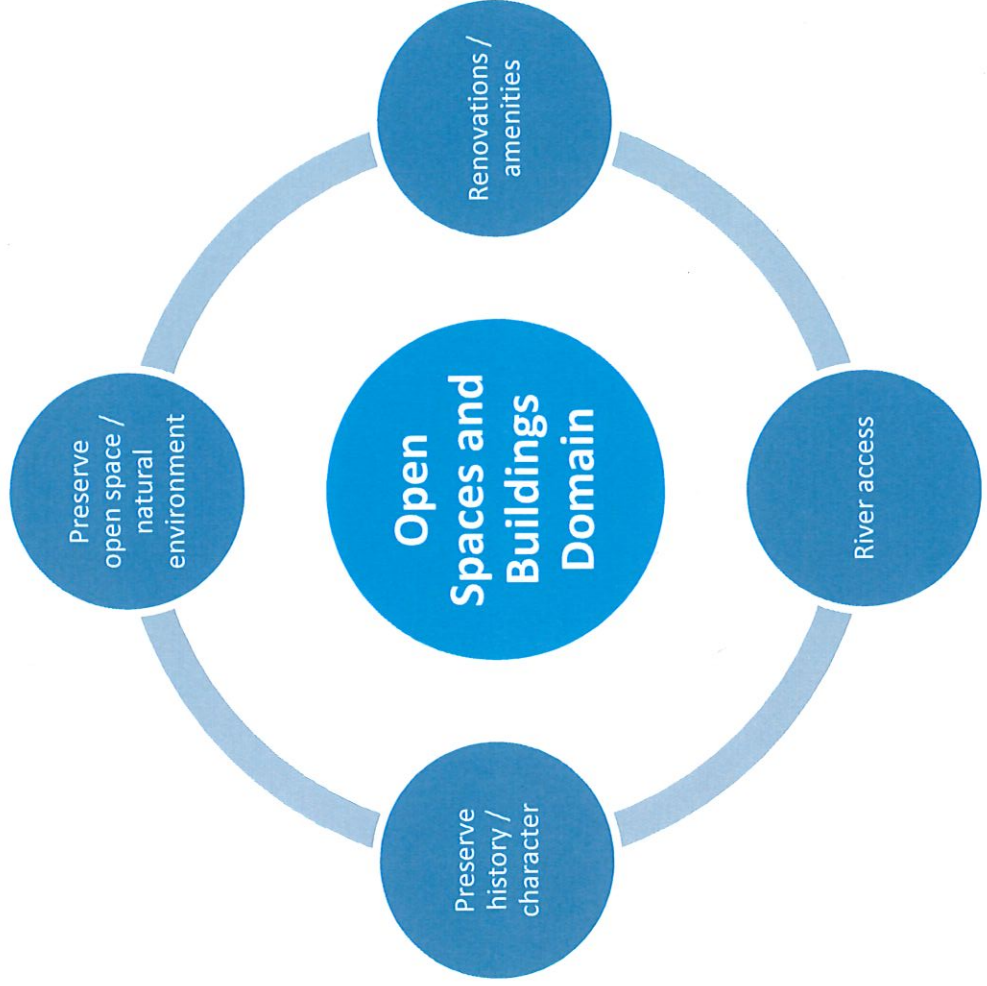


**DOMAINS OF LIVABILITY –
FOCUS AREAS
FROM THE 2/13/20
GLASTONBURY COMMUNITY
CONVERSATION**

Outdoor Spaces and Buildings
Transportation
Housing

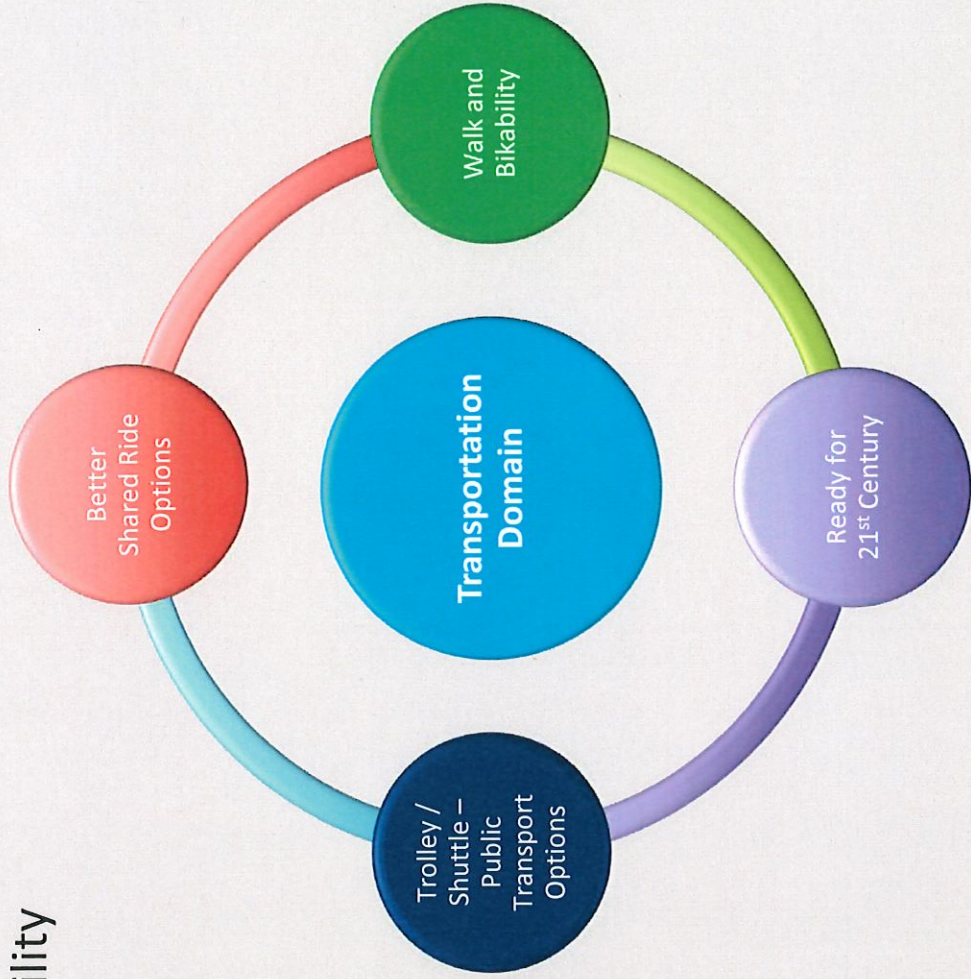
COMMUNITY CONVERSATION

Open Spaces and Buildings – Domain of Livability



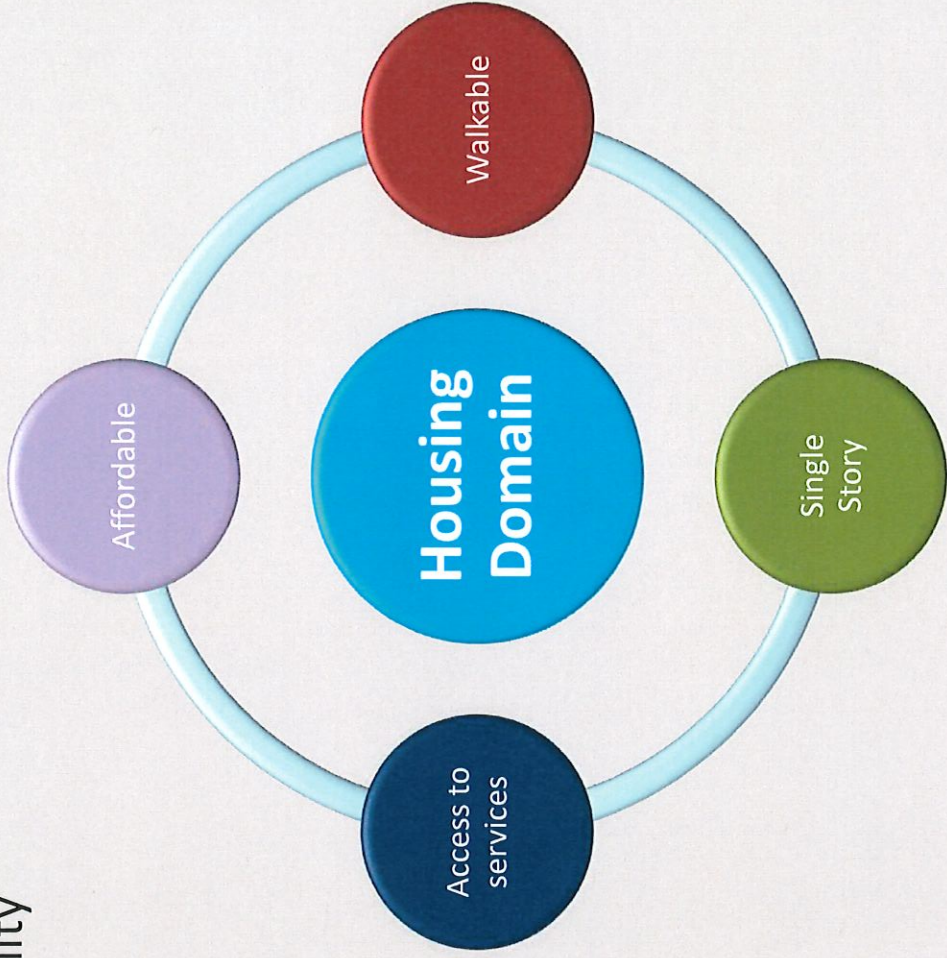
COMMUNITY CONVERSATION

Transportation –
Domain of Livability



COMMUNITY CONVERSATION

Housing –
Domain of Livability



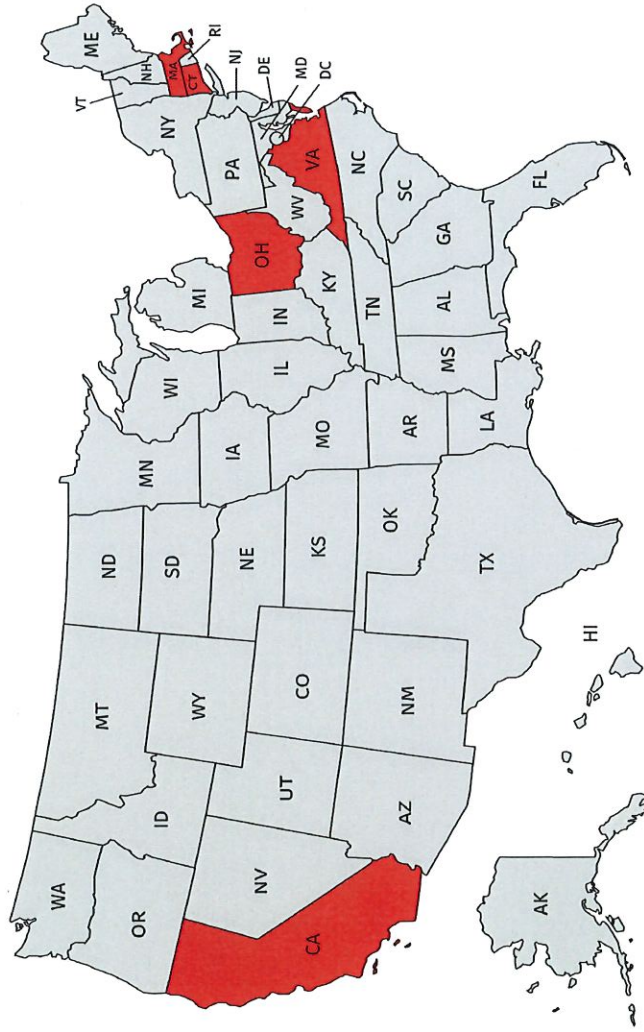
Three Focus Groups

1. **Housing Authority Residents 6/8/20**
 2. **Youth (8th and 10th Grader Students) 6/16/20**
 3. **Business Participants 7/21/20**
- What is the town presently doing well?
 - What should be done to enhance what the town is doing well?
 - What new needs/recommendations, if any, should the town address?



“Best Practices” Communities

- **Arlington County, VA**
Population 236,842
- **Boston, MA**
Population: 617,594
- **Clinton County, OH**
Population: 41,968
- **Greenwich, CT**
Population: 62,396
- **West Sacramento, CA**
Population: 54,483



“Best Practices” - Key Takeaways



Selected Examples:

- Defined Vision and Mission to Help Drive the Action Plan
- Leadership Support Crucial
- New Topics: Dementia, Economic Security, Social Isolation
- AARP Livability Index Score
- “Aging Lens” - Local/County Government and Stakeholders
- Concise Action Plans More Effective

Glastonbury Age-Friendly Community

Proposed Action Plan

Letter from the Town Manager/Town Council Chairman

Letter from the Commission on Aging Chair

Acknowledgements

Executive Summary

Introduction

- Age-Friendly Vision for Glastonbury
- Core Values / Guiding Principles
- Commitment and Accountability

Background

- AARP Network of Age-Friendly Communities Enrollment
- Aging Trends
- Community Profile
- Eight Domains of Livability
- AARP Livability Index
- Assets Inventory

TABLE OF CONTENTS

Glastonbury Age-Friendly Community

Proposed Action Plan

Action Plan Development

- Staff Capacity Resources
- Governance Structure
- Stakeholder Partners
- Community Outreach and Education
- Needs Assessment/Gaps Analysis
- Operating Budget/Resource Development
- Collective Impact Opportunities
- Age-Friendly Town Hall
- Strategic / Other Plans “Aging Lens”
- Systemic / Policy Change Implications
- Communication Strategy and Tactics

Domain-Specific Findings and Priorities

- Outdoor Spaces and Buildings
- Housing
- Transportation
- Other Domains

Domain Implementation Action Item Tables

- Outdoor Spaces and Buildings
- Housing
- Transportation
- Other Domains

Next Steps

Appendices (TBD)

TABLE OF CONTENTS

continued

Next Steps

Major

- Complete Final “Draft” Action Plan Outline
- Finalize Domain Recommendations
- Complete Final Action Plan
- Town Council Action Plan Approval
- Submission of Action Plan for AARP Certification
- AARP Action Plan Approval
- Action Plan Implementation Begins



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(A)
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: GHS Locker and Restroom Facility

Dear Council Members:

The capital budget allocates \$1.85M for construction of a new locker room and restroom facility at the GHS athletic field complex. The annual capital budget is to be supplemented by Education funding for interior fit out and site work by Town forces. Together, approximately \$2.25M. This combined funding is based on the design concept and estimates developed by the project architect and presented during the most recent capital budget process. The project is moving through the local review and approval process with a goal of completing the competitive bidding phase before action on the July 1, 2021 capital budget.

Concept 1 as shown on attached page is generally consistent with the project reviewed over past months and the concept presented for local approvals. As discussed at the September 8th meeting, Concepts 2 and 3 revise the roofline and generally expected to increase project costs. Floor plan and space allocation is the same for each design.

Per follow up discussions, the primary concern of Education staff is the desire for a vandal/graffiti resistant exterior building material. Superintendent Bookman and I agreed that we will work to identify the best material balancing ongoing maintenance, cost and appearance.

As I understand, the Board of Education will consider a formal action at its meeting of Monday, September 21st to approve any of the three concepts provided the final design has an exterior vandal-resistant surface.

At this point, a suggestion is to proceed through the approval and bidding process based on Concept 1 with the understanding on exterior finishes.

This topic is scheduled for discussion on Tuesday evening.

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachments

CONCEPT 1



103

655 Winding Brook Drive
Glastonbury, CT 06033
t: 860.657.2500 f: 860.657.0757

CONCEPT 2



103A

655 Winding Brook Drive
Glastonbury, CT 06033
t: 860.657.2500 f: 860.657.0757

CONCEPT 3



103A

655 Winding Brook Drive
Glastonbury, CT 06033
t: 860.657.2500 f: 860.657.0757



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(B)
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Code Chapter 14, Article III – Recreational Areas Use Regulations

Dear Council Members:

As reported at the September 8th meeting, the Policy & Ordinance Review Subcommittee is recommending changes to Town Code Chapter 14, Article III entitled "Recreational Areas Use Regulations". This includes use of the Cotton Hollow and Great Pond Reserves and updates to other Sections of this Chapter. The proposed amendments are highlighted on the attached pages.

Attorney Laurann Asklof will separately provide an Opinion concerning the question of resident only use of Town parks and preserves like Cotton Hollow and Great Pond.

This topic is scheduled for discussion and possible action on Tuesday evening as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, October 13, 2020 through Zoom Video Conferencing to consider proposed changes to Town Code Chapter 14, Article III - Recreational Areas Use Regulations, as described in a report by the Town Manager dated September 18, 2020 and as recommended by the Council Policy & Ordinance Review Subcommittee."

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Chapter 14 - PARKS AND RECREATION¹¹

ARTICLE III. - RECREATIONAL AREAS USE REGULATIONS

DIVISION 1. - GENERALLY

Sec. 14-31. - Definitions.

For the purposes of this article, the following terms, phrases and words shall have the meaning given in this section:

Commission is the Glastonbury Inland Wetlands and Watercourses Agency/Conservation Commission.

Park is any town-owned land or open space other than those areas designated as a preserve below.

Preserve is either the Cotton Hollow Preserve or the Great Pond Preserve.

Public access easements are areas dedicated for the purpose of providing egress to/from parks and preserves and shall be considered a part of a park or preserve.

Stewardship committee is the Great Pond Stewardship Committee as established by the management agreement for Great Pond Preserve executed by and between the Town of Glastonbury and the Nature Conservancy of Connecticut, Inc., on September 3, 1991.

TNC is the Nature Conservancy of Connecticut, Inc.

Town is the Town of Glastonbury within the State of Connecticut.

Town manager is the chief executive of the town and an "authorized agent" is any town employee appointed by the town manager.

Vehicle is any conveyance, whether wheeled or not, that is motor-powered, animal-drawn. As herein defined, the term "vehicle" does not include wheelchairs or other mobility devices utilized by handicapped individuals.

(Code 1960, § 1750.0(b), (d), (e); Ord. of 3-22-65; Ord. of 5-10-71; Ord. of 5-27-97; Ord. No. 318, 4-13-10)

Cross reference— Rules of construction and definitions generally, § 1-2.

Sec. 14-32. - Damaging, defacing, etc., park property.

- (a) No person shall willfully mark, vandalize, deface, disfigure, place graffiti, injure, tamper with, or displace or move any building, bridges, tables, benches, fireplaces, railings, paving or paving material, water lines, or other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, stakes, posts, boundary markers, fences, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal, in either a park or preserve.
- (b) No person shall dig or remove any sand, soil, rock, stones, trees, shrubs, plants, down-timber, or other wood or materials or make any excavation by tool, equipment, or other means or agency, in either a park or preserve.
- (c) No person shall damage, cut, carve, transplant, remove or injure the bark or pick the flowers or seeds of any tree or plant, and no person shall dig in or otherwise injure or impair the natural beauty or usefulness of any area in either a park or preserve.

- (d) No person shall climb any tree or walk, stand or sit upon monuments, railings, fences, or any other property not designated or customarily used for such purposes in either a park or preserve.
- (e) Nothing in this section shall prevent the town manager or his authorized agents from carrying out proper maintenance of a park or preserve, constructing facilities and improvements as authorized by responsible town agencies, or issuing special permission to groups, both public and private, to carry out projects of an educational, historical, conservation or recreational nature.

(Code 1960, § 1751.0; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-33. - Wildlife.

- (a) *Hunting, molesting, etc.* Except as provided in subsection (d) and (e), no person shall hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile, or bird; nor shall he/she remove, collect, or have in his/her possession the young of any animal, or the eggs, nest or young of any reptile or bird in either a park or preserve; with the exception of authorized persons only who may remove sick, injured or dangerous animals and reduce, eliminate or otherwise control nuisance species.
- (b) *Poisoning.* No person shall give, offer, or attempt to give any animal, bird, or reptile any poison or other known noxious substance in either a park or preserve.
- (c) *Fishing.* Subject to state and local laws and regulations, fishing shall be permitted in either a park or in the Cotton Hollow Preserve only in those waters designated by the town manager or his authorized agent; the use of bait fish, or of nets or seines is expressly prohibited. Fishing is not permitted within the Great Pond Preserve.
- (d) *Use of firearms and weapons.* Except as provided in subsection (e) no person shall hunt, trap, or pursue wildlife at any time in a park or preserve and no person shall use, carry or possess firearms, air-rifles, spring guns, bows and arrows, slings, or any kind of trapping device, or any other weapons potentially inimical to wildlife and dangerous to human safety, with the exception of authorized persons who may hunt and trap to remove sick, injured or dangerous animals and to reduce or eliminate nuisance species.
- (e) Hunting may be permitted on town owned land as designated by the town manager/town council provided the Town of Glastonbury and Department of Environmental Protection have entered into all necessary agreements related to such land pursuant to G.S. § 26-16, or any regulation promulgated thereunder, and the town has entered into an agreement with the sponsoring Sportman's Club for management and administration of the DEP permit required hunting program. The town shall not collect any charge, rent, fee or other commercial service for the use of any such land.

(Code 1960, § 1752.0; Ord. of 3-22-65; Ord. of 5-10-71; Ord. of 5-27-97; Ord. of 9-26-00)

Sec. 14-34. - Picnicking and camping.

- (a) No person shall picnic in an area in a park other than those designated for the purpose, nor shall he fail to obey directions of the town manager or his authorized agent when issued to prevent congestion and secure maximum use of such areas. Picnicking and cookouts are not permitted in a preserve.
- (b) No person shall use any portion of the picnic areas in a park or any buildings or structures therein for the purpose of picnicking to the exclusion of other persons, nor shall any person use such area and facilities for an unreasonable time if facilities are crowded, except as expressly permitted by the town manager or his authorized agent.
- (c) No one shall build or attempt to build a fire in a park or preserve except in fireplaces at designated picnic areas in a park or at such other locations as may be specifically permitted by the town manager or his authorized agent.

- (d) No person shall leave a picnic area in a park before any fire lighted or used ~~by him~~ is completely extinguished.
- (e) No person shall camp in areas in a park other than those designated for camping and unless a special permit has been obtained from the town manager or his authorized agent, such permits to be issued only to organized youth groups. Camping shall not be permitted in a preserve.

(Code 1960, § 1753.0; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-35. - Sanitation.

- (a) All persons shall use restrooms as provided in a park and shall cooperate in maintaining restrooms in a neat and sanitary condition.
- (b) No person shall throw, discharge, or otherwise place or cause to be placed in any streams, springs, or ponds in a park or preserve, any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters or present a health risk.
- (c) No person shall dump or deposit bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or other trash in a park or preserve.
- (d) No person shall leave any such trash or refuse in a park or preserve that may originate from picnicking or other activities, except in proper receptacles provided for the purpose; where receptacles are not provided, all such refuse or trash shall be carried away from a park or preserve by the person responsible for its presence and properly disposed of elsewhere.
- (e) The use of public drinking water faucets in a park for any washing purposes is prohibited.

(Code 1960, § 1754.0; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-36. - Recreational activities.

- (a) No person shall swim, bathe, or wade in any springs, streams, or ponds in a park or preserve except at such times and in such places as the town manager or his authorized agent may designate by proper signs or notices or as specifically authorized by a special permit issued by the town manager or agent. Any person swimming, wading, or bathing at either times or places not so designated by the town manager or his authorized agent shall do so at his own risk and the town shall not assume any responsibility whatsoever for any such activity which may be carried on.
- (b) No person shall take part in or abet the playing of any game in a park or preserve involving horseshoes, golf, arrows, stones, balls, or other propelled objects except in areas set apart for such activities in a park.
- (c) No person shall ride a horse except on designated bridle paths. No riding of horses into streams or ponds shall be permitted. Except as permitted by the town manager or his authorized agent, no person shall ride, graze, or allow a horse to go unattended.
- (d) No person shall hike or walk in nature study areas or areas where educational and scientific activities or experiments are carried out except along paths and trails laid out and marked accordingly.
- (e) No person shall go onto the ice on any of the ponds except as such areas are designated for skating and ruled safe by the town manager or his authorized agent.
- (f) No person shall interfere with various recreational and educational programs as from time to time may be sponsored by the town.

(g) No person shall jump or dive into any spring, stream or pond in a park or preserve of the town.

(Code 1960, § 1755.0; Ord. of 3-22-65; Ord. of 5-27-97; Ord. No. 318, 4-13-10)

Sec. 14-37. - Traffic regulations.

- (a) No person shall operate any vehicle anywhere in a park or preserve except along access drives and within parking areas or as expressly permitted by the town manager or his authorized agent.
- (b) No person shall fail to obey all traffic officers or town employees authorized and instructed to direct traffic in a park or preserve or on highways immediately adjacent thereto.
- (c) No person shall operate any vehicle in a park or preserve in excess of fifteen (15) miles per hour.
- (d) No person shall park a vehicle in a park or preserve other than in a designated parking area except as expressly permitted by the town manager or his authorized agent.

(Code 1960, § 1756.0; Ord. Of 3-22-65; Ord. of 5-27-97; Ord. No. 318, 4-13-10)

Sec. 14-38. - Consumption or possession of alcoholic beverages; entering park in intoxicated condition.

No person shall consume or have in his or her possession alcoholic beverages ~~other than~~ in a park or preserve except in park picnic areas where alcoholic beverages have been expressly permitted by the town manager or his authorized agent, nor shall any person enter or be in a park or preserve under the influence of alcohol or drugs.

(Code 1960, § 1757.1; Ord. of 3-22-65; Ord. of 8-8-78; Ord. of 5-27-97)

Sec. 14-39. - Allowing dogs to run at large prohibited.

No person shall permit dogs or pets to run at large in a park or preserve. Dogs shall be permitted only when leashed or tethered, except in those defined areas specifically designated by the town manager or his authorized agent for dogs to be off leash.

(Code 1960, § 1757.2; Ord. of 3-22-65; Ord. of 5-27-97; Ord. No. 318, 4-13-10)

Sec. 14-40. - Building fires restricted.

No one shall build or attempt to build a fire in a park or preserve except in fireplaces at designated picnic areas in a park or at such other locations as may be specifically permitted by the town manager or his authorized agent.

(Code 1960, § 1757.3; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-41. - Dropping matches, cigarettes, burning material, etc., prohibited.

No person shall drop, throw, or otherwise scatter matches, cigarettes or cigars, or any other burning material within a park or preserve.

(Code 1960, § 1757.4; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-42. - Disorderly conduct.

No person shall use loud, boisterous, threatening, abusive, insulting, or indecent language or engage in any disorderly conduct or breach of the peace in a park or preserve.

(Code 1960, § 1757.5; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-43. - Peddling.

No person shall expose or offer for sale in a park, preserve or on roads fronting a preserve any article or thing, advertise or call attention to any article or service, or post signs of any nature in any location, except as expressly permitted by the town manager or his authorized agent.

(Code 1960, § 1757.6; Ord. of 3-22-65; Ord. of 5-27-97)

Sec. 14-44. - Operating policies.

- (a) No person shall enter or remain in a park or preserve between one-half (½) hour after sunset and one-half (½) hour before sunrise except as permitted by the town manager or his authorized agent or as a part of a program approved or sponsored by the town.
- (b) Any section of a park or preserve may be declared closed to the public, either entirely or for particular uses, by the town manager or his authorized agent at any time and for any interval of time, either temporarily or at regular and stated intervals.
- (c) A schedule of fees for admission to a park or preserve, for parking, and/or for use of facilities, and for permits issued in accordance with the provisions of section 14-45 may be adopted by resolution of the town council, ~~as recommended by the~~ The recreation commission, conservation commission or stewardship committee, as appropriate, may recommend a schedule of fees to the town council for admission to or use of a park or preserve.
- (d) The town manager or his authorized agent may eject from a park or preserve any person acting in violation of any provision of this division.
- (e) The town manager or his authorized agent may seize and confiscate any property, thing, or device in a park or preserve which is brought in or used in violation of any provision of this division.
- (f) A town employee may direct individuals to stop any behavior that is disruptive, unsafe, or alarming to others, potentially damaging to town property, or specifically prohibited by posted signs. Failure to comply with an order of the town manager or his authorized agent will be in violation of this section.
- (g) ~~The town reserves the right to prohibit or restrict activities in a park or preserve which prohibitions or restrictions shall be posted in such park or preserve.~~
- (hg) The playgrounds and area immediately adjacent to the schools are under the control of the board of education during school hours and during school sponsored functions, and are not open for public recreation when school is in session or when in use by the school, unless public use is authorized by specific signage or participation in a town sponsored program, and is limited to the day, time, and location specified for that activity.

(Code 1960, § 1758.0; Ord. of 3-22-65; Ord. of 5-10-71; Ord. of 5-27-97; Ord. No. 318, 4-13-10)

Sec. 14-45. - Permits.

- (a) *Required.* A permit shall be obtained from the town manager or his authorized agent for the following purposes:
 - (1) Reservation of any area or place in a park or preserve for special or private use.
 - (2) Uses of a park or preserve by groups in excess of twenty-five (25) persons.

- (3) Performance of scientific or educational experiments or activities on a continuing basis.
 - (4) Performance of special programs of a recreational educational or conservation nature by private groups.
 - (5) Relief from the regulations of this division where permitted such as parking, building fires in certain locations, operation of vehicles, use of water areas for swimming, wading or bathing, camping activities, use of the park beyond stated hours, sale of refreshments or other items, or fishing events.
- (b) *Application.* No permit shall be issued until an application has been filed with the town manager or his authorized agent stating:
- (1) Name and address of the applicant;
 - (2) Name and address of the person sponsoring the activity, if any;
 - (3) Day or days and hours for which the permit is desired;
 - (4) The area of a park or preserve for which such permit is desired;
 - (5) Estimate of the anticipated attendance or number of persons participating;
 - (6) Any other information required by the town manager or his authorized agent necessary to determine whether a permit should be issued.
- (c) *Findings prerequisite to issuance.* The town manager or his authorized agent shall issue a permit when he finds:
- (1) That the proposed activity or use will not interfere with or detract from the general public enjoyment of a park or preserve;
 - (2) That the proposed activity or use will not entail unusual or extraordinary expense to the town;
 - (3) That the area or facilities desired have not been reserved for other use at the time requested in the application;
 - (4) That the proposed activity or use will not cause damage to a park or preserve or tend to cause potential violations of park or preserve regulations;
 - (5) That the proposed activity or use is not solely for the purpose of advertising, or profit-making by a private entity, or fund-raising.
- (d) *Appeal from denial.* If the town manager or his authorized agent shall refuse to issue a permit, the applicant may appeal in writing within ten (10) days of the notice of such refusal to the agency selected by the town council to establish park or preserve policy which shall hear such appeal and render a decision within fifteen (15) days from the filing of such appeal.
- (e) *Permittee liable for damages.* The person to whom a permit is issued shall be liable for any loss, damage, or injury sustained by any person whatever by reason of the negligence of the person or persons to whom such permit shall have been issued.
- (f) *To be exhibited upon request.* No person shall fail to produce and exhibit any permit which he claims to have upon request of the town manager or his authorized agent who shall desire to inspect the same for the purpose of enforcing compliance with any ordinance or regulation.
- (g) *Unreasonable interference with permittee prohibited.* No person shall disturb or interfere unreasonably with any person occupying any area, or participating in any activity, under the authority of a permit.
- (h) *Revocation.* The town manager or his authorized agent may revoke a permit upon a finding of violation of any ordinance or regulation, conditions of the permit, or for good cause shown.
- (i) *To become void in certain circumstances.* Any permit shall become void upon official state closing of woodlands, or if in the opinion of the fire marshal the fire hazard warrants such action.

(Code 1960, § 1759.0; Ord. of 3-22-65; Ord. of 5-27-97)

Cross reference— Licenses, permits and miscellaneous business regulations, Ch. 11.

Secs. 14-46—14-53. - Reserved.

DIVISION 2. - COTTON HOLLOW PRESERVE

Sec. 14-54. - Operating policies.

- (a) ~~The Cotton Hollow Preserve is for the use of town residents only, and no person other than a resident of the town shall enter or be in the preserve except as guests of residents in accordance with regulations established by the commission or as part of a program permitted, approved, or sponsored by the commission. Notwithstanding the above, the preserve may also be used by nonresidents during the period between and including the third Saturday of April and June 15 of each year for fishing purposes only, subject to all applicable state and local regulations.~~
- (ba) The Cotton Hollow Preserve is intended to be used and enjoyed by guests—the public for the purpose of observing natural features and wildlife with an overall goal of maintaining the preserve in a natural and undisturbed state. Uses other than walking and related nature activities shall be considered prohibited unless approved by the commission. Notwithstanding the above, the preserve may also be used by the public during the period between and including the third Saturday of April and June 15 of each year for fishing purposes, subject to all applicable state and local regulations.
- (eb) Any person swimming, bathing, or wading in any stream in the Cotton Hollow Preserve shall do so at their own risk, and the town shall neither sponsor any swimming activity nor assume any responsibility whatsoever for any such activity which may be carried on. No person shall climb rocks, cliffs and trees or jump into any stream or pond within the preserve.

(Code 1960, § 1773.0; Ord. of 7-26-65; Ord. of 5-27-97; Ord. No. 318, 4-13-10)

Secs. 14-55—14-60. - Reserved.

DIVISION 3. - GREAT POND PRESERVE

Sec. 14-61. - Operating policies.

- (a) The Great Pond Preserve is intended to be used and enjoyed by ~~town residents and their guests~~ by the public for the purpose of observing natural features and wildlife with an overall goal of maintaining the Great Pond Preserve in a natural and undisturbed state. Specific standards controlling the operation of the Great Pond Preserve shall also be in accordance with the "Management Agreement For Great Pond Preserve" executed on September 3, 1991, as it may be amended from time to time, or a successor agreement between the town and TNC. Uses other than walking and related nature activities shall be considered prohibited unless approved by the stewardship committee which is empowered to allow specific uses and to promulgate rules within the Great Pond Preserve.
- (b) The "Management Agreement For Great Pond Reserve:
- (1) Sets forth the management goal of conserving the natural and unique values and character of the preserve by protecting the rare and endangered species and by not physically disturbing the preserve's natural settings;

- (2) Prohibits buildings and other structures, utility lines, motorized vehicles and watercraft, dumping, camping, hunting, trapping, introducing species detrimental to wildlife or natural habitat, and the cutting or removal of vegetation within the preserve;
- (3) Provides exemptions from the prohibitions for the purpose of carrying out the management goal; and
- (4) Establishes a stewardship committee for the purpose of overseeing the management of the preserve and assisting in enforcing and carrying out the purposes of the agreement



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(D)
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: 2157 Main Street - Renovations

Dear Council Members:

The residential property at 2157 Main Street (immediately north of Town Hall) was originally acquired by the Town in 1988 and over the years has been home to a number of families through a lease arrangement with the Town. The building was constructed in 1910 and consistent with an older home, there have been a number of renovations and improvements since 1988.

As discussed at recent meetings, the plan is to work with the Housing Authority to make the residence available as an affordable rental opportunity. Before doing so, however, a project to replace the 37± windows (energy efficient windows will reduce utility costs to tenant) in the structure including lead abatement is required. The abatement will include doors, interior trim, and other surfaces based on the most recent lead paint analysis. To our knowledge, there are no other materials requiring such abatement.

Additionally, there was previous discussion of installing a ductless split air conditioning system for the structure. At this point, a preliminary budget of \$125,000 is identified including the air conditioning system. Actual costs will be subject to competitive bidding and review by the Historic District Commission for the window units. As always, every effort will be made to accomplish project goals as cost efficiently as possible.

Grant opportunities including energy efficiency and possible donations will be fully reviewed.

This topic is scheduled for discussion on Tuesday evening. The following action will begin the funding process as applicable.

"BE IT RESOVLED, the Glastonbury Town Council hereby refers to the Board of Finance the request for a \$125,000 appropriation and transfer for improvements to the Town-owned property at 2157 Main Street and schedules a public hearing for 8:00 p.m. on Tuesday, October 27, 2020 through Zoom Video Conferencing, as described in a report by the Town Manager dated September 18, 2020."

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #5(E)
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Refunding Bonds

Dear Council Members:

Subject to continuing market conditions, there is a potential to refund previously issued bonds to achieve prospective debt service savings. Most particularly this involves Sewer Bonds issued in 2011 through the State Clean Water Fund and in smaller amounts General Obligation Bonds of that same year. In total, \$13M outstanding. A potential prospective savings of \$500,000 is estimated accruing primarily to the Sewer Bond and subject to market conditions.

Council action is scheduled for Tuesday evening as follows:

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves the

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$13,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN OF GLASTONBURY'S \$18,600,000 GENERAL OBLIGATION PROJECT LOAN OBLIGATION AND \$2,715,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, SERIES A; AND COSTS RELATED THERETO

, as described in a report by the Town Manager dated September 18, 2020."

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal
Attachment

RESOLUTION OF TOWN COUNCIL

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$13,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN OF GLASTONBURY'S \$18,600,000 GENERAL OBLIGATION PROJECT LOAN OBLIGATION AND \$2,715,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, SERIES A; AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town issue its refunding bonds, in an amount not to exceed THIRTEEN MILLION DOLLARS (\$13,000,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, to be applied together with the investment earnings thereon, to the payment in whole or in part, as determined by the Town Manager and the Treasurer of the Town, of the outstanding principal of and interest on the Town's \$18,600,000 General Obligation Project Loan Obligation dated May 31, 2011 (consisting of \$18,600,000 Sewer Bonds) and the \$2,715,000 General Obligation Bonds, Issue of 2011 Series A (consisting of \$2,665,000 School Bonds and \$50,000 General Purpose Bonds), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town Manager and the Treasurer of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Town Manager and the Treasurer are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds or notes; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(b) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this

resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(c) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(d) That the Town Manager and the Treasurer are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Refunded Bonds, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(e) That the above authorization to issue refunding bonds shall lapse on June 30, 2022.



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

ITEM #5(F)
09-22-2020 Meeting

Richard J. Johnson
Town Manager

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Pension Amendments

Dear Council Members:

A formal amendment to the Pension Plan is required to recognize changes to the Plan approved through collective bargaining or Council action. Most recently, changes have involved increases to the employee contribution. Amendment 18 is scheduled for Council action on Tuesday evening to include changes since Amendment 17 was approved in 2017. The Plan Document is periodically restated to incorporate amendments since the last restatement. I would expect the Plan to be restated over coming months.

As noted above, Amendment 18 includes changes to employee contributions, negotiated changes not included with prior amendments and lastly to correct a typographical error as part of a prior Amendment (the Amendment does not accurately reflect the terms of the Collective Bargaining Agreement).

Each change per Amendment 18 is in accordance with previously approved and ratified Collective Bargaining Agreements or Council action. Additionally, the amendment includes the Housing Authority per respective actions of that agency.

Lastly, the Plan document and changes through the Board of Education are under review and I expect to have Amendment 19 for Council action over coming weeks. This will be based on the same process as noted above.

Favorable action is recommended as follows on Pension Amendment No. 18:

"BE IT RESOLVED, that the Town Council hereby approves Amendment No. 18 to the Town Pension Plan for Divisions 001, 002, 004, 005, 006 and 007, as described in a report by the Town Manager dated September 18, 2020."

Sincerely,


Richard J. Johnson
Town Manager

RJJ/sal
Attachment

Amendment No. 18
to the
Town of Glastonbury Retirement Income Plan

January 1, 2008 Restatement

WHEREAS, the Town of Glastonbury (herein referred to the Employer) maintains the Town of Glastonbury Retirement Income Plan (herein referred to as the Plan) for providing retirement income and other benefits for certain employees and their beneficiaries; and

WHEREAS, the Employer has the right to amend the Plan from time to time in accordance with Article XVI of the Plan; and

WHEREAS, the Employer wishes to amend the Plan to align with certain applicable collective bargaining agreements;

NOW THEREFORE, the Plan is hereby amended, effective as indicated below, as follows:

1. Appendix A, Division Schedule 001, All Other Town Employees, is amended by the addition of the following to the end of the section titled "Amount of Participant's Contributions":

Effective July 1, 2020, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7% of the Participant's Earnings, provided however that effective July 1, 2019, the Contribution for an Animal Control Officer shall be 6.5% of his or her Earnings and effective July 1, 2020, the Contribution for an Animal Control Officer shall be 6.75% of his or her Earnings.

2. Appendix A, Division Schedule 002, Housing Authority Employees, is amended by the addition of the following to the end of the section titled "Amount of Participant's Contributions":

Effective July 1, 2020, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7% of the Participant's Earnings.

3. Appendix A, Divisions Schedule 004, All Sworn Uniformed Members of the Police Department, is amended by the restatement of the section titled "Amount of Participant's Contributions" as follows:

- Amount of Participant's Contributions

During each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct Participant's Contributions in an amount equal to:

- For Plan Years beginning before July 1, 2012, 5% of that portion of the Participant's Earnings which is not in excess of the maximum amount of annual Earnings received subject to Social Security tax, plus 6.50% of that portion of such Earnings which is in excess of the maximum amount of annual Earnings subject to Social Security tax.
- Effective July 1, 2012 through January 31, 2013, 7% of the Participant's Earnings (pre and post Social Security earnings)
- Effective February 1, 2013, through June 30, 2019, 7.75% of the Participant's Earnings (pre and post Social Security earnings).
- Effective February 1, 2013, through June 30, 2019, 7.75% of the Participant's Earnings (pre and post Social Security earnings). For employees hired on or after January 1, 2013, in lieu of any pension contribution on Overtime and Private Duty wages employees shall make a mandatory 7.75% contribution to the Glastonbury Defined Contribution Plan for such wages.
- Effective July 1, 2019 through June 30, 2020, 8.5% of the Participant's Earnings (pre and post Social Security earnings).
- Effective July 1, 2020, 8.75% of the Participant's Earnings (pre and post Social Security earnings).
- Notwithstanding the foregoing, for Participants hired on or before December 31, 2012, if the Participant reaches the 75% cap described under the "Basic Formula" above and continues to work, effective on that date, the Participant's Contribution will be reduced by two and one-half percent (2.5%).

4. Appendix A, Divisions Schedule 004, All Sworn Uniformed Members of the Police Department, is amended by adding the following sentence to the end of the section titled "Cost of Living Adjustment":

For employees hired after December 13, 2005 and before January 1, 2013, the Cost of Living Adjustment in retirement shall be a maximum of 3% annually.

5. Appendix A, Division Schedule 005, Highway, Vehicle Maintenance and Refuse Disposal Union Employees, is amended by the addition of the following to the end of the section titled "Amount of Participant's Contributions":

Effective July 1, 2020, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 6.75% of the Participant's Earnings.

Effective January 1, 2021, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7% of the Participant's Earnings.

6. Appendix A, Division Schedule 006, Dispatchers, is amended by the addition of the following to the end of the section titled "Amount of Participant's Contributions":

- Effective July 1, 2019, 6.75% of the Participant's Earnings (earnings pre and post the Social Security maximum).
- Effective July 1, 2020, 7% of the Participant's Earnings (earnings pre and post the Social Security maximum).

7. Appendix A, Division Schedule 007, Wastewater Treatment and Building Maintenance Union Employees, is amended to correct a scrivener's error in the last paragraph of the definition of Average Annual Earnings, so that the last paragraph in the definition of Average Annual Earnings reads as follows:

Earnings- For Employees hired on or after July 1, 2008, sick leave terminal pay shall not be included in the determination of Earnings as defined in Section 1.1 item (o).

8. Appendix A, Division Schedule 007, Wastewater Treatment and Building Maintenance Union Employees, is amended to restate the section titled "Amount of Participant's Contributions" in its entirety:

Effective July 1, 2012 to December 31, 2012, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 5% of that portion of the Participant's Earnings which is not in excess of the maximum amount of annual Earnings received subject to Social Security tax, plus 6.25% of that portion of such Earnings which is in excess of the maximum amount of annual Earnings subject to Social Security tax.

Effective January 1, 2013 to June 30, 2014, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 5.75% of that portion of the Participant's Earnings which is not in excess of the maximum amount of annual Earnings received subject to Social Security tax, plus 7% of that portion of such Earnings which is in excess of the maximum amount of annual Earnings subject to Social Security tax.

Effective July 1, 2014 to June 30, 2015, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 6.50% of that portion of the Participant's Earnings which is not in excess of the maximum amount of annual Earnings received subject to Social Security tax, plus 7.75% of that portion of such Earnings which is in excess of the maximum amount of annual Earnings subject to Social Security tax.

Effective July 1, 2015 to June 30, 2016, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 6.75% of that portion of the Participant's Earnings which is not in excess of the maximum amount of annual Earnings received subject to Social Security tax, plus 8.0% of that portion of such Earnings which is in excess of the maximum amount of annual Earnings subject to Social Security tax.

Effective July 1, 2016 to June 30, 2017, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7.0% of that portion of the Participant's Earnings which is not in excess of the maximum amount of annual Earnings received subject to Social Security tax, plus 8.25% of that portion of such Earnings which is in excess of the maximum amount of annual Earnings subject to Social Security tax.

Effective July 1, 2017 to June 30, 2020, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7% of the Participant's Earnings.

Effective July 1, 2020 to December 31, 2020, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7.25% of the Participant's Earnings.

Effective January 1, 2021, during each Plan Year in which a Participant receives Earnings and has a payroll deduction order in effect, the Employer shall deduct the Participant's Contributions in an amount equal to:

- 7.50% of the Participant's Earnings.

IN WITNESS WHEREOF, the Employer has executed this Amendment this _____ day of _____, 2020.

Town of Glastonbury

By: _____
Name:
Title:



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM # 6(A)
09-22-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Consent Calendar

Dear Council Members:

The following items are scheduled for Consent Calendar action on Tuesday evening:

a. Between Department Transfer

This is a between department transfer to close out fiscal year 2020 totaling \$36,302 from Parks and Recreation Part-Time Wages to Debt Service (\$2,700) and Legal Services (\$33,602). Between department transfers require Council authorization. Such action is generally limited but consistent with year-end close out.

"BE IT RESOLVED, that the Glastonbury Town Council hereby approves a \$36,302 between department transfer from Parks and Recreation Part-Time Wages to Debt Service (\$2,700) and Legal Services (\$33,602) to close out fiscal year 2020, as described in a report by the Town Manager dated September 18, 2020 and as recommended by the Board of Finance."

Sincerely,

Richard J. Johnson
Town Manager

RJJ/sal



Town of Glastonbury

2155 MAIN STREET • P.O. BOX 6523 • GLASTONBURY, CT 06033-6523 • (860) 652-7500
FAX (860) 652-7505

Richard J. Johnson
Town Manager

ITEM #7
09-08-2020 Meeting

September 18, 2020

The Glastonbury Town Council
2155 Main Street
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up to date on various topics.

1. COVID-19

Attached is a copy of the most recent weekly report and summary of Town operations.

2. Minnechaug Golf Course

Rounds played through September 17th total 22,092 as compared to 15,322 and 10,564 for the 2019 and 2018 seasons.

3. Compost Bins and Rain Barrels

To date 29 compost bins and 11 rain barrels have been ordered through the sustainability program. This repeats the highly successful program introduced in 2019 in cooperation with South Windsor whereby residents can purchase rain barrels and compost bins at a significant discount.

4. Open Space Fund

The Neighborhood Assistance Act projects recently approved at Council public hearing have received formal state approvals. This includes the open space fund for the Town. To supplement possible business donations through the NAAP, the fund is also available to those individuals, organizations, etc. wishing to support the Town's ongoing land acquisition and preservation program.

Funds can be made payable to the Town of Glastonbury Open Space Fund and forwarded to the Town Manager's Office. These funds will supplement bond authorizations, capital funding, grants, etc. in support of activities per the Reserve for Land Acquisition and Preservation.

5. Fiscal Year End – June 30, 2020

Combined results for FY2020 show a \$3.16M gain in Unassigned Fund Balance from \$27.6M to \$30.76M. Net operating revenues met budget. Town operations completed approximately \$1.4M below budget and other factors including the Riverfront Park Settlement and final repayment of the school air conditioning project combined for the \$3.16M. Town operations below budget resulted from full and part-time wage savings, contractual services, training and other factors attributed to pandemic conditions.

6. **LINKS Program**

The attached information is provided in response to questions asked at the September 8th Council Meeting concerning Board of Education budget topics.

7. **Main Street Sidewalks**

The competitive bid process is complete and steps in progress to award the contract for construction. You should expect to see work begin this fall.

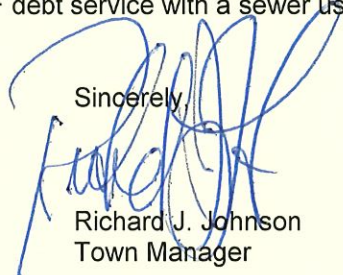
8. **1098 New London Turnpike**

The tenant at the Town-owned residence at 1098 New London Turnpike is planning to relocate at calendar year end to a newly purchased home. The suggestion is to work with the Housing Authority to provide an affordable rental opportunity as planned with 2157 Main Street. Unless advised otherwise, I will proceed accordingly.

9. **Sewer Use Rate**

The sewer use rate remains unchanged from 2019-2020 at \$3.15 per ccf for metered flow. Glastonbury continues to operate the WWTP and fund the CWF debt service with a sewer use rate among the lowest state wide.

Sincerely,



Richard J. Johnson
Town Manager

RJJ/sal
Attachments

News

Weekly Town Manager COVID-19 Update - September 17, 2020

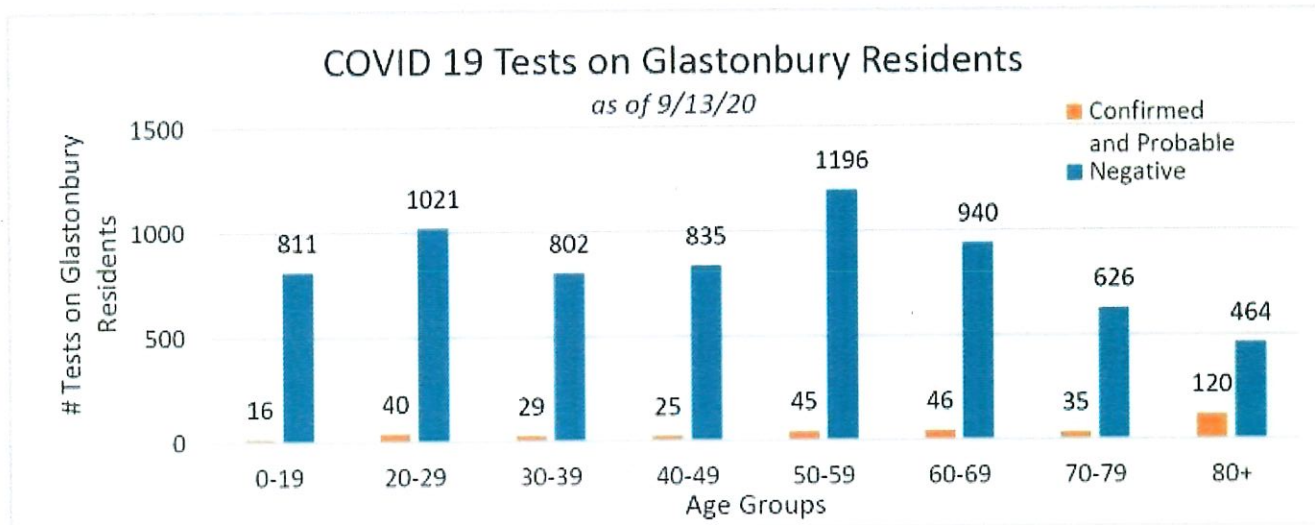
Post Date: 09/17/2020 9:21 AM

Recent COVID-19 updates for the Town of Glastonbury are summarized herein.

Glastonbury COVID-19 Figures as of 9/13/2020

Note: Numbers in (parentheses) indicate a change from the previous week.

Per CT Department of Public Health (DPH) lab testing data available 9/13/20, 7,051 (+322) COVID 19 tests have been conducted on residents. Of those 7,051 tests, 356 (+5) are laboratory-confirmed positive and probable cases of COVID-19. This week's results include data corrections for previous weeks. Data correction occurs if test results are not timely provided to DPH, require manual data entry, or need "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. Results are associated with the date of testing and deaths are tied to the date of death. Regrettably, 1 death was recorded for the week of August 31, increasing the overall loss of Glastonbury residents to 83 (+1). By gender, 202 (+2) female and 154 (+3) male, positive test results have been received. Testing of Glastonbury residents continues to increase across all age groups. The greatest number of residents tested remains the 50 - 59 year age group. As seen in recent weeks, the second most frequently tested age group is the 20 - 29 year age group, followed by the 60 - 69 group. The Glastonbury Health Department uses the state-required contact tracing system to follow up on positive cases in an attempt to minimize the potential spread of disease and number of new cases. Residents who answer honestly and share information during contact tracing calls can help prevent the further spread of COVID 19.



- [View the Connecticut COVID-19 website, including resources & data points](#)
- [Latest COVID-19 Data on Nursing Homes and Assisted Living Facilities](#)

** Data from DPH is considered preliminary and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.*

WTML Reintroduces Saturday Hours - Beginning Saturday, Sept. 19

WTML is reintroducing Saturday hours starting Saturday, September 19th! All users must adhere to current CDC guidelines, including wearing a face mask/covering over the nose and mouth and maintaining a social distance of at least 6 feet. Services will be limited to borrowing and picking up holds. Access to the Children's Department is no longer by appointment, but still at a limited capacity. A limited number of public computers are now available for a maximum of 1 hour per day per user up to twice a week. This is also by appointment only, by calling the Reference staff at **(860) 652-7720**. Due to social distance requirements, WTML staff are NOT available for one-on-one assistance so please bring a computer-savvy friend or relative if needed. Copy, fax, print, and scan service are also available with exact change required. WTML will not handle cash at this time.

Services that are NOT currently available include access to magazine and newspaper collections, study rooms, and meeting rooms. Seating throughout the library will not be available either.

Lastly, please return materials in the book drop only. Library materials quarantine for 3 days prior to coming off a patron's record. **Please see the WTML website for more information.**

Recycling Events with COVID-19 Guidelines

- **Household Hazardous Waste Event – Sept 19** – Please observe special COVID-19 guidelines at this event, including remaining in your vehicle for drop off! **Click here for more details.**
- **Compost Bin and Rain Barrel Sale – Now – Oct 14** - Through a Town partnership with BrandBuilders, the Town is now offering its second Compost Bin and Rain Barrel Sales and Pickup event. Between now and October 14, residents may purchase these, and related items online for 50% off retail prices for pickup on Saturday, October 17. **Learn more here.**

Governor Lamont signs 70th executive order to mitigate the spread of COVID-19 including Fines

Governor Lamont signed his **70th Executive Order**, which builds upon his efforts to encourage mitigation strategies that slow down transmission of the virus. **Executive Order No. 9B** enacts the following provisions:

- Modifies State Travel Advisory to expand testing exemption to all travelers who test negative for COVID-19 in the 72 hours prior to arrival. (Effective at 12:01 a.m. on Friday, Sept. 18, 2020.)
- Authorizes the commissioner of Public Health, local health departments, municipal chief elected officers, and state and local Police to issue fines for violations of certain COVID-19 protective measures. These fines include:
 - \$100 for any person who fails to wear a mask or cloth face covering
 - \$500 for any person or business entity who organizes, hosts, or sponsors a gathering that violates the gathering size restrictions set forth in the **DECD Rules for Gatherings and Venues and Sector Rules for Outdoor Events**
 - \$250 for any person who attends a gathering that violates the gathering size restrictions set forth in the Gathering Rules linked above.

Reminders

- **Records/Title Searching Workstations** - Now in Meeting Room C in Academy Building
- **Parks & Recreation 2nd Annual Doggy Paddle – Sunday, Sept. 20.** Pre-registration is required. Details and registration at webtrac.glastonbury-ct.gov.
- **Best Face Masks to use** - Reusable cloth masks and Disposable surgical-style masks.
- **Renter's Rebate Program Now Open to Eligible Glastonbury Residents**
- **Legal Notices** – Posted online until further notice at www.glastonbury-ct.gov/legalnotice

- **Absentee ballot resources** – www.glastonbury-ct.gov/absentee

Resources:

- Real-Time COVID Data & Charts - <https://data.ct.gov/stories/s/COVID-19-data/wa3g-tfvc/>
- State of Connecticut COVID-19 updates - www.ct.gov/coronavirus
- Glastonbury COVID-19 updates - www.glastonbury-ct.gov/covid19
- Grocery services for residents in need. [Click here to view options.](#)
- Town Facebook Pages for Real-Time Updates - [Click here to view all Town Facebook pages.](#)

Sincerely,

Richard J. Johnson
Town Manager

[Return to full list >>](#)



Memo

September 13, 2020

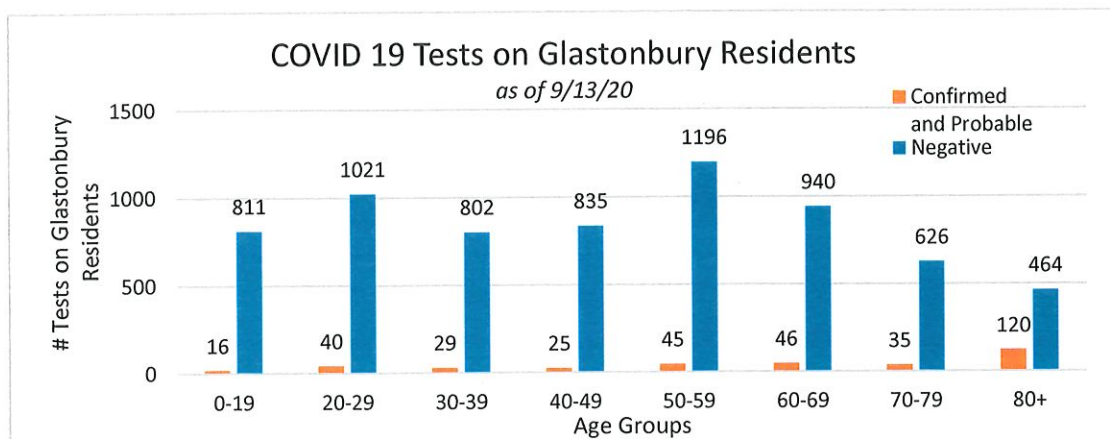
To: Richard J. Johnson
Town Manager

Fr: Wendy S. Mis *WSM*
Director of Health

Re: COVID 19 update

- Numbers in (parentheses) indicate change from the previous week

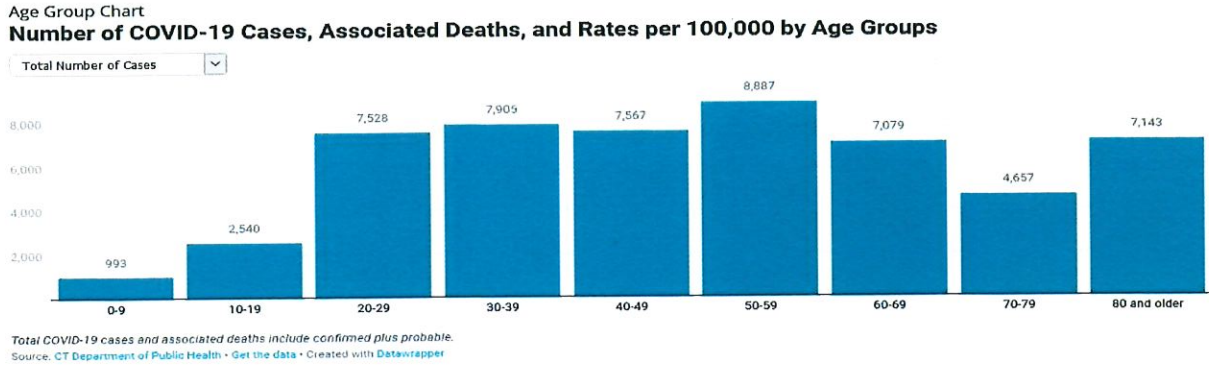
As per CT Department of Public Health (DPH) lab testing data available 9/13/20, 7,051 (+322) COVID 19 tests have been conducted on residents. Of those 7,051 tests, 356 (+5) are laboratory-confirmed positive and probable cases of COVID-19. This week's results include data corrections for previous weeks. Data correction occurs if test results are not provided timely to DPH, are received in paper form requiring manual data entry, or need "cleaning" such as clarification of name or demographic data prior to entry into the disease surveillance database. Results are associated with the date of testing, deaths are tied to the date of death. One death was recorded for the week of August 31, increasing the overall loss of Glastonbury residents to 83 (+1). By gender, 202 (+2) female and 154 (+3) male, positive test results have been received.



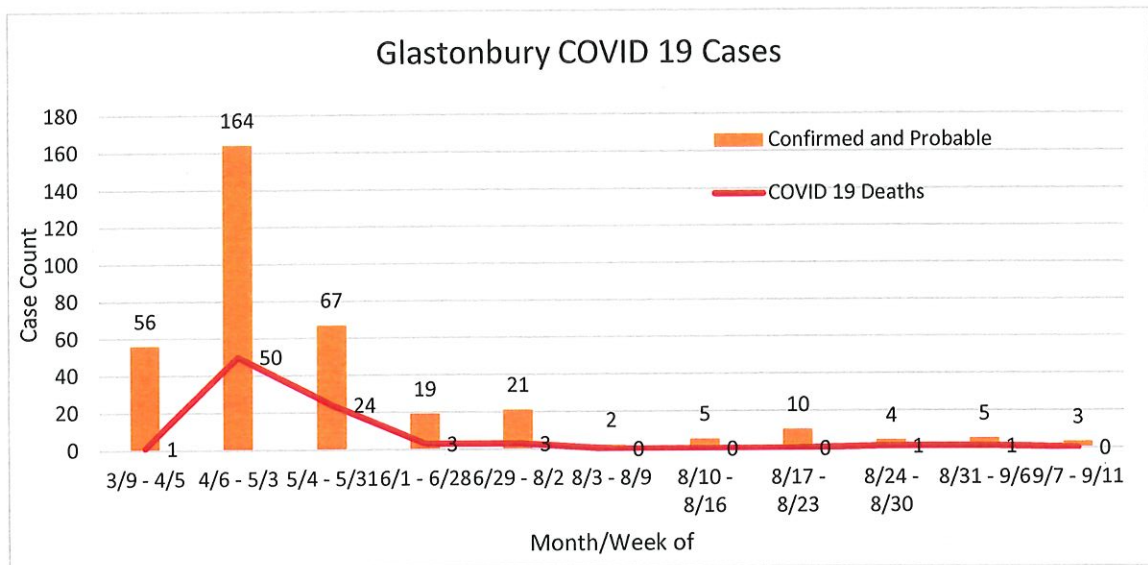
Testing is readily available in multiple locations in the greater Glastonbury area. Testing results are attributed to the town of residency as indicated on the individual's identification at the time of testing. Testing of Glastonbury residents continues to increase across all age groups. The greatest number of residents tested remains the 50 - 59 year age group. As seen in recent weeks, the second most frequently tested age group is the 20 - 29 year age group, followed by the 60 - 69 group. Glastonbury Health Department uses the state-

required contact tracing system to follow up on positive cases in attempt to keep the potential spread of disease and number of new cases down. Residents who answer honestly and share information during contact tracing calls can help prevent the further spread of COVID 19.

The September 11 data snapshot below from CT DPH shows the number of confirmed and probable cases in Connecticut by age group.



The graph below shows a count of residents with confirmed positive and probable cases and COVID 19 related deaths. The weeks in March, April, May, June and July have been condensed and shown as monthly columns, while data for August and September is shown by the week. The weekly positive case counts remain low, but fluctuate over time.



Data from DPH is considered preliminary, and data changes as new reports are received and data errors are corrected. In an ongoing process of data assessment, DPH continues to modify how certain disease-positive lab results are considered, changing some previous counts. Probable cases of COVID-19 involve persons who have not had confirmatory laboratory testing (RT-PCR) performed for COVID-19, but whose symptoms indicate they are likely to have a COVID-19 infection. In Connecticut, most of the probable COVID-19 cases involve persons whose death certificates list COVID-19 disease or SARS-CoV-2 as a cause of death or a significant condition contributing to death. Prior to June 1, probable and confirmed cases were reported together.¹

¹ <https://portal.ct.gov/Coronavirus/COVID-19-Data-Tracker>

Direct LINKS Expenditures:

Psychologists	\$75,825
Social Workers	\$101,350
Speech Teacher	\$35,865
Teachers	\$572,235
Supervision	\$41,776
Support Staff	\$284,530
Custodian	\$54,170
Nurse	\$47,886
Security	\$38,840
Benefits	<u>\$259,595</u>
Total	\$ 1,512,072

Estimated Net Links Revenue from Out-of-District Students:

Tuition Received:	\$743,000
Additional Direct Costs (1 teacher):	<u>\$105,000</u>
Net Revenue:	\$638,000

Program 14 School Counseling – Savings

Staff member left and we covered the position with an intern at no cost. Position filled for FY20/21.

Preventative maintenance, repair, and safety projects completed in FY19/20:

Fire Alarms Systems at Naubuc and Eastbury Schools
GHS Outdoor Track Resurfacing
Bathroom Partitions at BB, SMS, GW, and Hebron Ave
GW AC in music room, media center, art room, choral room and band room
Greenhouse maintenance
GHS Kitchen AC – Add Alternate
COVID upgrades
Nayaug Kitchen Floor
LED Lighting
Exterior Replacement Doors



THE CONGREGATIONAL CHURCH IN SOUTH GLASTONBURY
United Church of Christ
949 Main Street • P.O. Box 187
South Glastonbury, Connecticut 06073
(860) 633-4651
Founded, 1836

September 16, 2020

Glastonbury Town Council

Dear Ladies and Gentlemen,

I am writing to thank you for your recent efforts to generate affordable housing in Glastonbury. This is a high priority, justice issue for me. It is the best strategy for achieving a more diverse community. We all thrive in a more diverse community.

I am also writing to encourage you to keep affordable housing as a high priority of your agenda moving forward. I hope we can imagine a long range plan that will greatly increase affordable housing. I, for one, would be thrilled to have affordable housing in my backyard!

Count on my personal support as you wade into the deeper waters of affordable housing. As you know, I grew up in South Glastonbury in the 1950's and have lived here as an adult since 1988. As I serve as senior minister at South Congregational Church, I rejoice in the prospect of a community population that reflects more of the fullness of God's creation.

Faithfully,

A handwritten signature in black ink, appearing to read 'Rev. Richard C. Allen'.

Rev. Richard C. Allen

RECEIVED
2020 SEP 18 AM 10:42
TOWN MANAGER



INSTR # 2020006577
DATE FILED 09/15/2020 12:48:31 PM
MICHELLE KRAMPITZ
TOWN CLERK
GLASTONBURY CT

**GLASTONBURY TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 8, 2020**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Regular Meeting at 7:00 p.m. via Zoom video conferencing. The video was broadcast in real time and via a live video stream.

1. Roll Call.

Council Members

Mr. Thomas P. Gullotta, Chairman
Mr. Lawrence Niland, Vice Chairman
Dr. Stewart Beckett III
Mr. Kurt P. Cavanaugh
Ms. Mary LaChance
Ms. Deborah A. Carroll
Mr. Jacob McChesney
Mr. Whit C. Osgood
Ms. Lillian Tanski

a. Pledge of Allegiance

Led by Mr. Osgood

2. Public Comment.

Ms. Carroll read the written comment received, as listed on the Town website:

Mark Sheridan of 28 Cutter Lane, expressed that conditions in the Riverfront Park and Town Fountain have deteriorated noticeably this summer. If they want to extend their parks to non-town residents, then they will have to increase the costs to police them.

Tracy Worthington of 499 Bell Street, stated that she has never witnessed any glass or debris at Cotton Hollow. She asked the Council to open up the site without a parking fee for resident use only.

Mr. Niland opened the floor for attendees to comment.

Anne Bowman of 62 Morgan Drive, is pleased that a discussion on affordable housing has begun in Glastonbury. She agrees with Mark Branse that affordable housing needs to be included in the proposal to increase building heights in certain zones. However, she would prefer to extend it to all of Glastonbury and not just the Main Street area.

Pam Lucas of 145 Moseley Terrace, thanked Mr. Johnson for calling attention to the affordable housing plan. She echoed Ms. Bowman's concern that if they increase the building heights in the Town center, then at least 40% of that should include affordable housing units. She stated that it is time to reverse racial discrimination in our state. This is an opportunity for Glastonbury to step up for their black and brown neighbors and people of diverse backgrounds. She also stated that the Town should hold public informational meetings, to inform residents about the plan process.

Samantha Lombardo of 17 Lakewood Road, stated that the Town has been insufficient in carrying out the laws to preserve Cotton Hollow. She added that the subcommittee is comprised of Council members, so there is no actual accountability. When she visited the site, she saw essentially every rule of the preserve being broken. She spoke to a ranger on the north side, who informed her that they are not monitoring the south side. Ms. Lombardo remarked that the preserve should be monitored from Memorial Day to Labor Day by a ranger, and membership should be no more than \$25 and only offered to town residents.

3. Special Reports.

a. Report on fiscal year 2020 – Education.

BOE Chair Doug Foyle explained that the LINKS program has been a win-win for all parties involved. Students and parents like it because they get to stay in Glastonbury, and taxpayers like it because it saves money, and a significant net revenue is brought in from students from other districts. Mr. Foyle explained that the BOE has seen and approved of concept 2 for the locker room project. They have not seen concepts 1 or 3 yet.

Dr. Bookman, Superintendent, explained that they had major shifts in funding this year, more than they have ever seen before. They did very well in the area of special education, with the LINKS program. They spent a good deal of money on maintenance, such as resurfacing the high school track and replacing the fire alarm systems, so that would not be a CIP expense down the line. They had some additional money available through utilities and health benefits costs. This year, they have a 5% increase in health care costs but only added 1.5% to the budget. Dr. Bookman stated that the BOE envisioned the field house locker rooms having a stone finish and panels. Their only request from the Council is that they do not have brick on the outside because it is a porous material, so graffiti cannot be taken off.

Mr. Niland stated that the hybrid plan that the BOE came up with is working. He asked, in regard to the LINKS program, have they been forced to hire additional staff to cover out of town students. Dr. Bookman explained that it is a combination of a few things: hired staff would usually be paraprofessionals but the sending town would pay for it. Glastonbury is not spending extra for staff to accommodate out of town students. Mr. Foyle added that the overall town savings due to LINKS is about \$2.4 million every year.

Dr. Beckett asked to explain what the emergency orders were for COVID-19 and what that means for the education budget going forward. Dr. Bookman explained that, for example, they paid all of their bus drivers, even when they were not driving buses. Mr. Osgood asked if they have a projection for LINKS 2021 for outside students. Dr. Bookman stated that they expect there will be some increase each year, with close to 20 students at the end of the year. Dr. Beckett asked for a breakdown of the \$1.5 million cost of LINKS. Dr. Bookman noted that most of that is basically the cost of staff and their benefits. They did not include utilities because the building is used for other programs, too.

Ms. LaChance appreciated the LINKS update and thanked the BOE and Glastonbury schools for all of their hard work this summer. She noted that crew practice today was cancelled today because the coaches felt that the kids were not social distancing well enough. She really appreciates that they are keeping safety top of mind. Mr. Cavanaugh noted that there was an incident at the LINKS program in Eastbury today. Dr. Bookman stated that he knew about it right away; the issue was addressed, and everything is now resolved. Ms. Tanski asked why

funds were transferred out of athletics and school counseling. Dr. Bookman explained that the athletics money was not spent because the entire spring season was cancelled. The school counseling was a smaller amount of money, but he will check on it and get back to the Council.

Mr. Gullotta asked what the costs were of replacing the fire alarms and resurfacing the track. Dr. Bookman stated \$125,000 for the fire alarms and \$56,000 for the track. Mr. Gullotta noted that these considerable expenses were not presented in their budget, so he wonders what other items they were able to find money for because of changes in the academic year. He is interested to know what the BOE's surplus is. Mr. Gullotta stated that, with the addition of the new daycare, it seems like they do not have enough space for their footprint. Dr. Bookman stated that they have considered their footprint, and their special education staff are looking into it now.

4. Old Business.

5. New Business.

- a. **Action on proposed land acquisition (refer to Board of Finance and Town Plan and Zoning Commission; set public hearing). *On Hold***
- b. **Action on Agreements between Town of Glastonbury and Glastonbury Emergency Medical Services.**
 1. **Agreement for the Coordination of Ambulance Transport Services.**
 2. **Lease of Town-owned building at 2112 Main Street, Glastonbury.**

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED, that the Town Council hereby authorizes the Town Manager to execute the Agreement for Coordination of Ambulance Transport Services and Lease of Town-owned Building at 2112 Main Street, both Agreements between the Town of Glastonbury and GEMS, as described in a report by the Town Manager dated September 4, 2020.

Disc: Mr. Johnson explained that these are very straightforward documents, confirming the relationship and understanding between the parties involved. The first is an agreement between the Town and the ambulance service in Manchester. The second document is a formal lease between the Town and GEMS for use of their building. Dr. Beckett stated that this dates back at least 10 years. He thanked the Town Manager for his diligent work over so many years.

Result: Motion passed unanimously {9-0-0}.

c. Action on adding an item to the agenda.

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby adds to the agenda Item 5d. a referral to the Board of Finance for body cameras for the Town police department.

Result: Motion passed unanimously {9-0-0}.

d. Action on \$150,000 transfer from the General Fund-Unassigned Fund Balance for purchase of Police body cameras - refer to Board of Finance and scheduling a public hearing for 8:00 P.M. on Tuesday, September 22, 2020.

Mr. Johnson explained that he and Police Chief Marshall Porter discussed the potential for body cameras. Their thought was to move forward at the earliest time, based on funding availability. If the Town moves quickly, they could receive up to 50% funding. He recommends \$150,000 to start the process. The action tonight is to refer this to the BOF.

Police Chief Marshall Porter stated that all municipal police are required to have dash cameras by July 1, 2020. This is a reimbursement grant, so they would have to purchase the items ahead of time. Mr. Cavanaugh asked how long data from the body cameras will have to be stored and how much it will cost. Mr. Johnson explained that there is a data storage cost and a cost for retrieval for review, as well as a cost to redact certain data, if needed. Chief Porter added that the current requirement for data retention varies according to what has been recorded. The vast majority of police interactions will only need to be stored up to 90 days. They have opted for a server system instead of a cloud system. Mr. Cavanaugh asked for an estimate in the coming months. Mr. Johnson agreed to provide it.

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby refers to the Board of Finance the request for a \$150,000 appropriation and transfer for purchase of body cameras for police operations and schedules a public hearing for 8:00 P.M. on Tuesday, September 22, 2020 through Zoom video conferencing to consider the proposed transfer from the General Unassigned Fund Balance, as described in a report by the Town Manager presented on September 8, 2020.

Disc: Dr. Beckett appreciates Mr. Cavanaugh's concerns, but body cameras are a fait accompli for policing going forward, and it is best if they just do it. Mr. Gullotta agrees, adding that it is the best defense that an officer could have for defending or explaining their behavior. Mr. Cavanaugh clarified that he does not want his questions to be misinterpreted. He is in support of this motion, but he would simply like to inform the public that this action would cost more than \$150,000.

Result: Motion passed unanimously {9-0-0}.

6. Consent Calendar.

a. General Fund Transfer – Goods and Services.

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, September 22, 2020 through Zoom Video Conferencing to consider a transfer from the General Fund-Unassigned Fund Balance (\$320,826) and Sewer Operating Fund (\$11,725) for goods and services ordered but not yet received as of June 30, 2020, as described in a report by the Town Manager dated September 4, 2020.

Result: Motion passed unanimously {9-0-0}.

b. Action to authorize grant application – Neglected Cemeteries.

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council hereby authorizes Richard J. Johnson, Town Manager, to apply for and accept on behalf of the Town a grant from the Neglected Cemetery account and that the Town Manager is authorized to enter into and execute any or all agreements, contracts, and documents necessary to obtain said grant should the Town be selected for a grant award.

Result: Motion passed unanimously {9-0-0}.

c. Municipal Certification of Resolution – STEAP Grant.

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

RESOLVED, that Town Manager, Richard J. Johnson, be, and hereby is, authorized to accept on behalf of the Town of Glastonbury, a 2020 Connecticut STEAP Grant in the amount of \$128,205 for a tree management project; and

FURTHER RESOLVED, that Town Manager, Richard J. Johnson, is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2020 STEAP Grant with the State of Connecticut.

Result: Motion passed unanimously {9-0-0}.

d. Action to authorize Single Use Accounts (SUA).

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED THAT THE Glastonbury Town Council hereby authorizes the Town Manager to execute the documents required for participation in the Single Use Account (SUA) process through JP Morgan Chase, as described in a report by the Town Manager dated September 4, 2020.

Result: Motion passed unanimously {9-0-0}.

7. Town Manager's Report.

Mr. Johnson reviewed the COVID-19 report for last week, noting that there were three new positive cases in Town and no additional deaths reported. They provided a project outline for the realignment of the crosswalk at the intersection of 17 Main Street and Buttonball Lane. The project is in process with an expense projected at about \$60,000. The Slocomb Dam contract is awarded for work in the coming months, work is proceeding on the Fisher Hill bridge, the kitchen is substantially complete, and bids are due soon on the Main Street sidewalk project. The free household hazardous waste collection initiative was very popular, so there is another one scheduled for September 19.

The Gideon Welles House leases with both businesses continue through October. Since both businesses are struggling in this economy, Mr. Johnson suggests extending the lease out by just one year instead of three years, at somewhere between 50-75% of the current rent for the next six months. In March 2021, the Council can determine what the rent will be moving forward. Mr. Osgood stated that the lease will get complicated with language for renegotiation after six months. He instead suggested a six-month extension, with an option to renew at a rent to be determined. No councilmember raised an issue with that suggestion.

Mr. Johnson explained that he presented all three concept options for the high school locker room project at the CIP workshop back in January. The BOE expressed preference for option 2, which is a more costly design. However, the footprint and the floor plan for each option is identical. Option 1 is the cheapest plan. Dr. Bookman talked about the potential for graffiti. Mr. Johnson explained that the exterior building materials could all be tailored to be as graffiti-proof or easy to clean as possible. Mr. Niland asked what the price difference is between option 1 and 2. Mr. Johnson stated that the architect has not been able to give an answer yet, but he will provide it soon.

Ms. Tanski asked Mr. Johnson to confirm with the BOE that their concern is only on the exterior materials. She added, if the difference is one of aesthetics, then they should proceed with the most affordable option. Dr. Beckett agreed with Mr. Cavanaugh that the design of option 1 is simpler and better than options 2 or 3. They should also look at the lowest maintenance exterior as they can get. Mr. Osgood stated that this is clearly an agenda item for future Council discussion. He asked Mr. Johnson to update them on what actions have been taken to date because they need to get the cost differences added to the agenda in the future. Mr. Gullotta explained that option 1 needs to be reintroduced to the BOE, so that they have an opportunity to comment.

Mr. Johnson explained that he met with Neil Griffin of the Glastonbury Housing Authority to discuss 2157 Main Street. They would like to recommend a family from their waiting list for the potential to reside there. Some work needs to be done on the home, such as replacing the windows and doing away with the lead paint, before anyone can move in. The cost of these renovations will run somewhere in the range of \$125,000 to \$150,000, but there could be grant funding available. Mr. Cavanaugh asked if the affordable housing statute includes permit rentals or is it just home ownership. Mr. Johnson thinks that there is a rental component to it, but he will check to make certain.

Mr. Cavanaugh stated that they always receive comments about inappropriate activity at the boathouse. Will there be cameras for monitoring? Mr. Johnson explained that cameras will be installed shortly. They are also actively recruiting rangers and expect to have a ranger there during the height of the season. Mr. Cavanaugh asked what the legalities of protesting are. In other words, how many people have to be present for a permit to be required? Mr. Johnson replied, 25 or more. In this particular case, protestors were on a public sidewalk, so they did not need a permit for that. Chief Porter stated that is correct. The protestors were never on town property that would require any sort of permitting. Mr. Cavanaugh added that the support for the police department in Glastonbury is overwhelming.

Mr. Gullotta stated that Route 17 was not as pedestrian traveled as it is today. Putting in a crosswalk would encourage even more pedestrian travel. Mr. Johnson explained that they had a preliminary discussion with the DOT on this, but no conclusions were reached. Their primary

focus at that time was improvement near Glastonbury Funeral Home. They have to circle back with them. Mr. Gullotta asked if the Town is doing any wastewater sewage testing for COVID-19. Mr. Johnson replied no. Mr. Gullotta requested the Town Manager look into the feasibility of that because drive-by testing for COVID-19 is only as good as the people who actually get tested. Ms. LaChance stated that she always appreciates seeing the thank you notes for Town staff. She asked how the bike path connecting House Street and Western Boulevard is progressing. Mr. Johnson stated that it is going well. They expect the project to be completed this fall.

8. Committee Reports.
a. Chairman's Report.

Mr. Gullotta reported that he will give the moon tree that he has been growing to Ms. LaChance, and she will gift it to the Town, to have it planted in an appropriate location.

b. MDC. *None*

c. CRCOG. *None*

d. Policy & Ordinance Review Committee status report.

Ms. Carroll addressed a comment that was made during the public comment session: all subcommittee meetings are public and published on the Town website for viewing. Ms. Carroll stated that the Policy and Ordinance Review Committee met last week. They discussed the language of ordinances, as well as opening both Cotton Hollow and Great Pond to the general public, not just residents. The Great Pond Stewardship Committee will take a look at their piece of it. After their review, it will come to the Council for review. Mr. Johnson added that the fee for non-residents cannot be more than twice as much as the fee for residents. When there is no resident fee, the non-resident fee has to be generally on par with the market.

Ms. Tanski stated that, in addition to the issue of fees, there are direct changes to address/implement increased safety in the use of these areas and to place additional expectations for how people would treat the space. Mr. Niland asked if attendance has fallen off, now that everyone is back to school. Mr. Johnson explained that there has been good attendance over the past weekend, but it generally falls off after Labor Day. Mr. Gullotta remarked that 50 years ago, activity at Cotton Hollow was an issue. He suggested this proposal also go to the Parks and Recreation Commission. Mr. Niland agreed. Mr. McChesney would like to see regular updates on usage, so that they can discern if a season pass is the way to go. He also inquired as to what the going market rate would be for non-residents, should they choose to proceed with that option. He also agreed with the recommendation that this go to the Recreation Commission, too. Ms. LaChance agreed.

Ms. Tanski does not believe that this matter needs to be dragged out and referred to by the Recreation Commission because they operate entirely within Town operations. She does not think that the Council needs an opinion from them, in order to proceed. Mr. McChesney countered that this is not 'dragging out' the process but is a recommendation from a relevant commission to provide some input. Mr. Niland agreed with Mr. McChesney.

9. **Communications.**
a. **Letter from Bob Mincarelli – GHS mascot.**

Mr. Gullotta stated that the Council has no jurisdiction over what the high school mascot will be. If any member of the public has an issue, they should bring it up with the BOE.

- b. **Letter from Mark Branse – PBD Overlay Zone and Building Height Amendments.**

10. **Minutes.**
a. **Minutes of August 11, 2020 Special Meeting.**

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

Result: The minutes were accepted as presented {9-0-0}.

11. **Appointments and Resignations.** *None*
12. **Executive Session.** *None*
a. Potential Property Acquisition.
b. Draft Terms and Conditions – Sale of Town-owned land – Western Boulevard.

13. **Adjournment.**

Motion by: Ms. Carroll

Seconded by: Dr. Beckett

BE IT RESOLVED, that the Glastonbury Town Council move to adjourn their meeting of September 8, 2020 at 9:15 P.M.

Result: Motion passed unanimously {9-0-0}.

Respectfully submitted,

Lilly Torosyan

Lilly Torosyan
Recording Clerk

Thomas Gullotta
Chairman